



Rick Baker, Mayor

**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
Community Development Block Grant – Recovery (CDBG-R) Program
Public Hearing Conducted on May 21, 2009**

City Council Members
District 8: Jeff Danner "Chair"
District 4: Leslie Curran "Vice Chair"
District 5: James Bennett
District 1: Herbert E. Polson
District 2: Jim Kennedy
District 3: Bill Dudley
District 6: Karl Nurse
District 7: Wengay Newton

Prepared by the Housing and Community Development Department
440 2nd Avenue North, St. Petersburg, Florida 33701
<http://www.housing@stpete.org>



**APPLICATION FOR
FEDERAL ASSISTANCE**

OMB Approved No. 3076-0006

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction		Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
			3. DATE RECEIVED BY STATE	State Application Identifier
			4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier

5. APPLICANT INFORMATION

Legal Name: City of St. Petersburg, Florida	Organizational Unit: Department: Housing and Community Development
Organizational DUNS: 059-0800030	Division:
Address: Street: 440 2nd Avenue North City: St. Petersburg County: Pinellas State: Florida	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr. First Name: Joshua Middle Name: Alexander Last Name: Johnson Suffix:
Country: United States of America	Email: joshua.johnson@stpete.org

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 59-6000424	Phone Number (give area code) (727) 892-5585	Fax Number (give area code) (727) 892-5397
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8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify)	7. TYPE OF APPLICANT: (See back of form for Application Types) Municipal Other (specify)
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10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Labor Management Cooperation Program 14-218	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Funding available through the ARRA of 2009, will support projects that create/retain jobs for low- and moderate-income persons and provide economic stimulus activities. This is presented as a Substantial Amendment to the FY 2008-2009 Annual Action Plan.
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12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of St. Petersburg, Florida	14. CONGRESSIONAL DISTRICTS OF: a. Applicant 10 & 11 b. Project 10 & 11
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13. PROPOSED PROJECT Start Date: Ending Date:	16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON DATE: b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW
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15. ESTIMATED FUNDING:	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No
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a. Federal \$ 598,343.00	
b. Applicant \$.00	
c. State \$.00	
d. Local \$.00	
e. Other \$.00	
f. Program Income \$.00	
g. TOTAL \$ 598,343.00	

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative		
Prefix Mrs.	First Name Tish	Middle Name
Last Name Elston		Suffix
b. Title First Deputy Mayor/City Administrator		c. Telephone Number (give area code) (727) 892-5585
d. Signature of Authorized Representative		e. Date Signed

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**Substantial Amendment to the Consolidated Plan 2008 Action Plan for the
 Community Development Block Grant – Recovery Program (CDBG–R)**

A. General Information

Grantee Name	City of St. Petersburg, Florida
Name of Entity or Department Administering Funds	Housing & Community Development Department
CDBG-R Contact Person (person to answer questions about this amendment and CDBG-R)	Joshua A. Johnson
Title	Director
Address Line 1	440 2 nd Avenue North
Address Line 2	
City, State, Zip Code	St. Petersburg, Florida 33701
Telephone	(727) 892-5585
Fax	(727) 892-5397
Email Address	Joshua.johnson@stpete.org
Authorized Official (if different from Contact Person)	Tish Elston
Title	First Deputy Mayor/City Administrator
Address Line 1	175 5 th Street North
Address Line 2	
City, State, Zip Code	St. Petersburg, Florida 33701
Telephone	
Fax	
Email Address	
Web Address where this Form is Posted	

Amount Grantee is Eligible to Receive*	\$598,343
Amount Grantee is Requesting	\$598,343

*Amounts are available at <http://www.hud.gov/recovery/cdbg.xls>

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B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response:

Consistent with our Citizen Participation Plan, the City of St. Petersburg undertook several activities to provide reasonable notice of and an opportunity for the public to comment on this proposed substantial amendment. Notice of intent to enact a proposed substantial amendment and the opportunity for public comment, was first published in the St. Petersburg Times on April 3, 2009. A second notice was placed in the St. Petersburg Times, the Weekly Challenger, the Libraries, and on the City's Recovery Website. In addition, a follow-up Notice will be placed in the St. Petersburg Times on or about May 12, 2009. This Notice will display the amount of funding per strategy, the date, time, and address of the building in which the public hearing will be held, and information on how individuals who are disabled or hearing impaired may contact the City. The public comment period is open for a 7-day period beginning on May 12, 2009 through May 21, 2009 (consistent with the federal regulations, this period was reduced from the typical 30-day public comment period as requested by HUD).

Any public comments received will be taken into consideration prior to adoption of this amendment. Administration will continue to meet with staff to refine the proposed amendment prior to advertising the final notice in the newspaper, and on the City's Recovery Website. The public will have a final opportunity to comment on this proposed amendment on May 7, 2009, when City Council considers adoption of this amendment at a public hearing.

With the release of the American Recovery and Reinvestment Act (ARRA) of 2009, HUD emphasized that CDBG-R funds should target programs that create or retain jobs and provide economic stimulus activities. Given this guidance, along with the requirements that funds be under contract within 120-days of executing an Agreement with HUD, a number of capital projects that were ready to be implemented but lacked funding resources were identified and recommended for funding through the CDBG-R program. Making this change ensures that the City complies with HUD's directive, and leverages funding to implement additional projects.

Projects supported with CDBG-R funding are included as a Substantial Amendment to the FY 2008-2009 Annual Action Plan. A complete draft of the Substantial Amendment will be available for a 7-day public comment period beginning May 12, 2009. An announcement of the availability of the Draft Amendment seeking public comment and announcing the date, time, and location of the public hearing, and projects to be funded was made in the St. Petersburg

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Times, Weekly Challenger, on the City’s website, and posted provided to the various Libraries in the City on May 12, 2009.

- 2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:**

To be completed following the public comment period.

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

- 3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.**

Response:

To be completed following the public comment period.

C. Distribution and Administration of Funds

- 1. Check the process(es) that the grantee plans to use to select subgrantees. Note that a subgrantee is defined as the organization to which the grantee provides CDBG-R funds.**

- Competitive Process
- Formula Allocation
- X Other (Specify: See narrative below)

- 2. Briefly describe the process(es) indicated in question 1 above.**

Response:

Consistent with the City’s Citizen Plan, the Housing and Community Development Department (HCD) advertised that funding would be received by the City from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant – Recovery Program, and that the City will utilize those funds to implement capital projects. A Public Notice was placed in the St. Petersburg Times and the Weekly Challenger advising residents of the funding, soliciting their comments, and advising them of the projects the City planned to implement with the funding. The Notice also discussed that a public hearing would be held at City Hall on May 21, 2009, provided the location of City Hall and the time of the meeting.

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The American Recovery and Reinvestment Act (ARRA) of 2009, requires that CDBG-R funds be allocated to projects that can be under contract within 120-days of HUD's signing of the Agreement with the City. HUD is placing particular emphasis on programs that support job creation/retention and economic stimulus activities in the community. In an effort to meet this request, the City identified a number of capital projects for which plans and specifications have been completed and the only thing that remained was the solicitation of bids to implement the projects. This would allow the City to complete the projects and expend funding in an expeditious manner.

- 3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees within 120-days.**

Response:

As stated above the City plans to fund capital projects in its low and moderate-income areas for which plans and specifications have been prepared and the projects are ready to be put out for bid. Upon approval by the City Council, the City will submit its Substantial Amendment and proposed projects to HUD for final approval in late May 2009. However, in the interim, staff of HCD will prepare Memorandum of Understanding with departments that will implement the capital projects to be funded with CDBG-R. This step will ensure that the City is prepared to have all CDBG-R funded programs in a ready mode within 120-days of signing a grant agreement with HUD.

- 4. Describe the grantee's plan for ensuring the effective and timely use of CDBG-R grant funds on eligible activities. Include a description of how the grantee plans to oversee and monitor the administration and use of its own CDBG-R funds, as well as those used by its subgrantees.**

Response:

The Housing and Community Development Department (HCD) is quite comfortable with monitoring City Initiated Projects, we have had many infrastructure projects implemented by the Engineering Department on which we have had to monitor. There have also been many projects implemented through the Economic Development and Real Estate and Property Management Departments that have had to be monitored. The City has instituted an ORACLE System that allows commitments and expenditure information to be captured in real time.

There have been extensive meetings between staff of HCD and the Engineering Department who will implement the capital projects. Prior to advertising for bids, HCD staff will provide Davis-Bacon wage rates that are applicable to the projects to the Engineering. Staff will also provide Part II of the Terms and Conditions of receipt and expenditure of CDBG-R funding, a Memorandum of Understanding which outlines the responsibilities of both departments in carrying out the CDBG-R

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activities, and will conduct an environmental assessment of the sites that are scheduled to receive CDBG-R funding.

HCD will require quarterly reports from the Engineering Department during the course of project implementation. HCD will also report this information in HUD's Integrated Disbursement Information Systems (IDIS) on a quarterly basis. Information reported on work hours received during submission of weekly Davis-Bacon time sheets will provide information on numbers and types of jobs created/retained, and will be reported on the City's CDBG-R website and to HUD.

HCD is responsible for planning, organizing, staffing, directing, coordinating, reporting and budgeting all activities associated with the City's Consolidated Planning Process, to include preparation of the Consolidated Plan, Annual Action Plan, Amendments, implementation of the CDBG, HOME, ESG, and local HCIP, LHTF, and SHIP funding that are received from the Federal, State or Local Governments. Our monitoring tasks with subrecipients include executing written Agreements, periodic review of subrecipients to determine that established goals and program requirements are being met, and taking effective and remedial action toward subrecipients who do not comply. Staff is usually within daily contact with departments that implement projects with CDBG funding and will continue to do the same as we implement CDBG-R. We are certain that all projects will be implemented well in advance of the expiration of the Agreement.

D. Collaboration

- 1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor.**

Response:

In addition to CDBG-R funds, the City will receive funding through several programs under the American Recovery and Reinvestment Act (ARRA) of 2009. \$2.3 million will be available to the City to address energy efficiency and conservation through a grant from the Department of Energy. The City made application to the National Oceanic and Atmospheric Administration (NOAA), for a Coastal and Marine Habitat Restoration Project Grant in the amount of \$2.6 million. If approved, proposal is for exotic/invasive plant removal and re-vegetation with native plants in 5 City locations. Project will provide significant subcontracting opportunities for local businesses. In addition, local agencies are eligible to receive up to \$140 million from the Department of Education for Rehabilitation Services and Disability Research. The City is also investing in capital improvement projects with its local Penny funds and Transportation funds.

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With notification from HUD of the CDBG-R funding, the City is also programmed to receive \$914,999 in Homeless Prevention and Rapid Re-Housing (HPRP) funding to support activities that provide long-term and short-term financial assistance and case management to people at-risk of becoming homeless, and to rapidly re-house persons and families who are homeless.

HCD staff will collaborate with Agencies selected to implement the HPRP and will collaborate with agencies that serve similar target populations which may receive ARRA funds during the program planning stage and ongoing program implementation and delivery. Collaboration will take place through various methods including written communication, meeting, and telephone conversations.

HCD staff and City subrecipients has initiated planning by referencing information on the City’s Recovery Act Website regarding other funds available under the ARRA and possible collaboration opportunities. HCD staff and City subrecipients has also begun contacting local agencies that might receive ARRA funding in order to set the stage for future communications and meetings that will help identify how HPRP housing assistance might be coordinated with other services.

HPRP program staff will coordinate with other local agencies that receive ARRA funds to become knowledgeable of assistance and eligibility requirements, and to develop referral processes that may assist HPRP program participants obtain appropriate supportive services to assist them in achieving and maintaining housing stability. Coordination with other services funded under the ARRA may include: child care, health care, and Temporary Assistance to Needy Families (TANIF), which are not eligible for assistance through HPRP, other public assistance, employment services, unemployment benefits, tax credits, education, domestic violence services, Federal Emergency Management Administration (FEMA), low-income housing and other services.

As more information becomes available from federal, state, and local agencies regarding use of these funds locally, HCD staff along with its subrecipients will continue its collaboration efforts to determine whether program participants may benefit through coordination of services and establish a process for connecting participants to ARRA funded services.

- 2. Briefly describe how CDBG-R grant funds for job creation/retention and other economic stimulus activities will be used in a manner that is consistent with the grantee’s Consolidated Plan.**

Response:

A Priority Need of the City of St. Petersburg 2005-2010 Consolidated Plan is to “Enhance Community and Economic Development Opportunities” by:

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- Expanding business development and employment opportunities for low- and moderate-income residents of Midtown and the Neighborhood Revitalization Strategy Area (NRSA); and
- Improving infrastructure and public facilities in or serving Midtown and NRSA residents.

The activities to be funded with CDBG-R dollars will improve the parks, streets, and infrastructure of the NRSA and Midtown, while providing/retaining jobs for those working to implement the projects. This is consistent with the activities identified in the Five-Year Consolidated Plan.

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E. Estimated Budget Summary

Project/Activity	CDBG-R Funds
Installation of Mast Arms at the Intersection of Dr. Martin Luther King Street South at 18th Avenue and 22nd Avenue South	\$442,000
Pavement of Grandview Park Parking Lot located at 39th Avenue South and 6th Street South	\$70,000
Construction of new sidewalks and curbing in low- and moderate-income areas.	\$26,509
Planning & Administration to implement the programs.	\$59,834

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Attachment (“A”)
Certifications