


City of St. Petersburg
MEMORANDUM
Budget & Management

TO: The Honorable Jeff Danner, Chair, and Members of City Council

FROM:  Tish Elston, First Deputy Mayor/City Administrator

DATE: November 2, 2009

RE: **Draft Fiscal Year End 2009 Budget Cleanup Ordinance**

The attached ordinance approving final year-end adjustments to the fiscal year 2009 budget, FY09 General Fund designations and supplemental appropriations for FY10 is a draft version for discussion purposes. Please note that there may be changes to these documents before first reading and possibly between first reading and the public hearing. This is because adjustments to the accounting records are still occurring and may not be completed.

The Finance Department's recording of expenses for the operating funds is substantially complete and Finance intends to close the books by the end of this week. Following the closing of the books, Finance will be reviewing any additional adjustments on a case-by-case basis. The numbers in the attached report and ordinance represent the best information available at this time; however, any additional adjustments could change the year-end expenditures and resulting fund balances.

Below are two possible timeframes for moving forward with the Budget Cleanup Ordinance. Administration is comfortable with either Option. State law requires this to be completed within 60 days of the end of the fiscal year, which is November 29, 2009.

- Option 1: First reading on Thursday, November 5th and Public Hearing on Monday, November 16th (as tentatively scheduled). This option allows more time between first reading and public hearing.
- Option 2: First reading on Monday, November 16 and Public Hearing on Monday, November 23rd. This option provides more time before first reading.

Because no Agenda Review is scheduled for the remainder of November, we have scheduled briefings with each Councilmember to review the report. We would be happy to hold an agenda review if Council desires. In addition, the Budget, Finance and Taxation Committee is scheduled to meet on this topic at 8:00 am on Thursday, November 12th. We look forward to responding to any questions you may have during those times.

Attachment

ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of November 16, 2009

TO: City Council Chair Jeff Danner and City Council Members

SUBJECT: Year-End Appropriation Adjustments – FY09 Operating Budgets & Capital Improvement Program Budgets & Adjustments to the FY10 Budget

EXPLANATION / COST FUNDING ASSESSMENT INFORMATION:

This agenda item transitions budgets from the year just closed to the new budget year. For FY09, it provides for adjusting budgets that exceeded annual appropriations and for designating funds in the General Operating Fund for specific purposes. It also provides for adjustments (supplemental appropriations) to the FY10 budget. Council is asked to approve an ordinance to accomplish this.

The agenda item is divided into three major parts. Each major part may involve several types of transactions including appropriation transfers or supplemental appropriations. These sections describe in greater detail the provisions of the ordinance and reasons for each budget modification.

Back-up for the Ordinance is covered in Parts I and II and III

Part I describes transactions which will clean up and finalize the **FY09 budget** (Ordinance Sections 1-5). The final accounting transactions for FY09 are being posted, requiring some adjustments to the **FY09** appropriations for both operations and capital projects. Additional appropriations are necessary to authorize expenditures in excess of budgeted amounts, even if related revenues are available to cover these expenses. State law requires that any budgetary adjustments to the prior year budget be made within 60 days of the close of the fiscal year.

Part II recommends **designations** of funds remaining in the General Operating Fund at the close of **FY09** for a variety of purposes for **FY10** and the future, as has been the practice for the past several years. Designations are not legal commitments to expend funds set-aside in the various categories and require appropriation by City Council in order to do so. These appear in Section 6 of the Ordinance.

Part III provides for supplemental appropriations to the **FY10** budget, including re-appropriation of unexpended **FY09** monies, and appropriations for capital outlay from 2009 savings, Ordinance Sections 7-9.

ATTACHMENTS: General Fund Summary of Revenue, Requirements & Fund Balance Ordinance for Council Action

APPROVALS:

Administrative: _____

Budget: _____

**PRELIMINARY YEAR-END APPROPRIATION ADJUSTMENTS
FY09 OPERATING BUDGETS &
CAPITAL IMPROVEMENT PROGRAM BUDGETS**

This report presents recommendations for budget adjustments in various funds. Expenditure and revenue estimates are based on financial data through the latest month available and may require further adjustment. Budget adjustments are only required for entities that exceed previous appropriations for the entity as a whole. While some appropriations are made at the departmental level, such as the Fire Department, others are made at the administration level. For example, an appropriation would be required for the Neighborhood Services Administration only if the expenditures exceed the total appropriations for all departments within the administration. The Budget Ordinance is the guiding document for these requirements.

Supplemental appropriations are supported either by previously unanticipated revenue or by resources from the balances of the fund specified. Supplemental appropriations increase the total amounts authorized in their funds.

Appropriation transfers reallocate budgets between approved appropriations, but do not impact the total amount appropriated in the fund.

PART I: FY09 APPROPRIATION ADJUSTMENTS

Ordinance Section 1

GENERAL OPERATING FUND – Supplemental Appropriations

Tropicana Field Subsidy	154,000	A supplemental appropriation is needed to increase the subsidy due to increased cost of police for offsite traffic control from increased baseball attendance.
Sunken Gardens Subsidy	32,000	A supplemental appropriation is needed to increase the subsidy because of lower revenue from lower attendance and bridal reception activity and uncollected Great Explorations Capital Reimbursement Revenue.
Midtown	106,626	A supplemental appropriation of \$31,626 is needed to roll forward prior year Weed & Seed encumbrances, and to correct an adjustment made last year so the budget for the Weed & Seed grant is where charges occur (75,000).

ENTERPRISE FUNDS – Supplemental Appropriations

These appropriations cover expenditures which exceeded budget. In some cases, revenue also exceeded the budget. The net impact of revenue and expenditure variances will either be covered through a transfer from the General Operating Fund, or from the fund balance in each individual fund.

Water Cost Stabilization	2,075,720	A supplemental appropriation is needed because of the higher than budgeted interest earnings which are then transferred to the Water Resources Operating Fund.
Airport	21,355	A supplemental appropriation is needed for expenses associated with the Airport debt being paid off during the year.

SPECIAL REVENUE AND DEBT FUNDS – Supplemental Appropriations

Emergency Medical Services	110,460	A supplemental appropriation is needed because of higher than budgeted benefits. Revenues exceeded expenses in this fund for the year.
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Tropicana Field	2,045,393.29	A supplemental appropriation (\$577,000) is needed due to additional police costs associated with off-site traffic control from increased baseball attendance. For the year, the revenue from the additional events exceeded the expenses. A supplemental appropriation (\$1,468,393.39) is needed to transfer funds and the account they are housed in (Tropicana Field Capital Reserve Account) to the Tropicana Field Capital Improvement Fund. These funds have accumulated in the operating fund, and by contract agreement with the Rays, are dedicated to improvements at Tropicana Field.
Community Housing Trust	2,155,064	A supplemental appropriation is needed to roll forward prior year housing grants.
Local Option	926,850	A supplemental appropriation is needed to transfer out the prior years' cash balance that is needed to fund capital improvement projects. These funds have already been appropriated into projects.
Franchise Tax	355,659	A supplemental appropriation is needed to transfer accumulated revenue to the General Fund.
School Crossing Guard Trust	358,542	The revenue in this fund comes from the parking ticket surcharge and was established in FY08. The revenue is then transferred to the General Fund to reimburse the cost of the program. A supplemental appropriation is needed to transfer out prior year accumulated revenue.
Pro Sports Facility	20,000	A supplemental appropriation is needed to transfer funds to support debt service requirements. Excess revenue over Pro Sports Debt is transferred to the FFGFC debt for stadium baseball improvements.
CRA	659,611	Increased revenue due to higher ad valorem tax revenue within the downtown tax increment district, which is then transferred to the Redevelopment Special Revenue Fund.
FFGFC Debt	22,760	Additional interest payments were needed during the year. The interest costs for the Marina debt were inadvertently budgeted in the enterprise fund instead of here.
Excise Tax Debt	144,385	A supplemental appropriation is needed to transfer interest earnings to the Water Cost Stabilization Fund due to the interfund loan made in FY08.

Ordinance Section 2

CAPITAL IMPROVEMENT FUNDS – Supplemental Appropriations

General Capital	(600,000)	Reduce 1st and 2nd Streets N Mast Arm Project (12076) by \$600,000 due to using a different funding source, Neighborhood and Citywide Infrastructure Capital Improvement Fund (3027) and Transportation Impact Fees Capital Fund (3071).
	36,572	To cover overage in the Plaza Parkway FY07 Project

		(11311), funding comes from the close out of Downtown Facility Redevelopment Project (CP57041).
	(135,610.84)	Reduce the Walter Fuller Park Imp FY08 Project (11171) due to the reduction of grant funding related to the postponement of activities outside the master plan. This will not affect master plan improvements that are currently underway.
Housing Capital	(35,000)	Reduction of Barrier Mitigation Project (C800601) in order to fund legal costs and services in HCIP Legal Admin 08/09
	35,000	Project (12041) due to the increase in mortgage foreclosures.
	(35,000)	An error in project numbers listed in the original resolution 2009-159, requires reversing the rescission of \$35,000 from the HCIP Construction Warranty Issues Project (C801441) and rescinding the supplemental appropriation of \$35,000 to the Neighborhood Housing Strategy Project (C801211).
	35,000	
Neighborhood and Citywide Infrastructure	(724,000)	Reduction of projects due to lower than budgeted penny revenue receipts for FY09. \$50,000 Blueway Trails FY09 Project (12110), \$125,000 Wayfare Signage FY05 Project (10107), \$399,541.84 Entry Signage/Monuments FY07 Project (11321), \$125,458.16 Entry Signage Project (10045) and \$24,000 Future Annex Street Improvement FY07 Project (11154).
	(440,000)	Reduce Mast Arms - MLK Project (12077) by \$440,000 due to a new funding source. Received CDBG Grant to complete construction of the project.
Recreation and Culture	(387,000)	Reduction of projects due to lower than budgeted penny revenue receipts for FY09. \$150,000 Pool Bathhouse and Entryway Project (12082), \$205,000 Willis S. Johns Center Imp Project (11628) and \$32,000 Booker Creek Park Imp FY08 Project (11752).
	(145,000)	Reduce the Walter Fuller Park Imp FY08 Project (11171) due to the reduction of grant funding related to the postponement of activities outside the master plan. These are the city matching dollars to those grant funds. This will not affect master plan improvements that are currently underway.
City Facilities	(20,000)	Reduction of the Infrastructure TBD FY09 Project (12093) due to lower than budgeted penny revenue receipts for FY09.
Airport Capital	10,029	Increase Airport Design and Construct Taxiway Project (11670) due to the close out of the Airport - Runway 6-24 Pavement Project (11596). \$9,572 is grant dollars and \$457 is the city matching amount. The same grant funded both projects and it was approved to use the leftover funds from one project to fund the other.
	180,000	Transfer of funds to the Airport Operating Fund that were designated to retire airport debt.

Water Resources Capital Projects	(259,305.89)	Project reductions of \$67,038.22 DIS Water Meter Replacement FY09 Project (12144), \$50,000 REC Water Main Replacement FY09 Project (12138), \$52,822 DIS Backflow Prevention FY09 Project (12140) and \$89,445.67 DIS Water Main Relocation FY09 Project (12142).
	\$259,305.89	Project increases of \$19,129.55 DIS New Water Main Extension FY09 Project (12141), \$114,463.34 DIS Water, Service Tap Meter & Backflow FY09 Project (12145) and \$125,713 DIS Water Main Replacement FY09 Project (12143) to cover additional expenses due to development demand. *DIS – Water Distribution, REC – Reclaimed Water

Ordinance Section 3

INTERNAL SERVICE FUNDS – Increased Authorizations

Commercial Insurance	184,230	On March 12, Council approved the property insurance renewal with a premium increase of 6.5-7%. An increase in the authorization of this internal service fund is needed to provide for this payment.
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Ordinance Section 4

INTERNAL SERVICE FUNDS – Transfer Between Internal Service Funds

ICS	19,000	Transfer \$19,000 to the Print Shop from ICS’ current authorization so that the Print Shop’s fund balance is at the target required according to the fiscal policies.
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Ordinance Section 5

Ordinance _____ is hereby amended by incorporating into said Ordinance all appropriations and adjustments to the operating and capital improvement budgets pertaining to the fiscal year ending September 30, 2009 made by previous resolution, and all supplemental appropriations and adjustments contained in this Ordinance, which pertain to the Fiscal Year ending September 30, 2009. Ordinance Number _____ as amended as provided herein shall constitute the final budget for the Fiscal Year ending September 20, 2009.

PART II: DESIGNATION OF FUND BALANCES FOR FY09 YEAR END

Ordinance Section 6

Each year City Council has designated that portion of the General Operating Fund balance that exceeds the target balance for specific purposes. Administration recommends the designation of the following amounts totaling \$6.888 million within the General Operating Fund balance as of September 30, 2009 as is shown in the detail on the attached spreadsheet of General Fund Revenue, Requirements & Fund Balances. Many of these designations were planned in preparing the FY10 Budget and include amounts requested for re-appropriation in FY09.

OPERATING RE-APPROPRIATIONS \$637,898

A number of unfinished grants, purchases and commitments need to be re-appropriated in FY10.

NON-UNION SALARY INCREASES \$315,376.08

This designation will allow for one time salary payments of 2.5% for non-union employees earning less than \$50,000.

EQUIPMENT/CIP/OPERATING \$1,960,000

As a cost saving measure, all departments (with minor exceptions) were prohibited from budgeting for capital outlay in FY10. This represented an initial FY10 budget savings of \$1.6 million, which was the amount budgeted for capital outlay in FY09. To allow for essential capital outlay purchases in FY10 and FY11 a designation of \$1,000,000 will be made in the general fund at the end of FY09 - \$500,000 set aside for FY10 and \$500,000 for FY11. These designated capital dollars (for furniture, copy machines, etc) will be allocated to departmental capital purchases at the discretion of the First Deputy Mayor/City Administrator. This arrangement is spelled out in the note at the bottom of page A-8 in the Executive Summary of the FY10 Proposed Budget. Also \$960,000 for Self-Contained Breathing Apparatus (SCBA) equipment for the Fire Department.

TRANSFER TO ECONOMIC STABILITY FUND \$2,000,000

This designation will allow funds to be kept in reserve to address future needs.

ENERGY CONSERVATION \$750,000

This designation will provide for projects to address future environmental and energy conservation issues.

TECHNOLOGY \$500,000

This designation will be kept in reserve to address current and future technology needs. Although the City maintains a reserve for replacement of PCs, various other internal management and billing systems are not covered by any replacement fund.

LAND SALE PROCEEDS \$425,000

This designation was created to provide a funding source for acquiring property. Proceeds from the sale of City properties valued at less than \$20,000 are deposited in the General Operating Fund and are to be used for acquiring property according to a resolution 2002-126 adopted by City Council on February 21, 2002.

QUALIFIED TARGET INDUSTRY (QTI) TAX REFUND PROGRAM \$300,000

This designation was established to provide the City's share over the next five (5) years for the QTI program.

In addition to the previous designations, the City's fiscal policies call for an Operating Reserve equal to five percent (5%) of the current year appropriations. As of the end of FY09, the undesignated amount is \$13.413 million which is 6.18% of the current year appropriations.

**PART III: FY10 CHANGES TO GENERAL OPERATING FUND, ENTERPRISE FUNDS,
SPECIAL REVENUE FUNDS, INTERNAL SERVICES, CIP FUND BUDGETS
& TRANSFERS FOR ART IN PUBLIC PLACES**

Ordinance Section 7

RE-APPROPRIATION OF FY09 ENCUMBRANCES

Encumbrances are funded with fund balance from each respective fund. All of these amounts were previously appropriated in FY09 and have legal commitments for expenditure that will occur in FY10. Actual encumbrances may be less after all the financial transactions are posted. If any encumbrance is released with a lower expense, departmental appropriations would be limited to the difference between the encumbrance amount and the actual expenditure.

General Operating Fund

Police	147,360
Fire	79,863
City Development Administration	57,339
Neighborhood Services Administration	29,489
City Services Administration	361,956
General Government/Administration	58,402
Internal Services Administration	<u>87,750</u>
Total General Fund	822,159

All Other Funds

Water Resources Operating	1,511,559
Stormwater	15,355
Sanitation	99,980
Airport Operating	6,320
Marina Operating	3,149
Golf Course	27,042
Port Operating	5,016
Emergency Medical Services	150,116
Local Housing	1,436
Parking	2,426
Law Enforcement Trust	4,259
CDBG	2,579
HOME Program	2,359
Neighborhood Stabilization	19,562
Building Permits	128
Pier Operating	330
Coliseum	4,038
Sunken Gardens	5,579
Fleet Management	61,763
Equipment Replacement	372,213
Municipal Office Building	66,261
Information & Communication Services	163,214
Radio Replacement	159
Materials Management	8,635
Print Shop	2,535
Workers Compensation	360
Billing & Collections	11,521

Ordinance Section 8
SUPPLEMENTAL APPROPRIATIONS

GENERAL OPERATING FUND – FY10 Supplemental Appropriations

Salaries and Benefits	315,376.08	Supplemental Appropriations are needed to provide one time salary payments of 2.5% for non-union employees earning less than \$50,000. The wage payments by administration are: City Development (\$43,783.35), City Services (\$107,254.89), General Government (\$17,641.79), ICS (\$5,555.49), Internal Services (\$82,107.82), Neighborhood Services (\$24,810.91), Police (\$26,760.47) and Fire (\$7,461.36). These payments will be a one time expense funded from FY09 revenues.
Police	267,899.42	A supplemental appropriation is needed to rollover funds so that grant revenue can be expended. \$14,424.96 for the Bulletproof Vest Program Project (12309), \$39,841.61 for the Justice Assistance Grant Project (11863), \$225.95 for Operation High Rollers Project (11402), \$79,642.06 for the Justice Assistance Grant 2008 Project (12293) and \$48,884.84 for the Project Safe Neighborhoods Grant Project (11729). A supplemental appropriation is needed to provide funds for grounds maintenance (\$32,640). This was not originally included in the FY10 Budget. Department intended to self perform but when further reviewed not plausible. FY09 savings will be used for a supplemental appropriation of \$52,240 for the purchase of ballistic vests.
Fire	1,177,506.18	A supplemental appropriation is needed to rollover funds so that MMRS grant revenue can be expended. \$187,948.78 for the MMRS Project (10130), \$113,926.40 for the MMRS 2008-08 Project (11970) and \$301,741 for the MMRS 2008-2009 Project (12359), a rollover of funds so that grant revenue for the DHS/FEMA V/Conference System Project (12479) can be spent (\$428,000), an appropriation to provide matching grant funds (\$107,000) for the video conferencing grant and to roll over funds for an on-line training program called Target Safety (\$20,000). This program provides on-line training courses in addition to keeping records for all trainees, and a supplemental appropriation of \$18,890 to use FY09 savings for capital outlay to replace 2 servers,
Economic Development	33,675	A supplemental appropriation is needed for the City’s payment under the Qualified Target Industry (QTI) program. Funds are available in the General Operating Fund designation for this purpose (\$23,675). A \$10,000 rollover is needed to print inserts in the utility bills and other materials publicizing the importance of the Census and for events planned to raise Census awareness.
Downtown Enterprises	124,558	A supplemental appropriation is needed to rollover funds to provide for either the final payment due to the Tampa Bay Rays or associated repairs and maintenance (\$80,588) and for

		modifications to Al Lang Field and the Naimoli Complex for a future tenant (\$44,000).
Marketing & Communications	26,600	A supplemental appropriation is needed to rollover funds so that FY09 savings can be used for capital outlay for 3 replacement Mac computers (\$12,400), and a supplemental appropriation is needed to rollover funds for the Feet on the Street event that was to take place in FY09 but will be in FY10 (\$4,200), and a supplemental appropriation of \$10,000 for marketing materials that will need to be updated after the election.
Neighborhood Partnership	37,000	A supplemental appropriation to use FY09 savings for capital outlay for equipment during the year (\$5,000), and additional funds are needed because a position sharing with Audit Services that was proposed for FY10 will not be done (\$32,000).
Library	50,000	A supplemental appropriation to use FY09 savings for the purchase of library books.
Parks	205,600	A supplemental appropriation is needed to rollover funds for upgrading the filtration system at the new splash pad facility at Dell Holmes Park (\$25,000), a supplemental appropriation for downtown parks facilities (\$25,000), and so that FY09 savings can be used for capital outlay for tables and chairs at the Lake Maggiore Environmental Education Center, Pinellas Pioneer Settlement and Environmental Studies Area (\$5,600), and to rollover funds to conduct additional assessment activities for arsenic and pesticides at the old City Nursery Site in Boyd Hill Nature Preserve (\$150,000)
Recreation	114,200	A supplemental appropriation is needed to rollover funds so that FY09 savings can be used for capital outlay for various recreation equipment.
Budget & Management	1,183,877	A supplemental appropriation is needed to rollover funds so that pass through grant revenue from FEMA can be expended (\$983,687), to increase the subsidies to the Mahaffey Theater Operating Fund (\$21,500), the Jamestown Complex Fund (\$70,000), and the Airport Operating Fund (\$6,000) in order to use FY09 savings for capital outlay, and to rollover funds so that FY09 savings can be used for capital outlay distribution throughout FY10 (\$102,690).
Human Resources	89,303	A supplemental appropriation is needed to rollover grant funds for the Summer Youth Intern Program. There is \$26,311 remaining for the SYIP after the last payment was made on 10/26/09.
Midtown Economic Development	70,418.21	A supplemental appropriation is needed to rollover funds for the Year 4 Childs Park Weed & Seed Grant Project (12272).
Police	\$71,000	Year 5 of the Weed and Seed Grant was accepted on October 15, 2009. \$142,000 was put into the Midtown department's budget.
Midtown Economic Development	(\$71,000)	This transaction will allow for the budget to be put where it should be expended from (Weed in the Police Department budget and Seed in the Midtown budget).

Stormwater, Pavement & Traffic Operations	41,480	A supplemental appropriation is needed to use FY09 savings for the purchase of equipment for pavement maintenance
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OTHER FUNDS – FY10 Supplemental Appropriations

Water Resources	98,249	A supplemental appropriation is needed to provide funds for the purchase of manhole covers and rings that were ordered in FY09 \$33,359 and to rollover funds so that grant revenue can be expended. \$55,610 for the CSP Toilet Replacement Phase 10 Project (12132) and \$9,280 for the Sensible Sprinkling Phase 3 Project (11954).
Airport	186,000	A supplemental appropriation is needed to provide funds to transfer to the Airport Capital Improvement Fund (\$180,000). Funds were transferred in FY09, from the capital fund to the operating fund, that were designated to retire airport debt. This transfer will replace the funds removed in order to cover the capital fund's existing appropriations. There are sufficient funds available in the fund balance for this. Additional funds are needed (\$6,000) to provide funds to replace a non-working rotating beacon at the airport.
Jamestown	71,400	A supplemental appropriation is needed for painting the older units (\$70,000) and for sprinkler system repairs (\$1,400).
Emergency Medical Services	150,000	A supplemental appropriation is needed to purchase EKG Monitors/Defibrillators. The EMS contract with the County provided \$75,000 in both FY08 and FY09 to the City for the purchase of this equipment.
Community Housing Trust	1,883,830	A supplemental appropriation is needed to rollover funds so that housing grant revenue can be expended.
Mahaffey Theater	21,500	A supplemental appropriation is needed to replace the box office window speakers at the Mahaffey Theater (\$6,000), and for listening devices for ADA purposes (\$15,500). This is able to be done because of FY09 savings that are being used for capital outlay.
ICS	187,375	Roll over unexpended funds for purposes deferred to 2010, including software for the Sanitation Department to track routes (\$28,875), e-mail archival (\$55,000), training (\$3,500), consulting services to migrate from Oracle E-Business Suite version 11.5.10 to Release 12 (\$30,000), and to implement Oracle Business Intelligence software (\$30,000), purchase wireless network equipment for city buildings (\$40,000).
Municipal Office Buildings	69,800	A supplemental appropriation to use FY09 savings for HVAC improvements in City Council chambers.
Water Resources Debt	3,338,285	A supplemental appropriation is needed to provide funds for the FY10 debt payment, which was revised from the initial budget amount due to the 2009 bond issue.

CAPITAL IMPROVEMENT FUNDS – FY10 Supplemental Appropriations

General Capital Improvement	66,195	Increase Plaza Parkway FY10 Project (12529) to provide funding for the balance of the City’s commitments related to the sale and development of the Florida International Museum block and Baywalk streetscape improvements. The additional funding comes from the close out of a related project, Downtown Facility Redevelopment Project (CP57041).
Neighborhood and Citywide Infrastructure	24,000	Increase Childs Park Lake Property Project (11929) to cover additional costs in purchasing the final two properties abutting Childs Lake Park needed as part of the Greater Childs Park Initiative.
Water Resources Capital	11,000	Increase the WRL Pinellas County Utility Relocation (54thAve/28 th St) Project (11697) to cover additional costs due to the County bids coming in higher than budgeted.

Ordinance Section 9

TRANSFERS TO THE ART IN PUBLIC PLACES FUND

Certain capital improvement construction projects within the city are required by ordinance to make transfers to the Art in Public Places Fund. The amount to be transferred is equal to 1% of the project’s construction costs up to \$2,500,000 and 0.5% for costs between \$2,500,000 and \$7,500,000 with a maximum transfer of \$50,000. The following transfers, totaling \$17,040 to the Art in Public Places Fund, are based on FY09 transactions:

Recreation and Culture Capital Improvements Fund	\$13,250
City Facilities Capital Improvements Fund	\$3,790

Approval of the attached ordinance is requested.

GENERAL FUND
SUMMARY OF REVENUE, REQUIREMENTS & FUND BALANCE

	2006 Actual	2007 Actual	2008 Actual	2009 Actual
(000s omitted)				
REVENUE				
Property Tax	\$ 92,593	\$ 104,355	\$ 101,569	\$ 95,140
Intergovernmental Revenue	9,283	9,867	8,563	8,301
Transfers From:				
Special Revenue Funds	64,823	65,028	68,698	68,846
Other Funds	791	1,124	2,491	1,609
Sale of Property	2,579	1,995	194	151
Use of Designated Funds	0	0	3,410	6,680
All Other	46,410	47,652	38,917	40,755
Total Revenue	216,479	230,021	223,842	214,802
REQUIREMENTS				
Operating	186,490	197,485	195,456	194,124
Capital Outlay	2,064	2,594	1,564	1,553
Subtotal - Operating	188,554	200,079	197,020	195,678
Transfers To:				
Operating Funds	5,621	5,415	5,491	5,367
Capital Project Funds	7,071	1,017	4,329	640
Special Revenue Funds	4,006	5,299	7,469	5,580
Debt Service Funds	4,358	4,924	6,431	1,119
Contingency/Other Agencies	4,471	9,159	2,814	8,636
Subtotal - Transfers	25,527	25,814	26,534	21,342
Subtotal-Expenses Before Adjustments	214,081	225,893	223,554	217,020
Adjustments:				
Prior Year Miscellaneous Adjustments	(668)	413	(2,771)	
Transfer to Economic Stability Fund				(6,000)
Use of Energy Conservation Designation				(680)
Total Adjusted Requirements	213,413	226,306	220,783	210,340
Change in Fund Balance from Operations	2,398	4,128	288	4,462
BEGINNING BALANCE	19,553	21,283	25,824	23,341
ENDING BALANCE	21,283	25,824	23,341	21,123
Year End Encumbrances				(822)
Designated for:				
Operating Reappropriation	(2,000)	(2,000)	(2,010)	(638)
Salaries & Benefits	0	0	0	(315)
Equipment/CIP/Operating	(750)	(450)	(350)	(1,960)
Economic Stability Fund	0	0	0	(2,000)
Building Permits	0	(2,425)	0	0
Accrued Leave Liability	(6,000)	(6,000)	(6,000)	0
Energy Conservation	0	0	(680)	(750)
Technology	(750)	(750)	(500)	(500)
Land Sale Proceeds	(313)	(1,930)	(425)	(425)
Qualified Target Industry	(290)	(420)	(600)	(300)
Total Designations	(10,103)	(13,975)	(10,565)	(6,888)
UNDESIGNATED FUND BALANCE	\$11,180	\$11,849	\$12,776	\$13,413
Target Operating Balance	\$10,704	\$11,295	\$11,178	\$10,851
Fund Balance as % of Expenses	5.22%	5.25%	5.71%	6.18%

DRAFT – (11/2/09)

ORDINANCE NO. _____

AN ORDINANCE APPROVING FINAL YEAR-END ADJUSTMENTS TO THE CITY OF ST. PETERSBURG OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2009; APPROVING THE FINAL AMENDED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2009 BY INCORPORATING INTO THE AFOREMENTIONED FINAL AMENDED BUDGET ALL ADJUSTMENTS AND APPROPRIATIONS CONTAINED IN THIS ORDINANCE AND ALL ADJUSTMENTS AND APPROPRIATIONS PREVIOUSLY MADE BY RESOLUTION FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2009; APPROVING YEAR-END DESIGNATIONS AND APPROPRIATIONS FROM THE GENERAL FUND BALANCE AS OF SEPTEMBER 30, 2009 FOR INCLUSION IN THE BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2010; AMENDING ALL PREVIOUS YEARS' BUDGET ORDINANCES IN A SIMILAR MANNER; AND, PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1: The following supplemental appropriations to the City of St. Petersburg operating budget for the Fiscal Year ending September 30, 2009 are approved from the fund balance of each respective operating fund listed below:

General Operating Fund:	
General Government/Administration	\$ 292,626.00
Water Cost Stabilization Enterprise Fund	2,075,720.00
Airport Enterprise Fund	21,355.00

Emergency Medical Services Special Revenue Fund	110,460.00
Tropicana Field Special Revenue Fund	2,045,393.29
Community Housing Trust Special Revenue Fund	2,155,064.00
Local Option Special Revenue Fund	926,850.00
Franchise Tax Special Revenue Fund	355,659.00
School Crossing Guard Trust Special Revenue Fund	358,542.00
Pro Sports Facility Sales Tax Special Revenue Fund	20,000.00
Redevelopment (Tax Increment) Special Revenue Fund	659,611.00
First Florida Gov Financing Commission Notes Debt Service Fund	22,760.00
Stadium (Excise Debt) Debt Service Fund	144,385.00

Section 2: The following appropriation adjustments (numbers in parentheses denote reduced appropriations) to the City of St. Petersburg capital improvement program (CIP) budget for the Fiscal Year ending September 30, 2009 are approved from the fund balance of each respective CIP fund listed below:

General Capital Improvement Fund:	\$
1 st & 2 nd Streets Mast Arms	(600,000.00)
Plaza Parkway FY07	36,572.00
Walter Fuller Park Improvements	(135,610.84)
Housing Capital Improvement Fund:	
HCIP Legal Administration 08/09	35,000.00
Barrier Mitigation	(35,000.00)
HCIP Construction Warranty Issues	35,000.00
Neighborhood Housing Strategy	(35,000.00)
Neighborhood & Citywide Infrastructure Capital Improvement Fund:	
Blueway Trails	(50,000.00)
Wayfaring Signage & Sign Replacement	(125,000.00)
Entry Signage/City Entry Monuments	(399,541.84)
Entry Signage	(125,458.16)
Future Annexation Street Improvements	(24,000.00)
Mast Arms-MLK	(440,000.00)
Recreation and Culture Capital Improvement Fund	
Pool Bathhouse & Entryway	(150,000.00)
Willis S. Johns Center Improvements	(205,000.00)
Booker Creek Park Improvements	(32,000.00)
Walter Fuller Master Plan Improvements	(145,000.00)
City Facilities Capital Improvement Fund:	
Infrastructure to be Determined	(20,000.00)

Airport Capital Improvement Fund:	
Airport Design/Construction Taxiway	10,029.00
Transfer to Airport Operating Fund	180,000.00

Water Resources Capital Improvement Fund:	
Potable Water Distribution System Improvements	
DIS Water Meter Replacement FY09	(67,038.22)
DIS Backflow Prevention FY09	(52,822.00)
DIS Water Main Relocation FY09	(89,445.67)
DIS New Water Main Extension FY09	19,129.55
DIS Water, Service Tap Meter & Backflow FY09	114,463.34
DIS Water Main Replacement FY09	125,713.00
Reclaimed Water Systems Improvements	
REC Water Main Replacement FY09	(50,000.00)

Section 3: The following increase to Internal Service Fund authorizations is approved:

Commercial Insurance Internal Service Fund	\$ 184,230.00
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Section 4: The following transfer between Internal Service Funds is approved:

From: Information & Communication Services Fund	19,000.00
To: Print Shop Internal Service Fund	

Section 5: Ordinance Number 899-G is hereby amended by incorporating into said Ordinance all appropriations and adjustments to the operating and capital improvement budgets pertaining to the Fiscal Year ending September 30, 2009 made by previous resolution, and all supplemental appropriations and adjustments contained in this Ordinance, which pertain to the Fiscal Year ending September 30, 2009. Ordinance Number 899-G as amended as provided herein shall constitute the final budget for the Fiscal Year ending September 30, 2009. All previous years' budget ordinances are hereby amended in a similar manner.

Section 6: The following amounts are established as Designations for future appropriation in the General Fund Balance which designations can be changed by a resolution of City Council:

Operating Reappropriations	637,898.00
Non-Union Salary Increases	315,376.08
Equipment/CIP/Operating	1,960,000.00
Transfer to Economic Stability Fund	2,000,000.00
Energy Conservation	750,000.00
Technology	500,000.00
Land Sale Proceeds	425,000.00
Qualified Target Industry (QTI) Tax Refund Program	300,000.00

Section 7: The following amounts encumbered during FY 2009 are re-appropriated for the Fiscal Year ending September 30, 2010 from the fund balance of the respective funds:

General Operating Fund:	
Police	147,360.00
Fire	79,863.00
City Development Administration	57,339.00
Neighborhood Services Administration	29,489.00
City Services Administration	361,956.00
General Government	58,402.00
Internal Services Administration	87,750.00
Water Resources Operating Fund	1,511,559.00
Stormwater Operating Fund	15,355.00
Sanitation Operating Fund	99,980.00
Airport Operating Fund	6,320.00
Marina Operating Fund	3,149.00
Golf Course Operating Fund	27,042.00
Port Operating Fund	5,016.00
Emergency Medical Services Fund	150,116.00
Local Housing Assistance Fund	1,436.00
Parking Special Revenue Fund	2,426.00
Law Enforcement Trust Fund	4,259.00
Community Development Block Grant Fund	2,579.00
HOME Program Fund	2,359.00
Neighborhood Stabilization Program Fund	19,562.00
Building Permit Special Revenue Fund	128.00
Pier Operating Fund	330.00
Coliseum Operating Fund	4,038.00
Sunken Gardens Operating Fund	5,579.00
Fleet Management Fund	61,763.00
Equipment Replacement Fund	372,213.00
Municipal Office Buildings Fund	66,261.00
Information & Communication Services Fund	163,214.00
Radio Replacement Fund	159.00
Materials Management Fund	8,635.00
Print Shop Fund	2,535.00
Workers Compensation Fund	360.00
Billing & Collections Fund	11,521.00

Section 8: The following supplemental appropriations are approved from the fund balances of the respective funds for the operating and Capital Improvement budgets for the Fiscal Year ended September 30, 2010:

General Operating Fund:	
Police	\$ 365,659.89
Fire	1,184,967.54
City Development Administration	228,616.35
Neighborhood Services Administration	111,810.91
City Services Administration	427,054.89
General Government Administration	1,290,240.00
Internal Services Administration	123,587.82
Water Resources	98,249.00
Airport Operating Fund	186,000.00
Jamestown	71,400.00
Emergency Medical Services	150,000.00
Community Housing Trust Fund	1,883,830.00
Mahaffey Theater	21,500.00
Information and Communication Services Fund	192,930.49
Municipal Office Buildings Fund	69,800.00
Water Resources Debt	3,338,285.00
General Capital Improvement	66,195.00
Neighborhood and Citywide Infrastructure	24,000.00
Water Resources Capital	11,000.00

Section 9: Transfers from the following funds are approved to the Art in Public Places Fund based on projects meeting the criteria under Ordinance:

Recreation & Culture Capital Improvements Fund	\$ 13,250.00
City Facilities Capital Improvements Fund	3,790.00

Section 10: All appropriations contained in this Ordinance regarding the Budget for Fiscal Year ending September 30, 2010 may be amended in accordance with the City Code or as provided for in Ordinance Number 950-G.

Section 11: In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.