

**SAINT PETERSBURG CITY COUNCIL**

**Consent Agenda**

**Meeting of April 2, 2009**

**To: The Honorable Jeff Danner, Chair and Members of City Council**

**Subject:** Renewing an agreement with BA Merchant Services LLC and Bank of America N.A. for merchant credit card services at an estimated annual fee of \$360,000.

**Explanation:** On February 21, 2008 City Council approved a one-year agreement for merchant credit card services effective through April 30, 2009. Under the renewal of contract clause, the City reserves the right to extend the agreement for three one-year periods if mutually agreeable. This is the first one-year renewal. The primary users are Billing and Collections, Golf Courses, Recreation, Permitting, and Marina.

The vendor provides point of sale terminals to process credit and debit card transactions such as payment of utility bills and parking citations, licenses and permits, recreation and golfing fees, admission to Coliseum events and Sunken Gardens. Revenues from these transactions are credited to the City's general depository accounts. Services are provided via transaction fees that are invoiced on a monthly basis and average approximately \$.03 per transaction plus the standard Visa/Mastercard pass through fees.

The Purchasing Department recommends for renewal:

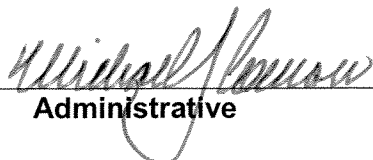
BA Merchant Services LLC and Bank of America NA .....\$360,000

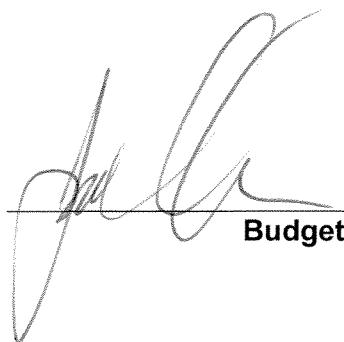
The vendor has agreed to uphold the terms and conditions of State of Florida Department of Financial Services Contract dated January 1, 2007. This renewal will be effective through April 30, 2010.

**Cost/Funding/Assessment Information:** Funds have been previously appropriated in the Billing & Collection Fund (5201) [\$242,434] accounts (3501989), (3501997) and (3502013); Golf Fund (4061) [\$49,235] account numbers (6302497), (6302477), and (6302493); General Fund (0001) [\$34,555] Permitting account (1701537), Recreation accounts (1901601), (1901605), (1901609), (1901613), (1901617), (1901621), (1901625), (1901629), (1901633), (1901637), (1901641), (1901665), (1901669), (1901645), and (1901673), Parks account (5102389) and (5102345) and Police Records account (1401405); Marina Fund (4041) [\$13,747] account (2821885); Parking Fund (1021) [\$7,272] accounts (3501961) and (2811245); and Coliseum Fund (1205) [\$1,313] account number (2821869).

**Attachments:** Resolution

**Approvals:**

  
\_\_\_\_\_ **Administrative**

  
\_\_\_\_\_ **Budget**

A RESOLUTION APPROVING THE RENEWAL OF AN AGREEMENT (BLANKET AGREEMENT) WITH BA MERCHANT SERVICES LLC AND BANK OF AMERICA N.A. FOR MERCHANT CREDIT CARD SERVICES AT AN ESTIMATED ANNUAL COST NOT TO EXCEED \$360,000; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 19, 2007 City Council approved the award of a two-year Agreement (Blanket Agreement) with three one-year renewal options for merchant credit card services piggybacking off of State of Florida Department of Financial Services Contract dated January 1, 2007; and

WHEREAS, the City desires to exercise the first one-year renewal option; and

WHEREAS, BA Merchant Services LLC and Bank of America N.A. have agreed to uphold the terms and conditions of State of Florida Department of Financial Services Contract dated January 1, 2007; and

WHEREAS, the Purchasing Department, recommends renewal of this Agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the renewal of the Agreement with BA Merchant Services LLC and Bank of America N.A for merchant credit card services at an estimated annual cost not to exceed \$360,000 is hereby approved and the Mayor or Mayor's Designee is authorized to execute all documents necessary to effectuate this transaction; and

BE IT FURTHER RESOLVED that the renewal of this Agreement will be effective through April 30, 2010.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

  
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City Attorney (Designee)