

SAINT PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of November 5, 2009

To: The Honorable Jeff Danner, Chair and Members of City Council

Subject: Accepting a proposal from Principal Decision Systems International, Inc., a sole source supplier for staffing software licenses and maintenance for the Fire Department at a total cost of \$111,705.

Explanation: The Purchasing Department received a proposal from Principal Decision Systems for the purchase of Telestaff scheduling software. The vendor will provide licenses, implementation, training, and on-going maintenance of software that will facilitate adequate fire station staff scheduling as well as automatically notify EMS staff during major emergencies. Because of the system's unique out-of-the-box compatibility with the city's Oracle ERP system and Kronos payroll processing system, a sole-source procurement is recommended.

The software is specifically developed to meet the unique requirements of 24 hour public safety units and will enable Fire personnel to receive and respond to scheduling notifications and other work communications remotely (e.g., by phone, pager, e-mail, or internet); remotely check schedules for location assignment; sign-up for overtime and special duty; request time-off and leave; and conduct shift trades.

In addition, the software will enable command staff to automatically align staffing demands with employee availability, qualifications and regulatory constraints; generate and send schedule-driven notifications and communications; create and maintain an unlimited number of schedules supporting multiple shifts, rotating positions, future assignments and promotions; manage daily operations with real-time rosters; manage time-off requests, monitor staffing levels; receive automatic alerts when staffing levels fall below pre-determined requirements; find replacement personnel who are off-duty; deploy personnel for emergency recall or mutual aid; and account for, locate and contact all staff at any given time.

The Purchasing Department, in cooperation with the Fire Department, recommends for award:

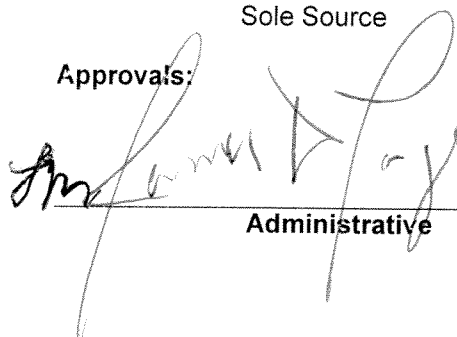
Principal Decision Systems International Inc\$111,705

A blanket purchase agreement for the on-going software maintenance and support will be issued and will be binding only for actual services rendered. The agreement will be effective from date of award through March 31, 2012.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001), MMRS grant project (12359) [\$93,971], award number (80605), MMRS grant project (11970) [\$9,518] award number (80534) and MMRS grant project (10130) [\$8,216] award number (80101).

Attachments: Resolution
Sole Source

Approvals:



Administrative



Budget

A RESOLUTION DECLARING PRINCIPAL DECISION SYSTEMS INTERNATIONAL, INCORPORATED TO BE A SOLE SOURCE SUPPLIER; ACCEPTING THE PROPOSAL AND AWARDING AN AGREEMENT (BLANKET AGREEMENT) TO PRINCIPAL DECISION SYSTEM INTERNATIONAL, INCORPORATED FOR STAFFING SOFTWARE LICENSES AND MAINTENANCE FOR THE FIRE DEPARTMENT AT A TOTAL COST NOT TO EXCEED \$111,705; AUTHORIZING THE MAYOR OR MAYOR'S DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to implement scheduling software that will facilitate fire station staff scheduling and automatic notification to EMS staff during major emergencies; and

WHEREAS, the City has determined that the services the City seeks can be provided by Principal Decision Systems International, Incorporated through it's Telestaff scheduling software and is compatible to the City's Oracle ERP System and Kronos payroll processing system; and

WHEREAS, the City received a proposal from Principal Decision System International, Incorporated for the purchase of Telestaff scheduling software licenses, implementation, training and on-going maintenance; and

WHEREAS, Section 2-232(d) of the City Code provides requirements for sole source procurement; and

WHEREAS, the Purchasing Department recommends acceptance of the proposal from Principal Decision Systems International, Incorporated as a sole source supplier; and

WHEREAS, the Mayor or his designee has prepared a written statement to the City Council certifying the condition and circumstances for this sole source purchase.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that Principal Decision Systems International, Incorporated is a sole source supplier; and

BE IT FURTHER RESOLVED that the proposal and award of an agreement to Principal Decision Systems International, Incorporated for staffing software licenses and maintenance for the Fire Department at a total cost not to exceed \$111,705 is hereby approved and the Mayor or the Mayor's designee is authorized to execute all necessary documents to effectuate this transaction.

BE IT FURTHER RESOLVED that this agreement will be effective from the date of award through March 31, 2012.

This resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:



City Attorney (Designee)

CITY OF ST. PETERSBURG
REQUEST FOR SOLE SOURCE

Department: **FIRE** _____ Requisition: _____
Sole Source _____ Proprietary Specifications _____
Proposed Vendor: **Principal Decision Systems**
Estimated Total Cost \$ 111,705.00

Description of Items (or Services) to be purchased: **Software, Installation, configuration and training**

Purpose or function of items: **The Telestaff solution is needed to meet the Fire Department's staff management needs including but not limited to: scheduling, optimized labor reporting, operational analysis and reporting. The software will be used to automatically notify personnel in the event of a major emergency or whenever deemed necessary. In addition, it will reduce the time required by management to conduct and oversee staffing. The software will facilitate improved operational communication, evaluation and tracking.**

Justification for Sole Source or Proprietary specification: **Telestaff is proprietary software that provides out of the box integration with the City's existing Oracle HRMS payroll system and has provisions for exporting data into Kronos, the City's Timekeeping Systems. Further, the vendor has agreed to comply with current GSA pricing for all software and hardware components.**

I hereby certify that in accordance with Section 2-232(d) of the City of St. Petersburg Purchasing Code, I have conducted a good faith review of available sources and have determined that there is only one potential source for the required items per the above justification.

Department Director

Date

Administrator/Chief

Date