Welcome to the City of St. Petersburg City Council meeting. To assist the City Council in conducting the City’s business, we ask that you observe the following:

1. If you are speaking under the Public Hearings, Appeals or Open Forum sections of the agenda, please observe the time limits indicated on the agenda.

2. Placards and posters are not permitted in the Chamber. Applause is not permitted except in connection with Awards and Presentations.

3. Please do not address Council from your seat. If asked by Council to speak to an issue, please do so from the podium.

4. Please do not pass notes to Council during the meeting.

5. Please be courteous to other members of the audience by keeping side conversations to a minimum.

6. The Fire Code prohibits anyone from standing in the aisles or in the back of the room.

7. If other seating is available, please do not occupy the seats reserved for individuals who are deaf/hard of hearing.

**GENERAL AGENDA INFORMATION**

For your convenience, a copy of the agenda material is available for your review at the Main Library, 3745 Ninth Avenue North, and at the City Clerk’s Office, 1st Floor, City Hall, 175 Fifth Street North, on the Monday preceding the regularly scheduled Council meeting. The agenda and backup material is also posted on the City’s website at [www.stpete.org](http://www.stpete.org) and generally electronically updated the Friday preceding the meeting and again the day preceding the meeting. The updated agenda and backup material can be viewed at all St. Petersburg libraries. An updated copy is also available on the podium outside Council Chamber at the start of the Council meeting.

If you are deaf/hard of hearing and require the services of an interpreter, please call our TDD number, 892-5259, or the Florida Relay Service at 711 as soon as possible. The City requests at least 72 hours advance notice, prior to the scheduled meeting, and every effort will be made to provide that service for you. If you are a person with a disability who needs an accommodation in order to participate in this/these proceedings or have any questions, please contact the City Clerk’s Office at 893-7448.
A. Meeting Called to Order and Roll Call.

Invocation and Pledge to the Flag of the United States of America.

A moment of silence will be observed to remember fallen Firefighters and Police Officers of the City of St. Petersburg that lost their lives in the line of duty during this month:

Officer James A. Krupp - April 15, 1964

B. Approval of Agenda with Additions and Deletions.

C. Consent Agenda (see attached)

Open Forum

If you wish to address City Council on subjects other than public hearing or quasi-judicial items listed on this agenda, please sign up with the Clerk prior to the meeting. Only the individual wishing to speak may sign the Open Forum sheet and only City residents, owners of property in the City, owners of businesses in the City or their employees may speak. All issues discussed under Open Forum must be limited to issues related to the City of St. Petersburg government.

Speakers will be called to address Council according to the order in which they sign the Open Forum sheet. In order to provide an opportunity for all citizens to address Council, each individual will be given three (3) minutes. The nature of the speakers' comments will determine the manner in which the response will be provided. The response will be provided by City staff and may be in the form of a letter or a follow-up phone call depending on the request.

D. Public Hearings and Quasi-Judicial Proceedings - 9:00 A.M.

Public Hearings

1. Ordinance 365-H naming the Sanitation Department Administration Building after Benjamin F. Shirley Sr.; amending City Code to reflect the naming.

2. Ordinance 366-H in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy, within City-owned Booker Creek Park located at 2300 – 13th Avenue North, St. Petersburg.

E. Reports

1. Request for Rehearing – Ordinance 114-HL – Driftwood Local Historic District (City File: HPC-17-90300006)

2. Callaloo Group - Manhattan Casino Status Update Report

3. Sewer Report
(a) A Resolution approving the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase 2 (Engineering Project No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409 and 16943) in an amount not to exceed $1,803,928; approving Partial Control Estimate #4 for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) in an amount not to exceed $2,047,095; providing that the total Partial Control Estimate for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) shall not exceed $6,833,403; approving Partial Control Estimate #3 for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) in an amount not to exceed $1,507,372; providing that the total Partial Control Estimate for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) shall not exceed $2,988,292; authorizing the Mayor or his designee to execute the Eight Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida, and the Haskell Company dated March 22, 2017, as amended, to incorporate the above referenced Control Estimate and Partial Control Estimates into such Contract, as amended, and modify other necessary sections; and providing an effective date.

(b) Awarding a three-year blanket purchase agreement to Tampa Armature Works, Inc., for motor repair and rewinding services for the Water Resources Department, for a total contract amount of $443,000.

(c) A Resolution approving the Third Amendment to the Professional Services Agreement between the City of St. Petersburg, Florida, and Jacobs Engineering Group, Inc. (Jacob) dated January 4, 2018, as amended, for Jacobs to provide RDII Study Assistance in an amount not to exceed $271,100; Providing that the total contract amount shall not exceed $4,271,100; authorizing the Mayor or his designee to execute the Third Amendment; and providing an effective date (ECID Project No. 17078-111, Oracle No. 15953).

(d) Authorizing the Mayor or his designee to execute Task Order No. 18-01-SCS/RSFF, Task Order No. 18-02-SCS/RSFF, and Task Order No. 18-03-SCS/RSFF (Task Orders) to the Professional Services Agreement between the City of St. Petersburg, Florida (City) and Stantec Consulting Services, Inc. (Consultant) dated December 6, 2018 for consultant to provide professional services for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20 in a collective amount not to exceed $159,640; and providing an effective date.

(e) Accepting a bid from CEC Motor & Utility Services, LLC, in the amount of $108,701.04, for Wholesale Remote Monitoring Control Panels. (Engineering Project No. 18105-111; Oracle No. 16433).

(f) A Resolution authorizing the Mayor or his designee to execute Task Order No. 16-04-RE/W (Task Order) to the architect/engineering agreement dated January 04, 2017 between the City of St. Petersburg, Florida and Reiss Engineering, Inc. (A/E) for A/E to provide project administration and management, a hydraulic and capacity evaluation, and a technical memorandum for the Downtown Water Main Hydraulic and Capacity Evaluation Project in an amount not to exceed $71,508.00 (ECID Project No. 19063-111; Oracle No. 15939); and providing an effective date.

(g) Authorizing the Mayor or his designee to execute Task Order No. 16-05-RE/W (Task Order) to the architect/engineering agreement between the City of St. Petersburg, Florida and Reiss Engineering, Inc. (A/E) dated January 04, 2017 for A/E to provide
project administration and management, existing and new flow meter evaluation, and a
technical memorandum for the Reclaimed Water Meter Evaluation Project in an
amount not to exceed $55,120.00 (ECID Project No. 19060-111; Oracle No. 16905);
and providing an effective date.

(h) Approving the First Amendment to the Architect/Engineering Agreement between the
City of St. Petersburg, Florida, and Stantec Consulting Services, Inc. (Stantec) dated
February 28, 2018 for Stantec to provide additional services on an as needed basis to
the Tiered Stormwater Utility Rate Development and Implementation for an additional
amount not to exceed $216,975; approving a supplemental appropriation in the
amount of $216,975 from the unappropriated balance of the Stormwater Utility Fund
(4011); authorizing the City Attorney’s Office to make non-substantive changes to the
First Amendment; authorizing the Mayor or his designee to execute the First
Amendment; and providing an effective date.

4. A resolution by the City Council of the City of St. Petersburg rescinding unencumbered
appropriations in the General Capital Improvement Fund (3001) in the amounts of
$1,749,493 from the Education and Job Readiness Project (16067), $1,685,547 from the
Business/Workforce Development Project (15381), $1,749,493 from the Housing and
Neighborhood Revitalization Project (15382), and $238,300 from the CRA
Communications, Operations and Evaluation Project (TBD); approving a transfer in the
amount of $5,122,833, from the unappropriated balance of the General Capital
Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg
Redevelopment District Fund (1104); approving a supplemental appropriation in the
amount of $5,122,833 from the unappropriated balance of the South St. Petersburg
Redevelopment District Fund (1104), resulting from the above transfer, to the Economic
and Workforce Development Department, Economic and Workforce Development
Division (375.2609) for the Workforce, Education Job Readiness CRA program, the
Business and Commercial Development CRA program, the Housing and Neighborhood
Revitalization CRA plan, and the CRA Communications, Evaluation and Operations
program; approving a transfer in the amount of $300,000 from the unappropriated balance
of the General Capital Improvement Fund (3001), resulting from the above rescissions, to
the TIF Capital Projects Fund (3005); approving supplemental appropriation from the
increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting
from the above transfer, in the amounts of $100,000 to the Enoch Davis Farm Site
Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch
Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22 Street
South Lots Project (17104); and providing an effective date.

5. Approving a supplemental appropriation from the unappropriated balance of the Federal
Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture
Division (140-2859) in the amount of $57,818.39; authorizing the Mayor or his designee
to execute all documents necessary to effectuate this resolution.

6. St. Petersburg Housing Authority Report

F. New Ordinances - (First Reading of Title and Setting of Public Hearing)

Setting April 18, 2019 as the public hearing date for the following proposed Ordinance(s):

1. Ordinance regarding enforcement of local campaign finance regulations codified in City
Code Chapter 10; making findings concerning such enforcement; amending City Code to
establish certain fines and cure periods for violations of those regulations.
2. Ordinance approving a vacation of a portion of a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision; setting forth conditions for the vacation to become effective; and providing for an effective date. (City File 18-33000007)

3. Ordinance of the City of St. Petersburg, Florida, designating the Kenwood Section – Northwest Kenwood Local Historic District, roughly bound by the alley between 5th and 6th Avenues North, 9th Avenue North, 28th Street North, and 34th Street North, as a Local Historic District and adding the property to the St. Petersburg Register of Historic Places pursuant to Section 16.30.070, City Code.

G. New Business

1. Referral to the Public Services and Infrastructure Committee a discussion of a potential charter amendment that would allow for acceptance of grants for park conservation purposes. (Councilmember Kornell)

2. Referring to the Public Services & Infrastructure Committee to discuss possible amendments to the City’s Grease Waste Management Program. (Chair Gerdes)

3. Referring to the Housing, Land Use, and Transportation Committee, or other relevant committee, a discussion on increasing fines for after-the-fact grand tree removal. (Councilmember Rice)

4. Requesting legal to draft an ordinance amending Section 22-19, 28-27 and 17.5.23 of City Code to add language that reflects gender identity and expression as a protected class. (Councilmember Rice)

5. Referring to HLUT, or other relevant committee, a discussion regarding a Council sponsored referendum to raise the millage rate that would only use the tax increases for new developments coming online in 2020 and beyond, which would fund a dedicated Affordable Housing Trust Fund. (Councilmember Rice)

6. Referring to Housing, Land Use, & Transportation, (HLUT) or other relevant committee, a discussion on the report from Forward Pinellas regarding the Gateway Master Plan Study which will be completed by June 2019. (Councilmember Gabbard)

H. Council Committee Reports

1. Budget, Finance & Taxation Committee (3/14/19)

2. Public Services & Infrastructure Committee (3/14/19)

3. Health, Energy, Resiliency & Sustainability Committee (3/14/19)

4. Co-Sponsored Events Committee (3/14/19)

5. Budget, Finance & Taxation Committee (3/28/19)

6. Housing, Land Use & Transportation Committee (3/28/19)

(a) Confirming the Mayor’s appointment of Stephanie A. Owens as a member of the St. Petersburg Housing Authority Board of Commissioners.
(b) Confirming the Mayor’s appointment of Jerrilyn “Jerri” Evans as a member of the St. Petersburg Housing Authority Board of Commissioners.

7. Committee of the Whole: Bus Rapid Transit & Complete Streets; Weeki Wachee Fund - Maximo Park (3/28/19)

(c) Approving the recommendation of the Committee of the Whole to set aside $650,000 of Weeki Wachee funds for the Maximo Park Project; approving a transfer in the amount of $650,000 from the unappropriated balance of the Weeki Wachee Operating Fund (1041) to the Weeki Wachee Capital Projects Fund (3041); providing that the City shall not invest the $650,000 in any investment that does not guarantee the preservation of the principal; requesting administration to return to City Council to discuss alternative funding for the proposed parking area in Maximo Park before appropriation of Weeki Wachee funds for the project.

8. Legislative Affairs & Intergovernmental Relations Committee (3/15/19)

I. Legal

1. Settlement Dorchester Holdings

J. Open Forum

K. Adjournment
1. City Council Convenes as Community Redevelopment Agency.

2. City Council Convenes as Community Redevelopment Agency Resolution of the St. Petersburg Community Redevelopment Agency (CRA) finding the 50,000 square foot, 19-story building with 20 dwelling units, located at the southwest corner of 4th Avenue North and 1st Street North, consistent with the Intown Redevelopment Plan. (City File IRP 19-1A) Agency.

3. Adjournment of the Community Redevelopment Agency and Reconvening of City Council.
NOTE: Business items listed on the yellow Consent Agenda cost more than one-half million dollars while the blue Consent Agenda includes routine business items costing less than that amount.

(Procurement)

1. Approving the renewal of a blanket purchase agreement for temporary staffing services with Personnel Solutions Plus, LLC, in the amount of $3,000,000, for a total contract amount of $6,600,000.

2. Accepting a proposal from Morelli Landscaping, Inc., for landscape services for rights-of-way and City facilities, for the Engineering and Capital Improvements Department, for a total contract amount of $3,000,000.

3. Approving the renewal of a blanket purchase agreement with Badger Meter Inc. for residential water meters, for a total contract amount of $2,850,000.

4. Approving the renewal of a blanket purchase agreement with JPMorgan Chase Bank, N.A., for banking services, at an estimated annual cost of $200,000, for a total contract amount of $850,000.

5. Approving the renewal of a blanket purchase agreement to Neptune Technology Group, Inc., a sole source supplier, for commercial water meters for the Water Resources Department, for a total contract amount of $800,000.

(City Development)

(Leisure Services)

(Public Works)

6. A Resolution finding that $21,500.00 is an amount sufficient to pay for sidewalk maintenance of the sections of the sidewalk located within the Florida Department of Transportation right of way for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project (“Project”), over its useful life of fifteen (15) years; authorizing a supplemental appropriation in the amount of $21,500.00 from the unappropriated balance of the General Fund (0001) to fund future sidewalk maintenance required by the Local Agency Program Agreement (“Agreement”) between the State of Florida Department of Transportation (“FDOT”) and the City of St. Petersburg, Florida (“City”); providing that the maintenance funds shall not need annual re-appropriations and shall be considered encumbered for the useful life of the Project with only authorized expenditures being for maintenance of the sidewalk improvements of the project; finding that execution of the Agreement shall not be considered an unlawful act under Florida Statute §166.241; approving the Agreement and authorizing the Mayor or his designee to execute a Local Agency Program Agreement between the City of St. Petersburg, Florida and the State of...
Florida Department of Transportation ("FDOT") for participation by FDOT in the construction activities related to the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project in an amount not to exceed $1,363,811.00; authorizing a supplemental appropriation in the amount of $1,363,811.00 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the 3rd & 4th Streets – Complete Streets Project (TBD); and providing an effective date. (FDOT Financial Project No. 437807 1.58.01) (ECID Project No. 16022-112; Oracle No. 15090, 15647, 16198 and a TBD).

(Appointments)

(Miscellaneous)

7. A resolution by the City Council of the City of St. Petersburg rescinding unencumbered appropriations in the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education and Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Operations and Evaluation Project (TBD); approving a transfer in the amount of $5,122,833, from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg Redevelopment District Fund (1104); approving a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375.2609) for the Workforce, Education Job Readiness CRA program, the Business and Commercial Development CRA program, the Housing and Neighborhood Revitalization CRA plan, and the CRA Communications, Evaluation and Operations program; approving a transfer in the amount of $3,000,000 from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above rescissions, to the TIF Capital Projects Fund (3005); approving supplemental appropriation from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, in the amounts of $1,000,000 to the Enoch Davis Farm Site Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22 Street South Lots Project (17104); and providing an effective date. [MOVED TO REPORTS AS ITEM E-4]
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

(Procurement)

1. Approving a five-year blanket purchase agreement with AKCA Incorporated for traffic marking materials and services, for the Engineering and Capital Improvements and Transportation and Parking Management departments, at total contract amount of $397,000.

2. Approving a job order to G.E.C. Associates, Inc., in the amount of $297,118.17 for construction services to replace the roofing system on the Lawn Bowling Club building at the Mirror Lake Complex; rescinding unencumbered appropriations in the amount of $151,180 from the City Facility Roof/Waterproofing FY18 project (16225) and $173,820 from the City Facility Roof/Waterproofing FY19 project (16737), approving a transfer in the amount of $325,000 from the City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029), resulting from these rescissions, to provide funding for the above Construction and Engineering services for the project; approving a supplemental appropriation in the amount of $325,000 from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029) resulting from the above transfer to the Lawn Bowling Club Reroofing Project, (Engineering Project No. 18205-017; Oracle No. 16212), and providing an effective date.

3. Approving a three-year blanket purchase agreement with Williams Scotsman Inc. for modular building lease or rental, at an estimated annual cost of $95,000, for a total contract amount of $285,000.

4. Approving the purchase of a street sweeper from Environmental Products Group, Inc. for the Fleet Management Department, at a total cost of $256,111.

5. Approving a job order to Caladesi Construction Co., in an amount not to exceed $73,441.62, to remove all 1970’s circa vinyl tile and upgrade all of the flooring materials at the Dwight H. Jones Neighborhood Center; rescinding unencumbered appropriations in the amount of $30,000 from the Dwight Jones Kitchen Imps FY19 project (16690); approving a supplemental appropriation in the amount of $30,000 from the unappropriated balance of the General Capital Improvement Fund (3031) resulting from these rescissions to the Dwight Jones Flooring Replacement Project (Engineering Project No. 18237-019; Oracle No. 16150); and providing an effective date.

6. Approving a Construction Manager at Risk Agreement (“CMAR”) with a Guaranteed Maximum Price (“GMP”) between the City of St. Petersburg (“City”) and Creative Contractors, Inc. (“Creative”), for preconstruction and construction management services,
for the Shore Acres Center Replacement (“CMAR Agreement”). Authorizing the City Attorney to make non-substantive changes to the CMAR Agreement; Authorizing the Mayor, or his designee, to execute the CMAR agreement; authorizing payment to Creative in an amount not to exceed $24,808 for the preconstruction phase services (Engineering Project No. 17203-017; Oracle Project No.15651); and providing an effective date.

(City Development)

(Leisure Services)

(Public Works)

7. Approving the First Amendment to the Architect/Engineering Agreement between the City of St. Petersburg, Florida, and Stantec Consulting Services, Inc. (Stantec) dated February 28, 2018 for Stantec to provide additional services on an as needed basis to the Tiered Stormwater Utility Rate Development and Implementation for an additional amount not to exceed $216,975; approving a supplemental appropriation in the amount of $216,975 from the unappropriated balance of the Stormwater Utility Fund (4011); authorizing the City Attorneys Office to make non-substantive changes to the First Amendment; authorizing the Mayor or his designee to execute the First Amendment; and providing an effective date. [MOVED TO SEWER REPORT AS ITEM E-3(i)]

8. A resolution accepting Addendum No. 1 in an amount not to exceed $138,882.64 submitted by Air Mechanical & Service Corp (AMSCO) to the Control Estimate dated December 30, 2018 for AMSCO to move City Hall furniture to the Police Headquarters as part of the City Hall HVAC Upgrades Project; providing that the total Control Estimate for the City Hall HVAC Upgrades Project shall not exceed $5,686,686.07; authorizing the Mayor or his designee to execute the Second Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, as amended, to incorporate Addendum No. 1 into the Control Estimate; authorizing the City Attorney’s office to make non-substantive changes to the Second Amendment.

9. Authorizing the Mayor or his designee to execute Amendment No. 2 to Task Order No. 16-05-KH/T (“Task Order”), as revised and amended, to the architect/engineering agreement dated June 1, 2016 between the City of St. Petersburg, Florida and Kimley-Horn and Associates, Inc. (“A/E”) for A/E to provide additional design and surveying services related to the 5th Avenue North, from 4th St to 6th St North – Lane Reduction Project in an amount not to exceed $24,984.20, providing that the total Task Order, as revised and amended, shall not exceed $108,506.42; (ECID Project No. 17041-112 and Oracle Nos. 15093 and 15638); and providing an effective date.

10. Authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 16-11-KCA/STB (“Task Order”) to the architect/engineering agreement dated July 19, 2016 between the City of St. Petersburg and Kisinger Campo & Associates, Corp. (“A/E”) for A/E to provide a Cultural Resources Assessment Survey and bidding phase services related to the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project (Bridge No. 157184) in an amount not to exceed $39,973.15, providing that the total Task Order, as amended, shall not exceed $415,168.15 (ECID Project No. 18052-110; Oracle No. 16173); and providing an effective date.

11. Authorizing the Mayor or his designee to execute Task Order No. 16-02-HDR/W (“Task Order”) to the architect/engineering agreement between the City of St. Petersburg, Florida and HDR Engineering, Inc. (“A/E”) dated December 13, 2016 for A/E to provide project
administration, field data collection and review, basis of design memorandum, final
design, and bidding services related to the 48-in WTM Lake Tarpon Outfall
Improvements Project in an amount not to exceed $137,525.84 (ECID Project No. 19048-
111; Oracle No. 16349); and providing an effective date.

(Appointments)

12. Confirming the appointment of Lucy Trimarco and John Lopez as regular members to the
City Beautiful Commission to serve an unexpired three-year term ending December 31,
2019.

13. Confirming the reappointment of Kimberly Rankine to the Committee to Advocate for
Persons with Impairments.

(Miscellaneous)

14. A resolution increasing the size of the Consolidated Plan Ad Hoc Application Review
Committee (Committee) to eleven (11) members; confirming the Mayor’s appointments to
the Committee for FY 2019/20; and providing an effective date.

15. Approving a supplemental appropriation from the unappropriated balance of the Federal
Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture
Division (140-2859) in the amount of $57,818.39; authorizing the Mayor or his designee
to execute all documents necessary to effectuate this resolution. [MOVED TO REPORTS
AS ITEM E-5]

16. Approving the first amendment to the agreement between the City of St. Petersburg,
Florida, and Bayfront Tower Condominium Residential, Inc. dated May 9, 2012 to extend
the term for an additional seven-year period to occupy and use designated areas on the
rooftop of Bayfront Tower for the purpose of installing, maintaining and operating a City
wireless system.

17. Approving the minutes of the January 3, January 10, and January 17, 2019 City Council
meetings.

18. Approving the minutes of the February 7, February 14, and February 21, 2019 City
Council meetings.
Note: An listing of upcoming City Council meetings.

**Budget, Finance & Taxation Committee**  
*Thursday, March 28, 2019, 8:00 a.m., Room 100*

**Housing, Land Use & Transportation Committee**  
*Thursday, March 28, 2019, 9:15 a.m., Room 100*

**Committee of the Whole: Bus Rapid Transit & Complete Streets; Weeki Wachee Fund - Maximo Park**  
*Thursday, March 28, 2019, 10:45 a.m., Room 100*

**CRA/Agenda Review**  
*Thursday, March 28, 2019, 1:30 p.m., Room 100*

**Budget, Finance & Taxation Committee**  
*Thursday, April 11, 2019, 8:00 a.m., Room 100*

**Public Services & Infrastructure Committee**  
*Thursday, April 11, 2019, 9:25 a.m., Room 100*

**Health, Energy, Resiliency & Sustainability Committee**  
*Thursday, April 11, 2019, 10:50 a.m., Room 100*

**CRA / Agenda Review**  
*Thursday, April 11, 2019, 1:00 p.m., Room 100*

**Youth & Family Services Committee**  
*Thursday, April 11, 2019, 1:30 p.m., Room 100*

**City Council Meeting**  
*Thursday, April 11, 2019, 3:00 p.m., Council Chamber*

**Health Facilities Authority**  
*Tuesday, April 9, 2019, 4:00 p.m., Community Resource Room*
City Beautiful Commission
   4 Regular Members
   ((Term expires 6/30/20))

Civil Service Board
   2 Alternate Members
   ((Terms expires 8/31/19 and 11/30/19))

Nuisance Abatement Board
   1 Regular Member
   ((Term expires 12/31/19))

Nuisance Abatement Board
   2 Alternate Members
   ((Terms expire 8/31/19 and 11/30/19))
PROCEDURES TO BE FOLLOWED FOR QUASI-JUDICIAL PROCEEDINGS:

1. Anyone wishing to speak must fill out a yellow card and present the card to the Clerk. All speakers must be sworn prior to presenting testimony. No cards may be submitted after the close of the Public Hearing. Each party and speaker is limited to the time limits set forth herein and may not give their time to another speaker or party.

2. At any time during the proceeding, City Council members may ask questions of any speaker or party. The time consumed by Council questions and answers to such questions shall not count against the time frames allowed herein. Burden of proof: in all appeals, the Appellant bears the burden of proof; in rezoning and land use cases, the Property Owner or Applicant bears the burden of proof except in cases initiated by the City, in which event the City Administration bears the burden of proof; for all other applications, the Applicant bears the burden of proof. Waiver of Objection: at any time during this proceeding Council Members may leave the Council Chamber for short periods of time. At such times they continue to hear testimony because the audio portion of the hearing is transmitted throughout City Hall by speakers. If any party has an objection to a Council Member leaving the Chamber during the hearing, such objection must be made at the start of the hearing. If an objection is not made as required herein it shall be deemed to have been waived.

3. Initial Presentation. Each party shall be allowed ten (10) minutes for their initial presentation.

   a. Presentation by City Administration.
   b. Presentation by Applicant followed by the Appellant, if different. If Appellant and Applicant are different entities then each is allowed the allotted time for each part of these procedures. If the Property Owner is neither the Applicant nor the Appellant (e.g., land use and zoning applications which the City initiates, historic designation applications which a third party initiates, etc.), they shall also be allowed the allotted time for each part of these procedures and shall have the opportunity to speak last.
   c. Presentation by Opponent. If anyone wishes to utilize the initial presentation time provided for an Opponent, said individual shall register with the City Clerk at least one week prior to the scheduled public hearing. If there is an Appellant who is not the Applicant or Property Owner, then no Opponent is allowed.

4. Public Hearing. A Public Hearing will be conducted during which anyone may speak for 3 minutes. Speakers should limit their testimony to information relevant to the ordinance or application and criteria for review.

5. Cross Examination. Each party shall be allowed five (5) minutes for cross examination. All questions shall be addressed to the Chair and then (at the discretion of the Chair) asked either by the Chair or by the party conducting the cross examination of the appropriate witness. One (1) representative of each party shall conduct the cross examination. If anyone wishes to utilize the time provided for cross examination and rebuttal as an Opponent, and no one has previously registered with the Clerk, said individual shall notify the City Clerk prior to the conclusion of the Public Hearing. If no one gives such notice, there shall be no cross examination or rebuttal by Opponent(s). If more than one person wishes to utilize the time provided for Opponent(s), the City Council shall by motion determine who shall represent Opponent(s).

   a. Cross examination by Opponents.
   b. Cross examination by City Administration.
   c. Cross examination by Appellant followed by Applicant, followed by Property Owner, if different.

6. Rebuttal/Closing. Each party shall have five (5) minutes to provide a closing argument or rebuttal.

   a. Rebuttal by Opponents.
   b. Rebuttal by City Administration.
   c. Rebuttal by Appellant followed by the Applicant, followed by Property Owner, if different.
The following page(s) contain the backup material for Agenda Item: Ordinance 365-H naming the Sanitation Department Administration Building after Benjamin F. Shirley Sr.; amending City Code to reflect the naming.
Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
April 4, 2019

TO: The Honorable Charlie Gerdes, Chair, and Members of City Council

FROM: Willie Joseph, Sanitation Director

DATE: Meeting of April 4, 2019

SUBJECT: Naming the Sanitation Administrative Building after Benjamin F. Shirley Sr.

Background:
In recognition of the many contributions that Joseph E. Savage and Benjamin F. Shirley Sr. made to the City of St. Petersburg, Administration requests that the City continue to honor Mr. Savage as the namesake of the sanitation complex on 28th Street North while honoring the recent passage of Mr. Shirley by naming the Sanitation Department administration building at that complex in Mr. Shirley’s honor.

In 2006, the Mayor and City Council named the Sanitation Complex located at 2001 28th Street North, the Joseph E. Savage Sanitation Complex. Mr. Savage served as a Sanitation employee for the City of St. Petersburg for 37 years. In 1968, he helped organize meetings with management concerning better working conditions and wages for the department’s predominately black workers. Mr. Savage eventually led more than 300 Sanitation employees in more than 40 marches on City Hall during a four-month walkout which brought national attention to St. Petersburg during the same time Dr. Martin Luther King Jr. was leading the Civil Rights march in Memphis. A. D. King, who is the brother of Dr. Martin Luther King Jr., also joined marchers in St. Petersburg.

Not only did Mr. Savage’s contributions to the civil rights movement focus on improving conditions for the Sanitation employees, it also enhanced the collaboration of black and white leaders that formed a community alliance. The City Administration assigned an employee to the minority neighborhoods to provide education on the services made available to the citizens. Housing improvement programs were initiated, and the first black City Council member was elected in 1969. In 1970, Benjamin F. Shirley Sr. started his career as a Sanitation Serviceman assisting drivers in the automated collection and disposal of solid waste for the City of St.
Petersburg. His employment began just after the strike and for 20 years Mr. Shirley worked alongside Mr. Savage. During those years, Mr. Shirley improved upon his skills by attending classes and learning new skills which helped him steadily rise through the ranks. Mr. Shirley held the positions of Sanitation Specialist, Commercial Supervisor, Chief of Commercial Collections, Sanitation Manager, Assistant Director and in 2006 he became the first black Director for the City of St. Petersburg's Sanitation Department. Mr. Shirley's efforts and strong leadership helped make the City of St. Petersburg's Sanitation Department one of the most modern, innovative, efficient and well-respected solid waste management operations in the country.

Mr. Shirley had accountability for approximately 200 employees who collect and dispose of more than 250,000 tons of solid waste each year. His innovative leadership resulted in considerable savings for the City of St. Petersburg as well as excellent customer service. He transitioned the Sanitation fleet from diesel fuel to CNG natural gas and constructed a CNG natural gas station at the Joseph E. Savage complex. Mr. Shirley also organized and led a team to implement the St. Petersburg recycling program in 2015.

During his tenure with the City of St. Petersburg, Mr. Shirley was awarded several accolades, including: the "Hats Off" award for his service within the neighborhoods, first City employee to receive a Key to the City for his outstanding service during hurricane Hugo, honors from Florida Power (Duke Energy) and PARC for his continuous service within the community. Mr. Shirley was heavily involved with the community. He was a member of the following organizations: Community Awareness and Response Team, American Public Works Association, Solid Waste Association of North America, Dr. Martin Luther King Jr. Parade Committee, Neighborhood-Team, Spirit of the Wine Maker and the National Forum for Black Public Administrators.

Mr. Shirley supported his staff and created a family atmosphere in the department. This quote from Mr. Shirley expresses his philosophy: "It is not what I do myself, it is the people that surround me that make the whole engine run."

The City Administration requests that City Council adopt the Ordinance to create the Benjamin F. Shirley Sr. Administrative Building at the Joseph E. Savage Sanitation Complex.

CC: Mayor Kriseman
   Deputy Mayor Tomalin
   Tom Greene, Assistant City Administrator
   Jackie Kovilaritch, City Attorney
   Robert Gerdes, Neighborhood Affairs Administrator Brett
   Pettigrew, Assistant City Attorney

Attachment: Ordinance
ORDINANCE NO. _____

AN ORDINANCE NAMING THE SANITATION DEPARTMENT ADMINISTRATION BUILDING AFTER BENJAMIN F. SHIRLEY SR.; AMENDING CITY CODE TO REFLECT THAT NAMING; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Benjamin F. Shirley Sr., who was affectionately known to family and friends as "Uncle Ben," was the youngest of ten siblings and learned at an early age the value of respecting elders and gathering profound knowledge through the wisdom of others; and

WHEREAS, his ambitious personality, trustworthiness, respect, sense of responsibility, fairness, and caring personality led him to rise in the ranks of the City of St. Petersburg to become the first African-American Sanitation Director and achieve 48 years of dedicated service; and

WHEREAS, Benjamin F. Shirley Sr. was a philanthropic person and inspired everyone he met (especially his children and grandchildren) to give back to the community; and

WHEREAS, the love, infectious personality, and commitment to service and excellence demonstrated by Benjamin F. Shirley Sr. left an indelible mark on the hearts and lives of all who knew him; and

WHEREAS, on December 13, 2018, the Mayor and the City Council adopted resolution 2018-642 acknowledging the debt of gratitude owed to Benjamin F. Shirley Sr. for his untiring and steadfast devotion to making St. Petersburg a better place to live, work, and play; and

WHEREAS, City Council now desires to further acknowledge Mr. Shirley's devotion to the City by renaming the Sanitation Department's administration building in his honor; and

WHEREAS, City Code section 2-512 provides that the name of any City-owned facility may be changed only by ordinance; and

WHEREAS, City Council desires to adopt such an ordinance for the purpose of naming the Sanitation Department administration building in honor of Benjamin F. Shirley Sr., while continuing to honor Joseph E. Savage as the namesake of the sanitation complex at which that administration building is located.

NOW, THEREFORE, THE CITY OF ST. PETERSBURG ORDAINS:
SECTION 1—ESTABLISHMENT OF NAME: The Sanitation Department administration building located at the Joseph E. Savage Sanitation Complex is hereby named the “Benjamin F. Shirley Sr. Administration Building.”

SECTION 2—AMENDMENT OF CITY CODE: St. Petersburg City Code subsection 2-512(d) is hereby amended as set forth below, with additions indicated by underlining, deletions indicated by strikethrough, and unchanged paragraphs omitted for brevity indicated by three widely spaced ellipsis dots:

(d) Since September 7, 2000, the names of the following City-owned real property, buildings, facilities, or portions thereof have been established, changed, or removed and are not otherwise reflected in City Code:

(4) The sanitation complex located at 2001 28th Street North is named the “Joseph E. Savage Sanitation Complex.”

(5) The administration building located at the Joseph E. Savage Sanitation Complex is named the “Benjamin F. Shirley Sr. Administration Building.”

(56) The terminal building located at the Albert Whitted Airport, 540 1st Street Southeast, is named the “John and Rosemary Galbraith Terminal.”

(67) The parking garage located at 117 2nd Street North is named the “Sundial Parking Garage.”

SECTION 3—EFFECTIVE DATE: In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it will become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this ordinance, in which case this ordinance will become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it will not become effective unless the City Council overrides the veto in accordance with the City Charter, in which case it will become effective immediately upon a successful vote to override the veto.

Approved as to form and content:

[Signatures]

City Attorney (Designee)  Administration
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SECTION 3—EFFECTIVE DATE: In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it will become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this ordinance, in which case this ordinance will become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it will not become effective unless the City Council overrides the veto in accordance with the City Charter, in which case it will become effective immediately upon a successful vote to override the veto.

Approved as to form and content:

City Attorney (Designee)  Administration
The following page(s) contain the backup material for Agenda Item: Ordinance 366-H in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy, within City-owned Booker Creek Park located at 2300 – 13th Avenue North, St. Petersburg. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Meeting of April 4, 2019

TO: The Honorable Charles W. Gerdes, Chair and Members of City Council

SUBJECT: An Ordinance in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy, within City-owned Booker Creek Park located at 2300 – 13th Avenue North, St. Petersburg; authorizing the Mayor, or his designee, to execute all documents necessary to effectuate this ordinance; and providing an effective date.

BACKGROUND: Real Estate & Property Management received a request from the Parks and Recreation Department to prepare the necessary documents to grant Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy, ("Duke Energy"), a Public Utility Easement ("Easement") (also referred to by Duke Energy as a "Distribution Easement - Corporate"), within City-owned Booker Creek Park located at 2300 – 13th Avenue North, St. Petersburg.

The Easement, as shown in the attached illustration, is necessary to install and maintain electrical power upgrades in conjunction with the addition of recreational facilities, which include a basketball court and a pickle ball court at Booker Creek Park. The Easement will have no significant effect on the public's use of the property.

An ordinance is required to authorize the grant of this Easement to Duke Energy as the requested Easement is to be located on land classified by the City Charter as "Park and Waterfront Property." This action is in compliance with Section 1.02(c)(3) of the City Charter that provides "...utility easements may be granted upon specific approval by ordinance where the easement will have no significant effect on the public's use of the property."

RECOMMENDATION: Administration recommends that City Council adopt the attached Ordinance in accordance with Section 1.02(c)(3), St. Petersburg City Charter, authorizing the grant of a Public Utility Easement to Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy within City-owned Booker Creek Park located at 2300 – 13th Avenue North, St. Petersburg; authorizing the Mayor, or his designee, to execute all documents necessary to effectuate this ordinance; and providing an effective date.

ATTACHMENTS: Illustration, Ordinance, Exhibit "A" & Exhibit "B"

APPROVALS: Administration: 

Budget: N/A

Legal: (As to consistency w/attached legal documents)

CM 190404 – 1 RE Ordinance (Public Hearing) Duke Energy Easement Booker Creek Park 00432913

Page 1
ILLUSTRATION
(Illustration of Easement in Relation to Recreational Facilities)
ORNANCE NO. 566-H

AN ORDINANCE IN ACCORDANCE WITH SECTION 1.02(C)(3), ST. PETERSBURG CITY CHARTER, AUTHORIZING THE GRANT OF A PUBLIC UTILITY EASEMENT TO DUKE ENERGY FLORIDA, INC., A FLORIDA CORPORATION, D/B/A DUKE ENERGY, WITHIN CITY--owned BOOKER CREEK PARK LOCATED AT 2300 – 13TH AVENUE NORTH, ST. PETERSBURG; AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS ORDINANCE; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The City Council of the City of St. Petersburg, Florida, hereby approves the grant of a Public Utility Easement ("Easement") to Duke Energy Florida, Inc., a Florida corporation, d/b/a Duke Energy to install and maintain electrical power upgrades in conjunction with the addition of recreational facilities, which include a basketball court and a pickle ball court at Booker Creek Park, within the Easement location set forth in the legal description and illustration which are attached hereto as Exhibit "A" and Exhibit "B" and incorporated herein.

Section 2. This Easement will have no significant effect on the public's use of the property and is granted pursuant to Section 1.02(c)(3) of the St. Petersburg, Florida, City Charter.

Section 3. The Mayor, or his designee, is authorized to execute all documents necessary to effectuate this Ordinance.

Section 4. In the event this Ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the Ordinance, in which case the Ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this Ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.
LEGAL:

[Signature]

City Attorney (Designee)

00432911 doc v1

APPROVED BY:

[Signature]

Michael Jefferis, Administrator
Leisure Services Administration

APPROVED BY:

[Signature]

Alfred Wendler, Director
Real Estate & Property Management
EXHIBIT "A"
(Legal Description of the Easement)

LEGAL DESCRIPTION

A portion of Lot 1, NINTH AVENUE CENTER PARTIAL REPLAT, as recorded in Plat Book 67, Page 9, Public Records of Pinellas County, Florida, less the South 36.40 feet thereof, more particularly described as follows:

From the Southwest corner of Lot 1, NINTH AVENUE CENTER PARTIAL REPLAT, as recorded in Plat Book 67, Page 9, Public Records of Pinellas County, Florida, as a Point of Reference, thence N.00°37'00"W. along the West line of said Lot 1, said line also being the East right-of-way line of 24th Street North, 43.27 feet to the POINT OF BEGINNING; thence continue N.00°37'00"W. along said West lot line and East right-of-way line, 10.30 feet; thence departing said West line, S.76°39'57"E., 32.69 feet; thence S.88°48'34"E., 90.03 feet; thence S.88°20'22"E., 106.00 feet; thence S.01°39'38"W., 4.89 feet to a point of intersection with a line 36.40 feet North of and parallel with the South line of said Lot 1; thence N.89°57'00"W. along said parallel line, 198.45 feet; thence departing said parallel line, N.76°39'57"W., 29.87 feet to the POINT OF BEGINNING.

Containing 1,789 square feet or 0.041 acres.

St. Petersburg, Florida

NOTES

1. Basis of Bearings: N.00°37'00"W. along the West line of Lot 1, NINTH AVENUE CENTER PARTIAL REPLAT, as recorded in Plat Book 67, Page 9, Public Records of Pinellas County, Florida.

2. NOT A BOUNDARY SURVEY.

3. This sketch is a graphic illustration for informational purposes only and is not intended to represent a field survey.

4. This sketch is made without the benefit of a title report or commitment for title insurance.

5. Additions or deletions to survey maps and reports by other than the signing party or parties are prohibited without written consent of the signing party or parties.

6. This survey map and report (if applicable) or the copies thereof are not valid without the original signature and seal of a Florida licensed Surveyor and Mapper.

LEGEND

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<td>Professional Surveyor and Mapper</td>
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George F. Young, Inc.

Since 1910

CM 150404 – 1 RE Ordinance (Public Hearing) Duke Energy Easement – Booker Creek Park 00432911 Page 3
The following page(s) contain the backup material for Agenda Item: Request for Rehearing – Ordinance 114-HL – Driftwood Local Historic District (City File: HPC-17-90300006)
Please scroll down to view the backup material.
TO: The Honorable Charlie Gerdes, Chair, and Members of City Council

FROM: Elizabeth Abernethy, Director – Planning and Development Services

SUBJECT: City File: HPC-17-90300006: Ordinance 114-HL – Driftwood Local Historic District

REQUEST: Request for Rehearing.

BACKGROUND:
On March 7, 2019, City Council approved the above referenced ordinance, establishing the Driftwood Local Historic District. During the hearing, new evidence was presented by the registered opponent. In light of the new evidence presented, city staff’s review thereof following the hearing, and a potentially substantial change of circumstances, in accordance with section 16.70.010.5.B of the City’s Land Development Regulations, staff is requesting that the application be reheard.

NOTE: This is an ongoing quasi-judicial proceeding.

RECOMMENDATION:

Administration: City staff recommends APPROVAL of the request for a rehearing.

Recommended City Council Action
1. SET the rehearing for May 16, 2019
CITY COUNCIL AGENDA ITEMS CHECKLIST

Meeting of April 4, 2019

Submitting Department: Planning and Development Services Department

Department Contact & Phone #: Derek Kilborn / 893-7872

Agenda Category: Report

Agenda Subject Matter: City File: HPC-17-90300006: Request for Rehearing Ordinance 114-HL – Driftwood Local Historic District

APPROVALS:

Administrative: 

Budget: N/A

Legal:

Is attached back-up material complete? Yes
ST. PETERSBURG CITY COUNCIL

Meeting of April 4, 2019

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EXHIBIT A

EMAIL CORRESPONDENCE DATED JULY 17, 2018
Good morning BJ --

Attached is the list of responses our office has received as of this morning. One outstanding question we are clarifying with legal involves the question of whether ballots must be received from both trustees and the trust itself in order to count the parcel as having completely responded before the end of the 60-day window to return ballots. It would seem that this is appropriate but are seeking input from the City Attorney. Because of this, the remaining McMullen ballot that hasn't been received (sent to the trust, though we have received responses from both trustees), is coded yellow. If it is decided that we do not need to wait for a response from the trust, then the number of positive responses will go up to 18.

Best regards,

Laura Duvekot
Historic Preservation II
Urban Planning & Historic Preservation Division
City of St. Petersburg, Florida

laura.duvekot@stpete.org
727.892.3451

From: BJ - Empyrean [mailto:bj@empyrean.net]
Sent: Thursday, July 12, 2018 9:45 PM
To: Derek Kilborn <Derek.Kilborn@stpete.org>; Laura Duvekot <Laura.Duvekot@stpete.org>
Cc: 'Laurie Macdonald' <lauriewildwood@amaical.com>; 'Bonita Agan' <bonnie@bonnieagan.com>; 'Pamela McMullen' <pmcmullen6@gmail.com>; 'Moore Trish' <trishloweymoore@gmail.com>
Subject: Driftwood Historic District

Dear Laura and Derek,

At your earliest convenience, before then end of next week, would you please send us the list of people who have responded positively through their ballot in favor of the Driftwood historic district and our current count. We would like to know the level of interest on this second go around. You may or may not know that we have had significant housing turnover in the past 2 months and new neighbors need extra information in order to make an informed decision.

Thank you for your prompt attention to this request.

Sincerely,
Laura,
Thank you for the update and we will follow up.
BJ
727-460-8141

From: Laura Duvekot [mailto:Laura.Duvekot@stpete.org]
Sent: Tuesday, July 17, 2018 9:44 AM
To: BJ - Empyean <bj@empyean.net>; Derek Kilborn <Derek.Kilborn@stpete.org>
Cc: 'Laurie Macdonald' <lauriewildwood@gmail.com>; 'Bonita Agan' <bonnie@bonnieagan.com>; 'Pamela McMullen' <pcmcmullen6@gmail.com>; 'Moore Trish' <trishloweymoore@gmail.com>
Subject: RE: Driftwood Historic District

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laura.duvekot@stpete.org
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To: Derek Kilborn <Derek.Kilborn@stpete.org>; Laura Duvekot <Laura.Duvekot@stpete.org>
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Thank you for your prompt attention to this request.

Sincerely,

BJ Sheffield
Driftwood Historic District Initiative
727-460-8141c

Your Sunshine City
Derek Kilborn

From: Laura Duvekot
Sent: Tuesday, July 17, 2018 2:50 PM
To: BJ - Empyrean; Derek Kilborn
Cc: 'Laurie Macdonald'; 'Bonita Agan'; 'Pamela McMullen'; 'Moore Trish'
Subject: RE: Driftwood Historic District

I apologize; I misinterpreted Vicky’s notes. With the McMullen property there would be 16 positive votes to total representation of 18 properties.

Best regards,

Laura Duvekot
Historic Preservationist II
Urban Planning & Historic Preservation Division
City of St. Petersburg, Florida

laura.duvekot@stpete.org
727.892.5451

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Sent: Tuesday, July 17, 2018 9:44 AM
To: 'BJ - Empyrean' <bj@empyrean.net>; Derek Kilborn <derek.kilborn@stpete.org>
Cc: 'Laurie Macdonald' <lauriewildwood@gmail.com>; 'Bonita Agan' <bonnie@bonnieagan.com>; 'Pamela McMullen' <pcmcullen6@gmail.com>; 'Moore Trish' <trishsloweymoore@gmail.com>
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BJ Sheffield
Driftwood Historic District Initiative
727-460-8141c
EXHIBIT B

BALLOT TRACKING LOG ATTACHED TO EMAIL CORRESPONDENCE DATED JULY 17, 2018

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Ballot Responses - Doffwood
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Ballot Responses - Driftwood
2nd Round
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**TOTAL # OF PROPERTIES:** 17

48

**Ballot Responses - Driftwood**
EXHIBIT C

SUBJECT BALLOTS RECEIVED ON OR BEFORE JULY 17, 2018
OFFICIAL BALLOT

Must be returned or postmarked on or before August 27, 2018.

1. Bonita W. Agan, owner of the property located at 251 Driftwood Rd SE, St. Petersburg, Florida 33705,

☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

A forged signature is an illegal signature that may be prosecuted accordingly; the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

(Signature) 6-30-2018

OFFICIAL BALLOT

Must be returned or postmarked on or before August 27, 2018.

1. Richard P. Agan, owner of the property located at 251 Driftwood Rd SE, St. Petersburg, Florida 33705,

☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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(Signature) 7/12/18
OFFICIAL BALLOT

Must be returned or postmarked on or before August 27, 2018.

I, Robert Pastore, owner of the property located at 2605 Driftwood Rd. S 33705, St. Petersburg, Florida 33705,

☑ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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(Signature) 7/3/2018 (Date)
V. Gail Halsey Collins, owner of the property located at 262 Driftwood Rd., S.E., St. Petersburg, Florida 33705,

SUPPORT

□ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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V. Gail Collins 07/13/2018
(Signature) (Date)
1. Winton J. Morrison, owner of the property located at 277 Driftwood Rd SE, St. Pete, St. Petersburg, Florida 33705,

- SUPPORT
- DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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[Signature] [Date]

---

1. Sidney Morrison, owner of the property located at 277 Driftwood Rd SE, St. Petersburg, Florida 33705,

- SUPPORT
- DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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[Signature] [Date]
EXHIBIT D

SUBJECT BALLOTS RECEIVED AFTER
JULY 17, 2018
OFFICIAL BALLOT
Must be returned or postmarked on or before August 27, 2018.

1. KELLY LINABERGER, owner of the property located at 1ST ST. S., ST. PETERSBURG, St. Petersburg, Florida 33705,
   
   ☑ SUPPORT
   
   ☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

A forged signature is an illegal signature that may be prosecuted accordingly; the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

______________________  07/01/18
(Signature)  (Date)

OFFICIAL BALLOT
Must be returned or postmarked on or before August 27, 2018.

1. JAN LINABERGER, owner of the property located at 1ST ST. S., ST. PETERSBURG, St. Petersburg, Florida 33705,
   
   ☑ SUPPORT
   
   ☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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___________________  7-1-18
(Signature)  (Date)
I, Patricia De La Vega, owner of the property located at 2600 Florida Av. South, St. Petersburg, Florida 33705,

☑ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

A forged signature is an illegal signature that may be prosecuted accordingly; the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

(Signature)  

July 30, 2018  
(Date)
OFFICIAL BALLOT

I, Ian Lineberger, owner of the property located at 2505 Driftwood Rd S.E., St. Petersburg, Florida 33705,

☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

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Signature  
(Date)

7/1/18

OFFICIAL BALLOT

I, Kelli Lineberger, owner of the property located at 2505 Driftwood Rd S.E., St. Petersburg, Florida 33705,

☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Driftwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the forty-seven (47) parcels roughly bounded by 24th Avenue Southeast, Tampa Bay, the rear parcel line of properties along the 2700 block of Driftwood Road South (Ward Avenue South), and Beach Drive Southeast.

A forged signature is an illegal signature that may be prosecuted accordingly; the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

Signature  
(Date)

07/01/18
The following page(s) contain the backup material for Agenda Item: Callaloo Group - Manhattan Casino Status Update Report
Please scroll down to view the backup material.
MEMORANDUM

TO: The Honorable Charles W. Gerdes, Chair and Members of City Council

FROM: Alan DeLisle, Administrator, City Development Administration

DATE: City Council Meeting of April 4, 2019

SUBJECT: Callaloo Group - Manhattan Casino Status Update Report

At the February 21, 2019 Council meeting, a new business item was introduced requesting Administration provide an update regarding the lease for the historic Manhattan Casino. On November 28, 2017, the City and Callaloo Group LLC ("Callaloo") entered into a lease agreement ("Lease") to allow Callaloo to operate the historic Manhattan Casino facility, including the restaurant space and entertainment venue ("Facility"). The Lease provided for, amongst other items, the payment of percentage rent over a specified threshold in addition to monthly rental payments, and that specific tenant development and employment occur within the Facility.

In regards to rent, per the terms of Paragraph 7.2 of the Lease, Callaloo is to pay an annual rental rate of $40,000 per year plus tax for a total of $42,800, in monthly payments of $3,567 per month. Real Estate & Property Management confirms that the monthly payments have been made as required.

In regards to percentage rent, per the terms of Paragraph 7.3 of the Lease, Callaloo is to pay a percentage rent based upon gross sales, as reported on a Florida Department of Revenue Form DR-15, once the cumulative gross sales for an Operational Year as defined in the Lease, exceeds $1,899,999. The current Operational Year began in March 2018, the time at which the first revenues were reported for the Facility and the gross sales to date have not exceeded $1,899,999; therefore, no additional percentage rent payments have been made (see attached Exhibit "A").

The specific tenant development and employment responsibilities are outlined as follows, with the pertinent sections of the Lease provided, along with the response from the Tenant and/or City:

21.3. Within 120 days of the Commencement Date, Tenant shall develop, operate and maintain the Second Floor as follows:
21.3.1. An event venue available for occasions including but not limited to weddings, corporate meetings, dances, private parties (Event Venue). Tenant shall hire a full time catering and event sales director for as a liaison for activities held in the Event Venue.

21.3.2. Tenant shall offer live music concerts in the Event Venue in accordance with the following:

   21.3.2.1. During the first and second years of the Term, no less than two (2) times per month;
   21.3.2.2. During the third year of the Term, no less than three (3) times per month;
   21.3.2.3. During the fourth and fifth year of the Term, no less than four (4) times per month;
   21.3.2.4. Tenant represents performances will include musical artists performing in the tradition and genre of those artists that made the Manhattan Casino famous, as well as local performing artists, including but not limited to, Shawn Brown, Henry Ashwood Jr., Cat Williams Trio, On Que Players, William Brother Blues Band, Anthony Castellano, and Steve Wilson.

21.3.3. Tenant shall, subject to availability, make the Event Venue available to neighborhood groups in the CRA for meetings at no or nominal rates; provided however that all use-related expenses (e.g. food) shall by paid by the neighborhood group using the Event Venue.

21.3.4. Notwithstanding Paragraph 21.2.3, the Tenant shall allow patrons of the Event Venue access to other caterers who offer different cuisines, subject to the rules and regulations for the use of the Event Venue established by Tenant and approved by City.

Tenant Response: Tenant reports performances occurring twice per month, from April through November (excluding October), and a "Jam Session" each Sunday. Performers included Blue Notes (three performances), Shawn Brown, Shawn Brown Encore, Shawn Brown Foundation, Ray Berry Barry and the Funk, White Party, Betty Fox, Luther Vandross Tribute, Hot Mess Band, and Simone Salsa. Tenant reports seven (7) community events hosted at no charge.

21.4. Art and Culture: Within six (6) months of the Commencement Date, Tenant shall incorporate a dedicated art collection that celebrates the Property’s cultural and historic significance to the local African-American community and provide dedicated space for new local art to be placed on a rotating basis to maintain the Property’s history as a place where art of all type is celebrated. The dedicated art collection shall include not less than four (4) pieces of art that celebrate the history of the Premises and the local African-American community. The dedicated space for new art shall consist of not less than five hundred (500) sq./ft. of space for local artists that shall be rotated at a minimum of four (4) times per year.

Tenant Response: "We have, as part of our permanent collection, several pieces which speak to the history of The Manhattan Casino including a portrait of Elcie Jordan, an oversized replica of
the Manhattan Casino logo hanging in the entry way, a hand-painted sign over the door of Jordan Dance-Hall Est. 1925, which is the original name of the building, as well as 4 framed postcards of artists which have performed at the building. We continue to search for additional items over and above the 7 we now possess. We currently are showing the works of Dallas Jackson, a talented multi-media local artist in our lobby."

21.5. Within six (6) months of the Commencement Date, Tenant shall develop, operate and maintain programs of educational and community support as follows:

21.5.1. Tenant shall sponsor a monthly gallery of children's art, from local area schools and/or children's programs of not less than one hundred (100) sq./ft., with the entire proceeds being returned to the respective participants or organizations.

**Tenant Response:** Tenant reports art from Campbell Park Elementary (August-October 2018) and PCCA at Gibbs High School beginning in November 2018, with new art being added at the end of March 2019.

21.5.2. Tenant shall develop an apprentice program to provide on-the-job and entrepreneurial training, with a preference given to City of St. Petersburg residents.

**Tenant Response:** "We have worked through job fairs and referrals with several agencies including PTEC. We have successfully hired several people and will be evaluating them for promotion. We are still working on the apprenticeship program for future growth and expansion, which is still in process."

**City Response:** The City has provided assistance through St. Pete Works to assist in finding candidates for Tenant's positions.

21.6. Employment: Tenant shall employ not less than twenty-five (25) full-time equivalent employees in, at, or from the Premises by the end of the first (1st) year of the Term, with a minimum average of at least twenty five percent (25%) of the full-time equivalent employees residing in the CRA ("CRA Employee Percentage"). The total of twenty-five (25) full-time equivalent employees shall be determined by the sum of all Full-Time Employees and Part-Time Employee Equivalencies.

21.6.1. "Part-Time Employee Equivalencies" shall be calculated by dividing each part-time employee's average weekly hours by forty (40). Therefore, a part-time employee who works an average of 24 hours each week shall count for .6 (twenty-four divided by forty) of an employee toward the full-time equivalent employee total. As an example assuming compliance with the CRA Employee Percentage requirement, if Tenant employed Nineteen (19) Full-Time Employees and ten (10) part-time employees that each worked an average of 24 hours per week, then Tenant would meet the requirements of this paragraph in employing twenty-five (25) full-time equivalent employees (Nineteen Full-Time Employees plus ten part-time employees at .6 each).
City Response: Tenant did not meet the City’s requirement of twenty-five (25) full-time equivalent employees, but reported that there were sixteen (16) employees as of November 30, 2018. However, seven (7) employees are residents of the South St. Petersburg CRA, according to records provided, exceeding the CRA requirement for the required 25 jobs. That is also 46% of the Tenant’s total employees.

21.6.2. During each Operational Year thereafter, Tenant shall maintain the CRA Employee Percentage. Tenant shall provide the City with annual reports, such as copies of employees W-2’s or other such documentation determined to be suitable to the City, in the City’s sole discretion, to determine compliance with this paragraph.

City Response: The City will continue to work with the Tenant and monitor progress.

21.7. Employee Development: Tenant will consider employees for an ownership stake in future restaurant expansion of Tenant, with a goal of not less than four (4) employees residing in the CRA being offered an ownership stake in such future restaurant expansion within five (5) years of the Commencement Date. Tenant shall provide an annual report to the City on the progress of this employee development opportunity. Furthermore, Tenant shall work to enroll its employees in the culinary arts program at Pinellas Technical College or other culinary education (“Culinary Program”) with a goal of enhancing employee development and potential for future restaurant ownership.

Tenant Response: Two prospects in training for future ownership stakes were dismissed for improper behavior. Tenant indicates that it will work to find additional candidates for these opportunities.

Attached Exhibit Follows
CALLALOO GROUP, LLC

Term (12/1/2017 - 11/30/2022)
Percentage Rent based on Cumulative Gross Sales exceeding $1,899,999
in an Operation Year (3/18 to 2/19)

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**TOTALS**  $ 49,999.95  $ -  $ 672,768.77
The following page(s) contain the backup material for Agenda Item: Sewer Report
Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Sewer Report

Meeting of April 4th, 2019

TO: The Honorable Charlie Gerdes, Chair, and Members of City Council

SUBJECT: A Resolution approving the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase 2 (Engineering Project No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409 and 16943) in an amount not to exceed $1,803,928; approving Partial Control Estimate #4 for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) in an amount not to exceed $2,047,095; providing that the total Partial Control Estimate for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) shall not exceed $6,833,403; approving Partial Control Estimate #3 for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) in an amount not to exceed $1,507,372; providing that the total Partial Control Estimate for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) shall not exceed $2,988,292; authorizing the Mayor or his designee to execute the Eight Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida, and the Haskell Company dated March 22, 2017, as amended, to incorporate the above referenced Control Estimate and Partial Control Estimates into such Contract, as amended, and modify other necessary sections; and providing an effective date.

EXPLANATION: On March 22, 2017 the City executed a Construction Manager Contract (“CM Contract”) with The Haskell Company (“Haskell”) in the amount of $6,824,372 for preconstruction and construction phase services for the capacity upgrades and related Projects at the Southwest Water Reclamation Facility (“SWWRF”).

Haskell’s CM Contract includes preconstruction and construction services for Projects to increase treatment, disposal and onsite stormwater treatment capacity to handle peak wastewater and stormwater flows during wet weather events at SWWRF. The initial CM Contract included:

- Control Estimates for:
  - WRF SW Construction Manager FY17 (Engineering No. 17058-111; Oracle No. 15956)
    - Pre-Construction Services
    - Costs for Construction and Performance Bonds
  - WRF SW Capacity Upgrade FY17 (Engineering No. 16109-111; Oracle No. 15965)
    - Lift Station 2 By-Pass Lines
    - Cyclone Wasting System
    - Influent Equalization Storage & Piping
  - WRF SW New Injection Wells FY17 (Engineering No. 16110-111; Oracle No. 15838)
    - Pumps for injection Wells

On May 4, 2017, City Council approved the First Amendment to the CM Contract in the amount of $14,724,455 authorizing Haskell to provide construction services to continue design review, construction, and construction management services for the planned infrastructure improvements in the following areas:

- Control Estimates for:
  - WRF SW Construction Manager FY17 (Engineering No. 17058-111; Oracle No. 15956)
    - Continuing General Conditions Services from May 1, 2017 through December 31st, 2017
o WRF SW New Filters FY17 (Engineering No. 16093-111; Oracle No. 15928)
  - Mechanical

o WRF SW Capacity Upgrade FY17 (Engineering No. 16109-111; Oracle No. 15965)
  - Secondary Splitter Box
  - Coagulant Storage and Feed System
  - RAS Motors and VFDs
  - Chlorine Disinfection System
  - Headworks, LS2 By-Pass Lines

o WRF SW New Injection Wells FY17 (Engineering No. 16110-111; Oracle No. 15838)
  - Upsize Existing Injection Well (IW1, IW2 & IW3) Feed Piping System
  - Interim Effluent Pump Station and IW4 Connection
  - Piping Connection to IW6 Feed Piping System

On June 15, 2017, City Council approved the Second Amendment to the CM Contract in the amount of $135,979 which included:

- Control Estimates for:
  - WRF SW Stormwater and Site Imps FY17 (Engineering No. 17071-111; Oracle No. 15999)
    - Installation of a property border retaining wall

On July 20, 2017, City Council approved the Third Amendment to incorporate control estimates in the amount of $6,790,040. With the amount of $5,773,087 available from previously approved funding and funding available from bids received lower than estimates, the net funding request for the Third Amendment to the CM Contract is the amount of $1,016,953 and includes:

- Control Estimates for:
  - WRF SW New Filters FY17 (Engineering No. 16093-111; Oracle No. 15928)
    - Disc Filter System
  - WRF SW Capacity Upgrade FY17 (Engineering No. 16109-111; Oracle No. 15965)
    - Cyclone Wasting System
  - WRF SW New Injection Wells FY17 (Engineering No. 16110-111; Oracle No. 15838)
    - Interim Effluent Pump Station and IW4 Connection

On January 4th, 2018, City Council approved the Fourth Amendment to the Haskell to incorporate control estimates in the amount of $165,264 for the Haskell to provide pre-construction services for a portion of the Late Track Capacity Improvement Projects.

- Estimate for:
  - WRF SW Construction Manager FY17 (Engineering No. 17058-111; Oracle No. 15956)
    - Pre-Construction Services

On March 1st, 2018, City Council approved the Fifth Amendment to the Haskell Contract to incorporate control estimates in the amount of $1,344,941 for the Haskell to provide the following construction services for Late Track Capacity Improvement Projects and includes:

- Control Estimates for:
  - WRF SW Stormwater and Site Improvements FY17 (Engineering No. 17071-111; Oracle No. 15999)
    - Demolition of existing stormwater pipe and structures
    - Excavation and grading of stormwater ponds
    - Installation of stormwater pipe and structures
• Construction of various control structures, outfalls and headwalls
• Allowance to relocate various office trailers, storage trailers, laydown areas, and parking which are currently within the footprint of the stormwater improvements work

On April 5th, 2018, City Council approved the Sixth Amendment to the Haskell Contract to incorporate control estimates in the amount of $30,172,818 for the Haskell to provide the following construction services for Late Track Capacity Improvement Projects – Phase 1 and includes:

• Secondary Clarification and Sludge Handling:
  Construction of Secondary Clarifier #4, RAS/WAS Pump Station #1, modifications to RAS/WAS pump station #1, various yard piping additions and a new return sludge piping to the head of the Aeration Basin.

• Chlorine Contact Tank:
  Construction of a third Chlorine Contact Tank, new chlorine storage tanks and modifications to the disinfection pumping system

• Deep Bed Filters:
  Complete replacement of deep bed filter underdrains, media, control system. Backwash pump improvements (allowance) and an air backwash blower system are also to be installed.

• Electrical and Control Improvements:
  Two new elevated electrical buildings, new transformers and a new Aeration basin control system are to be installed to support the improved process areas.

• Miscellaneous improvements
  Including 15MG reject storage tank modifications, completion of Injection Well #5 well head and installation of new aeration basin blowers within the existing blower building.

On March 14th, 2019, the City and Haskell entered into the Seventh Amendment to add Discharges by Contractor and Corrective Action Plans article to the General Conditions of the Contract for Construction and modify necessary articles.

This Eighth Amendment to the Haskell Contract estimates fees and costs in the amount $5,456,488 for Haskell to provide the following construction services and include:

• Control Estimates for:
  o WRF SW New Injection Wells FY17 (Engineering No. 16110-111; Oracle No. 15838)
    • Connect 42" ductile iron pipe to existing Effluent Distribution Pump Station and extend to Injection Well 5. This will complete the loop around the plant site.
  o WRF SW Stormwater and Site Improvements FY17 (Engineering No. 17071-111; Oracle No. 15999)
    • Complete the off-site storm water system for the SWWRF. Work includes all clearing, erosion and sediment control, dewatering, pipe, structures, headwall, pavement and site restoration of easements outside of City property.
  o WRF SW Late Track Capacity Upgrades Phase II (Engineering No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409 and 16943)
- Complete a site-wide restoration including all new asphalt roadways, drainage improvements, dumpster pad, irrigation system, final grading, and grass restoration to the entire SWWRF site.

The information below provides details of the Contract Costs approved to date and the additional Control Estimate Costs (Eight Amendment).

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<th>Project Numbers</th>
<th>WRF SW New Filters FY17</th>
<th>WRF SW Capacity Upgrade FY17</th>
<th>WRF SW New Injection Wells FY17</th>
<th>WRF SW Construction Manager FY17</th>
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**RECOMMENDATION:** Administration recommends City Council to approve the attached resolution approving the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase 2 (Engineering Project No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409 and 16943) in an amount not to exceed $1,803,928; approving Partial Control Estimate #4 for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) in an amount not to exceed $2,047,095; providing that the total Partial Control Estimate for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) shall not exceed $6,833,403; approving Partial Control Estimate #3 for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) in an amount not to exceed $1,507,372; providing that the total Partial Control Estimate for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) shall not exceed $2,988,292; authorizing the Mayor or his designee to execute the Eight Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida, and the Haskell Company dated March 22, 2017, as amended, to incorporate the above referenced Control Estimate and Partial Control Estimates into such Contract, as amended, and modify other necessary sections; and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003), WRF SW Construction Manager Project (15956), WRF SW Capacity Upgrade Project (15965), WRF SW Replace Blowers Project (16401), WRF SW Increase CCC Capacity/Pumping Project (16405), WRF SW New Clarifier #4 Project (16406), WRF SW Media Filter Rehab Project (16407), WRF SW Additional Effluent Pumps Project (16408), WRF SW Injection Well Piping Project (16409), WRF SW Site Restoration Project (16943), WRF SW New Injection Wells Project (15838), and WRF SW Storm & Site Improvements Project (15999).

**ATTACHMENTS:** Resolution
Control Estimate Late Track Phase II
Partial Control Estimates #3 & #4

**APPROVALS:**

Administrative

Budget
RESOLUTION NO. 2019—

A RESOLUTION APPROVING THE CONTROL ESTIMATE FOR THE SWWRF LATE TRACK CAPACITY UPGRDES PROJECT PHASE 2 (ENGINEERING PROJECT NO. 18094-111; ORACLE NOS. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409 AND 16943) IN AN AMOUNT NOT TO EXCEED $1,803,928; APPROVING PARTIAL CONTROL ESTIMATE #4 FOR WRF SW NEW INJECTION WELLS FY17 PROJECT (ENGINEERING NO. 16110-111; ORACLE NO. 15838) IN AN AMOUNT NOT TO EXCEED $2,047,095; PROVIDING THAT THE TOTAL PARTIAL CONTROL ESTIMATE FOR WRF SW NEW INJECTION WELLS FY17 PROJECT (ENGINEERING NO. 16110-111; ORACLE NO. 15838) SHALL NOT EXCEED $6,833,403; APPROVING PARTIAL CONTROL ESTIMATE #3 FOR WRF SW STORMWATER AND SITE IMPROVEMENTS FY17 PROJECT (ENGINEERING NO. 17071-111; ORACLE NO. 15999) IN AN AMOUNT NOT TO EXCEED $1,507,372; PROVIDING THAT THE TOTAL PARTIAL CONTROL ESTIMATE FOR WRF SW STORMWATER AND SITE IMPROVEMENTS FY17 PROJECT (ENGINEERING NO. 17071-111; ORACLE NO. 15999) SHALL NOT EXCEED $2,988,292; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE EIGHTH AMENDMENT TO THE CONSTRUCTION MANAGER CONTRACT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND THE HASKELL COMPANY DATED MARCH 22, 2017, AS AMENDED, TO INCORPORATE THE ABOVE REFERENCED CONTROL ESTIMATE AND PARTIAL CONTROL ESTIMATES INTO SUCH CONTRACT, AS AMENDED, AND MODIFY OTHER NECESSARY SECTIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida ("City") and The Haskell Company ("Haskell") executed a Construction Manager Contract on March 22, 2017 for Haskell to provide preconstruction and construction services for the projects described in the contract to increase treatment, disposal and onsite stormwater treatment capacity to handle peak wastewater and stormwater flows during wet weather events at the Southwest Water Reclamation Facility; and

WHEREAS, following execution of the contract, the City authorized Haskell to (i) provide the preconstruction services in an amount not to exceed $399,734 and (ii) commence work on Project No. 16109-111 and Project No. 16110-111 pursuant to Partial Control Estimates attached to the contract; and

WHEREAS, on May 4, 2017, City Council approved the First Amendment to (i) incorporate additional Partial Control Estimates into the contract, (ii) provide for reimbursement of the costs and premiums for bonds and insurance and, (iii) modify other necessary sections; and

WHEREAS, on June 15, 2017, City Council approved the Second Amendment to incorporate Partial Control Estimate #1 for WRF SW Stormwater and Site Improvements FY17 Project into the contract (as amended); and
WHEREAS, on July 20, 2017, City Council approved the Third Amendment to incorporate (i) Partial Control Estimate #3 for WRF SW Capacity Upgrades FY17 Project, (ii) Partial Control Estimate #3 for WRF SW New Injection Wells FY17 Project, and (iii) a Revised Partial Control Estimate for WRF SW New Filters FY17 Project into the contract (as amended); and

WHEREAS, on January 4, 2018, City Council approved the Fourth Amendment for Haskell to provide preconstruction services for a portion of the Late Track Capacity Improvement Projects at the Southwest Water Reclamation Facility in an amount not to exceed $165,265; and

WHEREAS, on March 1, 2018, City Council approved the Fifth Amendment to incorporate Partial Control Estimate #2 for SWWRF Storm Water and Site Improvements (Engineering No. 17071-111; Oracle Nos. 15999) into the contract (as amended); and

WHEREAS, on April 5, 2018, City Council approved the Sixth Amendment to incorporate the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase I in an amount not to exceed $30,172,818 into the contract (as amended); and

WHEREAS, on March 14, 2019, the City and Haskell entered in the Seventh Amendment to add a Discharges by Contractor and Corrective Action Plans article to the General Conditions of the Contract for Construction (i.e., Document A201-2007) and modify other necessary sections; and

WHEREAS, in accordance with the requirements set forth in the contract (as amended), Haskell has submitted (i) the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase 2 (Engineering Project No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409, and 16943) in an amount not to exceed $1,803,928, (ii) Partial Control Estimate #4 for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) in an amount not to exceed $2,047,095; and (iii) Partial Control Estimate #3 for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) in an amount not to exceed $1,507,372 to the City; and

WHEREAS, the City and Haskell desire to execute the Eighth Amendment to incorporate the above referenced Control Estimate and Partial Control Estimates into the contract (as amended) and modify other necessary sections.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Control Estimate for the SWWRF Late Track Capacity Upgrades Project Phase 2 (Engineering Project No. 18094-111; Oracle Nos. 15956, 15965, 16401, 16405, 16406, 16407, 16408, 16409, and 16943) in an amount not to exceed $1,803,928 is hereby approved.

BE IT FURTHER RESOLVED that Partial Control Estimate #4 for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) in an amount not to exceed $2,047,095 is hereby approved.
BE IT FURTHER RESOLVED that the Total Partial Control Estimate for WRF SW New Injection Wells FY17 Project (Engineering No. 16110-111; Oracle No. 15838) shall not exceed $6,833,403.

BE IT FURTHER RESOLVED that Partial Control Estimate #3 for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) in an amount not to exceed $1,507,372 is hereby approved.

BE IT FURTHER RESOLVED that the Total Partial Control Estimate Partial Control Estimate for WRF SW Stormwater and Site Improvements FY17 Project (Engineering No. 17071-111; Oracle No. 15999) shall not exceed $2,988,292.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the Eighth Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida, and The Haskell Company dated March 22, 2017, as amended, to incorporate the above referenced Control Estimate and Partial Control Estimates into the contract, as amended, and modify other necessary sections.

This resolution shall become effective immediately upon its adoption.

APPROVALS:

[Signature]
City Attorney (designee)

[Signature]
Administration

00437499 FINAL 4.4.19 meeting
February 7, 2019

Mr. Brijesh Prayman
City of St. Petersburg
MSC, 6th Floor
One 4th St. N
St. Petersburg, FL 33701

Re: Construction Manager – City of St. Petersburg SWWRF Capacity Improvements
    Project 18094-111 SWWRF Late Track Capacity Upgrades Project (Brown & Caldwell)
    Late Track Work Phase 2 – Control Estimate

Dear Mr. Prayman:

The Haskell Company, as your Construction Manager on the above noted projects, is pleased to submit to
the City of St. Petersburg for your review and consideration Control Estimate for Projects 18094-111,
SWWRF Late Track Capacity Upgrade Phase 2. The following documents were the basis of this Control
Estimate for the Late Track Capacity Upgrade Phase 2:

**General Specifications & Standard Details**
- Brown & Caldwell Package 0 Volume 1 Specifications (Dated March 2017)
- Brown & Caldwell Design Modification No. 1A (Dated March 2017)
- Brown & Caldwell Package 0 Volume 2 Drawings (Dated March 2017)

**Late Track Drawings and Specifications**
- Brown & Caldwell Phase 1 – Late Track Improvements Specifications (Dated December 2017)
- Brown & Caldwell Phase 1 – Late Track Improvements Drawings (Dated December 2017)

The scope of the Late Track Capacity Upgrades – Phase 2 will complete all currently planned work at the
SWWRF. This Control Estimate for Late Track Phase 2 includes the following improvements:

**SCOPE of Phase 2:**

*Final Site Restoration, Drainage, Pavement and Other Improvements:*
As all the Fast Track projects and Late Track (Phase 1) projects are progressing toward completion in
calendar year 2019, the City desires to complete a site-wide restoration project to provide all new asphalt
roadways, drainage improvements, dumpster pad, irrigation system, final grading, and grass restoration of
the entire SWWRF plant site.

Final restoration was specifically excluded from the Late Track (Phase 1) bid packages previously
submitted and approved by City Council, due to the on-going and number of concurrent contractors working
on-site, overlapping construction work areas and the cost efficiencies gained by postponing until all work
associated with capacity process upgrades is completed to execute this scope. Please find attached a drawing developed by Haskell and City personnel to finalize the scope of this project.

**SCHEDULE:**
The schedule to complete the final restoration, drainage and paving improvements will commence once the Late Track Phase 1 projects (Secondary Clarifier #4, RAS/WAS Improvements, Chlorine Contact Tank Improvements and Deep Bed Filter Improvements) have completed. Substantial completion of this site work is anticipated to be no later than April 1, 2020.

**SUMMARY OF CONTROL ESTIMATE COSTS:**

**Total Control Estimate for Project No. 18094-111 (Phase 1):** $30,172,818

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**Total Control Estimate for Project No. 18094-111 (Phase 2):** $1,803,928

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**Total Funding Request for Project No. 18094-111:** $31,976,746

**Previously Approved Control Estimate (Phase #1):** <$30,172,818>

**Total Request for Control Estimate (Phase #2):** $1,803,928

Please note that Haskell’s previous Control Estimate for the Late Track Capacity Upgrades project (Phase 1) included a full accounting of overhead items associated with the overall management of the Late Track Capacity Upgrades construction phase. The previously approved General Conditions costs covered Haskell’s staff and all indirect costs to manage the Late Track Phase 1 through December 31, 2019. Due to adding the Site Restoration, Drainage and Paving scope of work and the above-noted schedule to complete, Haskell will need to extend our supervision on-site through March 31, 2020. Therefore, we have included three (3) additional months of General Conditions costs in this Control Estimate Phase 2. These General Conditions is for all management staff time (Directors, Project Managers, Assistance Project...
Managers, Superintendents, Cost Controllers, Administrative Assistants, and others not directly charged to the cost of work), construction trailers and facilities, travel, safety and quality oversight, parking, port-a-johns, signage, lighting and other miscellaneous items not typically included in the direct cost of the work.

Should you have any questions regarding this Control Estimate for Project 18094-111, Phase 2 the final scope of work, or the schedule to complete the SWWRF Capacity Upgrades – Late Track Phase 2, please do not hesitate to contact me at (317) 790-9239.

Respectfully,

[Signature]

Robert E. Bruner, PE, DBIA
Project Director – Water

Cc: Josh LeFevre, Haskell
    John Morrison, Haskell
    Bryan Bedell, Haskell
    Diana Smilova, City of St. Petersburg
    Mike Ryle, City of St. Petersburg

Attachments:

1. Control Estimate for Site Restoration Scope
2. Bid Tabs for Drainage & Concrete bid package
3. General Conditions Estimate
4. Site Restoration Plan
February 7, 2019

Mr. Brejesh Prayman
City of St. Petersburg
MSC, 6th Floor
One 4th St. N
St. Petersburg, FL 33701

Re: Construction Manager – City of St. Petersburg SWWRF Capacity Improvements
   Project No. 17071-111 SWWRF Construction Manager
   SWWRF Stormwater and Site Improvements – Partial Control Estimate #3

Dear Mr. Prayman:

Haskell has prepared Partial Control Estimate #3 for Project No. 17071-111 SWWRF Stormwater and Site Improvements, which is designed to improve stormwater storage, flow and discharge from the SWWRF property. The scope of work included under Project 17071-111 is per design drawings provided by Land and Water Engineering Science dated October 28, 2018.

SCOPE:
The scope of the work to be performed pursuant to this Partial Control Estimate #3 will complete the stormwater system for the SWWRF, specifically the off-site pipe discharge to Frenchman’s Creek. The previous stormwater handling system was designed to discharge into the East Pond located adjacent to the SWWRF site, however, the outfall section was redesigned to route completely around the east side of the pond and discharge directly into Frenchman’s Creek. All stormwater system work on the city’s property is currently completed up to Structure #7 (ST-7). This portion of the project will connect at ST-7 and complete the conveyance system to the creek. The scope will include all clearing, erosion & sediment control, dewatering, pipe, structures, headwall, pavement repairs and site restoration of easements outside of city property. Drawings are attached.

SCHEDULE:
City personnel has indicated that stormwater conveyance system should be completed to control stormwater events during the upcoming wet weather season. Haskell has evaluated the scope of work, procurement and execution and has established a substantial completion date of July 15, 2019, pending that all permits and easements will need to be final by April 1, 2019 to allow full access to the off-site scope of work.

Budget

<table>
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<th>Description</th>
<th>Amount</th>
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<tr>
<td>Stormwater System Completion</td>
<td>$1,389,091</td>
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<tr>
<td>Building Permit Allowance</td>
<td>$2,500</td>
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Contingency $ 0
General Conditions $ 0
Construction Manager Fee $ 80,016
Bonds & Insurance $ 35,765
Total $ 1,507,372

Total Partial Control Estimate for Project 17071-111:

Partial Control Estimate #1 (Previously Approved): $ 135,979
Partial Control Estimate #2 (Previously Approved): $ 1,344,941
Partial Control Estimate #3 (New) $ 1,507,372

Total $ 2,988,292

Should you have any questions regarding Partial Control Estimate #3 for the Stormwater Improvements scope of work or require additional information, please do not hesitate to contact me at (317) 790-9239.

Respectfully,

[Signature]

Robert E. Bruner, PE, DBIA
Project Director – Water

Cc: Josh LeFevre, Haskell
    John Morrison, Haskell
    Mike Ryle, City of St. Petersburg
    Diana Smilova, City of St. Petersburg

Attachments:
1. Stormwater and Site Improvements Proposal Estimate
2. Final Stormwater System Design Drawings
February 7, 2019

Mr. Brejesh Prayman
Mr. Mike Ryle
City of St. Petersburg
MSC, 6th Floor
One 4th St. N
St. Petersburg, FL 33701

Re: Construction Manager – City of St. Petersburg SWWRF Capacity Improvements
Partial Control Estimate #4 for Project No. 16110-111: SWWRF Reclaimed Water & Injection Wells Improvement Project

Sub-Project #2: Temp. Effluent Pump Station and IW4 Connection (Process Areas 64 & 68.4)

Dear Mr. Prayman & Mr. Ryle:

Haskell has prepared the Partial Control Estimate #4 for the Project No. 16110-111 SWWRF Reclaimed Water & Injection Wells Improvements, which is designed to improve disposal capacity at the SWWRF, as designed by CH2M.

SCOPE:
Per CH2M’s design drawings (Reclaimed Water Loop Drawings, Dated June 2018), this scope of work pursuant to this Partial Control Estimate #4 will complete the Effluent Reclaimed water piping system on at the SWWRF. The intent of the project is to connect a 42” ductile iron pipe to the existing Effluent Distribution Pump Station and extend to the connection point adjacent to Injection Well 5. This section of reclaim piping will complete a loop around the plant site, which will improve efficiencies of distributing effluent water to all injection wells in the system. Drawings are attached. This final portion of the Reclaimed Water loop on the SWWRF plant site was competitively bid and sealed bids were opened by City staff on September 27, 2018. Bid tabs are attached.

SCHEDULE:
The procurement and execution of the 42” Reclaimed Water Loop scope of work will commence after receiving funding approval by the City Council and a Notice to Proceed on April 4th. The anticipated duration to complete this project once notice to proceed is provided is 8 months. The substantial completion date for the 42” Reclaimed Water Loop project is no later than December 31, 2019.

Budget

Reclaimed Water Loop CH2M Pkg #4 $1,885,858
Building Permit Allowance  $ 4,000  
Contingency  $ 0  
General Conditions  $ 0  
Construction Manager Fee  $ 108,667  
Bonds & Insurance  $ 48,570  
Total  $2,047,095  

Summary of Previously Approved Partial Control Estimates:

Total Funding Request for Project No. 16110-111:  $6,833,403  
Previously Approved Funding Partial Control Estimates #1, #2, #3:  <$4,786,308>  
Total Request for Funding Partial Control Estimate #4:  $2,047,095  

Should you have any questions regarding Partial Control Estimate #4 or require additional information, please do not hesitate to contact me at (317) 790-9239.

Respectfully,

Robert E. Bruner, PE, DBIA  
Project Director – Water

Cc: Josh LeFevre, Haskell  
    John Morrison, Haskell  
    Mike Ryle, City of St. Petersburg  
    Diana Smillova, City of St. Petersburg

Attachments:
1. Bid Tabs for Reclaim Water Loop bid package  
2. Design Drawings for Reclaim Water Loop by CH2M
## SWWRF - Capacity Improvements
### Late Track - Phase 2 - GMP Development
St. Petersburg, Florida

**Date:** February 1, 2019

### Scope Package Description

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<td>2 Stormwater System - Phase 2 - Off Site Completion</td>
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<td>3 Site Paving, Restoration &amp; Irrigation</td>
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<td>4 Misc. Yard Piping &amp; Concrete</td>
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**Scope Package Subtotal**

|                      |                  | **$4,636,819**      |

### Allowances

- Building Permits (CoSP) $10,000
- CMAR FEE 5.75% $284,442
- General Conditions (Jan. 1, 2020 thru Mar. 31, 2020) $300,000
- No Fee per Contract
  - P&P Bonds 0.75% $37,101
  - GL Insurance 1.20% $59,362
  - Builders Risk Insurance 0.62% $30,670

**Total Estimated GMP**

|                      |                  | **$5,358,395**      |
## St. Pete SWWRF LT Phase II Final Site Restoration

**Job Number:** 6703620  
**Date:** 2/1/19  
**Location:** St Petersburg, FL  
**Client:** City of St. Petersburg  
**Amount:** $1,191,685

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**GROSS COST**  
$1,083,350

Contingency  
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$108,335  
9.09%

**SUBTOTAL**  
$1,191,685

Design  
$0  
0.00%

P & P Bond  
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0.00%

General Liability Insurance  
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Builder's Risk Insurance  
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Gross Receipts Tax  
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Other  
$0  
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Overhead & Profit  
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0.00%

**TOTAL**  
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*Total 00999.999 01 - General Conditions*
# SouthWest WRF

**Reclaimed Water and Injection Wells Improvements**

**Project No. 16110-111**

**Package 4 - Reclaimed Water Loop**

100% Design Documents

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</tbody>
</table>

## Engineering & Capital Improvements Department

City of St. Petersburg, FL.

Approved for Bid

Date: June 2018

Copy No.: 11262-301

**Reclaimed Water Loop Process Mechanical Injection Well 5 Plan, Section, and Details**

**Reclaimed Water Loop Yard Piping Detailed Site Plan**

**Reclaimed Water Loop Yard Piping Overall Site Plan**

**Reclaimed Water Loop Process Mechanical Injection Well 5 Plan, Section, and Details**

**General Abbreviations**

**General Specifications**

**General Structure General Notes**

**General Electrical Legend Sheet 1**

**General Electrical Legend Sheet 2**

**General Instrumentation and Control Legend Sheet 1**

**General Instrumentation and Control Legend Sheet 2**

**Index of Drawings**

**Project Location**

SouthWest WRF
3800 South Avenue South
St. Petersburg, FL 33711

Scale: 1" = 5,000'

**100% Design Documents**

**1" = 5,000'**

**Project No. 16110-111**

**City of St. Petersburg, FL.**

**Approved for Bid**

**Date: June 2018**

**Copy No.: 11262-301**
i. Field verify location of existing reclaimed water distribution piping. Records indicate that the piping runs east-west approximately under the sidewalk on the north side of 54th Avenue South. 
ii. Connect new piping to the 3D distribution system by using a LUG, "TAP and run new piping to head valves and head. 
iii. Install 3/4" head pipe piping and connect to new. Install a pressure relief valve as indicated. 
iv. Install monitoring valves. 1/4" (4mm) valves. Head pipe, instruments, and shutoff switch for operating the pump at the monitoring well. 

v. Update well head piping by installing new piping at each well head. 
vi. Install new 3" undersuction piping from the existing intake line to the well. 

vi. Field verify location of existing panel. Connect to way savvy by intercepting the existing feeder to the control valve actuator. Provide a Mini Power Center to provide 120 vac power for instruments, install wiring and conduit between the new instruments and existing control panel. 

vii. Field verify existing making location and make such as necessary. 

viii. Provide concrete pad and concrete support at each well head. 

ix. Perform earthwork operations.

x. Field verify location of existing reclaimed water distribution piping. Records indicate that this piping runs from the existing distribution piping to the new well head. 

xi. Install well head piping and connection to 36" new. 

xii. Connect temporary piping to permanent well head piping. 

xiii. Install instrumentation and controls. 

xiv. Provide power for instruments and controls. Connect to mini power supply which is available on-site. Provide a mini power center to provide 120 vac power for instruments. Provide conduit as indicated in the drawings to connect to panel field instruments and the control valve. Field verify location of existing feeder and run conduit to electrical panel. 

xv. Install concrete pad and pipe supports at the well head. 

xvi. Perform earthwork operations.

xvii. Perform earthwork operations.

xviii. Install concrete pad and pipe supports at the well head. 

xix. Perform earthwork operations.
VALVES (CONTINUED)

b. GATE VALVES

i. MANUALLY OPERATED DATA VALVE PER THE REQUIREMENTS OF SECTION 1402

b.凱制

ii. 制

b. VALVE SHALL BE RESIDENT SEALED (II) GATE, FULL-FACE FLANGED TYPE VALVE

b. RATIO FOR 300 PSI PRESSURE. THE VALVE SHALL BE CONSTRUCTED OF

b. THE Valve SHALL BE SHOWN AS MANUFACTURED BY ITT FABRI-VALVE XS150,

b. DISK SHAFT SHALL BE SLEEVED WITH 316L SS. VALVE SEAT AND STEM

b. MATERIALS OF CONSTRUCTION SHALL BE DUCTILE IRON BODY,

b. BUTTERFLY VALVE SUITABLE FOR A WORKING PRESSURE OF 200 PSIG.

b. ALL OTHER PIPE EXCEPT AT THE WELL HEAD, VALVE SHALL BE A 2-INCH

b. DISK SHAFT SHALL BE SLEEVED WITH 316L SS. VALVE SEAT AND STEM

b. MATERIALS OF CONSTRUCTION SHALL BE DUCTILE IRON BODY,

b. BUTTERFLY VALVE SUITABLE FOR A WORKING PRESSURE OF 200 PSIG.

b. ALL OTHER PIPE EXCEPT AT THE WELL HEAD, VALVE SHALL BE A 2-INCH

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b. BUTTERFLY VALVE SUITABLE FOR A WORKING PRESSURE OF 200 PSIG.

b. ALL OTHER PIPE EXCEPT AT THE WELL HEAD, VALVE SHALL BE A 2-INCH

b. DISK SHAFT SHALL BE SLEEVED WITH 316L SS. VALVE SEAT AND STEM

b. MATERIALS OF CONSTRUCTION SHALL BE DUCTILE IRON BODY,
GENERAL NOTES

1. WELL HEAD SUB-FLANGE SHALL BE TYPE 316 SST.
   BURST-RESISTANT TYPE 316 SST PIPE TO BE USED IN WELL HEAD BLIND FLANGE.

2. ALL FITTINGS, BOLTS, NUTS, AND VALVES SHALL BE OF 316 SST.

3. BURIED PIPE SHALL BE DUCTILE IRON PIPE.

4. PROVIDE CONDUIT FOR 24" SST TSI.

TANKS SHALL INCL. INSULATED BOLTS AND GASKETS.

PLAN, SECTION, AND DETAIL

SECTION

INJECTION WELL - PLAN
3/8" = 1'-0"
INJECTION WELL - PLAN

POWER RISER DIAGRAM FOR IW5

LUMINARIES SCHEDULE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>CATALOG NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>OA</td>
<td>4' 11&quot;x5' 3&quot; HEAVY DUTY FORGED BRONZE 100° KIC RATED.</td>
<td>48&quot; DIA. 3&quot; VIS VANCE FORWARD THROW DISTRIBUTION.</td>
</tr>
<tr>
<td>50</td>
<td>BOND TRANSFORMER NEUTRAL TO NEW GROUND ROD AT EQUIPMENT MOUNTING RACK.</td>
<td>10 KAIC RATED.</td>
</tr>
<tr>
<td>55</td>
<td>PROVIDE SINGLE TROFF LIGHT WITH WEATHERPROOF COVER.</td>
<td>WITH SIX 15/1P BRANCH CIRCUIT BREAKERS.</td>
</tr>
<tr>
<td>60</td>
<td>PROVIDE DOUBLE RECEPTACLE, GFCI TYPE, WITH WEATHERPROOF COVER.</td>
<td>PROVIDE MINI-POWER CENTER PER WELL WITHIN THE INDICATED RATINGS AND THE FOLLOWING</td>
</tr>
<tr>
<td>65</td>
<td>PROVIDE TRIP LIGHT WITH WEATHERPROOF COVER.</td>
<td>PROVIDE WITH LIGHT FIXTURE. REFER TO DWG. G-00-04 FOR ADDITIONAL DESIGN CRITERIA.</td>
</tr>
<tr>
<td>70</td>
<td>PROVIDE SINGLE POLE LIGHT SWITCH WITH WEATHERPROOF COVER.</td>
<td>PROVIDE WITH SINGLE POLE LIGHT SWITCH WITH WEATHERPROOF COVER.</td>
</tr>
<tr>
<td>75</td>
<td>PROVIDE SINGLE POLE LIGHT SWITCH WITH WEATHERPROOF COVER.</td>
<td>PROVIDE WITH SINGLE POLE LIGHT SWITCH WITH WEATHERPROOF COVER.</td>
</tr>
<tr>
<td>80</td>
<td>PROVIDE LIT - DUAL RECEPTACLE, WITH INTERLOCKING WALL PLATE.</td>
<td>PROVIDE LIT - DUAL RECEPTACLE, WITH INTERLOCKING WALL PLATE.</td>
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<tr>
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<td>PROVIDE LIT - DUAL RECEPTACLE, WITH INTERLOCKING WALL PLATE.</td>
</tr>
</tbody>
</table>

SHEET KEYNOTES

1. PROVIDE MINI-POWER CENTER PER WELL WITHIN THE INDICATED RATINGS AND THE FOLLOWING FEATURES: ENCAPSULATED WINDINGS IN POLYESTER, RATED 5 KVA, 3 PHASE WITH 3 PHASE SUBSTATION TRANSFORMER, ENCLOSURE ENCLOSED WITH STAINLESS STEEL, 304/316, WITH WEATHERPROOF COVER. |
2. PROVIDE MINI-POWER CENTER WITH WEATHERPROOF COVER. |
3. PROVIDE MINI-POWER CENTER WITH WEATHERPROOF COVER. |
4. PROVIDE MINI-POWER CENTER WITH WEATHERPROOF COVER. |
5. PROVIDE MINI-POWER CENTER WITH WEATHERPROOF COVER. |
6. PROVIDE MINI-POWER CENTER WITH WEATHERPROOF COVER. |
BAR STRAP 'S' BENT TO 60° OF PIPE, SEE PIPE STRAP DETAIL.

STAINLESS STEEL STRAP WHERE INDICATION ON PLAN.

EXTRA REINFORCEMENT WHICH WILL FIT, AT THE BAR SPACING IN NOTE 6.

MINIMUM 98% RELATIVE COMPACTION AS DETERMINED BY ASTM D 1557.

OVER-EXCAVATE A MINIMUM OF 12" BELOW THE BASE OF SLAB ELEVATION.

MINIMUM 98% RELATIVE COMPACTION AS DETERMINED BY ASTM D 1557.

FORM 3/4" BEVEL ON ALL EXPOSED CORNERS OF SUPPORT.

PIPE STRAP WHERE INDICATION ON PLAN.

PIPE STRAP - CONCRETE SADDLE DETAIL 2 OF 3

FLANGE STRAP PLATE

1/2" STRAP

PIPE SUPPORT - CONCRETE SADDLE DETAIL 1 OF 3

0330-061

0330-061

0330-061

NOTES:
1. PROVIDE MINIMUM 1/2" SEE GENERAL STRUCTURAL NOTES.
2. TYPICAL FOR ALL OPENINGS UNLESS INDICATED.
3. DO NOT WELD REINFORCEMENT TO PIPE SLEEVES AND INSERTS.
4. PROVIDE A MINIMUM OF 3" SPACE TO PIPE STRING (OR 3" SPACE TO BAR DIAMETER) TO ALLOW FOR EXTRUDED BAND "A" BARS.
5. FOR OPENINGS LARGER THAN 8'-0" TOTAL AREA ON EACH SIDE OF OPENING.
6. AT OPENINGS WITHIN 1'-0" OF AN INTERSECTING WALL OR SLAB, PROVIDE ONLY THE EXTRA REINFORCEMENT WHICH WILL FIT, AT THE BAR SPACING IN NOTE 6.
7. OPENINGズ W/IN 1'-0" OF AN INTERSECTING WALL OR SLAB PROVIDE ONLY THE EXTRA REINFORCEMENT WHICH WILL FIT, AT THE BAR SPACING IN NOTE 6.

GENERAL NOTES:
1. FOR B 1'-0" OR THICKER, USE 2 LAYERS OF REINFORCEMENT. TURN HORIZONTAL bars 90° TO WORK AROUND PIPING 1" OFF CENTER.
2. FORM 1/2" Concurrently, ON ALL EXPOSED CORNERS OF SUPPORT.
3. FOR LOCATIONS WHERE PIPE STRAP IS REQUIRED, REFER TO DRAWINGS. UNLESS INDICATED OTHERWISE A STRAP IS NOT REQUIRED.
4. PREBEND 3/8" STRAP TO 60° TO PIPE. INDICATE "A" BARS BETWEEN STRAP AND PIPE.
5. CUT-OUT IS A MINIMUM OF 1'-0" BELOW THE BASE OF SLAB ELEVATION AND REINFORCE THE OUTER 1'-0" OF THE EXCAVATED SLAB AREA TO A MINIMUM 1% RELATIVE COMPACTION AS DETERMINED BY AASHTO T-97.
VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING.

TYPE "3" SURGE SUPPRESSOR
INSTALLATION 2-WIRE INSTRUMENT

INSTALLATION 4-WIRE INSTRUMENT

GROUND TEST WELL

TRENCH AND CONDUIT PLACEMENT

CONDUIT (2-DUCTS)
1'-2" MIN
8" MIN
2" MIN
3"
3"
(> 600 VOLTS)
24" MIN
(< 600 VOLTS)

GRADE FINISH

EDCO SLAC #32036

INSTRUMENTATION & CONTROLS
STANDARD DETAILS
RECLAIMED WATER LOOP

CITIES OF ST. PETERSBURG, TAMPA
IMPROVEMENTS DEPARTMENT
ENGINEERING & CAPITAL

16110-111

SEAL NAME
ENGINEER NAME AND SEAL #

C. WILSON
C. BATES
G. MESSER

INSTRUMENTATION & CONTROLS
STANDARD DETAILS
RECLAIMED WATER LOOP

CITIES OF ST. PETERSBURG, TAMPA
IMPROVEMENTS DEPARTMENT
ENGINEERING & CAPITAL

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C. BATES
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INSTRUMENTATION & CONTROLS
STANDARD DETAILS
RECLAIMED WATER LOOP

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SEAL NAME
ENGINEER NAME AND SEAL #

C. WILSON
C. BATES
G. MESSER

INSTRUMENTATION & CONTROLS
STANDARD DETAILS
RECLAIMED WATER LOOP

CITIES OF ST. PETERSBURG, TAMPA
IMPROVEMENTS DEPARTMENT
ENGINEERING & CAPITAL
NOTES:
1. ABOVE GRADE INSULATING FLANGE INSTALLATION SHOWN.

INSULATING FLANGE

PRESSURE CONNECTION INSTALLATION

NOTE:
1. WASHER, TYP:
   EPOXY G10 INSULATING ON EACH SIDE OF FLANGE TO EXTEND TO NUT FACE
   STEEL WASHER, TYP:
   SAME MATERIAL AS PIPE

STEEL & BOLT PIPE 4" & LARGER

1/2" TEE/QUOET
SAME MATERIAL AS PIPE

PIPELINE

PLANE, TYP:

EPOXY G10 INSULATING
WASHER, TYP:

FULL FACE INSULATING GASKET

VERIFIED SCALE
BAR IS ONE INCH ON
ORIGINAL DRAWING.

CITY OF ST. PETERSBURG
IMPROVEMENTS DEPARTMENT
ENGINEERING & CAPITAL

PROCESS MECHANICAL

RECLAIMED WATER LOOP

DESIGN DOCUMENTS

100 % DESIGN

TINNIS

MATTHEW FOSTER TENNANT, PE #68302

ENGINEERING & CAPITAL
DEPARTMENT
CITY OF ST. PETERSBURG

16110-111

PROJECT NO.
TERMINATION OF SHIELDED INSTRUMENTATION CABLE

GROUNDED TO GROUND GRID

CONDUIT GROUNDING

GROUND TEST WELL

NOTE:
1. FOUNDATION SHALL BE FIRM AND LEVEL.
2. CONDUIT INSTALLATION SHALL BE IN ACCORDANCE WITH DETAIL.
3. SEE SPECIFICATIONS FOR ADDITIONAL REQUIREMENTS.
4. CONDUIT INSTALLATION SHALL BE IN ACCORDANCE WITH DETAIL.

POLE BASE

CONDUIT GROUNDING

INSTALLATION 2-WIRE INSTRUMENT

INSTALLATION 4-WIRE INSTRUMENT

CONSTRUCTION MATERIAL:
- BRICK: 6" x 12" x 24"
- CONCRETE: 4" thick

RECLAIMED WATER LOOP
ELECTRICAL
INJECTION WELL NO. 5
STANDARD DETAILS

ENGINEERING & DESIGN

DAVID C. NICHOLSON, PE

PROJECT No.
16110-111

DATE: 06/2009

CH2M HILL

ENGINEERING & DESIGN

DAVID C. NICHOLSON, PE

PROJECT No.
16110-111

DATE: 06/2009

CH2M HILL
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<tr>
<th>Bid Package 15</th>
<th>Poole &amp; Kent Company of Florida</th>
<th>Wharton-Smith, Inc.</th>
<th>The Haskell Company</th>
<th>TLC Diversified</th>
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<td>$1,885,858.00</td>
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<td>No Bid Submitted</td>
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<td>Acknowledged Addendum</td>
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<td>x</td>
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<td>5% Bid Bond</td>
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<td>SBE Form</td>
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<tr>
<td>Unit Cost Rates</td>
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</table>

documents sent downloaded docs will bid specified manuf spare parts as specified field services shipping tax lead time

Subguard 1% $19,150.00 $- $- $- $-

Total $1,934,150.00 $- $1,885,858.00 $- $-
# PROPOSAL
## SWWRF OFF SITE DRAINAGE
### ST. PETERSBURG, FL. 20190114_Rev01

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<th>DESCRIPTION</th>
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<th>UOM</th>
<th>UNIT PRICE</th>
<th>TOTAL</th>
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<td>1</td>
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<td><strong>STORM SYTEM</strong></td>
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<td>10</td>
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<td>10,907.00$</td>
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<td>23</td>
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<td><strong>EXCLUSIONS / CLARIFICATIONS:</strong></td>
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</tbody>
</table>
| 1   | Removal or replacement of utilities not noted on the drawings are excluded.
| 2   | Removal or replacement of unsuitable soils, hazardous or buried debris is excluded.
| 3   | Any and all costs associated with ALL permitting requirements to be provided by others.
| 4   | NPDES monitoring and maintenance / reporting by others.
| 5   | No work included on existing utilities except at noted on the drawings.
| 6   | As-Built Drawings of existing utilities not included.
| 7   | As-Built Drawings upon completion of McKenzie Contracting work not included.
| 8   | Tree Survey and evaluation of which trees are to be removed AND Tree Removal Plan for approval by City is not included.
| 9   | Design and Development of an approved SWPPP to be provided by others.
| 10  | All excavated materials assumed to be suitable for fill as needed.
| 11  | Milling or overlay of existing asphalt outside of project limits is not included.
| 12  | Density Testing to be provided by others.
| 13  | Payment and Performance Bond costs are excluded.
| 14  | Pricing based on 'SWWRF DRAINAGE OFFSITE PLANS' provided by Joshua LeFevre, The Haskell Company dated 10/26/2018.
| 15  | Quote valid for (30) days.

### UNIT COSTS:
1. Import Select Fill - $46.13 / CY
2. Per Hour Rate:  
   - Project Manager - $ 91.91 / hour  
   - Superintendent - $ 82.72 / hour  
   - Foreman - $ 58.82 / hour  
   - Skilled Laborer - $ 33.09 / hour  
   - Unskilled Laborer - $ 27.57 / hour  
   - Operator - $ 51.47 / hour  
   - Pipe Layer - $ 41.36 / hour  
3. Add Haskell Subguard (1%) = $13,753
Eric Newman
Chief Estimator
McKenzie Contracting, LLC
7712 E. Broadway Ave.
Tampa, Fl. 33619
(813) 454-4429 Phone
(813) 994-5840 Fax
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Awarding a three-year blanket purchase agreement to Tampa Armature Works, Inc., for motor repair and rewinding services for the Water Resources Department, for a total contract amount of $443,000.

Explanation: The Procurement and Supply Management Department received one bid for motor repair and rewinding services. The bid was received from Tampa Armature Works.

The vendor will provide all labor, material and equipment including pickup for the inspection, repair, and rewinding of T-frame and U-frame motors, ranging from one horsepower (HP) to 1,000 HP, on National Electrical Manufacturers Association (N.E.M.A.) standard and non-standard frame sizes. All replacement parts and materials will be from the original equipment manufacturer (OEM). In addition, the vendor guarantees all rewinds and bearing replacements, including material and workmanship, for a period of one year from the date of repair.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department recommends award:

   Tampa Armature Works (Tampa, FL) ...........................................$443,000

Tampa Armature Works, Inc. has met the requirements of IFB No. 7178, dated January 24, 2019. The company is headquartered in Tampa and has been in business since 1921. The vendor has satisfactorily performed similar services for the City in the past. This agreement will be effective from the date of approval, through April 30, 2022, with one, two-year renewal option. A blanket purchase agreement will be issued and will be binding only for actual services rendered.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Water Resources Fund (4001), various divisions.

Attachments: Bid Tabulation (4 pages)

Resolution

Approvals:

[Signatures]
## City of St. Petersburg

### Bid Tabulation

**Procurement and Supply Management**

**Tampa Armature Works, Inc.**
- Tampa, FL
- Terms: Net 30
- Delivery: 14 Days

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Motor Location</th>
<th>Manufacturer</th>
<th>Horse-Power (hp)</th>
<th>Voltage</th>
<th>Current Rating (amps)</th>
<th>Rpm</th>
<th>Frame Size</th>
<th>Qty</th>
<th>Unit Price (Mechanical)</th>
<th>Unit Price (Electrical)</th>
<th>Total Unit Price (Mechanical + Electrical)</th>
<th>Extended Price (Quantity x Total Unit Price)</th>
</tr>
</thead>
<tbody>
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<td>Baldor</td>
<td>3</td>
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<td>1760</td>
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### Bid Tabulation

**City of St. Petersburg**

**IFB 7178 Three-Year Contract**

**for Motor Repair and Rewinding,**

**AngelCook Bid Tabulation**

**Procurement and Supply Management**

---

**Tampa Armature Works, Inc.**

Tampa, FL

Terms: Net 30

Delivery: 14 Days

---

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<th>Current Rating (amps)</th>
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<th>Qty</th>
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<th>Unit Price (Electrical)</th>
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<td>6,442.00</td>
<td>8,673.00</td>
<td>17,346.00</td>
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**SubTotal:** $442,369.00

---

**Supplemental Pricing (for items and services not specified above):**

64 Emergency Repair: 25%
65 Inspection Fee (when repair is not made): 0%
66 Bearing Extension Fee: 20%
67 Rewinding core re-stacking Fee: $55
68 Additional Parts not covered in bid % or + manufacturer's list price: 20%
69 Machine Work: $63/hr
70 Emergency Machine Work: $65/hr
71 Additional Hourly Rate for items not covered in bid: $55/hr
72 Additional Emergency Hourly Rate for items not covered in bid: $75/hr

---

Award Pending
A RESOLUTION APPROVING THE AWARD OF A THREE-YEAR BLANKET PURCHASE AGREEMENT WITH A TWO-YEAR RENEWAL OPTION TO TAMPA ARMATURE WORKS, INC. MOTOR REPAIR AND REWINDING SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $443,000 FOR THE INITIAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department received (1) one bid for motor repair and rewinding services for the Water Resources Department pursuant to IFB No. 7178 dated January 24, 2018; and

WHEREAS, Tampa Armature Works, Inc. has met the terms and conditions of IFB No. 7178; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Water Resources Department recommends approval of this award.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the award of a three-year blanket purchase agreement with a two-year renewal option to Tampa Armature Works, Inc. for motor repair and rewinding services for the Water Resources Department for a total contract amount not to exceed $443,000 for the initial term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (Designee)
00436838
ST. PETERSBURG CITY COUNCIL

Sewer Report

Meeting of April 4th, 2019

TO: The Honorable Charles Gerdes, Chair and Members of City Council

SUBJECT: A Resolution approving the Third Amendment to the Professional Services Agreement between the City of St. Petersburg, Florida, and Jacobs Engineering Group, Inc. ("Jacob") dated January 4, 2018, as amended, for Jacobs to provide RDII Study Assistance in an amount not to exceed $271,100; Providing that the total contract amount shall not exceed $4,271,100; authorizing the Mayor or his designee to execute the Third Amendment; and providing an effective date (ECID Project No. 17078-111, Oracle No. 15953).

EXPLANATION: On January 4, 2018, City Council approved a Professional Services Agreement between the City and Jacobs, for Jacobs to provide Program Management Services, Utility Master Planning Services, and Integrated Water Resources Planning Services for an amount not to exceed $4,000,000 which included contingency in the amount of $500,000 for additional services, which could be authorized by Administration after City Council approval. The scope of services includes centralized leadership of planning, organizing, training, controlling, and monitoring the combined efforts of multiple personnel and organizations for the management of multiple and interdependent activities to meet the overarching objective of the City’s Integrated Water Resources program.

Jacobs is concurrently performing the following three categories of services:

- Utility Master Planning Services
- Integrated Water Resources Planning Services
- Program Management Services

The work is consistent with the City’s Capital Improvement Project Plan and meets the requirements of the Consent Order.

On August 23rd, City Council approved the First Amendment in the amount not to exceed $157,900 (from the contingency) for Jacobs to provide services under the following subtasks:

- Subtask 8.9.1 – Climate Guidance and Workshop
  - Jacobs will provide a City-wide guidance document for the application of future climate conditions including rainfall and sea-level rise.
- Subtask 8.9.2 – BioWin Process Models Update
  - Jacobs will develop BioWin process models for the Northwest (NWWRF) and Northeast (NEWRF) facilities
- Subtask 8.9.3 – Water Quality Model Development
  - Jacobs will develop bench scale testing for chloramine kinetics
  - Jacobs will provide water quality model setup and development
  - Jacobs will develop standard operating procedures for unidirectional flushing
• Subtask 8.9.4 – WAM Implementation Assistance
  o Jacobs will assist with the development of asset hierarchy and integration of assets at Cosme Water Treatment Plant and Pumping Stations into Oracle WAM.

On October 18th, 2018, City Council approved the Second Amendment in the amount not to exceed $42,100 (from the contingency) for Jacobs to provide services under the following subtasks:

• Subtask 8.9.5 – Public Works SOP Standardization and Updates
  o Jacobs will provide technical assistance with Fleet Services and Stormwater, Pavement, and Traffic Operation Departments to facilitate Standard Operating Procedures (SOPs) compliance with APWA accreditation requirements.

The Third Amendment will provide new additional services related to the requirements in the Amended Consent Order (OGC No. 16-1280) for the City to develop a Rainfall Derived Infiltration and Inflow (RDII) Reduction Plan. This plan will consist of two phases. Phase I Infiltration Screening Study and Phase II Infiltration Screening Study. Phase I will consist of the analysis of flow monitoring data and pump station data to determine excessive GWI and Phase II will consist of source identification and development remedies for reducing flows. The Scope of this subtask will cover Phase I since the schedule and budget for Phase II cannot be determined until Phase I has been completed. Phase II costs will be provided as a future Amendment. Jacobs will complete the services under the following subtask in an amount not to exceed $271,100 (for a total contract price not to exceed $4,271,100):

• Subtask 8.9.6 – RDII Study Assistance
  o Jacobs will provide program planning and set up, groundwater infiltration analysis, training of City Staff on field techniques, and will develop a RDII Evaluation and Reduction plan.

Services Subtask 8.9.6 will be completed no later than December 31, 2019, as required by the Amended Consent Order.

The six Subtasks include the following not to exceed costs:

<table>
<thead>
<tr>
<th>Subtask</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Subtask 8.9.1 - Climate Guidance and Workshop</td>
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<td>Subtask 8.9.5 - APWA Certification Assistance</td>
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<td><strong>Subtask 8.9.6 – RDII Study Assistance</strong></td>
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<td><strong>Total</strong></td>
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Corresponds to 2017 WRD Mgmt. Study Recommendations

4.2.16, 4.2.11, 4.2.6 (appv’d) (contingency)

4.2.18 (appv’d) (contingency)

4.2.2, 4.2.10, 4.2.16 (appv’d) (contingency)

4.1.6, 4.2.12, 4.4.2, 4.4.5 (appv’d) (contingency)

Not applicable to Study (appv’d) (contingency)

(new) (not from contingency)
RECOMMENDATION: Administration recommends City Council to approve a resolution approving a Third Amendment to the Professional Services Agreement between the City of St. Petersburg, Florida, and Jacobs Engineering Group, Inc. ("Jacob") dated January 4, 2018, as amended, for Jacobs to provide RDII Study Assistance in an amount not to exceed $271,100; Providing that the total contract amount shall not exceed $4,271,100; authorizing the Mayor or his designee to execute the Third Amendment; and providing an effective date (ECID Project No. 17078-111, Oracle No. 15953)

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) WRF Master Plan FY17/18 Project (15953).

ATTACHMENTS: Resolution

APPROVALS: V2 Administrative Budget
RESOLUTION NO.____

A RESOLUTION APPROVING THE THIRD AMENDMENT TO
THE PROFESSIONAL SERVICES AGREEMENT BETWEEN
THE CITY OF ST. PETERSBURG, FLORIDA, AND JACOBS
ENGINEERING GROUP, INC. ("JACOB") DATED JANUARY 4,
2018, AS AMENDED, FOR JACOBS TO PROVIDE RDII STUDY
ASSISTANCE IN AN AMOUNT NOT TO EXCEED $271,100;
PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL
NOT EXCEED $4,271,000; AUTHORIZING THE MAYOR OR HIS
DESIGNEE TO EXECUTE THE THIRD AMENDMENT; AND
PROVIDING AN EFFECTIVE DATE (ECID PROJECT NO. 17078-
111, ORACLE NO. 15953).

WHEREAS, on January 4, 2018, the City of St. Petersburg, Florida ("City") and Jacobs Engineering Group Inc. ("Jacobs") entered into a Professional Services Agreement ("Agreement") for Jacobs to provide Wastewater Program Management services and to develop an Integrated Water Resources Master Plan for an amount not to exceed $4,000,000; and

WHEREAS, the contract amount included contingency in the amount of $500,000 for additional services, which could be authorized by Administration after City Council approval; and

WHEREAS, on August 23, 2018, the City and Jacobs entered into the First Amendment to increase the scope of services to be provided by Jacobs to include a Climate Guidance and Workshop, BioWin Process Models Update, Water Quality Model Development, and WAM Implementation Assistance in an amount not to exceed $157,900 utilizing a portion of the previously approved contingency; and

WHEREAS, on October 18, 20118, the City and Jacobs entered into the Second Amendment to further increase the scope of services to be provided by Jacobs to include technical assistance with Fleet Services and Stormwater, Pavement, and Traffic Operation Departments to facilitate Standard Operating Procedures compliance with American Public Works Association accreditation requirements in an amount not to exceed $42,100 utilizing a portion of the previously approved contingency; and

WHEREAS, the City and Jacobs desire to execute the Third Amendment for Jacobs to provide RDII Study Assistance in an amount not to exceed $271,100.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Third Amendment to the Professional Services Agreement between the City of St. Petersburg, Florida, and Jacobs Engineering Group, Inc. ("Jacob") dated January 4, 2018, as amended, for Jacobs to provide RDII study assistance in an amount not to exceed $271,100 is hereby approved.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed $4,271,000.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the Third Amendment.

This Resolution shall become effective immediately upon its adoption.

Approvals:

City Attorney (Designee)  

Administration
ATTACHMENT 3 TO APPENDIX A
SCOPE OF WORK
WASTEWATER PROGRAM MANAGEMENT AND INTEGRATED WATER RESOURCES PLANNING
CITY PROJECT NO. 17078-111

In addition to the services, activities, Deliverables and responsibilities set forth in Appendix A, as well as the Attachment 1 and Attachment 2 to Appendix A, the Jacobs shall provide additional subtask as follows:

**Subtask 8.9.7 – RDII Study Assistance**

This subtask will build upon and compliment the work Jacobs is providing with developing an Integrated Water Resources Master Plan. **This scope is required to meet the NEW requirements included in the Amended Consent Order (OGC NO.16-1280) which calls for a Rainfall Derived Infiltration and Inflow (RDII) Reduction Plan.** The Amended Consent Order requires the Phase 1 Plan to be submitted no later than December 31, 2019.

This plan will consist of two phases. Phase I Infiltration Screening Study and Phase II Infiltration Screening Study. Phase I will consist of the analysis of flow monitoring data and pump station data to determine excessive GWI (Ground Water Infiltration) and Phase II will consist of source identification and development remedies for reducing flows. **This Attachment 3 will cover Phase I since the schedule and budget for Phase II cannot be determined until Phase I has been completed.**

The Amended Consent Order (OGC No. 16-1280) uses the terminology RDII and provides a description of the Ground Water Infiltration (GWI) analysis to be performed under Article 6.i.1. Jacobs is using the terminology GWI in this Attachment 3 to be consistent on a technical basis with the work that has already been completed.

The assistance will consist of the following subtasks:

**Phase I Infiltration Screening Study**

1. Program Planning and Setup
2. Groundwater Infiltration Analysis
3. Training of City Staff on Field Techniques
4. Development of RDII Evaluation and Reduction Plan

This Attachment 3 summarizes the activities, assumptions, requirements, and estimated effort for the above listed activities. Jacobs will assess the monitored basins and unmonitored pump stations to determine excessive infiltration into the sanitary sewer system, select an interior leaky basin, and test this basin to ground truth the field processes that will be needed for the entire system. The data collected and evaluated will be used to write the RDII Evaluation and Reduction Plan.
Sub-Task 1 – Program Planning and Setup

Jacobs will develop a Program Execution Plan (PEP) for this RDII Study. This PEP will identify study implementation steps, specific roles and responsibilities, staffing needs for the City, major milestones, and project schedule. This PEP will provide guidance for information to be tracked by the City during this study.

The Jacobs Team will meet with the City to discuss the Draft PEP and make any final changes. Up to four (4) members of the Jacobs Team will attend.

CITY ROLE: The City will designate staff to review the PEP and participate in coordination meeting.

Deliverables:
- Draft Program Execution Plan
- Final Program Execution Plan

Sub-Task 2 – Groundwater Infiltration Analysis

Jacobs will utilize the 2016 and 2017 flow monitoring and rainfall data collected and analyzed by CH2MHILL during Phase II of the Wet Weather Overflow Mitigation Program (WWOMP) for this task. Jacobs will evaluate the WWOMP flow monitoring data from metersheds whose boundaries align with the permanent flow monitor metersheds. Flows in areas not covered by a permanent flow monitor or in areas where the WWOMP metershed boundaries do not align with the permanent metershed boundaries will be estimated using flow data at the WRFs. It is assumed that permanent flow monitoring locations closely match the WWOMP 2015 flow monitoring locations.

The level of groundwater infiltration in each basin will be determined using groundwater infiltration rates in terms of gallons per day per inch-diameter mile (gpd/ idm) of gravity sewer within the basin. Jacobs will compare the groundwater infiltration rates during the dry season the groundwater infiltration rates during the wet season.

Jacobs will develop an excessive infiltration threshold for identifying basins with high infiltration. Jacobs will prepare a technical memo and present the findings in a workshop with the City in writing.

CITY ROLE: The City will provide Jacobs with data and access to data needed to perform the work as requested in writing by Jacobs, within a reasonable time following the submittal of the request. The City will provide any additional information necessary to perform this work including but not limited to information related to the hydraulic model, flow monitoring program, and groundwater levels. City staff will also review the draft Technical Memorandum and provide comments to be incorporated into the final Technical Memorandum.

Deliverables:
- Draft Technical Memorandum
- Final Technical Memorandum
Sub-Task 3. Training of City Staff on Field Techniques

The City will use its own staff to conduct the field inspections for the RDII Program. The purpose of this task is to train the City staff on the field techniques that could be used to gather the data used in the development of an RDII Plan. This task includes the following testing procedures:

- Manhole Inspection
- Smoke Testing
- Service Lateral CCTV (Closed Circuit Television)

Jacobs will review the procedures in place for CCTV of main sewers and provide a review of the current procedures that the City is using. Jacobs will complete the following for manhole Inspection, and Smoke Testing activities:

- Develop the training materials
- Conduct a workshop with City field staff (Water Resources Department) to include hands-on activities at the City’s yard
- Conduct one follow-up Q & A session with the City field staff once the City has started the field inspection work

**CITY ROLE:** The City will provide access to the appropriate staff needed to perform the work listed herein. The City will provide staff and equipment required to perform the field investigations noted herein. City will provide the existing procedures in use by its crews for the field investigations.

**Deliverables:**

- The deliverables for this task will be the training materials presentations for the workshops, and technical memorandum on the results of the follow-up sessions. Two follow-up sessions are planned for two days each.

Sub-Task 4. Development of RDII Evaluation and Reduction Plan

Jacobs will utilize data compiled in Sub-Task 3 and industry knowledge to develop the RDII Evaluation and Reduction Plan. An inspection and rehabilitation plan will be developed for any metershed showing excessive infiltration from the Sub-Task 2, including costs and schedule for implementation.

**CITY ROLE:** Upon the provision of reasonable written notice by Jacobs, the City will provide access to the appropriate staff needed to develop the deliverables listed herein. City staff will review the draft Plan and provide comments to be incorporated into the final Plan by Jacobs. City shall be responsible for submitting the Final Plan in accordance with the Consent Order.

**Deliverables:**

- Draft Flow Evaluation and Reduction Plan
- Final Flow Evaluation and Reduction Plan
Approval of this Amendment to authorize Jacobs to an increased amount of this contract originally funded by the City.

Table 1 – Breakdown of Request by Sub-Task

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<th>Total Cost</th>
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### Basis for Estimated Project Budget

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Previously Authorized Contingency $200,000  
Remaining Contingency $300,000  
Additional Budget Request $ 271,100  

Total Contract Price $4,271,100
ATTACHMENT 3 TO APPENDIX C
PROJECT SCHEDULE
WASTEWATER PROGRAM MANAGEMENT AND INTEGRATED WATER RESOURCES PLANNING
CITY PROJECT NO. 17078-111

Refer to the Agreement for specific terms and conditions related to the Project Schedule. The schedule for completing the specific task under this Amendment is provided below. The work described herein will not pose any impact to the original schedule included in Appendix C of the Agreement.

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<th>TASK</th>
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<td>8.9.7</td>
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<td>Sub-Tasks 2</td>
<td>Groundwater Infiltration Analysis</td>
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<td>Sub-Tasks 5</td>
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Note: Completion dates presented assume Sub-Task 1 starts April 1, 2019.
ATTACHMENT 3 TO APPENDIX D
LIST OF DELIVERABLES
WASTEWATER PROGRAM MANAGEMENT AND INTEGRATED WATER RESOURCES PLANNING
CITY PROJECT NO. 17078-111

The following deliverables will be provided by the JACOBS:

- Sub-Task 8.9.7.1 – Program Execution Plan & Kick-off Meeting Minutes
- Sub-Task 8.9.7.2 – Technical Memo, “Excessive Infiltration Threshold” Workshop
- Sub-Task 8.9.7.3 – Training Module Presentations
- Sub-Task 8.9.7.4 – Flow Evaluation and Reduction Plan
ST. PETERSBURG CITY COUNCIL

Sewer Report

Meeting of April 4, 2019

TO: The Honorable Charles Gerdes, Chair and Members of City Council

SUBJECT: A resolution authorizing the Mayor or his designee to execute Task Order No. 18-01-SCS/RSFF, Task Order No. 18-02-SCS/RSFF, and Task Order No. 18-03-SCS/RSFF ("Task Orders") to the professional services agreement between the City of St. Petersburg, Florida ("City") and Stantec Consulting Services, Inc. ("Consultant") dated December 6, 2018 for Consultant to provide professional services for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20 in a collective amount not to exceed $159,640; and providing an effective date.

EXPLANATION: Stantec Consulting Services, Inc. (Stantec) will provide consulting services related to the Water Resources, Sanitation and Stormwater Utility Rate Study FY20. Since 2006, the City has retained the services of Burton & Associates (now Stantec) to perform the comprehensive annual utility rate studies. As part of the Rate Study, Stantec will provide each operating fund a revenue Sufficiency Analysis which will assess the adequacy of rate revenue versus revenue requirements, as well as a Cost of Service Analysis which will update the rates charged to customer classes so that the rates for each customer class reflects the appropriate cost of service based allocation. Stantec’s proprietary rate model provides dynamic rate analysis that allows the City to engage in interactive sessions to provide numerous financial scenarios in real time. Stantec will also serve an integral part in preparing necessary coverage calculations in the financing of utility bonds, which fund a large portion of the Water Resources Capital Improvement Fund Projects. Additionally, this consulting team provides the annual true-up analysis required by the Interlocal Agreement with the City of St. Pete Beach.

Pursuant to Task Order No. 18-01-SCS/RSFF funding for services related to the FY20 Utility Rate Study as it relates to the rate portion of the Water Resources Operating Fund will be paid out of the Water Resources Operating Fund (4001) in an amount not to exceed $90,000.

Pursuant to Task Order No. 18-02-SCS/RSFF funding for services related to the FY20 Utility Rate Study as it relates to the rate portion of the Sanitation Fund will be paid out of the Sanitation Fund (4021) in an amount not to exceed $39,995.

Pursuant to Task Order No. 18-03-SCS /RSFF funding for services related to the FY20 Utility Rate Study as it relates to the rate portion of the Stormwater Utility Fund will be paid out of the Stormwater Utility Fund (4011) in an amount not to exceed $29,645.

Funds will provide for a not to exceed collective amount of $159,640 for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20.

RECOMMENDATION: Administration recommends a resolution authorizing the Mayor or his designee to execute Task Order No. 18-01-SCS/RSFF, Task Order No. 18-02-SCS/RSFF, and Task Order No. 18-03-SCS/RSFF ("Task Orders") to the professional services agreement between the City of St. Petersburg, Florida ("City") and Stantec Consulting Services, Inc. ("Consultant") dated December 6, 2018 for Consultant to provide professional services for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20 in a collective amount not to exceed $159,640; and providing an effective date.
COST/FUNDING/ASSESSMENT INFORMATION: Funds for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20 have been previously appropriated in the Water Resources Operating Fund (4001), Water Resources Department, Water Resources Administration Division (420.2045), Sanitation Fund (4021), Sanitation Department, Sanitation Administration Division (450.2237), and Stormwater Utility Fund (4011), Stormwater, Pavement and Traffic Operations Department, Stormwater Administration Division (400.1293).

ATTACHMENTS:
- Resolution
- Task Order No. 18-01-SCS/RSFF, 18-02-SCS/RSFF, 18-03-SCS/RSFF

APPROVALS:
- [Signature] Administrative
- [Signature] Budget
RESOLUTION NO. 2019-____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 18-01-SCS/RSFF, TASK ORDER NO. 18-02-SCS/RSFF, AND TASK ORDER NO. 18-03-SCS/RSFF ("TASK ORDERS") TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA ("CITY") AND STANTEC CONSULTING SERVICES, INC. ("CONSULTANT") DATED DECEMBER 6, 2018 FOR CONSULTANT TO PROVIDE PROFESSIONAL SERVICES FOR THE WATER RESOURCES, SANITATION AND STORMWATER UTILITY RATE STUDY FY20 IN A COLLECTIVE AMOUNT NOT TO EXCEED $159,640, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida ("City") and Stantec Consulting Services, Inc. ("Consultant") entered into a professional services agreement on December 6, 2018, for Consultant to provide miscellaneous professional consulting for Rate Study and Financial Feasibility Services; and

WHEREAS, Administration desires to issue Task Order No. 18-01-SCS/RSFF, Task Order No. 18-02-SCS/RSFF, and Task Order No. 18-03-SCS/RSFF ("Task Orders") for Consultant to provide professional services for the Water Resources, Sanitation, and Stormwater Utility Rate Study FY20, including a revenue sufficiency analysis, cost of service analysis, debt service coverage analysis, and the end of year true-up analysis for the City of St. Pete Beach in a collective amount not to exceed $159,640.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Task Order No. 18-01-SCS/RSFF, Task Order No. 18-02-SCS/RSFF, and Task Order No. 18-03-SCS/RSFF ("Task Orders") to the professional services agreement between the City of St. Petersburg, Florida ("City") and Stantec Consulting Services, Inc. ("Consultant") dated December 6, 2018 for Consultant to provide professional services for the Water Resources, Sanitation and Stormwater Utility Rate Study FY20 in a collective amount not to exceed $159,640.

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]
City Attorney (Designee)

00-37412

Approved by:

[Signature]
Brijesh Prayman, P.E., SP, ENV
Engineering & Capital Improvements Director
This Task Order No. 18-01-SCS/RSFF is made and entered into this _____ day of ______________, 201__, pursuant to the PROFESSIONAL SERVICES AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR RATE STUDY & FINANCIAL FEASIBILITY PROJECTS dated December 6, 2018 ("Agreement") between Stantec Consulting Services Inc. ("Consultant"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

This Task Order is for financial analyses necessary for a Water Resources FY 2020 Rate Study for the City.

II. SCOPE OF SERVICES

TASK 1 - PROJECT INITIATION & DATA COLLECTION

1.1 Meet with City staff (1 meeting) to finalize project objectives, establish project monitoring and control procedures and begin data gathering.

1.2 Compile and review historical, current, and projected financial, billing, and other system data as provided by staff.

1.3 Request additional information/clarifications as required and review supplemental information/data.

TASK 2 - MULTI-YEAR FINANCIAL MANAGEMENT PLAN

2.1 Input current financial and billing data into our modeling system, run the model, and produce preliminary output, including a five- and ten-year financial management program that will include the following:

- Capital Improvements Program
  - Project listing by year.
- Borrowing Program
  - Identify any borrowing required and/or appropriate to fund certain capital improvement projects (CIP), to include but not necessarily be limited to, revenue bonds and state programs.
  - Timing of bond issue(s)/loan(s) to provide required funds, and annual debt service schedules for any new debt.
- Revenue Sufficiency Analysis
  - Annual revenue and operations & maintenance expense projections.
  - Projections of other requirements such as Tampa Bay Water (TBW) expenses, minor capital, transfers, debt payments, reserves contributions, etc.
• Evaluation of adequacy of revenue provided by existing rates to meet current and projected system requirements.
• Alternative plans of annual percentage rate adjustments to provide sufficient revenues over a multi-year period.
• Detailed review and reconciliation of debt service coverage calculations, for both bonds and cash flow requirements.
  o Sources and Uses of Funds Analysis
  o Funds Analysis
    • Spend down limits (minimum reserve requirements) by fund.
    • Beginning and ending funds balances by fund by year.

2.2 Quality control review, including reconciliation to prior study results.

2.3 Prepare for and meet with City staff in an interactive work session to review preliminary results.

2.4 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

2.5 Prepare for and meet with City staff in a 2nd interactive work session to review revised results.

2.6 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

2.7 Prepare for and meet with City staff in a 3rd interactive work session to review revised results.

2.8 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

TASK 3 - COST OF SERVICE ANALYSIS & FY 2020 WHOLESALE RATES

3.1 Input current financial and system data into our cost of service allocation model, run the model, and produce preliminary outputs, including:
  o Updated distribution of system operating and capital cost requirements, allocated by service (water, wastewater, reclaimed) and customer class (retail, wholesale).
  o Updated cost allocation criteria.
  o Updated documentation of cost allocation criteria and percentages.

3.2 Calculate retail and wholesale rates based upon the FY 2020 revenue requirements from Task 2 and the cost allocations from Task 3.1.

3.3 Quality control review, including reconciliation to prior study results.
3.4 Prepare for and meet with City staff in an interactive work session to review preliminary results, coincident with Task 2.5.

3.5 Make adjustments per input from City staff and update analysis as appropriate. Prepare workbook of assumptions and preliminary results.

3.6 Prepare for and meet with City staff in a 2nd interactive work session to review preliminary results, coincident with Task 2.7.

3.7 Make adjustments per input from City staff and update analysis as appropriate. Prepare workbook of assumptions and preliminary results.

3.8 Prepare for and present results of cost of service analysis and FY 2020 wholesale rates to wholesale customers.

TASK 4 - FY 2018 ST. PETE BEACH TRUE-UP CALCULATION

4.1 Input current financial and system data into our St. Pete Beach true-up model, run the model, and produce preliminary outputs, including:

   o Updated calculation of true-up payment owed to either the City or St. Pete Beach.

4.2 Quality control review, including reconciliation to prior study results.

4.3 Prepare for and meet with City staff in an interactive work session to review preliminary results, coincident with Task 2.7.

4.4 Make adjustments per input from City staff and update analysis as appropriate.

4.5 Prepare Draft Letter Report documenting the results of the true-up calculation.

4.6 Make adjustments per input from City staff and update letter report as appropriate. Distribute Final Letter Report.

4.7 Prepare/provide supporting electronic files, tables, schedules, etc. formatted for distribution to St. Pete Beach.

TASK 5 - ADJUST ANALYSIS PER MAYOR / COUNCIL 1-ON-1 INPUT

5.1 Prepare summary materials for review with Mayor and Council 1-on-1’s.

5.2 Make adjustments per input from City staff and update summary materials as appropriate.

5.3 Prepare for and present findings and results to Mayor and Council 1-on-1’s.

5.4 Make adjustments to financial management plan based upon input from the Mayor and Council 1-on-1’s.
TASK 6 - PRESENT FINDINGS AND RESULTS

6.1 Prepare draft slide deck and other summary materials for presentation of study results/recommendations to Council and/or Advisory Boards.

6.2 Make adjustments per input from City staff and update slide deck and other summary materials as appropriate.

6.3 Prepare for and present initial results/options of study to Budget Finance & Taxation Committee (BF&TC).

6.4 Make adjustments per input from BF&TC and update slide deck and other summary materials as appropriate.

6.5 Prepare for and present updated results/options of study to BF&TC.

6.6 Make final adjustments per input from BF&TC and prepare revised materials for public hearing process.

6.7 Prepare for and present findings and results to City Council in 2 regular meetings (public hearings).

TASK 7 - PREPARE FINAL REPORT

7.1 Prepare a Draft Report to document the results of the Rate Study, including detailed cost allocation tables and charts.

7.2 Make adjustments per input from City staff and finalize report as appropriate. Distribute Final Report.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

<table>
<thead>
<tr>
<th>Task</th>
<th>Number of Days from NTP</th>
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</thead>
<tbody>
<tr>
<td>Task 1 – Project Initiation &amp; Data Collection</td>
<td>45</td>
</tr>
<tr>
<td>Task 2 – Multi-Year Financial Management Plan</td>
<td>210</td>
</tr>
<tr>
<td>Task 3 – Cost of Service Analysis &amp; FY 2020 Wholesale Rates</td>
<td>210</td>
</tr>
<tr>
<td>Task 4 – FY 2018 St. Pete Beach True-up Calculation</td>
<td>210</td>
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<tr>
<td>Task 5 – Adjust Analysis per Mayor/Council 1-on-1 Input</td>
<td>210</td>
</tr>
<tr>
<td>Task 6 – Present Findings and Results</td>
<td>210</td>
</tr>
<tr>
<td>Task 7 – Prepare Final Report</td>
<td>240</td>
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</table>
IV. **CONSULTANT'S RESPONSIBILITIES**

The Consultant will assign a Project Manager, along with other personnel as necessary, to assure faithful execution and timely delivery of services pursuant to the requirements of this study.

V. **CITY’S RESPONSIBILITIES**

The City will provide the Consultant with all available prior rate study reports, current and historical financial data, customer billing statistics, financial data related to capital improvement program and other relevant information in the City’s possession as required by the Consultant to execute the project. The City will assign a Project Manager who will be the primary point of contact for the project. The City will make the appropriate staff available for meetings and reviews of interim and final deliverables.

VI. **DELIVERABLES**

Task 1 – Project Initiation & Data Collection
- Kick Off Meeting Summary (PDF, electronically)

Task 2 – Multi-Year Financial Management Plan
- Screen capture summaries from the FAMS XL© model will be provided for as many scenarios as requested by City staff (PDF, electronically)
- “Assumptions Workbook” for City staff to review and validate information (PDF, electronically)
- Comparative rate survey (PDF, electronically)
- First Interactive Work Session Summary (PDF, electronically)
- Second Interactive Work Session Summary (PDF, electronically)
- Third Interactive Work Session Summary (PDF, electronically)

Task 3 – Cost of Service Analysis & FY 2020 Wholesale Rates
- First Interactive Work Session Summary (PDF, electronically)
- Second Interactive Work Session Summary (PDF, electronically)
- Wholesale Customer Presentation (PowerPoint, electronically)

Task 4 – FY 2018 St. Pete Beach True-up Calculation
- Draft Letter Report (Word, electronically)
- Final Letter Report (PDF, electronically)
- Supporting files formatted for distribution to St. Pete Beach (various, electronically)

Task 5 – Adjust Analysis per Mayor/Council 1-on-1 Input
- Presentation materials for Meeting with Mayor and 1-on-1 Meetings with Council (various, electronically)
Task 6 – Present Findings and Results
- Presentation materials for two BF&TC Meeting (PowerPoint, electronically)
- Presentation materials for two Public Hearings (PowerPoint, electronically)

Task 7 – Prepare Final Report
- Draft Report (Word, electronically)
- Final Report (PDF, electronically)
- Final Report (six (6) paper copies)

VII. CONSULTANT’S COMPENSATION

For Tasks 1 through 7, the City shall compensate the Consultant the lump sum amount of $90,000, per Appendix A.

VIII. PROJECT TEAM

Stantec Consulting Services Inc. No subconsultants will be used for this Task Order.

IX. MISCELLANEOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By:
Chandrahasa Srinivasa
City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By:
Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements

DATE: ___________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY’S OFFICE

By:
City Attorney (Designee)

Stantec Consulting Services Inc.
(Company Name)

By: ___________________________
(Signature)
ERIC GRAU - Principal
(Printed Name and Title)

Date: March 21, 2019

WITNESSES:

By: ___________________________
(Signature)

By: ___________________________
(Signature)

By: ___________________________
(Signature)

Task Order No. 18-01-SCS/RSFF
Page 7 of 7
### I. Manpower Estimate: All Tasks

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<th>Task Description</th>
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### II. Fee Calculation

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### III. Fee Limit

- Lump Sum Cost: $90,000.00
- Allowance: $0.00
- Total: $90,000.00

### IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for:  Lodging, meals, and mileage associated with travel for meetings/presentations. Printing.
3. Includes 5 percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.
This Task Order No. 18-02-SCS/RSFF is made and entered into this ____ day of ______________, 201__, pursuant to the PROFESSIONAL SERVICES AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR RATE STUDY & FINANCIAL FEASIBILITY PROJECTS dated December 6, 2018 ("Agreement") between Stantec Consulting Services Inc. ("Consultant"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

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This Task Order is for financial analyses necessary for a Stormwater FY 2020 Rate Study for the City.

II. SCOPE OF SERVICES

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1.1 Meet with City staff (1 meeting) to finalize project objectives, establish project monitoring and control procedures and begin data gathering.

1.2 Compile and review historical, current, and projected financial, billing, and other system data as provided by staff.

1.3 Request additional information/clarifications as required and review supplemental information/data.

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2.1 Input current financial and billing data into our modeling system, run the model, and produce preliminary output, including a five- and ten-year financial management program that will include the following:

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2.2 Quality control review, including reconciliation to prior study results.

2.3 Prepare for and meet with City staff in an interactive work session to review preliminary results.

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5.1 Prepare a Draft Report to document the results of the Rate Study, including detailed cost allocation tables and charts.

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III. SCHEDULE

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IV. CONSULTANT'S RESPONSIBILITIES

The Consultant will assign a Project Manager, along with other personnel as necessary, to assure faithful execution and timely delivery of services pursuant to the requirements of this study.

V. CITY'S RESPONSIBILITIES

The City will provide the Consultant with all available prior rate study reports, current and historical financial data, customer billing statistics, financial data related to capital improvement program and other relevant information in the City’s possession as required by the Consultant to execute the project. The City will assign a Project Manager who will be the primary point of contact for the project. The City will make the appropriate staff available for meetings and reviews of interim and final deliverables.

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• Second Interactive Work Session Summary (PDF, electronically)
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• Presentation materials for Meeting with Mayor and 1-on-1 Meetings with Council (various, electronically)

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• Presentation materials for two BF&TC Meeting (PowerPoint, electronically)
• Presentation materials for two Public Hearings (PowerPoint, electronically)

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• Draft Report (Word, electronically)
• Final Report (PDF, electronically)
• Final Report (six (6) paper copies)
VII. CONSULTANT'S COMPENSATION

For Tasks 1 through 7, the City shall compensate the Consultant the lump sum amount of $29,645, per Appendix A.

VIII. PROJECT TEAM

Stantec Consulting Services Inc. No subconsultants will be used for this Task Order.

IX. MISCELLANOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By: ____________________________
Chandrahasa Srinivasa
City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By: ____________________________
Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements

DATE: ____________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER. NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY'S OFFICE

By: ____________________________
City Attorney (Designee)

Stantec Consulting Services Inc.
(Company Name)

By: ____________________________
Signature

ERIC GRAU - Principal
(Printed Name and Title)

Date: March 21, 2019

WITNESSES:

By: ____________________________
Signature

(Printed Name)

By: ____________________________
Signature

(Printed Name)
I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>Direct Labor Rates Classifications</th>
<th>Director</th>
<th>Principal</th>
<th>Managing Consultant</th>
<th>Senior Consultant</th>
<th>Consultant</th>
<th>Senior Analyst</th>
<th>Analyst</th>
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II. Fee Calculation

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<th>Task</th>
<th>Labor Cost</th>
<th>Expenses</th>
<th>Subconsultant Services</th>
<th>Markup on Subconsultant Services</th>
<th>Total Cost Without Allowance</th>
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III. Fee Limit

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<tr>
<td>Total:</td>
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</tr>
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</table>

IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for: lodging, meals, and mileage associated with travel for meetings/presentations. Printing.
3. Includes 5 percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.
This Task Order No. 18-03-SCS/RSFF is made and entered into this ____ day of ____________, 201__, pursuant to the PROFESSIONAL SERVICES AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR RATE STUDY & FINANCIAL FEASIBILITY PROJECTS dated December 6, 2018 ("Agreement") between Stantec Consulting Services Inc. ("Consultant"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

This Task Order is for financial analyses necessary for a Sanitation FY 2020 Rate Study for the City.

II. SCOPE OF SERVICES

TASK 1 - PROJECT INITIATION & DATA COLLECTION

1.1 Meet with City staff (1 meeting) to finalize project objectives, establish project monitoring and control procedures and begin data gathering.

1.2 Compile and review historical, current, and projected financial, billing, and other system data as provided by staff.

1.3 Request additional information/clarifications as required and review supplemental information/data.

TASK 2 – MULTI-YEAR FINANCIAL MANAGEMENT PLAN

2.1 Input current financial and billing data into our modeling system, run the model, and produce preliminary output, including a five- and ten-year financial management program that will include the following:

- Capital Improvements Program
  - Project listing by year.
- Borrowing Program
  - Identify any borrowing required and/or appropriate to fund certain capital improvement projects (CIP), to include but not necessarily be limited to, revenue bonds and state programs.
  - Timing of bond issue(s)/loan(s) to provide required funds, and annual debt service schedules for any new debt.
- Revenue Sufficiency Analysis
  - Annual revenue and operations & maintenance expense projections.
  - Projections of other requirements such as minor capital, transfers, debt payments, reserves contributions, etc.
• Evaluation of adequacy of revenue provided by existing rates to meet current and projected system requirements.
• Alternative plans of annual percentage rate adjustments to provide sufficient revenues over a multi-year period.
• Detailed review and reconciliation of debt service coverage calculations, for both bonds and cash flow requirements.
  o Sources and Uses of Funds Analysis
  o Funds Analysis
    • Spend down limits (minimum reserve requirements) by fund.
    • Beginning and ending funds balances by fund by year.

2.2 Quality control review, including reconciliation to prior study results.

2.3 Prepare for and meet with City staff in an interactive work session to review preliminary results.

2.4 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

2.5 Prepare for and meet with City staff in a 2nd interactive work session to review revised results.

2.6 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

2.7 Prepare for and meet with City staff in a 3rd interactive work session to review revised results.

2.8 Make adjustments per input from City staff, update data/assumptions as appropriate, and/or for desired sensitivity analysis. Prepare workbook of assumptions and preliminary results and screen captures of requested scenarios.

**TASK 3 –COST OF SERVICE ANALYSIS & FY 2020 RATES**

3.1 Input current financial and system data into our cost of service allocation model, run the model, and produce preliminary outputs, including:
  o Updated distribution of system operating and capital cost requirements, allocated by service (solid waste, recycling).
  o Identification of cost allocation criteria.
  o Documentation of cost allocation criteria and percentages.

3.2 Calculate solid waste and recycling rates based upon the FY 2020 revenue requirements from Task 2 and the cost allocations from Task 3.1.

3.3 Quality control review, including reconciliation to prior study results.
3.4 Prepare for and meet with City staff in an interactive work session to review preliminary results, coincident with Task 2.5.

3.5 Make adjustments per input from City staff and update analysis as appropriate. Prepare workbook of assumptions and preliminary results.

3.6 Prepare for and meet with City staff in a 2nd interactive work session to review preliminary results, coincident with Task 2.7.

3.7 Make adjustments per input from City staff and update analysis as appropriate. Prepare workbook of assumptions and preliminary results

**TASK 4 – ADJUST ANALYSIS PER MAYOR / COUNCIL 1-ON-1 INPUT**

4.1 Prepare summary materials for review with Mayor and Council 1-on-1’s.

4.2 Make adjustments per input from City staff and update summary materials as appropriate.

4.3 Prepare for and present findings and results to Mayor and Council 1-on-1’s.

4.4 Make adjustments to financial management plan based upon input from the Mayor and Council 1-on-1’s.

**TASK 5 – PRESENT FINDINGS AND RESULTS**

5.1 Prepare draft slide deck and other summary materials for presentation of study results/recommendations to Council and/or Advisory Boards.

5.2 Make adjustments per input from City staff and update slide deck and other summary materials as appropriate.

5.3 Prepare for and present initial results/options of study to Budget Finance & Taxation Committee (BF&TC).

5.4 Make adjustments per input from BF&TC and update slide deck and other summary materials as appropriate.

5.5 Prepare for and present updated results/options of study to BF&TC.

5.6 Make final adjustments per input from BF&TC and prepare revised materials for public hearing process.

5.7 Prepare for and present findings and results to City Council in 2 regular meetings (public hearings).
TASK 6 – PREPARE FINAL REPORT

6.1 Prepare a Draft Report to document the results of the Rate Study, including detailed cost allocation tables and charts.

6.2 Make adjustments per input from City staff and finalize report as appropriate. Distribute Final Report.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

<table>
<thead>
<tr>
<th>Task Description</th>
<th>Number of Days from NTP</th>
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<tbody>
<tr>
<td>Task 1 – Project Initiation &amp; Data Collection</td>
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</tr>
<tr>
<td>Task 2 – Multi-Year Financial Management Plan</td>
<td>210</td>
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<tr>
<td>Task 3 – Cost of Service Analysis &amp; FY 2020 Rates</td>
<td>210</td>
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<tr>
<td>Task 4 – Adjust Analysis per Mayor/Council 1-on-1 Input</td>
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<tr>
<td>Task 5 – Present Findings and Results</td>
<td>210</td>
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<tr>
<td>Task 6 – Prepare Final Report</td>
<td>240</td>
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</table>

IV. CONSULTANT’S RESPONSIBILITIES

The Consultant will assign a Project Manager, along with other personnel as necessary, to assure faithful execution and timely delivery of services pursuant to the requirements of this study.

V. CITY’S RESPONSIBILITIES

The City will provide the Consultant with all available prior rate study reports, current and historical financial data, customer billing statistics, financial data related to capital improvement program and other relevant information in the City’s possession as required by the Consultant to execute the project. The City will assign a Project Manager who will be the primary point of contact for the project. The City will make the appropriate staff available for meetings and reviews of interim and final deliverables.

VI. DELIVERABLES

Task 1 – Project Initiation & Data Collection
- Kick Off Meeting Summary (PDF, electronically)

Task 2 – Multi-Year Financial Management Plan
- Screen capture summaries from the FAMS XL© model will be provided for as many scenarios as requested by City staff (PDF, electronically)
• “Assumptions Workbook” for City staff to review and validate information (PDF, electronically)
• Comparative rate survey (PDF, electronically)
• First Interactive Work Session Summary (PDF, electronically)
• Second Interactive Work Session Summary (PDF, electronically)
• Third Interactive Work Session Summary (PDF, electronically)

Task 3 – Cost of Service Analysis & FY 2020 Rates
• First Interactive Work Session Summary (PDF, electronically)
• Second Interactive Work Session Summary (PDF, electronically)

Task 4 – Adjust Analysis per Mayor/Council 1-on-1 Input
• Presentation materials for Meeting with Mayor and 1-on-1 Meetings with Council (various, electronically)

Task 5 – Present Findings and Results
• Presentation materials for two BF&TC Meeting (PowerPoint, electronically)
• Presentation materials for two Public Hearings (PowerPoint, electronically)

Task 6 – Prepare Final Report
• Draft Report (Word, electronically)
• Final Report (PDF, electronically)
• Final Report (six (6) paper copies)

VII. CONSULTANT’S COMPENSATION

For Tasks 1 through 7, the City shall compensate the Consultant the lump sum amount of $39,995, per Appendix A.

VIII. PROJECT TEAM

Stantec Consulting Services Inc. No subconsultants will be used for this Task Order.

IX. MISCELLANEOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By: __________________________
Chandrahasa Srinivasa
City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By: __________________________
Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements

DATE: _________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY'S OFFICE

By: __________________________
City Attorney (Designee)

Stantec Consulting Services Inc.
(Company Name)

By: __________________________
(Signature)
ERIC GRAU - Principal
(Printed Name and Title)

Date: March 21, 2019

WITNESSES:

By: __________________________
(Signature)
Robin Lighthay
(Printed Name)

By: __________________________
(Signature)
Jeremy Luther
(Printed Name)
## APPENDIX A
### Work Task Breakdown
City of St. Petersburg
Sanitation Utility Rate Study - FY2020

### I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>Direct Labor Rates Classifications</th>
<th>Director</th>
<th>Principal</th>
<th>Managing Consultant</th>
<th>Senior Consultant</th>
<th>Consultant</th>
<th>Senior Analyst</th>
<th>Analyst</th>
<th>Admin</th>
<th>Total Hours</th>
<th>Labor Cost</th>
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<tr>
<td>Direct Salary</td>
<td>$128.01</td>
<td>$93.87</td>
<td>$68.27</td>
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<td>$62.57</td>
<td>$52.69</td>
<td>$65.87</td>
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<tr>
<td>Billing Rates</td>
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**Totals**: 16 | 63 | 0 | 0 | 139 | 0 | 0 | 0 | 2 | 200 | $38,995.00

### II. Fee Calculation

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<tr>
<th>Task</th>
<th>Labor Cost</th>
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<th>Mark-up on Subconsultant Services&lt;sup&gt;3&lt;/sup&gt;</th>
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### III. Fee Limit

- **Lump Sum Cost**: $39,995.00
- **Allowance<sup>4</sup>**: $0.00
- **Total**: $39,995.00

### IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for: Lodging, meals, and mileage associated with travel for meetings/presentations. Printing.
3. Includes 5 percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.

Task Order No. 18-03-SCS/RSFF
Page 1 of 1
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Accepting a bid from CEC Motor & Utility Services, LLC, in the amount of $108,701.04, for Wholesale Remote Monitoring Control Panels. (Engineering Project No. 18105-111; Oracle No. 16433).

Explanation: The City has wholesale wastewater customers with master meters that are utilized for billing purposes. The master meters are spread across a large geographic area in the City, and currently personnel are required to manually collect data from these remote locations.

The City wishes to procure nine new remote terminal unit (RTU) cabinets for each of the master meter locations for “real-time” data collection via telemetry service, which will enable utilities with extended service areas to monitor their remote sites in a cost-effective manner. Additionally, real-time monitoring of wastewater flows will provide valuable information to the wholesale customers and support inflow and infiltration management planning. The contractor will provide all the materials, equipment, and incidentals required to furnish, calibrate, test, and deliver nine (9) remote terminal unit (RTU) cabinets. The City will be responsible for the cabinets, start-up, field testing, and any necessary programming or troubleshooting of the new RTU's.

The Procurement and Supply Management Department received five (5) bids for the RTU's. The bids were opened on January 31, 2019, and tabulated as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Total</th>
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<tr>
<td>CEC Motor &amp; Utility Services, LLC (Palmetto, FL)</td>
<td>$108,701.04</td>
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<td>DSI Innovations, LLC (Kernersville, NC)</td>
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<tr>
<td>Southern Flow, Inc. (Alpharetta, GA)</td>
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<td>Revere Control Systems, Inc. (Birmingham, AL)</td>
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<td>Control Logix, LLC dba CLX Engineering (Birmingham, AL)</td>
<td>$221,400.00</td>
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The Procurement and Supply Management Department, in cooperation with the Engineering and Capital Improvements Department (“ECID”), recommends an award to:

CEC Motor & Utility Services, LLC (Palmetto, FL).................................................$108,701.04

CEC Motor & Utility Services, LLC, the lowest responsible and responsive bidder, has met the contractor qualifications, specifications, terms and conditions of Bid No. 7081-2, dated January 8, 2019. CEC Motor & Utility Services, LLC did not make any exceptions to the bid and confirmed compliance with the project. Principals of the firm are Robert S. Scheper, manager, Michael G. Palo, manager, and James J. Hough, manager.

The contractor will begin work approximately ten calendar days from written Notice to Proceed. Work completion is scheduled within one hundred and five (105) consecutive calendar days thereafter.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Water Resources Capital Project Fund (4003), LST Flow Meters FY18 Project (16433).

Attachments: Resolution

Approvals:
A RESOLUTION ACCEPTING THE BID AND APPROVING THE AWARD OF AN AGREEMENT WITH CEC MOTOR & UTILITY SERVICES, LLC, FOR WHOLESALE REMOTE MONITORING CONTROL PANELS FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $108,701.04; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department received five (5) bids for wholesale remote monitoring control panels for the Engineering and Capital Improvements Department pursuant to Bid No. 7081-2 dated January 8, 2019; and

WHEREAS, CEC Motor & Utility Services, LLC has met the specifications, terms and conditions of IFB No. 7117; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Engineering and Capital Improvements Department, recommends approval of this resolution.

NOW THEREFORE, BE IT RESOLVED by the City Council that the bid is hereby accepted and the award of an agreement with CEC Motor & Utility Services, LLC for wholesale remote monitoring control panels for a total contract amount not to exceed $108,701.04 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

APPROVAL:

[Signature]
City Attorney (Designee)
00436924
ST. PETERSBURG CITY COUNCIL

Sewer Report

Meeting of April 4, 2019

TO: The Honorable Charles Gerdes, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Task Order No. 16-04-RE/W ("Task Order") to the architect/engineering agreement dated January 04, 2017 between the City of St. Petersburg, Florida and Reiss Engineering, Inc. ("A/E") for A/E to provide project administration and management, a hydraulic and capacity evaluation, and a technical memorandum for the Downtown Water Main Hydraulic and Capacity Evaluation Project in an amount not to exceed $71,508.00 (ECID Project No. 19063-111; Oracle No. 15939); and providing an effective date.

EXPLANATION: On January 04, 2017 City Council approved an A/E Agreement between the City of St. Petersburg and Reiss Engineering, Inc. ("A/E") for potable water, wastewater, and reclaimed water projects.

The downtown area, between 7th Avenue South and 7th Avenue North and east of 16th Street to the bay, is one of the oldest areas of the distribution system with a significant amount of cast iron pipe (CIP), much of which dates back to the early 1900s.

The City is currently adding new demands to the downtown potable water distribution system as a result of new development and redevelopment, and some of the old CIP has reached the end of its useful life and will need to be replaced in the coming years.

The City desires to determine the priority of the pipeline replacement project by using the City’s existing potable water Infowater Suite hydraulic model for hydraulic issues, capacity restrictions, and consolidation of parallel mains.

The hydraulic model will be used to determine proposed improvements, and the improvements will be evaluated to assess their impact on water quality and the provision of adequate fire flow. The results of the hydraulic modeling will be summarized in a technical memorandum.

Task Order No. 16-04-RE/W in the amount of $71,508.00 will provide funding for project administration and management, hydraulic and capacity evaluation, and technical memorandum, for conducting hydraulic modeling analysis of the downtown to evaluate hydraulic issues area between 7th Avenue South and 7th Avenue North and east of 16th Street to the bay.

RECOMMENDATION: Administration recommends approving a Resolution authorizing the Mayor or his designee to execute Task Order No. 16-04-RE/W ("Task Order") to the architect/engineering agreement dated January 04, 2017 between the City of St. Petersburg, Florida and Reiss Engineering, Inc. ("A/E") for A/E to provide project administration and management, a hydraulic and capacity evaluation, and a technical memorandum for the Downtown Water Main Hydraulic and Capacity Evaluation Project in an amount not to exceed $71,508.00. (ECID Project No. 19063-111; Oracle No. 15939); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) DIS Downtown Main Repl FY17/18 Project (15939).
ATTACHMENTS: Resolution
Task Order No. 16-04-RE/W

APPROVALS: Administrative

[Signature]

[Signature] Budget
RESOLUTION 2019________

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-04-RE/W (“TASK ORDER”) TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JANUARY 4, 2017 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND REISS ENGINEERING, INC. (“A/E”) FOR A/E TO PROVIDE PROJECT ADMINISTRATION AND MANAGEMENT, A HYDRAULIC AND CAPACITY EVALUATION, AND A TECHNICAL MEMORANDUM FOR THE DOWNTOWN WATER MAIN HYDRAULIC AND CAPACITY EVALUATION PROJECT IN AN AMOUNT NOT TO EXCEED $71,508 (ENGINEERING PROJECT NO. 19063-111; ORACLE NO. 15939); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida and Reiss Engineering, Inc. (“A/E”) entered into an architect/engineering agreement on January 4, 2017 for A/E to provide miscellaneous professional services for Potable Water, Wastewater, and Reclaimed Water Projects; and

WHEREAS, Administration desires to issue Task Order No. 16-04-RE/W in an amount not to exceed $71,508 for A/E to provide project administration and management, a hydraulic and capacity evaluation, and a technical memorandum for the Downtown Water Main Hydraulic and Capacity Evaluation Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Task Order No. 16-04-RE/W (“Task Order”) to the architect/engineering agreement dated January 4, 2017 between the City of St. Petersburg, Florida and Reiss Engineering, Inc. (“A/E”) for A/E to provide project administration and management, a hydraulic and capacity evaluation, and a technical memorandum for the Downtown Water Main Hydraulic and Capacity Evaluation Project in an amount not to exceed $71,508.

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]
Legal Department
By: (City Attorney or Designee)
00436153

Approved by:

[Signature]
Brijesh Prayman, P.E., SP, ENV
Engineering & Capital Improvements Director
MEMORANDUM
CITY OF ST. PETERSBURG
Engineering and Capital Improvements Department

TO: The Honorable Charles Gerdes, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements Department

RE: Consultant Selection Information
Firm: Reiss Engineering, Inc.
Task Order No. 16-04-RE/W in the amount of $71,508.00

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section 1(F.) for agenda package information.

1. Summary of Reasons for Selection

The project involves review of potable water system condition and demands, and review of the City’s potable water main system model to identify improvements.

Reiss Engineering, Inc. has significant experience in pressure pipe modeling and is familiar with the City’s potable water system.

This is the fourth Task Order issued under the 2016 Master Agreement.

2. Transaction Report listing current work – See Attachment A
# ATTACHMENT A

Transaction Report for Reiss Engineering, Inc.  
Miscellaneous Professional Services for Potable Water, Wastewater and Reclaimed Water Projects  
A/E Agreement Effective - January 4, 2017  
A/E Agreement Expiration - November 2, 2020

<table>
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<td></td>
</tr>
<tr>
<td>05</td>
<td>19060-111</td>
<td>Reclaimed Water Meter Evaluation</td>
<td>Pending</td>
<td></td>
</tr>
</tbody>
</table>

Total: 124,553.30
This Task Order No. 16-04-RE/W is made and entered into this _____ day of ____________, 201_, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS dated January 4, 2017 ("Agreement") between Reiss Engineering, Inc. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City is dedicated to proactively optimizing water quality and hydraulic capacity in its potable water distribution system. The City is currently adding new demands to the downtown potable water distribution system as a result of new development and redevelopment. The downtown area, between 7th Avenue South and 7th Avenue North and east of 16th Street to the bay, as shown on Figure 1, is one of the oldest areas of the distribution system with a significant amount of cast iron pipe (CIP), much of which dates back to the early 1900s. Some of the old CIP has reached the end of its useful life and will need to be replaced in the coming years. The City has already begun to implement projects associated with the replacement of some of the subject piping.

The City wants to confirm the priority and diameter of their replacement projects using the City's existing potable water Infowater Suite hydraulic model. The City has engaged the A/E to conduct a hydraulic modeling analysis of the downtown area. A/E will use the existing hydraulic model to evaluate the downtown area for hydraulic issues, capacity restrictions, and consolidation of parallel mains. The hydraulic model will be used to determine proposed improvements and the improvements will be evaluated to assess their impact on water quality and the provision of adequate fire flow. Adequate fire flow will be based on the City's Integrated Master Plan requirements, i.e. 1,500 gpm capacity per each hydrant. The results of the hydraulic modeling will be summarized in a technical memorandum.

II. SCOPE OF SERVICES

Task 1 – Project Administration and Management

- Project Communication and Progress Meetings – A/E will conduct a kickoff meeting and one (1) progress meeting, to facilitate team communication, project budget and schedule compliance.

- Administration – A/E will perform general project coordination and management activities, including administrative activities for this authorization, as well as coordination with City staff.
• **Monthly Progress Reports** – A/E will prepare and submit monthly Progress Reports advising the overall progress of the project, document completed field tasks, identify upcoming planned activities and other project components specific to the City staff needs.

**Figure 1**

---

**Task 2 – Hydraulic and Capacity Evaluation**

The City desires to analyze potable water hydraulics and capacity to determine how anticipated changes in demands will affect downtown piping requirements. This task will consist of the following activities:

- **Model Update** – A/E will update the piping in the downtown area based on recent construction projects from the City’s most recent GIS shapefile and record drawings. The existing and future demands will be updated in the hydraulic model based on proposed development provided by the City.

- **Hydraulic Modeling** – The hydraulic model will be used to create new scenarios to evaluate the hydraulic performance and capacity of the subject area to determine the impact on system pressure, system velocity, and water age during peak hour flow, as well as fire service capacity at the parcel level. Based on the model results, potential improvements will be determined and evaluated in the hydraulic model.

A peak hour, fire flow, and water age evaluation of the downtown service area will be performed with existing infrastructure and then with the proposed improvements to
confirm the improvements will not have detrimental effects on the downtown potable water system.

It is assumed up to fifteen (15) water main improvements will be evaluated. Hydraulic model results will be summarized to show existing, future and overall proposed water system pressure, velocity, fire flow, and water age.

- A/E will prepare for and attend one (1) meeting to review scenarios and potential impacts.

**Task 3 – Summary and Recommendations Technical Memorandum**

- For areas which water age is excessive or adequate fire flow is not attainable, recommendations will be made for piping modifications to resolve the compliance issue; this will be confirmed with modeling of these changes at the parcel level. Color-coded output maps will be developed for comparison of existing and proposed conditions. Additionally, the modeled scenario results will be put into an Excel summary table, which will include the predefined parcel locations identified by the City. Recommended piping improvements will be summarized in a brief draft technical memorandum showing a scenario results data table with route descriptions, size, length, and to/from locations for each scenario. The improvements will be ranked based on severity of the issue, as determined by the hydraulic modeling, pipe age, input from the City regarding staff experience with infrastructure in the area, and the corrosivity of the soils, as documented in the Downtown Corrosion Study completed by Greeley and Hansen in 2015.

- A/E will prepare for and attend one (1) meeting to discuss the findings and recommendations as outlined in the draft memorandum, as well as City comments on the draft memorandum.

- A/E will incorporate the City’s comments on the draft technical memorandum and deliver a final technical memorandum to the City.

**III. SCHEDULE**

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

This schedule includes 5 business days for City review of the draft technical memorandum deliverable and may be adjusted according to actual City review time.

<table>
<thead>
<tr>
<th>Task</th>
<th>Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1 – Project Administration and Management</td>
<td>Throughout project</td>
</tr>
<tr>
<td>Task 2 – Hydraulic and Capacity Evaluation</td>
<td>75 Days</td>
</tr>
<tr>
<td>Task 3 – Summary and Recommendations</td>
<td>45 Days</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>120 Days</strong></td>
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</tbody>
</table>
IV. A/E'S RESPONSIBILITIES

- Submit formal data request to City.
- Conduct kick-off meeting.
- Perform modeling.
- Conduct a scenarios and potential impacts review meeting.
- Generate draft technical memorandum.
- Participate in draft technical memorandum review meeting.
- Finalize and submit technical memorandum.

V. CITY'S RESPONSIBILITIES

- Provide A/E with available data necessary for completing this Task Order (identified in data request)
- Review deliverables and participate in review meetings set forth herein

VI. DELIVERABLES

Task 1:
- Kickoff meeting minutes, electronic (PDF) format
- Monthly progress reports

Task 2:
- Data request list, electronic (PDF) format
- Scenarios and potential impacts review meeting minutes, electronic (PDF) format

Task 3:
- Draft technical memorandum, electronic (PDF) format
- Draft technical memorandum review meeting participation and minutes, electronic (PDF) format
- Final technical memorandum, up to five (5) hard copies and electronic (PDF) format

VII. A/E'S COMPENSATION

For Tasks 1 through 3, the City shall compensate the A/E the lump sum amount of $71,508.00, per Appendix A.

VIII. PROJECT TEAM

Reiss Engineering, Inc. No subconsultants will be used for this Task Order.
IX. **MISCELLANEOUS**

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.

**IN WITNESS WHEREOF** the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

**ATTEST**

By:  
Chandrahasa Srinivasa  
City Clerk  

(SEAL)

**CITY OF ST. PETERSBURG, FLORIDA**

By:  
Brejesh Prayman, P.E., ENV SP, Director Engineering & Capital Improvements  

DATE: __________________________

**APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER. NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY’S OFFICE**

By:  
City Attorney (Designee)

---

**Reiss Engineering, Inc.**  
(Company Name)

By:  
Allen Dethloff, P.E. Vice President  
(Printed Name and Title)

Date: 2-19-2019  

**WITNESSES:**

By:  
Weston Haggen, P.E.  
(Printed Name)

By:  
Bart Jones, P.E.  
(Printed Name)
### I. Manpower Estimate: All Tasks

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<tr>
<th>Direct Labor Rates Classifications</th>
<th>Client Services Manager</th>
<th>Senior Project Manager</th>
<th>Quality Control Lead</th>
<th>Project Engineer III</th>
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#### TASK

1. Project Administration and Management
   - Hours: 16
   - Labor Cost: $7,468.00

2. Hydraulic and Capacity Evaluation
   - Hours: 60
   - Labor Cost: $41,032.00

3. Summary and Recommendations Technical Memorandum
   - Hours: 80
   - Labor Cost: $23,008.00

Totals: 16 hours - 96 hours - 28 hours = 536 hours, Labor Cost: $71,508.00

### II. Fee Calculation

<table>
<thead>
<tr>
<th>Task</th>
<th>Labor Cost</th>
<th>Expenses²</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services¹</th>
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</table>

### III. Fee Limit

- Lump Sum Cost: $71,508.00
- Allowance: $0.00
- Total: $71,508.00

### IV. Notes:
1. Rate x overhead + profit (per contract).
2. Includes expenses for:
3. Includes 5 percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City’s written authorization.

Task Order No: 16-04-REW
Page 1 of 1
ST. PETERSBURG CITY COUNCIL

Sewer Report

Meeting of April 4, 2019

TO: The Honorable Charles Gerdes, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Task Order No. 16-05-RE/W (“Task Order”) to the architect/engineering agreement between the City of St. Petersburg, Florida and Reiss Engineering, Inc. (“A/E”) dated January 04, 2017 for A/E to provide project administration and management, existing and new flow meter evaluation, and a technical memorandum for the Reclaimed Water Meter Evaluation Project in an amount not to exceed $55,120.00 (ECID Project No. 19060-111; Oracle No. 16905); and providing an effective date.

EXPLANATION: On January 04, 2017, City Council approved an A/E Agreement between the City of St. Petersburg and Reiss Engineering, Inc. (“A/E”) for potable water, wastewater, and reclaimed water projects.

The initial reclaimed water distribution system, constructed in the late 1970s, was limited to serving golf courses, parks, schools, and large commercial areas. Extensive biological research through the late 1970s and early 1980s resulted in approval by Florida Department of Environmental Protection (FDEP) and the Environmental Protection Agency (EPA) for expansion into residential areas.

In 1986, a system expansion was completed to provide service to a limited number of residential and commercial sites for irrigation. Continued expansion of the reclaimed water system has significantly contributed to reducing potable (drinking) water demands within the City’s service area.

The City’s reclaimed water system primarily generates revenue by charging users based on the acreage irrigated, rather than metering the actual quantity of water used. However, there are some areas with metered services, allowing for those users to be charged on a per thousand gallon basis.

The City has three (3) water reclamation facilities providing over 37 million gallons of reclaimed water per day to over ten thousand active customers through 291 miles of reclaimed water pipelines.

The City plans to make the next large improvement to their reclaimed water system by installing smart meters. Smart meters record flow data and wirelessly transmit the data to the utility. These new smart meters will increase billing accuracy and further help to conserve reclaimed water, with the ability to use a tiered volume billing structure, similar to the potable water system.

Task Order No. 16-05-RE/W in the amount of $55,120.00 will provide funding for project administration and management, existing flow meter evaluation, new flow meter evaluation, and a technical memorandum. The evaluation will determine which currently available smart meters best meet the City’s needs. Also to evaluate meter infrastructure, communication, functionality, City labor and life cycle cost to determine the best meters for the City. The results of the evaluation will be summarized in a technical memorandum.
RECOMMENDATION: Administration recommends approving a Resolution authorizing the Mayor or his designee to execute Task Order No. 16-05-RE/W ("Task Order") to the architect/engineering agreement between the City of St. Petersburg, Florida and Reiss Engineering, Inc. ("A/E") dated January 04, 2017 for A/E to provide project administration and management, existing and new flow meter evaluation, and a technical memorandum for the Reclaimed Water Meter Evaluation Project in an amount not to exceed $55,120.00 (ECID Project No. 19060-111; Oracle No. 16905); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) REC Metering Study FY19 Project (16905).

ATTACHMENTS: Resolution
Task Order No. 16-05-RE/W

APPROVALS: [Signature] Administrative
[Signature] Budget
RESOLUTION 2019-______

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-05-RE/W ("TASK ORDER") TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND REISS ENGINEERING, INC. ("A/E") DATED JANUARY 4, 2017 FOR A/E TO PROVIDE PROJECT ADMINISTRATION AND MANAGEMENT, EXISTING AND NEW FLOW METER EVALUATIONS, AND A TECHNICAL MEMORANDUM FOR THE RECLAIMED WATER METER EVALUATION PROJECT IN AN AMOUNT NOT TO EXCEED $55,120 (ENGINEERING PROJECT NO. 19060-111; ORACLE NO. 16905); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St Petersburg, Florida and Reiss Engineering, Inc. ("A/E") entered into an architect/engineering agreement on January 4, 2017 for A/E to provide miscellaneous professional services for Potable Water, Wastewater, and Reclaimed Water Projects; and

WHEREAS, Administration desires to issue Task Order No. 16-05-RE/W in an amount not to exceed $55,120 for A/E to provide project administration and management, existing and new flow meter evaluations, and a technical memorandum for the Reclaimed Water Meter Evaluation Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Task Order No. 16-05-RE/W ("Task Order") to the architect/engineering agreement between the City of St. Petersburg, Florida and Reiss Engineering, Inc. ("A/E") dated January 4, 2017 for A/E to provide project administration and management, existing and new flow meter evaluations, and a technical memorandum for the Reclaimed Water Meter Evaluation Project in an amount not to exceed $55,120.

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]

Legal Department
By: (City Attorney or Designee)
00436170

Approved by:

[Signature]

Brijesh Prayman, P.E., SP, ENV
Engineering & Capital Improvements Director
MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

TO: The Honorable Charles Gerdes, Chair, and City Councilmembers

FROM: Brejesh Pryman, P.E., ENV SP, Director
       Engineering & Capital Improvements Department

RE: Consultant Selection Information
    Firm: Reiss Engineering, Inc.
    Task Order No. 16-05-RE/W in the amount of $55,120.00

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

   The project involves review of flow monitoring systems in a pressure pipe systems.

   Reiss Engineering, Inc. has significant experience in pressure pipe modeling and is familiar with methodology for flow monitoring.

   Reiss Engineering, Inc. has significant understanding of the City’s reclaimed water system

   This is the fifth Task Order issued under the 2016 Master Agreement.

2. Transaction Report listing current work – See Attachment A
## ATTACHMENT A

Transaction Report for Reiss Engineering, Inc.  
Miscellaneous Professional Services for Potable Water, Wastewater and Reclaimed Water Projects  
A/E Agreement Effective - January 4, 2017  
A/E Agreement Expiration - November 2, 2020

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Total: 124,553.30
This Task Order No. 16-05-RE/W is made and entered into this _____ day of ____________, 201__, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS dated January 4, 2017 ("Agreement") between Reiss Engineering, Inc. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City has three (3) water reclamation facilities providing over 37 million gallons of reclaimed water per day to over ten thousand active customers through 291 miles of reclaimed water pipelines.

The City's system is not only the first to be built in the United States, it remains one of the largest in the world. The City's innovative system provides an alternative supply, typically for lawn irrigation. As a result, reclaimed water is an integral part of the city's overall water conservation effort. The initial reclaimed water distribution system, constructed in the late 1970s, was limited to serving golf courses, parks, schools, and large commercial areas. Extensive biological research through the late 1970s and early 1980s resulted in approval by Florida Department of Environmental Protection and the Environmental Protection Agency for expansion into residential areas. In 1986, a system expansion was completed to provide service to a limited number of residential and commercial sites for irrigation. Continued expansion of the reclaimed water system has significantly contributed to reducing potable (drinking) water demands within the City's service area.

The City's reclaimed water system primarily generates revenue by charging users based on the acreage irrigated, rather than metering the actual quantity of water used. However, there are some areas with metered services, allowing for those users to be charged on a per thousand gallon basis. The City plans to make the next large improvement to their reclaimed water system by installing smart meters. Smart meters record flow data and wirelessly transmit the data to the utility. These new smart meters will increase billing accuracy and further help to conserve reclaimed water, with the ability to use a tiered volume billing structure, similar to the potable water system.

The City has engaged the A/E to conduct an evaluation to determine which currently available smart meter(s) best meet the City's needs. A/E will evaluate meter infrastructure, communication, functionality, City labor and life cycle cost to determine the best meter(s) for the City. The results of the evaluation will be summarized in a technical memorandum.
II. **SCOPE OF SERVICES**

Task 1 – Project Administration and Management

- **Project Communication and Progress Meetings** – A/E will conduct a kickoff meeting and one (1) progress meeting, to facilitate team communication, project budget and schedule compliance.

- **Administration** – A/E will perform general project coordination and management activities, including administrative activities for this authorization, as well as coordination with City staff.

- **Monthly Progress Reports** – A/E will prepare and submit monthly Progress Reports to the City for this assignment, to advise and highlight the overall progress of the project, document completed field tasks, identify upcoming planned activities, and other project components specific to the City staff needs.

Task 2 – Existing Flow Meter Evaluation

The existing flow meter infrastructure, data collection, functionality, required staff and life cycle cost will be summarized based on information provided by the City. This data will be used to evaluate proposed equipment and costs, based on a comparison with current infrastructure and practices. It is anticipated that the following data will be requested from the City and evaluated:

- **Flow Meter Types**
  - Sensor type
  - Manufacturers
  - Material of construction (internal and external)
  - Accuracy
  - Available sizes

- **Data Collection Method**
  - Frequency
  - Method

- **Functionality Evaluation**
  - Ability to handle solids (existing effluent water quality data will be requested)
  - Ability to handle corrosive water (existing effluent water quality data will be requested)
  - Dead end lines with little to no flow

- **Required Infrastructure and Staff**
  - Flow meter
  - Server requirements
  - Staff required

- **Life Cycle Cost Evaluation**
  - Capital cost
  - Maintenance cost
  - City labor cost
  - Life span
Task 3 – New Flow Meter Evaluation

A/E will complete an initial research to review applicable flow meters for the City. The proposed flow meter infrastructure, communication, functionality, required staff and estimated life cycle cost will be determined and evaluated. This data will be used to draw a comparison to the existing equipment and costs.

For purposes of defining the level of effort with respect to evaluation of proposed meters, it is anticipated that Flow Meter Types will be performed for up to five (5) meter makes/models, and that Life Cycle Cost Evaluation will be performed only for the top two (2) makes/models.

It is anticipated that the following data will be requested from the City and evaluated:

- **Flow Meter Types**
  - Sensor type
  - Manufacturers
  - Materials of construction (internal and external)
  - Accuracy
  - Available sizes

- **Communication Method and Software Compatibility with City Systems**
  - Automated Meter Reading (AMR)
  - Advanced Meter Infrastructure (AMI)
  - Distribution Automations (DA)
  - Supervisory Control and Data Acquisition (SCADA)
  - Communication reliability

- **Functionality Evaluation**
  - Ability to handle solids
  - Ability to handle corrosive water
  - Ability to handle dead end lines with little to no flow
  - Ability to handle looped systems
  - Feedback from users

- **Required Infrastructure and Staff**
  - Flow meter
  - Remote communication
  - Local communication
  - Server requirements
  - Staff required

- **Life Cycle Cost Evaluation**
  - Capital cost (meters and associated hardware and software)
  - Maintenance cost
  - City labor cost
  - Life span
  - Communication cost (cellular plans, etc.)

It is understood that no pilot testing of equipment is contemplated at this time; rather, manufacturer's published performance data will be researched and evaluated in consideration of existing City infrastructure, characteristics of reclaimed water, etc.
Task 4 – Summary and Recommendations Technical Memorandum

- A/E will prepare a draft technical memorandum documenting and summarizing the evaluations completed in Tasks 2 and 3.
- A/E will prepare for and attend one (1) meeting to discuss the findings and recommendations as outlined in the draft memorandum, as well as City comments on the draft memorandum.
- A/E will incorporate the City’s comments on the draft technical memorandum and deliver a final technical memorandum to the City.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from A/E’s receipt of written Notice to Proceed from City.

This schedule includes 10 business days for City review of the draft technical memorandum deliverable and may be adjusted according to actual City review time.

<table>
<thead>
<tr>
<th>Task</th>
<th>Schedule from NTP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1 – Project Administration and Management</td>
<td>Throughout project</td>
</tr>
<tr>
<td>Task 2 – Existing Flow Meter Evaluation</td>
<td>90 Days</td>
</tr>
<tr>
<td>Task 3 – New Flow Meter Evaluation</td>
<td>120 Days</td>
</tr>
<tr>
<td>Task 4 – Summary Technical Memorandum</td>
<td>180 Days</td>
</tr>
<tr>
<td>Total</td>
<td>180 Days</td>
</tr>
</tbody>
</table>

IV. A/E’S RESPONSIBILITIES

- Submit formal data request to City
- Conduct kick-off meeting
- Generate draft technical memo
- Participate in draft technical memo review meeting
- Finalize and submit technical memo

V. CITY’S RESPONSIBILITIES

- Provide A/E with available data necessary for completing this Task Order (identified in data request) three (3) weeks after the kick-off meeting.
- Review deliverables and participate in review meetings set forth herein

VI. DELIVERABLES

Task 1 deliverables will consist of:
- Kickoff meeting minutes, electronic (PDF) format
- Monthly progress reports (accompanying invoices)
Task 2 deliverables will consist of:
- Data request list, electronic (PDF) format

Task 3 deliverables will consist of:
- NA

Task 4 deliverables will consist of:
- Draft technical memorandum, electronic (PDF) format
- Draft technical memorandum review meeting participation and minutes, electronic (PDF) format
- Final technical memorandum, up to five (5) hard copies and electronic (PDF) format

VII. A/E'S COMPENSATION

For Tasks 1 through 4, the City shall compensate the A/E the lump sum amount of $55,120, per Appendix A.

VIII. PROJECT TEAM

The scope of services detailed herein will be completed by Reiss Engineering staff; no subconsultants are proposed at this time.

IX. MISCELLANEOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

**ATTEST**

By: ________________________________
    Chandrahasa Srinivasa
    City Clerk

(SEAL)

**CITY OF ST. PETERSBURG, FLORIDA**

By: ________________________________
    Brejesh Prayman, P.E., ENV SP, Director
    Engineering & Capital Improvements

DATE: ________________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY'S OFFICE

By: ________________________________
    City Attorney (Designee)

__________________________
Reiss Engineering, Inc.
(Company Name)

By: ________________________________
    (Signature)
    Allen Cethloff, P.E. Vice President
    (Printed Name and Title)

Date: 2-19-2019

**WITNESSES:**

By: ________________________________
    (Signature)
    Weston Haggen, P.E.

By: ________________________________
    (Signature)
    Bart Jones, P.E.

(Printed Name)  
(Printed Name)
## I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>Direct Labor Rates Classifications</th>
<th>Client Services Manager</th>
<th>Senior Project Manager</th>
<th>Quality Control/ Tech Svcs Lead</th>
<th>Project Engineer III</th>
<th>Administrator II</th>
<th>Total Hours</th>
<th>Labor Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Salary</td>
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<td>$57.00</td>
<td>$79.00</td>
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<td>Multiplier/Overhead 201.0%</td>
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<tr>
<td>Profit 5%</td>
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<td>$11.89</td>
<td>$5.57</td>
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<td>Billing Rates^</td>
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<td>$250.00</td>
<td>$117.00</td>
<td>$70.00</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>368</td>
<td>$55,120.00</td>
</tr>
</tbody>
</table>

### TASK

1. **Project Administration and Management**
   - Hours: 8
   - Labor Cost: $5,880.00

2. **Existing Flow Meter Evaluation**
   - Hours: 20
   - Labor Cost: $8,700.00

3. **New Flow Meter Evaluation**
   - Hours: 40
   - Labor Cost: $24,380.00

4. **Summary and Recommendations Technical Memorandum**
   - Hours: 40
   - Labor Cost: $16,160.00

## II. Fee Calculation

<table>
<thead>
<tr>
<th>Task</th>
<th>Labor Cost</th>
<th>Expenses^2</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services^</th>
<th>Total Cost Without Allowance</th>
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<tbody>
<tr>
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<td>$5,880.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>2</td>
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</tr>
<tr>
<td>3</td>
<td>$24,380.00</td>
<td>$0.00</td>
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<tr>
<td>4</td>
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<td>$16,160.00</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>$0.00</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$55,120.00</strong></td>
</tr>
</tbody>
</table>

## III. Fee Limit

- **Lump Sum Cost**: $55,120.00
- **Allowance^**: $0.00
- **Total**: $55,120.00

## IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for:
3. Includes 5 percent markup of SUBCONSULTANT (per contract).
4. Allowance to be used only upon City's written authorization.
To: The Honorable Charles Gerdes, Chair, and Members of City Council

Subject: A resolution approving the First Amendment to the Architect/Engineering Agreement between the City of St. Petersburg, Florida, and Stantec Consulting Services, Inc. (Stantec) dated February 28, 2018 for Stantec to provide additional services on an as needed basis to the Tiered Stormwater Utility Rate Development and Implementation for an additional amount not to exceed $216,975; approving a supplemental appropriation in the amount of $216,975 from the unappropriated balance of the Stormwater Utility Fund (4011); authorizing the City Attorney’s Office to make non-substantive changes to the First Amendment; authorizing the Mayor or his designee to execute the First Amendment; and providing an effective date.

Explanation: On February 1, 2018, City Council approved an Architect/Engineering Agreement between the City and Stantec, for Stantec to provide analysis supporting a more equitable stormwater rate structure based on the impervious area data of all parcels citywide. This included digital mapping of all residential, nonresidential and commercial properties within the City limits, delineation of impervious areas, impervious area calculations of parcel properties citywide, review of current and historic financial data and customer billing statistics, providing a Revenue Sufficiency Analysis, performing a Cost of Service Analysis, calculating residential and non-residential tiered rates, developing Public User Interface for review of proposed changes, developing, interfacing and implementing the rate structure into the City's Utility Billing System, developing a public user interface for logging and evaluating corrections to their impervious surface conditions, and developing a process for modifying billing based on site improvements/adjustments.

The City and Stantec desire to increase the scope of services for Stantec to perform new subtasks that will be added to Stantec’s Agreement and will be for As-Needed Professional Services. The First Amendment will include the following new subtasks described herein:

- Subtask 2 - Quality Control and Work Flow Automation
  - Additional data pertaining to Quality Control measures that include review of non-single family properties in which new billing exceeds old billing by 10%
  - Additional QC measures for Tier 2 and Tier 3 properties that are less than 1,000 square feet of impervious over the tier threshold
  - Support workflow automation to support integrating Pinellas County Property Appraiser data within the City’s GIS and Navalone Data

- Subtask 10 - Customer Portal and Phone Support
  - Provide additional support to City staff to cover appeals submitted through the online portal that is expected to result from the implementation of the adjusted Stormwater tiered billing
  - Provide additional support to City staff to cover appeals submitted through additional customer call appeals that are expected to result from the implementation of the adjusted Stormwater tiered billing

- Subtask 12 - Project Management and Documentation for Additional Services
  - Provide nine (9) months of additional services for facilitation of the program which extends project management support from April 1, 2019 to December 31, 2019

Continued on Page 2
These three Subtasks include the following not to exceed costs:

<table>
<thead>
<tr>
<th>Subtask</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subtask 2 – Quality Control and Workflow Automation</td>
<td>$28,908</td>
</tr>
<tr>
<td>Subtask 10 – Customer Portal and Phone Support</td>
<td>$174,547</td>
</tr>
<tr>
<td>Subtask 12 – Project Management &amp; Documentation – Additional Services</td>
<td>$13,520</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$216,975</strong></td>
</tr>
</tbody>
</table>

**Recommendation:** Administration recommends City Council to approve the First Amendment to the Architect/Engineering Agreement between the City of St. Petersburg, Florida, and Stantec Consulting Services, Inc. (Stantec) dated February 28, 2018 for Stantec to provide additional services on an as needed basis to the Tiered Stormwater Utility Rate Development and Implementation for an additional amount not to exceed $216,975; approving a supplemental appropriation in the amount of $216,975 from the unappropriated balance of the Stormwater Utility Fund (4011); authorizing the City Attorney’s Office to make non-substantive changes to the First Amendment; authorizing the Mayor or his designee to execute the First Amendment; and providing an effective date.

**Cost/Funding/Assessment Information:** Funds will be available upon approval of a supplemental appropriation in the amount of $216,975 from the unappropriated balance of the Stormwater Utility Operating Fund (4011) to the Engineering Department, Engineering & Capital Improvement division (130-1341), Tiered Utility Rate Study Project (16244). (Engineering Project Number 17102-120).

**Attachments:** Resolution (1 page)
- First Amendment
- Attachment 1 to Appendix A – Scope of Services
- Attachment 1 to Appendix B – Fee Schedule
- Amended Appendix C – Project Schedule

**Approvals:**

[Signature]

Administrative

[Signature]

Budget

Citylaw 00436986
RESOLUTION NO.____

A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND STANTEC CONSULTING SERVICES, INC. (STANTEC) DATED FEBRUARY 28, 2018, FOR STANTEC TO PROVIDE ADDITIONAL SERVICES ON AN AS NEEDED BASIS FOR THE TIERED STORMWATER UTILITY RATE DEVELOPMENT AND IMPLEMENTATION FOR AN ADDITIONAL AMOUNT NOT TO EXCEED $216,975; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $216,975 FROM THE UNAPPROPRIATED BALANCE OF THE STORMWATER UTILITY FUND (4011) TO THE ENGINEERING AND CAPITAL IMPROVEMENTS DEPARTMENT, ENGINEERING & CAPITAL IMPROVEMENTS DIVISION (130-1341); AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FIRST AMENDMENT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on February 28, 2018, the City of St. Petersburg, Florida and Stantec entered into an Architect/Engineering Agreement (A/E) for Stantec to provide professional services for development of the Tiered Stormwater Utility Rate Development and Implementation in an amount not to exceed $422,416; and

WHEREAS, the contract amount included funds in the amount of $422,416 for professional services, which could be authorized by Administration after City Council approval; and

WHEREAS, the City wishes to increase the scope of services to be provided by Stantec on an as needed basis for quality control and workflow automation, customer support services for appeals submitted through the customer appeals portal, and additional project management and documentation for an additional nine (9) months in an amount not to exceed $216,975; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the First Amendment to the Architect/Engineering Agreement between the City of St. Petersburg, Florida and Stantec Consulting Services, Inc. (Stantec) dated February 28, 2018, to increase the scope of services to be provided by Stantec on an as needed basis for professional services for the Tiered Stormwater Utility Rate Development and Implementation Project in an amount not to exceed $216,975 is hereby approved.
BE IT FURTHER RESOLVED that there is hereby approved from the unappropriated balance of the Stormwater Utility Fund (4011) the following supplemental appropriation for FY 2019:

Stormwater Utility Fund (4011)
Engineering and Capital Improvements Department,
Engineering & Capital Improvements Division (130-1341) $216,975

BE IT FURTHER RESOLVED that the City Attorney’s Office is authorized to make non-substantive changes to the First Amendment and that the Mayor or his designee is authorized to execute the First Amendment.

This Resolution shall become effective immediately upon its adopt’ on.

Approvals:

[Signatures]

City Attorney (Designee)
Administration
Budget

437403
FIRST AMENDMENT

THIS FIRST AMENDMENT ("First Amendment") is made and entered into on the ___ day of April, 2019, by and between Stantec Consulting Services, Inc. (the "A/E") and the City of St. Petersburg, Florida ("City") (collectively, "Parties").

RECITALS

WHEREAS, on February 28, 2018, the City and the A/E executed an Architect/Engineering Agreement ("Agreement") for the A/E to provide tiered stormwater utility rate development and implementation services for an amount not to exceed $422,416; and

WHEREAS, the City and the A/E desire to amend the Agreement to increase the scope of services to be provided by the A/E to include additional services for quality control and workflow automation related to impervious area calculations, additional services for customer portal support and customer phone support related to the public user interface for logging/evaluations corrections to impervious surface area, and additional services for project management and documentation in an amount not to exceed $216,975, supplement the appendices to the Agreement, and add section 24.

NOW, THEREFORE, for and in consideration of the foregoing recitals (all of which are incorporated herein as an integral part of this First Amendment), the mutual promises, covenants, and conditions herein contained and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereby agree as follows:

1. Attachment 1 to Appendix A, which is attached hereto, is hereby attached to Appendix A and made a part thereof.

2. Attachment 1 to Appendix B, which is attached hereto, is hereby attached to Appendix B and made a part thereof.

3. Appendix C is hereby deleted and replaced with Amended Appendix C, which is attached hereto and made a part hereof by reference. All references in the Agreement to Appendix C shall mean Amended Appendix C.

4. Section 23.0 is hereby deleted in its entirety and replaced as follows:

   Section 23.0 – Prohibition Against Contracting with Scrutinized Companies

   23.1 The A/E hereby makes all certifications required under Florida Statute section 287.135, and the City may terminate this Agreement as provided in Florida Statute section 287.135.

5. Any and all provisions of the Agreement not specifically amended by this First Amendment shall remain in full force and effect.
IN WITNESS WHEREOF, the Parties have caused this First Amendment to be executed by their duly authorized representatives on the date first above written.

STANTEC CONSULTING SERVICES, INC.

Sign: ____________________________
Print: ____________________________
Title: ____________________________

WITNESSES

Sign: ____________________________
Print: ____________________________

CITY OF ST. PETERSBURG, FLORIDA

Sign: ____________________________
Print: ____________________________
Title: ____________________________

ATTEST

_______________________________ (SEAL)
City Clerk

Approved as to Content and Form

_______________________________
City Attorney (Designee)

Citylaw 00437185
ATTACHMENT 1 TO APPENDIX A - SCOPE OF SERVICES
TIERED STORMWATER UTILITY RATE DEVELOPMENT & IMPLEMENTATION
CITY PROJECT NO. 17102-120

General Description

The City of St. Petersburg (City) conveys stormwater to local bays and surface waters through its stormwater system. The City charges user fees based upon the amount of impervious surface found on properties. Currently, single family residential parcels are charged a flat rate based on a statistical sample. All other parcels are charged a fee based on square feet of impervious area with most measurements calculated in 1989. Newer technologies now provide the ability to more accurately map impervious surfaces in the City. In order to develop a more equitable rate structure, an update of the impervious area data using those new technologies is needed.

The study is being conducted in multiple phases as authorized by City Council: digital mapping of properties, an impervious area analysis, a financial study to include rate development, public outreach (to be conducted by City staff), and implementation activities.

Stantec Consulting Services, Inc. (A/E) is digitally mapping all parcels in the City, including residential, commercial, industrial, governmental, and all other parcels within City limits. We will define all impervious surface areas for the parcels, and concurrently conduct a revenue sufficiency analysis and set up the cost allocation and rate models using actual cost data and placeholder impervious area data. We will integrate the actual impervious data to finalize cost allocations and develop specific rate calculations, tiers, and customer impacts. We will meet periodically with City staff to review assumptions, key issues, and results. When substantially complete results are available, we will meet with the Mayor and City Council via the Budget Finance & Taxation Committee. During the project, City staff will develop a public outreach program that will be implemented during the project, communicating key issues, information, and results to stakeholders in support of public hearings in April of 2019 for new rates to be effective October 1, 2019. Concurrently, we will also be developing a web portal, customer billing files, as well as a credits/incentives program and formal appeals process that will be available prior to implementation.

Additional Services

The following additional services are being offered as a means to provide City staff with additional resources during the Stormwater Tiered Billing Implementation from April 1, 2019 through December 31, 2019. These tasks have an estimated not-to-exceed budget billed on an as-needed Time and Materials basis. The assumptions provided were based on information received from both City staff and Pinellas County. The intent is to provide the City a backstop should the support be necessary. Additionally, project management and documentation is being extended from 12 months to 21 months, ending December 31, 2019.

Task 2) Impervious Area Calculations - Additional Services

Quality Control and Workflow Automation

The impervious calculations rely much on the accuracy of the Pinellas County Property Appraiser parcel data. After further review of the Property Appraiser parcel lines and through discussions with City staff, it was determined that additional cleaning was necessary to provide a defensible impervious layer that doesn’t include public ROWs or other artifacts resulting from parcel misalignments. Although not originally scoped to do so, A/E has taken measures to clean the impervious area to adjust for inaccuracies in the parcel boundaries. This task will provide a deeper level of quality control that will focus additional scrutiny
Tiered Stormwater Utility Rate Development and Implementation

on parcels that are on the fringes of the Single-Family Residential Tiers as well as those properties that will receive a 10% or larger change to the impervious area when compared to previous billings. In addition, workflow automation support will be provided to cover changes in parcel ownership or parcel splits and merges occurring in the Pinellas County Property Appraiser database. Workflow automation may include python scripts developed and provided to City staff, Standard Operating Procedures documentation, hands on training, and/or editing support.

Tasks covered under this will include:

- Additional data QC measures that include reviews of non-single-family properties in which new billing exceeds old by 10%.
- Additional QC measures for Tier 2 and Tier 3 properties that are less than 1,000 square feet of impervious over the tier threshold.
- Support workflow automation to support integrating Pinellas County Property Appraiser data with City GIS and Naviline data.

Task Deliverables

- QC report including parcels identified for QC and results.
- Python scripts for automation.

Task 10) Develop Public User Interface for Logging/Evaluations Corrections to Impervious Surface Area - Additional Services

Customer Portal Support

This task is intended to provide additional support to City staff to cover support from appeals submitted through the online portal that is expected to result from the implementation of the adjusted stormwater tiered billing. It is expected that A/E will provide desktop research, GIS editing support, and billing integration support resulting from public appeals. This task will be billed as needed on a time and materials basis with an upper not to exceed limit. The upper limit was estimated using the following assumptions:

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<thead>
<tr>
<th></th>
<th>Single Family Within 500 Sq Ft</th>
<th>Non-Single Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tier 2 Threshold</td>
<td>10,646</td>
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</tr>
<tr>
<td>Tier 3 Threshold</td>
<td>3,729</td>
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<td>Tier 4 Threshold</td>
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<tr>
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<tr>
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<td>1,113</td>
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<tr>
<td>20% Inquiry Rate</td>
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<td>2,970</td>
</tr>
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</table>

Assuming 2,970 SFR appeals within 1st 9 months
Assuming 1,113 Non-SFR Appeals within 1st 9 months

Assuming staff handle 4 SFR appeals per hour 743 hours in 9 months
Assuming staff handle 1.5 Non-SFR appeals per hour 742 hours in 9 months

Total 1,485 hours within 9 months
50% Split between A/E and City staff: 742 hours
Tiered Stormwater Utility Rate Development and Implementation

A/E is estimating the amount of potential support required during implementation using the following assumptions to help predict the volume of appeals:

With a total of 1,485 staff hours estimated for appeals support, A/E is proposing providing staff to handle 50% of the load with City staff handling the other 50%. Likely, project needs will change with time. Perhaps the onset of the rollout, A/E will provide a greater amount of support that may taper off as the rollout matures.

Task Deliverables

- Detail log of appeals including date, action taken and resolution.
- Detail log of phone calls including name, time, and description of phone call.

Customer Phone Support

It is reasonable to expect at least 4,500 calls during the first 9 months, based upon feedback from Pinellas County and the City’s Utility Billing Department. Pinellas County received over 5,000 calls in the first week during the rollout of a new stormwater utility. The City’s Utility Billing Department receives nearly 3,000 calls per month from customers paying their bills over the telephone.

As such, this task is intended to provide additional phone support to City staff in handling the additional call volume due to customers either unable or unwilling to use the Online Portal. A/E will provide a staff member to answer calls, follow a script, engage with customer in a professional manner and either resolve the solution or escalate to City staff if necessary. A/E will provide a staff member to assist with calls for up to 16 hours/week for 9 months. This staff member will be knowledgeable in the rate setting process, skilled in utilizing the portal, and trained in customer service. This person will be qualified to engage the public in a professional and competent manner with the appropriate technical knowledge of the process. This task will also provide for the creation of a script to be used for phone calls in addition to a workflow hierarchy for escalating calls to City management. Likely, project needs will change with time. Perhaps the onset of the rollout, A/E will provide a greater amount of support that may taper off as the rollout matures.

Task Deliverables

- Detail log of appeals including date, action taken and resolution.
- Detail log of phone calls including name, time, and description of phone call.

Task 12) Project Management & Documentation - Additional Services

Additional services will include, facilitating regular conference calls with its project team and City staff to discuss progress on all tasks, including key issues, action items, and remaining schedule. After each of these calls, summaries will be distributed to the project team and City staff, as appropriate. Our project leader will ensure consistent and regular communications with our internal project team as well as the City to ensure all tasks are completed on time and within budget.

Moreover, we will also document the results of the extended study in the Draft Report and Final Report.

Task Deliverables:

- Minutes/summaries from all progress meetings/conference calls.
<table>
<thead>
<tr>
<th>Task</th>
<th>Project Manager</th>
<th>Customer Portal</th>
<th>Appeals Support</th>
<th>Customer Phone Support</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 2 - Quality Control and Workflow Automation</td>
<td>Project Manager</td>
<td>$14,508</td>
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<td>$28,908</td>
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<td></td>
<td></td>
<td>(124 hours @ $117/hr)</td>
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<td>Task 10 - Customer Portal Support</td>
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<td>Task 10 - Customer Phone Support</td>
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<td>Senior Financial Analyst</td>
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<td>Financial Consultant</td>
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<td></td>
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<td>$3,640</td>
<td>(20 hours @ $182/hr)</td>
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<tr>
<td>Task 12 - Project Management &amp; Documentation - Additional Services</td>
<td>Project Manager</td>
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<td>(20 hours @ $182/hr)</td>
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<td></td>
<td>GIS Manager</td>
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<tr>
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<td>(20 hours @ $165/hr)</td>
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<td>$216,975</td>
</tr>
</tbody>
</table>

TOTAL
### Tiered Stormwater Utility Rate Development and Implementation

**AMENDED APPENDIX C – PROJECT SCHEDULE**

**TIERED STORMWATER UTILITY RATE DEVELOPMENT & IMPLEMENTATION**

**CITY PROJECT NO. 17102-120**

<table>
<thead>
<tr>
<th>Tasks</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Digital Mapping of Properties within the City Limits</td>
<td>Feb</td>
<td>May</td>
</tr>
<tr>
<td>2. Impervious Area Calculations</td>
<td>March</td>
<td>June</td>
</tr>
<tr>
<td>3. Review Current/Historic Financial and Billing Data</td>
<td>April</td>
<td>July</td>
</tr>
<tr>
<td>4. Revenue Sufficiency Analysis</td>
<td>May</td>
<td>Aug</td>
</tr>
<tr>
<td>5. Cost of Service Analysis</td>
<td>June</td>
<td>Sept</td>
</tr>
<tr>
<td>6. Calculate Tiered Rates</td>
<td>July</td>
<td>Oct</td>
</tr>
<tr>
<td>7. Conduct Public Outreach Meetings/Programs</td>
<td>Aug</td>
<td>Nov</td>
</tr>
<tr>
<td>8. Develop Public User Interface for Review of Proposed Changes</td>
<td>Sept</td>
<td>Dec</td>
</tr>
<tr>
<td>9. Develop, Interface and Implement Rate Structure into City's Utility Billing System</td>
<td>Oct</td>
<td>Jan</td>
</tr>
<tr>
<td>10. Develop Public User Interface for Logging and Evaluating Connections to Impervious Surface Conditions</td>
<td>Nov</td>
<td>Feb</td>
</tr>
<tr>
<td>11. Develop Credit Program Recommendations with Process for Modifying Billings Based on Site Improvements/Adjustments</td>
<td>Dec</td>
<td>Mar</td>
</tr>
<tr>
<td>12. Project Management and Documentation</td>
<td>Jan</td>
<td>Apr</td>
</tr>
</tbody>
</table>

**To Be Completed By City Staff**

- Perform Adjustments & Review Revised Rates with Staff
- Meet with Municipal & Budget Finance & Taxation Committee to Review Initial Results
- Meet with Staff (3 Meetings)
- Conduct Outreach
- New Stormwater Rates Effective October 1, 2019

*Contract Approval and Notice to Proceed on March 5, 2018*
The following page(s) contain the backup material for Agenda Item: A resolution by the City Council of the City of St. Petersburg rescinding unencumbered appropriations in the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education and Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Operations and Evaluation Project (TBD); approving a transfer in the amount of $5,122,833, from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg Redevelopment District Fund (1104); approving a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375.2609) for the Workforce, Education Job Readiness CRA program, the Business and Commercial Development CRA program, the Housing and Neighborhood Revitalization CRA plan, and the CRA Communications, Evaluation and Operations program; approving a transfer in the amount of $300,000 from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above rescissions, to the TIF Capital Projects Fund (3005); approving supplemental appropriation from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, in the amounts of $100,000 to the Enoch Davis Farm Site Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22 Street South Lots Project (17104); and providing an effective date. Please scroll down to view the backup material.
TO: The Honorable Charlie Gerdes, Esq., Chair and Members of City Council

SUBJECT: A resolution by the City Council of the City of St. Petersburg rescinding unencumbered appropriations in the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education and Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Operations and Evaluation Project (TBD); approving a transfer in the amount of $5,122,833, from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg Redevelopment District Fund (1104); approving a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375.2609) for the Workforce, Education Job Readiness CRA program, the Business and Commercial Development CRA program, the Housing and Neighborhood Revitalization CRA plan, and the CRA Communications, Evaluation and Operations program; approving a transfer in the amount of $300,000 from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above rescissions, to the TIF Capital Projects Fund (3005); approving supplemental appropriation from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, in the amounts of $100,000 to the Enoch Davis Farm Site Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22nd Street South Lots Project (17104); and providing an effective date.

EXPLANATION: The City Council of the City of St. Petersburg approved Resolution No. 2018-615, on December 6, 2018, that identifies the history of the South St. Petersburg Community Redevelopment Area (CRA) and the adoption of the FY 2017 carryover / FY 2018 / FY 2019 budget.

Administration has determined that the funding is more appropriate to remain within the South St. Petersburg Redevelopment District Fund (1104) due to the projects being more operational in nature versus capital; and therefore, requesting that the supplemental appropriations approved under Resolution No. 2018-615 be rescinded. Accordingly, because of the rescissions, the funds transferred back to the South St. Petersburg Redevelopment District Fund (1104) need to be appropriated to the identified projects.

For those projects that may be capital in nature, Administration established a new fund the TIF Capital Projects Fund (3005), to better track capital projects funded from any of the city’s tax increment financing districts. Within the South St. Petersburg CRA approved budget, three capital
projects have been identified and funding needs to be appropriated within TIF Capital Projects Fund (3005) for these projects.

All other provisions of Resolution No. 2018-615, not amended, remain in full effect.

COST/FUNDING/ASSESSMENT INFORMATION:

Funding will be available after the approval of the rescission of unencumbered appropriations in the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Evaluations and Operations Project (TBD); a transfer in the amount of $5,122,833, from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg Redevelopment District Fund (1104); a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375.2609) for the Workforce, Education Job Readiness CRA program, the Business and Commercial Development CRA program, the Housing and Neighborhood Revitalization CRA plan, and the CRA Communications, Evaluation and Operations program; a transfer in the amount of $300,000 from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above rescissions, to the TIF Capital Projects Fund (3005); and supplemental appropriation from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, in the amounts of $100,000 to the Enoch Davis Farm Site Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22nd Street South Lots Project (17104)

RECOMMENDATION:

Administration recommends that City Council adopt the attached resolution rescinding unencumbered appropriations in the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education and Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Operations and Evaluation Project (TBD); approving a transfer in the amount of $5,122,833, from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from these rescissions, to the South St. Petersburg Redevelopment District Fund (1104); approving a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, to the Economic and Workforce Development Department, Economic and Workforce Development Division (375.2609) for the Workforce, Education Job Readiness CRA program, the Business and Commercial Development CRA program, the Housing and Neighborhood Revitalization CRA plan, and the CRA Communications, Evaluation and Operations program; approving a transfer in the amount of $300,000 from the unappropriated balance of the General Capital Improvement Fund (3001), resulting from the above rescissions, to the TIF Capital Projects Fund (3005);
approving supplemental appropriation from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, in the amounts of $100,000 to the Enoch Davis Farm Site Preparation Costs Project (17102), $100,000 to the Environmental Cleanup of Enoch Davis Site Project (17103), and $100,000 to the Environmental Cleanup of 22nd Street South Lots Project (17104); and providing an effective date.

ATTACHMENTS: Resolution

APPROVALS:

Administration: [Signature]  Budget: [Signature]
A resolution by the city council of the city of St. Petersburg rescinding unencumbered appropriations in the general capital improvement fund (3001) in the amounts of $1,749,493 from the education job readiness project (16067), $1,685,547 from the business/workforce development project (15381), $1,749,493 from the housing and neighborhood revitalization project (15382), and $238,300 from the CRA communications, operations and evaluation project (TBD); approving a transfer in the amount of $5,122,833 from the unappropriated balance of the general capital improvement fund (3001), resulting from the above rescissions, to the South St. Petersburg redevelopment district fund (1104); approving a supplemental appropriation in the amount of $5,122,833 from the unappropriated balance of the South St. Petersburg redevelopment district fund (1104), resulting from the above transfer, to the economic and workforce development department, economic and workforce development division (375.2609) to provide for the workforce, education and job readiness CRA program, the business and commercial development CRA program, the housing and neighborhood revitalization CRA program, and the CRA communications, evaluation and operations CRA program; approving a transfer in the amount of $300,000 from the unappropriated balance of general capital improvement fund (3001), resulting from the above rescissions, to the TIF capital projects fund (3005); approving supplemental appropriations from the increase in the unappropriated balance of the TIF capital projects fund (3005), resulting from the above transfer, in the amount of $100,000 to Enoch Davis farm site preparation costs project (17102), $100,000 to the environmental cleanup of Enoch Davis site project (17103), and $100,000 to the environmental cleanup of 22nd Street South lots project (17104); and providing an effective date.
WHEREAS, the City Council of the City of St. Petersburg approved Resolution No. 2018-615, on December 6, 2018, that identifies the history of the South St. Petersburg Community Redevelopment Area (CRA) and the adoption of the FY 2017 carryover/FY 2018/FY 2019 budgets;

WHEREAS, in Resolution No. 2018-615 City Council approved a transfer in the amount of $5,372,834 from the unappropriated fund balance of the South St. Petersburg Redevelopment District Fund (1104) to the General Capital Improvement Fund (3001);

WHEREAS, in Resolution No. 2018-615 City Council approved the supplemental appropriation from the increase in the unappropriated balance of the General Capital Improvement Fund (3001);

WHEREAS, City Administration has determined that the funding is more appropriate to remain within the South St. Petersburg Redevelopment District Fund (1004) due to the projects being more operational in nature versus capital;

WHEREAS, in Resolution No. 2018-615 City Council approved the appropriation of $113,946 in FY17 South St. Petersburg CRA funding to be rolled over into FY18/FY19 funding;

WHEREAS, $63,946 in FY17 funding will remain in the General Capital Improvement Fund (3001) to account for existing grant projects;

WHEREAS, City Administration established a new fund the TIF Capital Projects Fund (3005) for capital projects funded from any of the city’s tax increment financing districts;

WHEREAS, three capital projects have been identified in current CRA budget where funding needs to be transferred from the South St. Petersburg District Fund (1104) to the TIF Capital Projects Fund (3005) for these projects; and

WHEREAS, all other provisions of Resolution No. 2018-615, not amended, remain in full effect.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of St. Petersburg, Florida, that the following appropriations in the from the General Capital Improvement Fund (3001) in the amounts of $1,749,493 from the Education Job Readiness Project (16067), $1,685,547 from the Business/Workforce Development Project (15381), $1,749,493 from the Housing and Neighborhood Revitalization Project (15382), and $238,300 from the CRA Communications, Evaluations and Operations Project (TBD) are hereby rescinded.
BE IT FURTHER RESOLVED that there is hereby approved the following transfer for FY19:

General Capital Improvement Fund (3001)  
South St. Petersburg Redevelopment District Fund (1104)  $5,122,833

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the South St. Petersburg Redevelopment District Fund (1104), resulting from the above transfer, the following supplemental appropriation for FY19:

South St. Petersburg Redevelopment District Fund (1104)  
Economic and Workforce Development, Economic and Workforce Development Division  $5,122,833

BE IT FURTHER RESOLVED that there is hereby approved the following transfer for FY19:

General Capital Improvement Fund (3001)  
TIF Capital Projects Fund (3005)  $300,000

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the TIF Capital Projects Fund (3005), resulting from the above transfer, the following supplemental appropriations for FY19:

TIF Capital Projects Fund (3005)  
Enoch Davis Farm Site Preparation Costs Project (17102)  $100,000  
Environmental Cleanup of Enoch Davis Site Project (17103)  $100,000  
Environmental Cleanup of 22nd Street South Lots Project (17104)  $100,000

This resolution shall become effective immediately upon its adoption.

Approvals:

Legal:  
Administration:  
Budget:  

Legal: 00437288.doc vI
The following page(s) contain the backup material for Agenda Item: Approving a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859) in the amount of $57,818.39; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution.
Please scroll down to view the backup material.
St. Petersburg City Council
Consent Agenda
Meeting of April 4, 2019

TO: The Honorable Charlie Gerdes, Chair, and Members of City Council

SUBJECT: A resolution approving a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859) in the amount of $57,818.39; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution; and providing an effective date.

EXPLANATION: The Administration requests a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859) in the amount of $57,818.39.

The funds appropriated from the Federal Treasury Forfeiture Fund (1603) in the amount of $57,818.39 will be used for the purchase of forensic equipment, laptop and software.
Rofin Polight PL500 device $22,500: This is an alternate light source that produces twelve (12) different wavelengths of light. The device allows Forensic Technicians the best opportunity of locating and capturing latent fingerprints, footprints etc.
Dual 77 Pistol Grip Investigation Laser $21,500: This is a portable device to assist Forensic Technicians while processing major crimes scenes. This device provides a high intensity light in two (2) different colors to scan large areas.
Photo Table for Forensic Photography $1,800: The stationary photo table provides a large platform for taking clear photographs of evidence at a 90-degree angle.
Fujifilm X-T1 IR Camera $4,500: The Fujifilm infrared camera is an essential tool to locate and capture evidence. This camera is a mirrorless device which permits a live and continuous viewing of details before final capture.
FARO 3D Visionary Laptop and Software $7,518.39: It is necessary to purchase a compatible laptop and software to use for mapping crime scenes and accident reconstruction. This technology will be used by the Traffic Homicide Investigators.

RECOMMENDATION: The Administration recommends that City Council adopt the attached resolution approving a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859) in the amount of $57,818.39; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution; and providing an effective date.

COST/FUNDING INFORMATION: Funds for Department to purchase Forensic equipment, FARO laptop and software in the amount of $57,818.39 will be available after the approval of a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859). The estimated fund balance of the Federal Treasury Forfeiture Fund (1603) after this appropriation is $11,598.14 and the estimated combined fund balance of all Law Enforcement Trust Funds (1601, 1602 and 1603) is $363,106.43.

Page 1 of 2
Attachment: Resolution
Approvals:
Administration: [Signature] Budget: [Signature]
Resolution No. 2019-_______

A RESOLUTION APPROVING A SUPPLEMENTAL APPROPRIATION FROM THE UNAPPROPRIATED BALANCE OF THE FEDERAL TREASURY FORFEITURE FUND (1603) TO THE POLICE DEPARTMENT, FEDERAL TREASURY FORFEITURE DIVISION (140-2859) IN THE AMOUNT OF $57,818.39; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Administration has requested a supplemental appropriation from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603) to the Police Department, Federal Treasury Forfeiture Division (140-2859) in the amount of $57,818.39; and

WHEREAS, the funds appropriated from the Federal Treasury Forfeiture Fund (1603) will be used for to purchase Rofin Polight ($22,500), Dual 77 Pistol Grip Investigation Laser ($21,500), Photo Table for Forensic Photography ($1,800), Fujifilm X-T1 IR Camera($4,500), FARO 3D Visionary laptop and software ($7,518.39); and

WHEREAS, the requested appropriations are for authorized uses of the Federal Treasury Forfeiture Fund (1603).

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that there is hereby approved from the unappropriated balance of the Federal Treasury Forfeiture Fund (1603), the following supplemental appropriation for FY 2019:

Federal Treasury Forfeiture Fund (1603)
Police Department, Federal Justice Forfeiture Division (140-2859) $ 57,818.39

; and

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this Resolution.

This Resolution shall take effect immediately upon its adoption.

Approvals:

Legal: __________________________ Administration: __________________________

Budget: __________________________

00434461 doc v1
The following page(s) contain the backup material for Agenda Item: Ordinance regarding enforcement of local campaign finance regulations codified in City Code Chapter 10; making findings concerning such enforcement; amending City Code to establish certain fines and cure periods for violations of those regulations. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Agenda for the Meetings of April 4 and 18, 2019

TO: Charlie Gerdes, City Council Chair; Members of City Council

FROM: Boriana Pollard, City Auditor

DATE: March 26, 2019

SUBJECT: An ordinance amending City Code to establish fines and cure periods for violations of local campaign finance regulations in City Code chapter 10

EXPLANATION:

On November 9, 2017, City Council adopted ordinance 306-H for the purpose of combining local campaign finance regulations previously adopted in ordinances 300-H and 302-H into a single ordinance that was consistent as to terminology and numbering. These provisions are currently codified in City Code chapter 10, articles III-V.

At the time those ordinances were adopted, specific details regarding implementation and enforcement were not available. Accordingly, the names of specific departments responsible for enforcement were replaced with references to “the POD” and specific penalties were removed in favor of default penalties, with the expectation that specifics would be introduced at a later date, when the practical implications of the City’s local campaign finance regulations were better understood.

Since that time, the City Auditor has been officially designated as the “Campaign Finance Enforcement Official” and various departments (including Audit, City Clerk, and Legal) have collaboratively developed processes, handbooks, forms, and other documentation as needed to implement the City’s local campaign finance regulations.

In anticipation of the imminent release of these materials for use in conjunction with the upcoming municipal elections for Council Members representing odd-numbered districts, Administration has prepared the attached ordinance to amend City Code for the purpose of providing specific fines and cure periods for failure to comply with local campaign finance regulations. If adopted, this ordinance would establish a default penalty and two exceptions, as follows:

- The default penalty for a violation of a local campaign finance regulation would be a fine of $500 imposed after violator has received notice and a reasonable opportunity to cure. This $500 amount is the maximum allowable under Florida Statutes section 162.21(3)(b) for a municipal ordinance violation and is consistent with previous discussions of Council on this topic.
• Any business entity that makes a contribution to an outside-spending group must file a certification regarding foreign influence with the City Clerk pursuant to City Code section 10-62. Because there is no minimum threshold for this requirement, a $500 fine could be considered unconstitutionally excessive if the underlying contribution was relatively small. Accordingly, the fine for a violation of section 10-62 would be the lesser of (i) the amount of the underlying contribution or (ii) $500. In other words, for contributions up to $500, the fine would be directly proportional to the contribution, and for contributions above $500, the fine would be the maximum allowable amount of $500. Please note that this limitation would not reduce the penalty for violations of City Code section 10-61, which requires an outside-spending group to obtain a copy of this certification before designating such a contribution as eligible for a covered candidate-related expense.

• A person who has violated a municipal ordinance is ordinarily provided with an opportunity to correct the violation in accordance with Florida Statutes section 162.21(3)(b). But if a violation is "irreparable and irreversible in nature," a citation may be issued without providing an opportunity to correct the violation. A violation of City Code section 10-75, which requires certain information to be included on a political advertisement or electioneering communication, can be considered such an "irreparable and irreversible" violation because it is impossible to retroactively add missing information to a political advertisement or electioneering communication that has already been distributed to the public. Accordingly, no period for correction would be provided for a violation of City Code section 10-75, and a violation could be cited immediately upon observation.

Upon going into effect, the penalty provisions described above would supersede the currently applicable default penalty, which is established by Sixth Circuit Administrative Order 2018-068. This default provides for a fine of $93 for the first offense, with the fine doubled for each subsequent offense until the $500 statutory maximum is reached.

Accordingly, Administration recommends adoption the attached ordinance following first reading of the title at the Council meeting of April 4, 2019 and a public hearing at the Council meeting of April 18, 2019.

ATTACHMENTS:

1. Ordinance

APPROVALS:

Administration:  

2 of 2
ORDINANCE NO. _______

AN ORDINANCE REGARDING ENFORCEMENT OF LOCAL CAMPAIGN FINANCE REGULATIONS CODIFIED IN CITY CODE CHAPTER 10; MAKING FINDINGS CONCERNING SUCH ENFORCEMENT; AMENDING CITY CODE TO ESTABLISH CERTAIN FINES AND CURE PERIODS FOR VIOLATIONS OF THOSE REGULATIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on November 9, 2017, the City Council of the City of St. Petersburg, Florida, adopted ordinance 306-H for the purpose of combining local campaign finance regulations previously adopted in ordinances 300-H and 302-H into a single ordinance that was consistent as to terminology and numbering; and

WHEREAS, pursuant to ordinance 306-H, those local campaign finance regulations are now codified in City Code chapter 10, articles III–V; and

WHEREAS, with the first municipal candidate election since the effective date of that ordinance due to occur later this year, City Council desires to amend City Code chapter 10 to establish certain fines and cure periods for violations of those local campaign finance regulations.

NOW, THEREFORE, THE CITY OF ST. PETERSBURG ORDAINS THE FOLLOWING:

SECTION 1—FINDINGS: The City Council hereby makes the following findings in support of this ordinance:

(a) Because the local campaign finance regulations codified in City Code chapter 10, articles III–V, fulfill an important governmental interest, the City’s enforcement of these regulations should be structured so as to discourage violations to the full extent allowable under applicable law.

(b) Because Florida Statutes section 162.21(5)(b) establishes $500 as the maximum civil penalty for a violation of a municipal ordinance, the default fine for a violation of local campaign finance regulations should be set at that maximum amount.
But with respect to City Code section 10-62, which imposes a foreign influence certification requirement on a business entity that makes a contribution to an outside-spending group in any amount, the fine imposed for a violation of that section should be limited to the amount of the underlying contribution to avoid a situation in which the amount of the fine is grossly disproportionate to the amount of the underlying contribution.

Limiting the fine imposed for a violation of City Code section 10-62 in the manner described above would not limit the fine imposed on an outside-spending group for violation of City Code section 10-61(c), which requires an outside-spending group to obtain a copy of such foreign influence certification before designating any contribution from a business entity as eligible for use for covered candidate-related expenditures.

As a general matter, before issuing a citation for a violation of a local campaign finance regulation, the City will provide the person who committed the violation with notice of the violation and a reasonable period of time in which to correct the violation, in accordance with Florida Statutes section 162.21(3)(b).

But with respect to the disclaimer requirements imposed by City Code section 10-75, which requires that supplemental information be included on certain political advertisements and electioneering communications, it is not possible to correct a violation of that section once the applicable political advertisement or electioneering communication has been distributed without the required supplemental information. Accordingly, such a violation is irreparable and irreversible in nature and in accordance with Florida Statutes section 162.21(3)(b), the person who violated the section is not entitled to receive time to correct the violation prior to issuance of a citation, and the City may issue such citation immediately upon observation of the violation.

SECTION 2—AMENDMENT OF CITY CODE: City Code chapter 10 is hereby amended as set forth below. Unless otherwise indicated, additions are indicated by underlining, deletions are indicated by strikethrough, and unchanged paragraphs omitted for brevity are indicated by three widely spaced ellipsis dots centered on a separate line.

(a) Subsection 10-52(a), which provides, generally, for the enforcement of local campaign finance regulation, is hereby amended as follows:

(a) The POD is authorized to enforce the provisions of articles III, IV, and V through the imposition of penalties in accordance with Florida law. Unless otherwise indicated, the penalty for each violation of article III, IV, or V is a fine of $500 and all other provisions of section 1-7 apply to each violation of article III, IV, or V.
(b) Subsection 10-62(c), which concerns enforcement of foreign influence certification requirements for business entities, is hereby amended as follows:

   (c) It shall be unlawful for a business entity that is subject to this section to fail to timely file the statement of certification. The penalty for any violation of this section is the lesser of the following: (i) the amount of the contribution or expenditure for which certification was required or (ii) $500.

(c) Section 10-75, which imposes certain disclaimer requirements for independent spenders, is hereby amended by adding the following provision as new subsection (e):

   (e) Enforcement. Because the harm caused by distribution of a political advertisement or electioneering communication without a disclaimer required under this section is irreparable and irreversible in nature, an independent spender that fails to comply with this section may be cited immediately upon observation of a violation of this section. Adoption of this provision is deemed notice that a violation of this section may not be corrected.

SECTION 3—SEVERABILITY: The provisions of this ordinance are intended to be severable, and a determination that any portion of this ordinance is invalid should not affect the validity of the remaining portions of this ordinance.

SECTION 4—EFFECTIVE DATE: In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it will become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto this ordinance, in which case this ordinance will become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it will not become effective unless the City Council overrides the veto in accordance with the City Charter, in which case it will become effective immediately upon a successful vote to override the veto.

Approved as to form and content:

[Signature]
City Attorney (Designee)

[Signature]
Administration
The following page(s) contain the backup material for Agenda Item: Ordinance approving a vacation of a portion of a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision; setting forth conditions for the vacation to become effective; and providing for an effective date. (City File 18-33000007)
Please scroll down to view the backup material.
TO: The Honorable Charles Gerdes, Chair, and Members of City Council

SUBJECT: An Ordinance approving a vacation of a portion of a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision (City File No.: 18-33000007)

RECOMMENDATION: The Administration and the Development Review Commission recommend APPROVAL.

RECOMMENDED CITY COUNCIL ACTION:
1) Conduct the first reading of the attached proposed ordinance; and
2) Set the second reading and public hearing for April 18, 2019.

The Request: The request is to vacate a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision, generally located at 3800 4th Street North. The area of the alley proposed for vacation is depicted on the attached maps (Attachments A and B). The applicant’s goal is to consolidate the property for redevelopment in order to reconstruct a wall that currently serves as a buffer between the alley and the parking lot located south of the alley and the drive-thru located east of the alley.

Discussion: As set forth in the attached report provided to the Development Review Commission (DRC), Staff finds that vacating the subject right-of-way would be consistent with the criteria in the City Code, the Comprehensive Plan, and the applicable special area plan.

Agency Review: The request to vacate the alley was routed to City Departments and Private Utility Providers for comments. Water Resources and TECO both objected due to having facilities located within the alley. The applicant has proposed a 25-foot wide Public Utility Easement to address this issue that has been reviewed and conditionally approved by the Engineering Department, see Engineering Memorandum dated March 7, 2019 provided as Attachment C.

Public Comments: Staff received one call from an adjacent neighbor stating that they are in favor of the application. Another notice will be provided prior to the hearing before City Council.
DRC Action/Public Comments: On October 3, 2018, the Development Review Commission (DRC) held a public hearing on the subject application. No person spoke in opposition to the request. After the public hearing, the DRC voted 7-0 to recommend approval of the proposed vacation.

RECOMMENDATION:

The Administration recommends APPROVAL of the alley vacation, subject to the following conditions:

1. Prior to recording of the vacation ordinance the applicant shall dedicate to the City the 25-foot wide Public Utility Easement shown on the Limited Topographic Survey provided as Exhibit B to the Ordinance.

2. Following the recording of the vacation ordinance and prior to obtaining a construction permit to replace the wall, the applicant shall comply with the second and third conditions of approval in the Engineering Memorandum dated March 7, 2019.

3. The applicant shall be responsible for all plans, permits, work, inspections and costs associated with the vacation.

4. Pursuant to City Code Section 16.70.050.1.1.F, Approval of right-of-way vacations shall lapse and become void unless the vacation ordinance is recorded by the City Clerk in the public records within 24 months from the date of such approval or unless an extension of time is granted by the commission designated in the Decisions and Appeals Table or, if appealed, by the City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year. The vacation ordinance shall be recorded after any conditions precedent have been compiled with.

Attachments:
A. Project Location Map.
B. Aerial.
D. Ordinance with Exhibits.
E. DRC Staff Report.
MEMORANDUM
CITY OF ST. PETERSBURG
ENGINEERING DEPARTMENT

TO: Iris Winn, Administrative Clerk, Development Services
   Corey Malyszka, Intern Zoning Official, Planning & Development Services

FROM: Nancy Davis, Engineering Plan Review Supervisor

DATE: March 7, 2019

SUBJECT: Alley Vacation – 3800 4th Street North

FILE: 18-33000007 R2

LOCATION AND PIN: 3800 4th Street North; 06/31/17/20160/002/0030
ATLAS: F-22
PROJECT: Vacation
REQUEST: Approval of a vacation of a portion of a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision.

COMMENTS: The Engineering Department has no objection to the alley vacation provided the following are added to the conditions of approval:

1. The 25-foot wide Public Utility Easement shown on the limited topographic survey is adequate for existing public infrastructure and must be dedicated to the City as a condition of the alley vacation.

2. Future fence construction across the retained 25-foot wide Public Utility Easement would require the issuance of a Minor Easement Permit, prior to obtaining the construction permit for the fence replacement. The Minor Easement Permit is a recorded document which clarifies private ownership, maintenance, and liability for the portion of the fence within the public easement. A Minor Easement Permit Application is available upon request from the City Engineering Front Counter via email to Martha.Hegenbarth@stpete.org.

3. Any future fence/wall crossing over the pipes in the public easement would need to be designed to eliminate any bearing pressure on the underground public utilities and be designed to be easily removable to facilitate any necessary future public maintenance activity. Cross section detail of this fence construction across the Public Utility Easement, drawn to scale and showing the underground public utilities location and depth, must be provided with the Minor Easement Permit application.

NED/MJR/meh

pc: Kelly Donnelly
Correspondence File
ORDINANCE NO. _____

AN ORDINANCE APPROVING A VACATION OF A PORTION OF A 16-FOOT NORTH/SOUTH ALLEY ADJACENT TO A PORTION OF LOT 4 AND LOTS 5-7 OF THE W.J. CURN SUBDIVISION; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section 1. The following right-of-way is hereby vacated as recommended by the Administration and the Development Review Commission on October 3, 2018 (City File No. 18-33000007):

Legal Description: See attached Exhibit "A" incorporated as if fully stated herein.

Section 2. The above-mentioned right-of-way is not needed for public use or travel.

Section 3. The vacation is subject to and conditional upon the following:

1. Prior to recording of the vacation ordinance the applicant shall dedicate to the City the 25-foot wide Public Utility Easement shown on the Limited Topographic Survey provided as Exhibit "B."

2. Following the recording of the vacation ordinance and prior to obtaining a construction permit to replace the wall, the applicant shall comply with the second and third conditions of approval in the Engineering Memorandum dated March 7, 2019.

3. As required by City Code Section 16.70.050.1.1 F, approval of right-of-way vacations shall lapse and become void unless the vacation ordinance is recorded by the City Clerk in the public records within 24 months from the date of such approval or unless an extension of time is granted by the commission designated in the Decisions and Appeals Table or, if appealed, by the City Council prior to the expiration thereof. Each extension shall be for a period of time not to exceed one year. The vacation ordinance shall be recorded after any conditions precedent have been complied with.

Section 4. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.
LEGAL:  

Christopher  
for M. Dema  

PLANNING & DEVELOPMENT SERVICES DEPARTMENT:  

Tessa Abersmeyr
VACATION OF RIGHT-OF-WAY
PUBLIC HEARING

According to Planning & Development Services Department records, both Commissioner Melissa Rutland and Commissioner Patricia Castellano reside or have a place of business within 2,000 feet of the subject property. All other possible conflicts should be declared upon the announcement of the item.

REPORT TO THE DEVELOPMENT REVIEW COMMISSION FROM DEVELOPMENT REVIEW SERVICES DIVISION, PLANNING & DEVELOPMENT REVIEW DEPARTMENT, for Public Hearing and Executive Action on October 3, 2018 at 2:00 P.M. in Council Chambers, City Hall, 175 Fifth Street North, St. Petersburg, Florida.

CASE NO.: 18-33000007 PLAT SHEET: F-22

REQUEST: Approval of a vacation of a portion of a 16-foot North/South alley adjacent to a portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision.

OWNER: Jane and George Freisem
John A. Swann
John C. Grabbe IV
2905 Piedmont Road Northeast
Atlanta, Georgia 30305

AGENT: Janice Matthews
Jan King, Inc.
35 Sockanosset Cross Road
Cranston, Rhode Island 02920

ADDRESS: 3800 4th Street North

PARCEL ID NO.: 06-31-17-20160-002-0030

LEGAL DESCRIPTION: On File

ZONING: Corridor Commercial Suburban-1 (CCS-1)
Neighborhood Traditional Single-Family-2 (NT-2)
3. **The vacation shall not adversely impact the existing roadway network, such as to create dead-end rights-of-way, substantially alter utilized travel patterns, or undermine the integrity of historic plats of designated historic landmarks or neighborhoods.**

   The vacation of the subject portion of the alley will not create a dead-end alley or alter travel patterns as the alley would be modified from its' currently platted "T" shape into an "L" shape. Additionally, the portion of the alley proposed to be vacated currently is not traversable as there is a buffer wall that has existed since 1987 that separates the alley from the Burger King drive-thru and parking lot.

4. **The easement is not needed for the purpose for which the City has a legal interest and, for rights-of-way, there is no present or future need for the right-of-way for public vehicular or pedestrian access, or for public utility corridors.**

   There is no present or future need for the right-of-way for public vehicular or pedestrian access. The public and private utility companies which have facilities in the right-of-way to be vacated will be protected by the recommended conditions of approval at the end of this report requiring the dedication of an easement.

5. **The POD, Development Review Commission, and City Council shall also consider any other factors affecting the public health, safety, or welfare.**

   No other factors have been raised for consideration.

B. **Comprehensive Plan**

*Future Land Use Element Policy T2.4 The City should preserve the historical grid street pattern, including alleys, and shall not vacate public right-of-way until it is determined that the right-of-way is not required for present or future public use.*

   The portion of the alley to be vacated is currently being utilized as a parking lot and not for public use. There is no future public use for this section of the alley that is required as the remaining portions of the alley will be sufficient to serve the needs of the public.

C. **Adopted Neighborhood or Special Area Plans**

   The subject right-of-way is within the boundaries of the Allendale Oaks Neighborhood Association. There are no neighborhood or special area plans which affect vacation of rights-of-way in this area of the City.

**Comments from Agencies and the Public.** Staff received a call from an adjacent neighbor stating that they are in favor of the application.

The request to vacate the alley was routed to City Departments and Private Utility Providers for comments. The City's Transportation and Parking Management Department has reviewed the proposed vacation and has no objection. The Engineering Department indicated that they would have no objection to the vacation request provided the applicant comply with the conditions of approval included in their Memorandum dated August 9, 2018, see Attachment C. An objection was received from the Water Resources Department due to a sanitary sewer main in the alley. Also, TECO provided comments and a map showing that they have facilities located within the alley.
MEMORANDUM
CITY OF ST. PETERSBURG
ENGINEERING DEPARTMENT

TO:       Iris Winn, Administrative Clerk, Planning & Development Services
            Jennifer Bryla, Zoning Official, Planning & Development Services

FROM:     Nancy Davis, Engineering Plan Review Supervisor

DATE:     August 9, 2018

SUBJECT: Alley Vacation - 3800 4th Street North

FILE:     18-33000007

LOCATION AND PIN: 3800 4th Street North; 06/31/17/20160/002/0030
ATLAS:     F-22
PROJECT:   Vacation
REQUEST:   Approval of a vacation of a portion of a 16-foot North/South alley adjacent to a
portion of Lot 4 and Lots 5-7 of the W.J. Curn Subdivision.

COMMENTS: The Engineering Department would have no objection to the vacation request
provided the following are included as conditions of approval:

1. Applicant must provide a survey locating the boundaries of the alley and showing the actual
location of public utilities within the alley to be vacated. City maps indicate the alley contains a
24" public storm sewer and an 8" public sanitary sewer main. Once the public utilities are located
on the survey the applicant must provide a minimum 20-foot wide Public Utility Easement centered
over each of the public utilities. Overall Public Easement width may vary as necessary to retain a
minimum of 10-feet on each side of each utility.

2. Once the alley is vacated, fence construction across the retained Public Utility Easement
would require the issuance of a Minor Easement Permit, prior to obtaining the construction permit
for the fence replacement. The Minor Easement Permit is a recorded document which clarifies
private ownership, maintenance, and liability for the portion of the fence within the public
easement. A Minor Easement Permit Application is available upon request from the City
Engineering Front Counter via email to Martha.Hegenbarth@stpete.org.

3. The fence/wall crossing over the pipes in the public easement would need to be designed
to eliminate any bearing pressure on the underground public utilities and be designed to be easily
removable to facilitate any necessary future public maintenance activity. Cross section detail of
this fence construction across the Public Utility Easement, drawn to scale and showing the
underground public utilities location and depth, must be provided with the Minor Easement Permit
application.

NED/MJR/meh

pc:       Kelly Donnelly
       Correspondence File
LEGAL DESCRIPTION:
That portion of the 16.00 foot wide alley lying between lots 4 through 6, of block 2, and lot 7, of block 2, as shown on the plat of the W.J. Curn Subdivision, as recorded in Plat Book 5, page 93, of the Public Records of Pinellas County, Florida, being more particularly described as follows:
Commence at the northeast corner of said lot 7, block 2, for a point of reference. Said corner also being the southwest corner of the aforementioned 16.00 foot wide alley, thence run N 00°00'00" E along the east boundary of said lot 7 and along the west line of said alley a distance of 8.00 feet to the northeasterly corner of lands deeded to the city of Saint Petersburg, Florida, per deed recorded in official records book 3777, page 364, of said public records, and the point of beginning, thence run N 00°00'00" E along said east boundary and west line a distance of 118.00 feet to the northwest corner of said lot 7. Extend the north boundary of said lot 7 a distance of 16.00 feet to a point on the east line of said alley, said point also being on the west boundary of said lot 4 block 2, thence run S 00°00'00" W along the west boundary of said lots 4, 5 and 6, block 2, and along said east line a distance of 117.00 feet to the northeast corner of parcel no. 1, per order of taking as recorded in official records book 4095, page 431, of said public records, thence run S 82°43'40" W 16.13 feet to the point of beginning.
The above lands contain 1856 square feet (0.04 acres), more or less.

20' ALLEY (P)
N 89°51'00" E
S LINE OF 20' ALLEY
N.BDY. OF LOT 7, BLOCK 2
N 89°51'00" E
N.E. CORNER OF LOT 7, BLOCK 2

16.00'
10,000'

Lot 3, Block 2
N.W. CORNER OF LOT 4 BLOCK 2

N.E. CORNER OF LANDS PER O.R. BOOK 3777, PG. 364
N. BDY. OF LANDS DEEDED TO CITY OF SAINT PETERSBURG

POINT OF BEGINNING
38th AVE. NORTH CLEARVIEW AVE. (P)

POINT OF COMMENCEMENT
S.E. CORNER OF LOT 7, BLOCK 2
S.W. CORNER OF 16' ALLEY

SURVEYORS NOTES:
1. The bearings shown herein are derived from an assumed meridian (no bearings on Record Plat) and the Plat of the W.J. Curn Subdivision, as recorded in Plat Book 5, page 93 with the south boundary of Block 2 being held to bear S 89°51'00" W. All other description data are based on Record Plat dimensions.
2. This is a Sketch of Legal Description and is not intended to represent a survey of the lands described herein.

Certified to: Burger King

Wallace L. Higgins, P.S. for GulfWest Surveying, Inc.
Florida Surveyor and Mapper registration no. 5632
Florida licensed business number 7314
Not valid without the signature and original raised seal of a Florida licensed surveyor and mapper.

GulfWest Surveying, Inc.
Professional Surveyors and Mappers
9469 W. Green Bay Lane
Crystal River, Florida 34428
Ph: 352.563.1252 Fax: 352.563.1253
LEGAL DESCRIPTION (PROPOSED PUBLIC UTILITY EASEMENT):

THAT PORTION OF LOTS 3, 4, 5, 6, AND 7, OF BLOCK 2, AND THAT PORTION OF THE 16.00 FOOT WIDE ALLEY LYING BETWEEN LOTS 3 THROUGH 6, OF BLOCK 2, AND LOT 7, OF BLOCK 2, AS SHOWN ON THEplat OF THE W.J. CURN SUBDIVISION, AS RECORDED IN PLAT BOOK 5, PAGE 93, OF THE PUBLIC RECORDS OF PINELLS COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIED AS FOLLOWS:

BEGIN AT THE SOUTHEAST CORNER OF SAID LOT 7, BLOCK 2, FOR A POIN OF REFERENCE. SAID CORNER ALSO BEING THE SOUTHWEST CORNER OF THE AFORESAID 16.00 FOOT WIDE ALLEY, THENCE RUN N 0°00'00" E ALONG THE EAST BOUNDARY OF SAID LOT 7 AND ALONG THE WEST LINE OF SAID ALLEY A DISTANCE OF 6.00 FEET TO THE NORTHEAST CORNER OF LANDS DEED TO THE CITY OF SAINT PETERSBURG, FLORIDA, PER DEED RECORDED IN OFICIAL RECORDS BOOK 3777, PAGE 364, OF SAID PUBLIC RECORDS, AND THE POINT OF BEGINNING. THENCE RUN S 89°51'00" W ALONG THE NORTH BOUNDARY OF SAID LANDS A DISTANCE OF 2.09 FEET TO A POINT THAT IS 10.00 FEET WEST OF, MEASURED AT A RIGHT ANGLE, THE CENTER LINE OF A 24" CONCRETE DRAINAGE PIPE. THENCE RUN N 02°27'14" E, PARALLEL WITH SAID DRAINAGE PIPE, A DISTANCE OF 116.12 FEET TO A POINT ON AN EASTERLY EXTENSION OF THE NORTH BOUNDARY OF SAID LOT 7, THENCE RUN N 89°51'00" E ALONG SAID EASTERN EXTENSION A DISTANCE OF 12.06 FEET TO A POINT ON THE WEST BOUNDARY OF SAID LOT 4, BLOCK 2, THENCE RUN N 02°27'14" E ALONG THE WEST BOUNDARY OF SAID LOTS 4 AND 3, A DISTANCE OF 19.40 FEET, THENCE RUN S 89°51'00" W ALONG THE SOUTH BOUNDARY OF SAID LOTS 4 AND 3, A DISTANCE OF 7.02 FEET TO THE NORTHEAST CORNER OF SAID PARCEL ONE, AS DESCRIBED IN ORDER OF TAKING RECORDED IN OFFICIAL RECORDS BOOK 4065, PAGE 431, OF THE PUBLIC RECORDS OF PINELLS COUNTY, FLORIDA; THENCE RUN N 89°51'00" W ALONG THE NORTH BOUNDARY OF SAID PARCEL ONE A DISTANCE OF 135.94 FEET, A POINT ON THE NORTH BOUNDARY OF PARCEL ONE AS DESCRIBED IN ORDER OF TAKING RECORDED IN OFFICIAL RECORDS BOOK 4065, PAGE 431, OF THE PUBLIC RECORDS OF PINELLS COUNTY, FLORIDA; THENCE RUN N 89°51'00" W ALONG THE NORTH BOUNDARY OF SAID PARCEL ONE A DISTANCE OF 16.13 FEET TO THE POINT OF BEGINNING. THE ABOVE LANDS CONTAIN 3,184 SQUARE FEET (0.07 ACRES), MORE OR LESS.

LEGEND:
- FOUND HAIL AND DSK (2510)
- DESCRIPTIVE POINT (NOT FOUND, NOT SET)
- SANITARY SEWER MAHMOBLE
- FIELD MEASURED
- NAVO 88 NORTH AMERICAN VERTICAL DATUM OF 1988
- O.R.B. OFFICIAL ROADING
- O.R.B. OFFICIAL RECORDS BOOK
- CENTERLINE OF 24" CONCRETE DRAINAGE PIPE
- BOY BOUNDARY
- CONC. CONCRETE
- PG. PAGE

Wallace L. Higgins, P.S.M. for GulfWest Surveying, Inc.
Florida Surveyor and Mapper registration no. 5832
Florida licensed business number 7314
Not valid without the signature and original raised seal of a Florida licensed surveyor and mapper.

GulfWest Surveying, Inc.
Professional Surveyors and Mappers
9469 W. Green Bay Lane
Crystal River, Florida 34428
Ph: 352.563.1252 Fax: 352.563.1253

LIMITED TOPOGRAPHIC SURVEY AND SKETCH OF PROPOSED PUBLIC UTILITY EASEMENT FOR BURGER KING
Pinellas County, Florida
Project No. 102328
Field Book: 104/03
Date: 02-14-2019
Scale 1" = 20’
Field Date: 07/25/2018
Sheet 1 Of 1
The following page(s) contain the backup material for Agenda Item: Ordinance of the City of St. Petersburg, Florida, designating the Kenwood Section – Northwest Kenwood Local Historic District, roughly bound by the alley between 5th and 6th Avenues North, 9th Avenue North, 28th Street North, and 34th Street North, as a Local Historic District and adding the property to the St. Petersburg Register of Historic Places pursuant to Section 16.30.070, City Code. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Meeting of April 4, 2019

TO:
The Honorable Charlie Gerdes, Chair, and Members of City Council

SUBJECT:
Owner-initiated and ballot-approved Historic Landmark Designation of the Kenwood Section – Northwest Kenwood Local Historic District, which shall generally include the area bound by the alley between 5th and 6th Avenues North, 9th Avenue North, 28th Street North, and 34th Street North (City File HPC 18-90300008).

An analysis of the request is provided in the attached Staff Report.

REQUEST:
The request is to designate the Kenwood Section – Northwest Kenwood Local Historic District as a local historic district to be included in the St. Petersburg Register of Historic Places.

RECOMMENDATION:

Administration: Administration recommends approval.

Community Planning and Preservation Commission: On March 12, 2019, the Community Planning and Preservation Commission held a public hearing on this matter, and voted unanimously 5 to 0 to recommend approval of the landmark designation to City Council.

Recommended City Council Action: 1) CONDUCT the first reading of the attached proposed ordinance; AND 2) SET the second reading and quasi-judicial public hearing for April 18, 2019.

Attachments: Ordinance (including map), Staff Report to the CPPC, Designation Application
ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA, DESIGNATING THEKENWOOD SECTION – NORTHWEST KENWOOD LOCAL HISTORIC DISTRICT, ROUGHLY BOUND BY THE ALLEY BETWEEN 5TH AND 6TH AVENUES NORTH, 9TH AVENUE NORTH, 28TH STREET NORTH, AND 34TH STREET NORTH, AS A LOCAL HISTORIC DISTRICT AND ADDING THE PROPERTY TO THE ST. PETERSBURG REGISTER OF HISTORIC PLACES PURSUANT TO SECTION 16.30.070, CITY CODE; AND PROVIDING AN EFFECTIVE DATE.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

SECTION 1. The City Council finds that the Kenwood Section – Northwest Kenwood Local Historic District, which generally includes the area bound by the alley between 5th and 6th avenues north, 9th avenue north, 28th Street North, and 34th Street North, which is recognized for its significance as a highly intact collection of single-family residences and small-scale multi-family units, accessory buildings, and streetscapes dating to a period of significance spanning from 1921 to 1960, meets at least one of the nine criteria listed in Section 16.30.070.2.5.D, City Code, for designating historic properties. More specifically, the Kenwood Section – Northwest Kenwood Local Historic District meets the following criteria:

(a) Its value is a significant reminder of the cultural or archaeological heritage of the City, state or nation;
(b) Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance, and
(c) It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials;
(d) Its character is a geographically definable area possessing a significant concentration, or continuity of sites, buildings, objects or structures united in past events or aesthetically by plan or physical development; and
(e) Its character is an established and geographically definable neighborhood united in culture, architectural style, or physical plan and development.

SECTION 2. The City Council finds that the Kenwood Section – Northwest Kenwood Local Historic District meets at least one of the seven factors of integrity listed in Section 16.30.070.2.5.D, City Code, for designating historic properties. More specifically, the property meets the following factors of integrity:

(a) Location. The place where the historic property was constructed or the place where the historic event occurred;
(b) Design. The combination of elements that create the form, plan, space, structure, and style of a property;
(c) Setting. The physical environment of a historic property;
(d) Materials. The physical elements that were combined or deposited during a particular period of time and in a particular pattern or configuration to form a historic property;
(e) Workmanship. The physical evidence of the crafts of a particular culture or people.
during any given period in history or prehistory; and
(f) Feelings. The property's expression of the aesthetic or historic sense of a particular
period of time.

SECTION 3. The Kenwood Section – Northwest Kenwood Local Historic District,
located within the following described boundaries, is hereby designated as a local historic
district, and shall be added to the St. Petersburg Register of Historic Places, the list of designated
landmarks, landmark sites, and historic and thematic districts which is maintained in the office of
the City Clerk:

Designation Boundary
The official boundary of the local landmark designation shall encompass the entire
parcels, generally described as Kenwood Subdivision – Block 1, Lots 1-15; Block 2, Lots 1-14;
Block 3, Lots 1-14; Block 4, Lots 1-14; Block 5, Lots 1-14; Block 6, Lots 3-15; Block 7, Lots 1-
15; Block 8, Lots 1-14; Block 9, Lots 1-14; Block 10, Lots 1-7; Block 11, Lots 1-7; Block 12,
Lot 1 and Lots 6-10; Kenwood Subdivision Addition – Lots A and B; Block 13, Lots 1-3 and
Lots 6-17; Block 14, Lots 1-14; Block 15, Lots 8-14; Block 16, Lots 1-5 and Lots 12-14; Block
17, Lots 1-14; Block 18, Lots 1-17; Block 19, Lots 1-17; Block 20, Lots 1-14; Block 21, Lots 1-4
and Lots 10-14; Block 22, Lots 1-3; Block 23, Lots 1-7; Block 24, Lot 1, N ½ of Lot 2, and Lots
6-11; and Struther's Replat, Lots 1-2, and as depicted on Exhibit "A."

SECTION 4. This ordinance, having been heard at a duly noticed quasi-judicial public
hearing, shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (or Designee) Date

[Signature]
Planning and Development Services Department Date

3/28/19

3-28-19
STAFF REPORT

COMMUNITY PLANNING AND PRESERVATION COMMISSION
REQUEST FOR LISTING IN THE ST. PETERSBURG REGISTER OF HISTORIC PLACES

For public hearing and recommendation to City Council on March 12, 2019 beginning at 2:00 PM,
Council Chambers, City Hall, 175 Fifth Street North, St. Petersburg, Florida

According to Planning and Development Services Department records, no member of the Community
Planning and Preservation Commission resides or has a place of business within 2,000 feet of the
proposed district. All other possible conflicts should be declared upon the announcement of the item.

CASE NUMBER: HPC 18-90300008
LANDMARK NAME: Kenwood Section – Northwest Kenwood Local Historic District
OWNER: Multiple
APPLICANTS: Georgia Earp, Brian Kelly, and John Potts, property owners
REQUEST: Designation of the area roughly bounded by 5th Avenue North, 9th Avenue North, 28th Street North, and 34th Street North, including parcels described below, as a local historic district to be added to the St. Petersburg Register of Historic Places
Legal Description

Kenwood Subdivision:
Block 1, Lots 1-15; Block 2, Lots 1-14; Block 3, Lots 1-14; Block 4, Lots 1-14; Block 5, Lots 1-14; Block 6, Lots 3-15; Block 7, Lots 1-15; Block 8, Lots 1-14; Block 9, Lots 1-14; Block 10, Lots 1-7; Block 11, Lots 1-7; Block 12, Lot 1 and Lots 6-10.

Kenwood Subdivision Addition:
Lots A and B; Block 13, Lots 1-3 and Lots 6-17; Block 14, Lots 1-14; Block 15, Lots 8-14; Block 16, Lots 1-5 and Lots 12-14; Block 17, Lots 1-14; Block 18, Lots 1-17; Block 19, Lots 1-17; Block 20, Lots 1-14; Block 21, Lots 1-4 and Lots 10-14; Block 22, Lots 1-3; Block 23, Lots 1-7; Block 24, Lot 1, N ¾ of Lot 2, and Lots 6-11.

Struther's Replat:
Lots 1-2.

Addresses Included in Proposed Local Historic District

Sixth Avenue North:
0 (vacant, PIN 143116463320100070), 0 (vacant, PIN 143116463320100010), 2820, 2821, 2825, 2826, 2835, 2836, 2844, 2847, 2854, 2855, 2900, 2901, 2910, 2911, 2920, 2921, 2926, 2931, 2934, 2935, 2944, 2945, 2954, 3010, 3011, 3021, 3025, 3033, 3036, 3046, 3055, 3120, 3121, 3130, 3131, 3132, 3135, 3141, 3142, 3150, 3151, 3162, 3163, 3200, 3205, 3211, 3218, 3219, 3220, 3227, 3230, 3235, 3238, 3243, 3250, 3253, 3300, 3301, 3310, 3320, 3321, 3327, and 3335 6th Ave. N.

Seventh Avenue North:
0 (vacant, PIN 143116463320060110), 2800, 2801, 2818, 2821, 2828, 2829, 2836, 2837, 2845, 2900, 2901, 2917, 2920, 2925, 2926, 2933, 2940, 2945, 2950, 2951, 3000, 3001, 3008, 3017, 3020, 3032, 3035, 3049, 3052, 3119, 3127, 3130, 3135, 3140, 3145, 3150, 3157, 3162, 3200, 3201, 3209, 3210, 3219, 3226, 3228, 3229, 3232, 3235, 3240, 3250, 3253, 3300, 3312, 3313, 3320, 3321, and 3328 7th Ave. N.

Eighth Avenue North:
0 (vacant, PIN 143116463500160050), 2822, 2828, 2829, 2834, 2837, 2845, 2855, 2890, 2900, 2905, 2909, 2919, 2920, 2925, 2928, 2934, 2937, 2945, 2954, 2955, 3002, 3005, 3020, 3021, 3029, 3030, 3035, 3040, 3045, 3049, 3054, 3101, 3115, 3120, 3121, 3126, 3127, 3132, 3135, 3142, 3145, 3151, 3162, 3163, 3200, 3201, 3211, 3212, 3218, 3221, 3225, 3228, 3235, 3236, 3243, 3244, 3254, 3300, 3301, 3309, 3310, 3320, 3321, 3327, 3330, and 3333 8th Ave. N.

Ninth Avenue North:
2820, 2826, 2836, 2840, 2850, 2900, 2930, 2936, 2944, 2954, 3000, 3020, 3028, 3036, 3044, 3054, 3100, 3110, 3124, 3136, 3140, 3160, 3220, 3226, 3234, 3244, and 3250 9th Ave. N.

Twenty-Eighth Street North:
538, 600, 608, 620, 720, 730, 738, 800, 810, 820, 830, and 838 28th St. N.

Twenty-Ninth Street North:
631 29th St. N.
Thirtieth Street North:
600, 601, and 800 30th St. N.

Thirty-First Street North
532, 600, 620, 630, 710, 720, 730, 736, and 820 31st St. N.

Thirty-Second Street North:
830 32nd St. N.

Thirty-Third Street North:
700 33rd St. N.
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**Appendix**

- **Appendix A** Notice of October 25, 2018 Public Information Session
- **Appendix B** Sample Ballot
- **Appendix C** Summary of Ballot Returns
- **Appendix D** Application for Designation to the St. Petersburg Register of Historic Places
- **Appendix E** Additional Maps
BACKGROUND

The Kenwood Historic District (recorded as 8P111176 and referred to herein as the Kenwood National Register Historic District, or the National Register District for clarity), a residential area encompassing approximately 375 acres and over 2,000 buildings, was listed in the National Register of Historic Places on June 18, 2003. A portion of the Kenwood National Register Historic District is the subject of this application for local historic district designation.

Although the criteria for listing in the St. Petersburg Register of Historic Places ("local designation") mirror those used to evaluate National Register districts and resources, the listing processes and implications of the two types of designation are distinct. For this reason, it is not uncommon for districts, or portions of districts, to obtain dual listing. Two smaller districts have been listed in the St. Petersburg Register of Historic Places which lie entirely within the boundaries of the Kenwood National Register Historic District:

- Kenwood Section – Seminole Park Local Historic District (17-90300003), and
- Kenwood Section – Southeast Kenwood Local Historic District (18-90300001).

During the autumn of 2018, at the request of property, City staff held several meetings with residents of the properties within the northwestern area of the Kenwood National Register Historic District, at which the possibility, process, and implications of designating a portion of the National Register district as a local historic district were discussed. Owners of all properties located within the boundaries of the proposed local historic district considered herein were notified by staff via direct mail invitation of a public meeting held on October 25, 2018 at the Temple of the Living God (Appendix A). At this meeting, staff explained the distinction between National Register and local historic district designation and discussed the process and effects of local designation with property owners. In addition to meetings with staff, the applicants conducted an organized and thorough effort to educate property owners both within and surrounding the proposed district on the process and effects of seeking local district designation. Staff remained available to individually answer any specific questions that owners had about designation of the resulting Certificate of Appropriateness (COA) design review process.

St. Petersburg’s Historic Preservation Ordinance, City Code Section 16.30.070.2, specifies that, in order for an application for local historic district designation to be considered complete and proceed to public hearing before the Community Planning and Preservation Commission (CPPC) and City Council, support for the application from owners of 50% + 1 parcels within the district must be shown through ballots issued by, and returned to, City staff. Individual ballots (Appendix B) were mailed on November 9, 2018 by staff to each registered owner of property within the boundaries of the proposed district. These boundaries were suggested by the applicant and evaluated by staff to be in keeping with criteria for local historic district eligibility, as established by City Code and guided by national standards set by the National Park Service.

A total of 345 ballots were mailed to the owners of the 245 parcels within the proposed district. Per Code, each parcel is counted as a single vote, but ballots are distributed to each individual owner. A parcel from which one or more votes of opposition are received is counted as a vote against the application. Votes of support have been received from owners of 160 of the proposed district’s 245 properties, or 65.3 percent. Votes of opposition to the application were received by
owners of 11 parcels (4.5 percent), and return ballots were not received from owners of the remaining 74 (30.2 percent) properties by the ballot return deadline of January 11, 2015. A summary of returns is included in Appendix C of this report.

A completed Local Landmark Designation Application form and the required fee were received by staff by January 28, 2019. The application was prepared by Brian Kelly, Georgia Earp, Douglas and Margaret Wilkin, Elizabeth Bevelacqua, Karen Griffith, Michael Chambers, Denise Yettaw, Mark Carman, and Ernst Peebles, all of whom are owners of property within the proposed district. Local historic preservation nonprofit Preserve the ‘Burg sponsored the application by paying the $1000 application fee. The Local Historic Landmark Designation Application narratives and photographic documentation provide evaluations of the properties within the proposed district and justification for their listing in the St. Petersburg Register of Historic Preservation (Appendix D). Staff analysis of the application’s merit follows.

STAFF FINDINGS

Summary

Staff recommends approval of the attached application for designation of the Kenwood Section – Northwest Kenwood Local Historic District as a resource listed in the St. Petersburg Register of Historic Places and concurs with the application’s assertion that the subject district satisfies of the following criteria:

A. Its value is a significant reminder of the cultural or archaeological heritage of the city, state, or nation;

B. Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance;

C. It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials;

D. Its character is a geographically definable area possessing a significant concentration, or continuity of sites, buildings, objects, or structures united in past events or aesthetically by plan or physical development; and

E. Its character is an established and geographically definable neighborhood, united in culture, architectural style, or physical plan and development.

Only one criterion must be met in order for a property to be designated as a local landmark.

There are 245 parcels in the proposed district, of which 227, or 93 percent, are contributing, and 18 are noncontributing. Contributing resources, all of which are residential in nature, were constructed between circa 1921 and 1960, making this 49-year span the Period of Significance for the district. Although the architectural identity of the district is most visibly tied to the Craftsman-style bungalow, contributing resources also can be found which exhibit the Minimal Traditional, Tudor Revival, and Mid-Century styles. The district additionally contains a significant number of resources, both primary residential buildings and ancillary garage or garage apartment buildings, whose vernacular character does not necessarily reference a formal architectural style,
but are demonstrative of local building practices and materials of their era. The proposed district is visibly united by a cohesive rhythm of early twentieth century residences and has retained a number of historic landscape features, such as brick streets, granite curbs, hexagonal concrete block sidewalks, and mature street trees. It also retains a broad landscaped boulevard along 7th Avenue North, which is home to some of the proposed district’s grandest resources. Collectively this area of roughly 20 city blocks, though only a fraction of the larger Kenwood National Register Historic District, create a cohesive, intact, and easily-legible selection of homes that depict the developmental history of one of St. Petersburg’s earliest streetcar suburbs.

Narrative Description and Historical Context

The Local Historic Landmark Designation Application (Appendix D) provides an overview historical context for the proposed district prior to and during the period of significance. The Kenwood area, like other pre-World War II neighborhoods in St. Petersburg, was platted for residential development in the early decades of the twentieth century and developed with a combination of speculative and custom-built homes. The trajectory of construction dates in Kenwood mirrors that in other neighborhoods in the city, and throughout Florida: building boomed, along with St. Petersburg’s population, during the 1920s and then decreased significantly following the burst of the Florida real estate bubble in 1927. After a brief uptick during the late 1930s, construction halted during America’s engagement in World War II. Following the war, the local population experienced another growth spurt, fueling more new construction and a boom that lasted until the early 1960s.

Located slightly west of St. Petersburg’s urban core, and five blocks north of the streetcar line that served it, the area of the proposed district was not as heavily developed by the end of the 1920s boom as its prevalence of Craftsman architecture may indicate, however. City permit records indicate that a large number of the subject area’s earlier bungalows were actually constructed further from the central business district, in areas that found themselves largely vacant as frenzied 1920s building receded into the lean years of the Depression. Between the years 1932 and 1937, nearly 50 of the subject district’s primary resources were moved in from other neighborhoods in St. Petersburg, or even other areas of lower Pinellas County.

The subject district’s proximity to St. Petersburg High School and the commercial district which had grown along Central Avenue made it a prime location for residential infill after World War II. Newspaper articles suggest that developers even held land in the area during the wartime construction moratorium with the anticipation of high postwar demand. The completed connection of 34th Street with the continuous Gulf Coast Highway along Florida’s west coast in July of 1955 further increased vehicular connectivity with other Pinellas County communities. (This route was, at one point, proposed to follow 31st Street through Kenwood, but residents opposed that placement for fear that it would bisect their neighborhood and pose a danger to the “children and old folks” in the area.) Finally, the development of the nearby Central Plaza

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2 “Highway Route is Protested,” St. Petersburg Times, November 16, 1945.
area throughout the 1950s and 1960s provided a modern, auto-oriented commercial anchor near the subject district further serving as a draw for families.

Existing Conditions

The application (Appendix D) includes thorough research on the proposed district. The subject district contains 245 parcels, of which five (5) were vacant at the beginning of this application process. Each of the remaining 240 parcels contains a single-family dwelling; a large number of ancillary buildings – primarily detached garages and garage apartments – exist within the subject district, nearly all of which are oriented to rear alleyways. Individual parcel sizes vary slightly, but the majority were platted to be, and remain, roughly 50 feet wide and 120 to 130 feet deep. Along the boulevard along 7th Avenue North are several homes on double- or expanded lots. This overall streetscape of deep, narrow parcels, rear alleys meeting utilitarian needs such as garage access and sanitation services, and particularly grand properties fronting a desirable landscaped boulevard is quite representative of a pre-war streetcar suburb.

The overall neighborhood design reflects both the growing importance of automobiles, which were prevalent enough that homes were consistently constructed with garages, and the retention of the traditional urban housing form, which placed front porches at “conversation distance” from sidewalks and, therefore, friendly interactions with neighbors.

A total of 14 properties were designated as noncontributing to the Kenwood National Register Historic District, but, due to the time that has lapsed since the survey for that project was done, additional research, or rehabilitations that have restored historic integrity, are recommended by both staff and the applicant for designation as contributing for the purposes of this local district designation:

- 294 6th Avenue North, constructed 1958;
- 3220 6th Avenue North, constructed 1960
- 3321 6th Avenue North, constructed 1940;
- 2828 7th Avenue North, constructed 1959;
- 2920 7th Avenue North, constructed 1954;
- 3228 7th Avenue North, constructed 1951;
- 3029 8th Avenue North, constructed 1939;
- 3126 8th Avenue North, constructed 1954;
- 3212 8th Avenue North, constructed 1959;
- 3228 8th Avenue North, constructed 1956;
- 3136 9th Avenue North, constructed 1954
- 3234 9th Avenue North, constructed 1949;
- 601 30th Street North, constructed 1960; and
- 700 33rd Street North, constructed 1952.

These buildings, constructed between 1939 and 1960, were constructed within the existing neighborhood framework, as noted above. Many of the post-war Mid-Century and Vernacular type homes that exist within the proposed district were constructed by developers who also worked in rewer communities in the city but modified their designs as applied within Kenwood
to fit the narrow and deep proportions of its parcels and feature detached or rear garages, but a more streamlined and modern aesthetic.

Although the construction booms that occurred locally prior to and following World War II are sometimes imagined as distinct and unrelated historic contexts, Mid-Century or Ranch-style homes represented a furtherance of the Craftsman style which had dominated the scene during the 1920s. The Craftsman style was envisioned to be conducive to the lifestyle of modern families, with its open layout and asymmetrical designs influenced by the American landscape more than by European precedents. Likewise, Mid-Century and postwar vernacular designs broke free from the strict confines of classical symmetry and placed an emphasis on an informal horizontality. The subject district presents an interesting coupling of pre- and post-war modernistic styles (Figure 1).

![Figure 1: Homes constructed in the early and mid-twentieth century coexist harmoniously within the subject district thanks to common elements of site design, massing, scale, and articulation. Staff photograph.](image)

**Boundary Justification**

The proposed boundaries were very carefully considered by the applicants to capture an area that is united by a consistency of housing types, clearly defined by arterial roads and changes of use, and has historically been conceived of as a singular neighborhood. The subject district includes the areas originally platted as Kenwood Subdivision (Figure 2) and Kenwood Addition (Figure 3), with several exceptions made in consideration of present-day conditions.
Figure 2: Plat for Kenwood Subdivision, as filed 1913 – Plat Book 3, Page 25. On file, City of St. Petersburg.

Figure 3: Plat for Kenwood Addition, as filed 1923 – Plat Book 6, Page 92. On file, City of St. Petersburg.

The distinctions from historic plat maps occur at the southern and western boundaries of the subject district. Instead of continuing to 34th Street North and 5th Avenue North, as do the plats, the proposed boundaries follow the boundary of the Neighborhood Traditional Single-Family (NT-2) zoning in these locations. As 34th Street North has become a major commercial
thoroughfare, with 5th Avenue North serving as a feeder road, both have seen commercial redevelopment and lost their residential neighborhood character, especially in the cast of 34th Street. The boundary, therefore, matches the line distinguishing residential from commercial uses by following alleyway or parcel lines (Figure 4). Additional maps of the proposed district are included as Appendix E.

Although these boundaries do not include the entirety of the developmentally-united area known as Kenwood and listed as the Kenwood National Register Historic District, they define a logical and cohesive section of the neighborhood and largely match historic plats. The proposed district is clearly and visibly a collection of resources with a commonality of developmental and social history. As discussed further below, this approach is consistent with St. Petersburg City Code Section 16.30.070.2.5.D, Criteria for Designation of Property.

![Potential District - HPC 18-90300008](image)

**Figure 4: Proposed boundaries of subject district**

**Contributing Properties**

Historic districts generally contain properties that are categorized as either contributing, meaning that they add to the district’s historic significance, or noncontributing, meaning that they lack historic integrity or were constructed outside of the period of significance. Of the primary
residences within the subject district, staff recommends that 227 be designated as contributing properties and 18 as noncontributing. The designation application also proposes that all 227 be designated as contributing.

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**Noncontributing Properties**

Buildings, objects, or sites that exist within the boundaries of a proposed historic district at the time of its evaluation but do not add to its historic significance, either because of construction outside of the period of significance or because of a loss of historic integrity resulting from alterations, are listed as noncontributing properties. For the purposes of future evaluation through the Certificate of Appropriateness process, changes to noncontributing properties will be reviewed based on potential effect to the district.
Staff recommendation deviates from the application’s recommendation of contributing properties in two cases. The first, the house at 2900 6th Avenue North (Figure 5), was constructed in 1939 but features diminished historic integrity resulting from a large second story addition. Likewise, the property at 3010 6th Avenue North (Figure 6), constructed 1936 has been altered by an added second level and no longer reads as a historic building. Finally, the property at 3312 7th Avenue North (Figure 7), constructed in 1974, does not meet the minimum threshold of 50 years to be considered for designation as a contributing property. The remaining properties noted below were proposed by the applicant to be listed as noncontributing due to age or loss of integrity.

Figure 5: House at 2900 6th Avenue North (1939), recommended by staff for listing as noncontributing due to alteration. Photograph provided by applicant.

Figure 6: House at 3010 6th Avenue North (1936), also featuring diminished historic integrity due to alteration and recommended for listing as noncontributing. Staff photograph.

Figure 7: House at 3312 7th Avenue North, constructed in 1974 and under the minimum 50 years of age as of currently-proposed designation. Applicant photograph.
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<td>Under 50</td>
</tr>
<tr>
<td>3254</td>
<td>Single Family Dwelling</td>
<td>1978</td>
<td>Under 50</td>
</tr>
<tr>
<td><strong>9TH AVENUE NORTH</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2936</td>
<td>Single Family Dwelling</td>
<td>2005</td>
<td>Under 50</td>
</tr>
<tr>
<td>3220</td>
<td>Single Family Dwelling</td>
<td>1982</td>
<td>Under 50</td>
</tr>
<tr>
<td>3226</td>
<td>Single Family Dwelling</td>
<td>1982</td>
<td>Under 50</td>
</tr>
<tr>
<td><strong>31ST STREET NORTH</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>600.5</td>
<td>Garage</td>
<td>2016</td>
<td>Under 50</td>
</tr>
</tbody>
</table>
Historic Significance and Satisfaction of Eligibility Criteria

Criteria for Significance

Eligibility for the St. Petersburg Register of Historic Places is determined through evaluations of age, context, and integrity under a two-part test as found in Section 16.30.070.2.5(D) of the City Code. Under the first test, historic documentation demonstrates that contributing resources within the proposed district were constructed between 1921 and 1960, meaning that they range from 59 to 98 years in age. This surpasses the 50-year mark that serves as the general milestone at which resources begin to be considered potentially historic.

Evaluation of potential local historic landmarks then considers a resource’s historic significance with relation to nine criteria. One or more of these criteria must be met in order for a property to qualify for designation as an individual landmark or district to be placed in the St. Petersburg Register. The nine criteria are based off of the National Park Service’s criteria for placement in the National Register of Historic Places, and are designed to assess resources’ importance in a given historic context with objectivity and comprehensiveness. In the case of the proposed Kenwood Section – Northwest Kenwood Local Historic District, staff recommends that the resource be designated via the St. Petersburg Register criteria as follows.

| Yes | A | Its value is a significant reminder of the cultural or archaeological heritage of the city, state, or nation. |
| No | B | Its location is the site of a significant local, state, or national event. |
| No | C | It is identified with a person who significantly contributed to the development of the city, state or nation. |
| No | D | It is identified as the work of a master builder, designer, or architect whose work has influenced the development of the city, state, or nation. |
| Yes | E | Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance. |
| Yes | F | It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials. |
| Yes | G | Its character is a geographically definable area possessing a significant concentration, or continuity of sites, buildings, objects or structures united in past events or aesthetically by plan or physical development. |
| Yes | H | Its character is an established and geographically definable neighborhood, united in culture, architectural style or physical plan and development. |
| No | I | It has contributed, or is likely to contribute, information important to the prehistory or history of the city, state, or nation. |
The applicant proposes that the subject district additionally be listed under Criterion D. While several homes within the proposed boundaries were constructed by noteworthy individuals, staff generally recommends that this criterion be applied to individual buildings or sites. The application also includes statements of significance with relation to the subject district’s significance in the areas of Architecture and Community Planning and Development.

A) Its value is a significant reminder of the cultural or archaeological heritage of the City, state or nation;

In the area of Community Planning and Development, the Kenwood Section – Northwest Kenwood Local Historic District serves as a significant representation of an early twentieth century suburb. This significance was recognized through the listing of the larger Kenwood National Register Historic District by the National Park Service in 2003. The proposed district’s uniform grid, auto access via rear alleys, and central community space uphold this significance to a remarkable degree.

E) Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance;

The proposed district contains a collection of 245 primary houses,\(^3\) of which 227 are recommended for designation as contributing buildings. While individually these buildings may not each represent a high style, collectively they successfully depict both the stylistic tastes and desired housing forms of St. Petersburg’s middle-class residents during the early to mid-twentieth century.

This collection is representative of the architectural significance of the Kenwood National Register Historic District as a whole. According to the National Register of Historic Places designation documentation,

There are a wide variety of architectural styles in Kenwood Historic District, reflecting popular twentieth century styles from 1913 to 1953. Outbuildings are generally vernacular in style or reflect the architectural style of the associated residence. The majority of the houses within the district are Frame Vernacular or Craftsman Bungalow. Buildings of this type were constructed throughout the period of significance...

There are more than 500 Craftsman Bungalow style buildings within the Kenwood Historic District. The Craftsman style was the most popular design for small residential buildings built throughout the country in the first three decades of the twentieth century. Influenced by the English Arts and Crafts Movement and Oriental and Indian architecture, the style was popularized by the work of two brothers, Charles S. and Henry M. Greene. The Greenes designed a number of large, elaborate prototypes of the style. Their innovative designs received a significant amount of publicity in national magazines. By the turn of the century,

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\(^3\) In the case of this stylistic evaluation, the style of accessory units such as garages and garage apartments (which generally have minimal visibility from the street) is being excluded in order to best demonstrate the district’s overall architectural aesthetic and eliminate the overrepresentation of their Folk Vernacular style. For this reason, the property at 2931 Third Avenue North, which is a garage apartment whose primary residence was demolished following fire damage in 1985, is not included in the above numbers.
the design had been adapted to smaller houses, commonly referred to as bungalows. It was this scaled down version of the Craftsman style that became a ubiquitous feature of Florida’s residential neighborhoods during the early twentieth Century.4

F) It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials;

The proposed district’s concentration of houses dating to the speculative building frenzy of the Florida Land Boom represents an incredibly important chapter in the development of St. Petersburg as “the Sunshine City,” a destination for retirees, winter residents, and families seeking a fresh start in a friendly climate. Despite their modest scale relative to the more opulent construction occurring at the time in high-end developments such as North Shore and Roser Park, the style of the homes within the proposed Kenwood Section – Northwest Kenwood Local Historic District demonstrate thoughtful, modern design.

One particularly interesting aspect of Kenwood as a whole, and the subject district in particular, is the high number of homes, the majority of which being one-story Craftsman bungalows, that were moved into the area during the Great Depression. Property records indicate that 48 of the subject district’s primary dwellings were constructed elsewhere, likely during the 1920s, and moved into the subject district between 1932 and 1938. This accounts for 63 percent of the extant primary residences dating to the 1920s. Another interesting note is that, given only 27 of the subject district’s primary residences were actually constructed between 1932 and 1938, it was, during that period, significantly more common for a developer or prospective homeowner seeking to move to Kenwood to relocate a previously-built home, than to construct a new one.

This trend is an interesting reflection of several historic themes that remain visible throughout the proposed district. First, the high number of homes that were moved and repurposed underscores the adaptability of the humble frame bungalow as a single family residential building type. Although few have been altered to the point of losing historic integrity, the homes throughout the district remain in use and, although the neighborhood experienced a period of decline in the late-twentieth century, Kenwood is once again a desirable community, in large part because of the historic fabric that it has retained.

The large number of moved-in homes is also reflective of the large number of speculative development projects that were platted during the 1920s land boom, and of the strong lack of desire that potential buyers seemed to have in occupying those nearly-empty neighborhoods, despite tidily-gridded streets and sidewalks, and perhaps even streetcar service, during the early recovery years prior to World War II. The Craftsman bungalow’s typically small front yard and broad porch are among its most defining features, and these moved-in homes would seem to suggest that said porches are more valuable when they face other, similarly social yet, yet personal, spaces. Perhaps this affirms the intention of the application being considered herein by uncorscoring the assertion that the district is more significant than the sum of its parts.

4 National Register of Historic Places, Kenwood Historic District, St. Petersburg, Pinellas County, Florida, National Register #03000729, Section 7, Page 4.
G) Its character is a geographically definable area possessing a significant concentration, or continuity of sites, buildings, objects or structures united in past events or aesthetically by plan or physical development;

The proposed district possesses a high concentration of not only historically significant buildings.

H. Its character is an established and geographically definable neighborhood, united in culture, architectural style, or physical plan and development.

The proposed district encompasses all of the original Kenwood and Kenwood Addition plats, excepting those properties now zoned for commercial use, as discussed above.

Historic Integrity

The second portion of the two-part evaluation for eligibility for listing in the St. Petersburg Register of Historic Places questions whether at least one of seven factors of historic integrity have been met. In the case of the proposed Kenwood Section – Northwest Kenwood Local Historic District, staff finds six of seven factors to remain intact.

<table>
<thead>
<tr>
<th>Is at least one of the following factors of integrity met?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
</tr>
<tr>
<td>Y</td>
</tr>
</tbody>
</table>

*Must be present in addition to at least one other factor.

Location

All contributing properties within the proposed district remain in their original locations, with the exception of the buildings moved into the area during the mid-1930s. These buildings, generally moved from areas that had been planned but not fully built out before the city’s boom-era building subsided and the city fell into Depression, have become historic in their own rights at their present locations.

Design

The intended design of both the district overall and its individual properties has been well-preserved. The individual buildings, sites, and structures within the district have maintained their historic designs to a large degree.

Setting

The proposed district is surrounded by remaining area of the Kenwood National Register Historic District, which remains a vibrant and intact historic residential neighborhood, on two sides, the similar, residential community of North Kenwood to the north, and commercial properties to the west. Overall, it retains its setting to a high degree.

Materials

Although some individual properties have seen alterations such as the application of aluminum siding and the replacement of windows, which has somewhat diminished this aspect of integrity, the district as a whole maintains sufficient historic materials to allow the viewer to read the district in its entirety as being composed of historic materials. Several properties have also been
affected by the alteration of enclosed porches, a change which has been reversed on a number of homes as restoration continues throughout the district.

Workmanship

Workmanship is defined by the National Park Services as “the physical evidence of the crafts of a particular culture or people during any given period of history.” The proposed Southeast Kenwood Local Historic District serves as physical documentation of the historic construction techniques that were prevalent during its period of significance. The aesthetic principals that guided the area’s development remain visible in the way that the landscapes and individual resources were constructed, from hand-laid brick streets to carefully-detailed exposed rafters visible among the Craftsman residences.

Feeling

Feeling, a resource’s aesthetic or historic sense of a particular period of time, permeates the proposed district through its visible and undeniable representation of an early-twentieth century suburb.

CHARACTER-DEFINING FEATURES

In addition to the architectural significance of each property, the proposed Kenwood Section – Northwest Kenwood Local Historic District’s overall significance is enhanced by elements that unite its resources, including:

- Consistent front setbacks;
- Overall consistency of scale with primary residences generally one story in height and accessory buildings ranging from one to two stories;
- Vehicular access generally limited to the rear of properties via alleyways; and
- Remaining historic streetscape materials throughout the district, including hexagonal concrete block sidewalks, granite curbs, and vitrified brick pavement present along the avenues.

RESULTS OF DESIGNATION

The creation and preservation of historic districts enhances the city’s historic character, fulfills the City’s goals as a Certified Local Government in Historic Preservation, reinforces a strong sense of place, and plays a role in the local economy. A 2010 study of the Economic Impacts of Historic Preservation in Florida concluded that preservation-related activities including historic rehabilitation projects, heritage tourism, Main Street Programs, and history museums created over 110 thousand jobs in Florida and another 20 thousand in other parts of the country during the period of 2007-2008. During that same time frame, preservation activities added $3.77 billion to in-state wealth. The study additionally concluded that “historic designation does not depress

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property values and may help maintain value” after analyzing the fluctuation of property values in 18 designated historic districts throughout the state between 2006 and 2009. Property was found to have appreciated at a significantly higher rate than comparable non-historic areas in at least 12 of the 18 districts during the years 2001 through 2009.7 Recent studies have additionally demonstrated a comfortable, and often even beneficial, relationship between the objectives of historic preservation and sustainability/resiliency, which have sometimes been misinterpreted as being conflicting goals.

The proposed district is located entirely within an area already designated as a National Register historic district. As such, certain benefits such as the Ad Valorem Tax Exemption for Rehabilitation and relief from some requirements of the Florida Building Code are already available to property owners.

The additional listing at the local level being sought by this nomination will provide the proposed district and its property owners with a heightened degree of protection against unnecessary demolition and unsympathetic alterations and infill construction through design reviews to be conducted by staff of the Urban Planning and Historic Preservation Division under the guidance of the Community Planning and Preservation Commission. This process, which results in the issuance of Certificates of Appropriateness (COAs), is required in addition to any other building permits required by law. Only exterior modifications are reviewed through the COA process.

These determinations of appropriateness are guided by City Code Section 16.30.070.2.6, Approval of Changes to Local Landmarks, and by St. Petersburg’s Design Guidelines for Historic Properties, both of which are based on principals set forth by the National Park Service through the Secretary of the Interior’s Guidelines for Rehabilitation. The documentation of properties’ history and extant conditions within the proposed district amassed within this nomination, and especially the Character-Defining Features identified above, will further serve as guides for future decisions, as they act to highlight the characteristics of the proposed district that relate directly to its architectural and historic significance.

CONSISTENCY WITH ST. PETERSBURG’S COMPREHENSIVE PLAN, EXISTING LAND USE PLAN, AND FUTURE LAND USE PLAN

The proposed local historic landmark district designation is consistent with the City’s Comprehensive Plan, relating to the protection, use and adaptive reuse of historic buildings. The local landmark designation will not affect the Future Land Use Map (FLUM) or zoning designations, nor will it significantly constrain any existing or future plans for the development of the City. The proposed landmark designation is consistent with the following objectives:

Objective LU10: The historic resources locally designated by the St. Petersburg City Council and Community Planning and Preservation Commission (CPPC) shall be incorporated onto the Land Use Map or map series at the time of original adoption, or through the amendment process, and protected from

7 McLendon, 9.
development and redevelopment activities consistent with the provisions of the Historic Preservation Element and the Historic Preservation Ordinance.

**Policy LU10.1:** Decisions regarding the designation of historic resources shall be based on the criteria and policies outlined in the Historic Preservation Ordinance and the Historic Preservation Element of the Comprehensive Plan.

**Policy HP2.3:** The City shall provide technical assistance to applications for designation of historic structures and districts.

**Policy HP2.6:** Decisions regarding the designation of historic resources shall be based on National Register eligibility criteria and policies outlined in the Historic Preservation Ordinance and the Comprehensive Plan. The City will use the following selection criteria [for city initiated landmark designations] as a guideline for staff recommendations to the CPC and City Council:

- National Register or DOE status
- Prominence/importance related to the City
- Prominence/importance related to the neighborhood
- Degree of threat to the landmark
- Condition of the landmark
- Degree of owner support

**Policy HP2.7:** An applicant may bring before the Commission designated in the Land Development Regulations and City Council for nomination as a City-initiated landmark district an area designated as a National Register of Historic Places district and not designated as a local landmark district, provided that the applicant secures approval from the owners of the properties in the proposed district as required by the Historic and Archaeological Preservation Overlay section of the Land Development Regulations.

**DISTRICT NAME**

The name recommended by staff for this designation, “Kenwood Section – Northwest Kenwood Local Historic District” follows a pattern that staff concludes will be useful as the City of St. Petersburg’s historic preservation program continues to grow in the future by referencing both the larger National Register District that contains it and distinguishing it as a locally-designated resource. Local criteria, evaluations, and standards for designation are ultimately guided by the National Park Service and its approach to resources listed in the National Register of Historic Places. In that case, the National Park Service suggests choosing a name “that best reflects the property’s historic importance or was commonly used for the property during the period of significance” when preparing nominations for the National Register of Historic Places. In naming districts, it is further suggested that designation applicants

Use traditional terms such as “village,” “ranch,” “courthouse square,” or “towsite,” or the generic terms “historic district” or “archaeological district,” to indicate the kind of district when naming districts based on their location or historic ownership. Modifiers such as “prehistoric,” “commercial,” “civic,” “rural,” “industrial,” or “residential” may also be used to define the predominant
historic quality of a district. Names of historic and archaeological districts should reflect the area as a whole rather than specific resources within it.  

As discussed above, the significance of the potential local historic district being discussed herein was initially established by the listing of the Kenwood National Register Historic District in the National Register of Historic Places. Additionally, the Historic Preservation Element of the St. Petersburg Comprehensive Plan, effective April 15, 2016, establishes the goal of local designation of St. Petersburg's National Register-listed districts, given that owner support is shown through the ballot process established by the Historic Preservation Ordinance.

The Kenwood National Register Historic District encompasses numerous individual subdivisions platted and developed over several decades. In the case of this application, staff has determined that it is reasonable for this small but enrolling grouping, which has demonstrated overwhelming support, to apply for designation as a local historic district. In the Kenwood Section - Northwest Kenwood Local Historic District, the name of the larger Kenwood National Register Historic District is referenced is done in order to accommodate for any other groupings within the Kenwood National Register Historic District that may seek local designation in a similar manner in the future.

RECOMMENDATION

Given the Kenwood Section - Northwest Kenwood Local Historic District’s satisfaction of the criteria for designation as a local historic district to be added to the St. Petersburg Register of Historic Places, staff recommends approval of Case No. HPC 18-90300008, thus referring the issue to City Council for public hearing and a final determination.

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REFERENCES


Appendix A:
Notice of October 25, 2018 Public Information Session
NOTICE OF INFORMATION MEETING
REGARDING THE POTENTIAL DESIGNATION OF A LOCAL HISTORIC DISTRICT

REQUEST:
This is a letter of notice regarding an upcoming public information meeting.
The purpose of the meeting is to discuss a potential privately initiated application for
the designation of a local historic district to the St. Petersburg Register of Historic
Places.
The proposed district includes all parcels bounded by 28th St. N. to the east, 9th Ave. N.
to the north, the rear parcel lines of those properties facing 34th St. N. to the west, and
the rear parcel lines of those properties facing 6th Ave. N. to the south, as shown on the
attached map.

FILE NO: 18-90300008
Kenwood Section – Northwestern Kenwood Local Historic District (name to be
determined)

DATE: Thursday, October 25, 2018
TIME: 6:00 p.m.
PLACE: Temple of the Living God, 1950 2nd Ave N., St. Petersburg, FL 33713

MORE INFO:
For procedural questions – City staff contact:
Laura Duvekot, Historic Preservationist, (727) 892-5451 or laura.duvekot@stpete.org

Primary applicant contacts:

<table>
<thead>
<tr>
<th>Georgia Earp</th>
<th>Brian Kelly</th>
<th>John Potts</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:paintsonedges@gmail.com">paintsonedges@gmail.com</a></td>
<td><a href="mailto:BrianBKelly@tampabay.rr.com">BrianBKelly@tampabay.rr.com</a></td>
<td><a href="mailto:postalpotts@yahoo.com">postalpotts@yahoo.com</a></td>
</tr>
</tbody>
</table>

Ownership records indicate that you are an owner of property located within an area that may be nominated to
the St. Petersburg Register of Historic Places as a local historic district. The meeting referenced above will be
an opportunity to learn about the process and impacts of local historic district designation and have questions
or concerns addressed. No votes regarding the pursuit of designation will take place at this meeting; it is being
held to assist you in making an informed decision for an upcoming vote.

The historic significance of this area has already been recognized through the 2003 listing of the Kenwood
Historic District in the National Register of Historic Places. This area’s additional listing as a local historic
district in the St. Petersburg Register of Historic Places would provide a heightened degree of protection
intended to preserve the area’s character by encouraging sensitive changes over time.

Following the meeting on October 25th and at a time requested by the listed “primary applicant contacts,” City
staff will mail an official ballot to each registered owner of all property within the proposed district. Votes in
support of the application’s initiation must be received from the registered owners of 50% plus one tax parcels
in order for the application for district designation to proceed. Documentation of the district’s contributing and
noncontributing resources and a narrative discussion of its historic significance will also be submitted to City
staff by the applicant along with an application fee.
If a sufficient number of votes supporting initiation of the application are received, two public hearings will then be held as part of the designation process. During the first, the Community Planning and Preservation Commission will make a recommendation for or against approval of the application based on their determination of the proposed district’s eligibility for local district designation with regard to criteria for significance and integrity established by St. Petersburg City Code. During the second public hearing, City Council will weigh criteria for significance and integrity, as well as the proposed designation’s compatibility with future land use and development plans. The public will have an opportunity to speak at each hearing. Owners of property within and adjacent to the district will be notified to the exact time and date of each hearing as it approaches. If the application is successful and the local historic district is designated, future changes to the properties within the district will be guided by St. Petersburg’s Design Guidelines for Historic Properties.

If you have questions/comments or would like more information but cannot attend the meeting, please visit, write, or call this office: Urban Planning and Historic Preservation, Municipal Services Center, Eighth Floor, One 4th Street North, St. Petersburg, Florida, 33701. Telephone (727) 892-5451 or email laura.duekot@stpete.org.

Respectfully,

[Signature]

Laura Duekot, Historic Preservationist II
Planning and Development Services, City of St. Petersburg
Appendix B:
Sample Ballot
**Instructions for Completion of Ballot to Determine Support/Opposition of an Application for the Designation of the Proposed Kenwood Section – Northwest Kenwood Local Historic District**

<table>
<thead>
<tr>
<th>File Number:</th>
<th>HPC 18-90300008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boundaries of Affected Area:</td>
<td>Generally, 28th Street North, 34th Street North, 5th Avenue North, and 9th Avenue North, as shown on the attached ballot.</td>
</tr>
<tr>
<td>Legal Description:</td>
<td>Kenwood Subdivision, Block 1 (Lots 1-15), Block 2 (Lots 1-14), Block 3 (Lots 1-14), Block 4 (Lots 1-14), Block 5 (Lots 1-14), Block 6 (Lots 3-15), Block 7 (Lots 1-15), Block 8 (Lots 1-14), Block 9 (Lots 1-14), Block 10 (Lots 1-7), Block 11 (Lots 1-7), and Block 12 (Lots 1 and 6-10); Kenwood Subdivision Addition, Lots A and B, Block 13 (Lots 1-3 and 6-17), Block 14 (Lots 1-14), Block 15 (Lots 8-14), Block 16 (Lots 1-5 and 12-14), Block 17 (Lots 1-14), Block 18 (Lots 1-17), Block 19 (Lots 1-17), Block 20 (Lots 1-14), Block 21 (Lots 1-4 and 10-14), Block 22 (Lots 1-3), Block 23 (Lots 1-7), and Block 24 (Lot 1, N 1/2 of Lot 2, and Lots 6-11); and Struther’s Replat, (Lots 1-2).</td>
</tr>
<tr>
<td>Primary Staff Contact:</td>
<td>Laura Duvekot, Historic Preservationist</td>
</tr>
<tr>
<td>Primary Applicant Contacts:</td>
<td>Georgia Earp, Brian Kelly, John Potts</td>
</tr>
<tr>
<td>Request:</td>
<td>Listing of the Kenwood Section – Northwest Kenwood Local Historic District in the St. Petersburg Register of Historic Places</td>
</tr>
</tbody>
</table>

**Dear Property Owner,**

Per the *St. Petersburg City Code, Historic and Archaeological Preservation Overlay, Section 16.30.070.2.5.2.a*, you are receiving this notification and attached ballot because you are the owner of property that is located within a proposed local historic district. A public information session regarding this application, of which your household was directly noticed, was held on October 25, 2018 at the Temple of the Living God. If you were unable to attend the meeting or have additional questions about the impacts of this proposal, please contact City staff or one of the applicants using the information listed above. Documents related to this application will be posted online at [http://www.stpete.org/planning_zoning/current_planning_projects.php](http://www.stpete.org/planning_zoning/current_planning_projects.php).

The support of property owners representing more than 50% of the subject tax parcels is required for this application to proceed to public hearing. This vote will not finalize the designation of the above-referenced local historic district, rather it is required in order for the application to be considered by the Community Planning and Preservation Commission (CPPC) and the City Council. If this ballot process indicates support and the application moves forward, you will be notified by mail of the time, date, and location of each public hearing.

**Process for Tallying Votes**

Each tax parcel is counted as one vote, regardless of the number of owners registered to that property. However, in the case of properties with multiple owners, each registered owner will receive a ballot and have the opportunity to vote. If ballots representing conflicting votes among multiple owners of a single tax parcel are received, the vote for that parcel will be counted as a vote of non-support. If there are multiple owners of a property and only one ballot has been received by Friday, January 11, 2019, then the vote indicated on the returned ballot will be counted for the entire parcel. Properties from which no ballot has been returned by Friday, January 11, 2019 will be considered to express nonsupport/opposition.

November 9, 2018
Page 1 of 4
There are 245 parcels within the proposed district. If support from the owners of 124 properties and all other materials required for the submission of a designation application, including an application fee, have been provided to the City, then the district application will be certified complete and proceed to quasi-judicial hearing and review by the CPPC. Once a district application has been certified complete, no permits shall be issued for any exterior alterations, demolitions, or new construction, except in cases of ordinary repair and maintenance, until the City Council has rendered a final decision on the designation request.

**Next Steps in the Designation Process**

Both you, as a property owner, and the owners of properties within 200 feet of the proposed boundary, will be notified a minimum of ten days prior to the CPPC quasi-judicial hearing. This hearing will include a presentation by City staff of an analysis of the potential district’s historic significance and integrity. This will be followed by a presentation from the applicant and an opportunity for public input. After hearing from staff, the applicant, and any interested parties, the CPPC will vote for or against recommendation of designation of the proposed district.

Within 60 days following the CPPC meeting, the City Council will evaluate the proposed district designation at a quasi-judicial hearing. Property owners and owners of properties within 200 feet of the proposed boundary will again be notified a minimum of ten days prior to the quasi-judicial hearing of its time and location. The hearing will be conducted in the same manner as the CPPC hearing and followed by a discussion and final decision of the City Council.

**Effects Should the Proposed District Application Be Approved**

If the application is approved by the City Council, your property will be recorded as either a contributing (historic and retaining integrity) or noncontributing (under 50 years old or highly altered) property within the local district. As such, a Certificate of Appropriateness (COA) will be required for future exterior alteration, new construction, demolition, or relocation. The COA process is essentially a design review that is generally conducted concurrently with the issuance of other necessary building or demolition permits. The process, which has recently been streamlined, is not designed to hinder owners’ ability to update and maintain their properties, but aims to ensure the sensitivity of exterior alterations and additions to the historic nature of a designated district or individual local landmark.

**Ballot Remittance and Status Updates**

Contact Laura Duvekot, Historic Preservationist, at 727.892.5451 / laura.duvekot@stpete.org, or visit www.stpete.org/planning_zoning/current_planning_projects.php for further information on this application procedure.

**Please consider your choice of support or opposition/nonsupport and return the attached ballot to:**

Official Ballot, NW Kenwood LHD

C/o Laura Duvekot
Urban Planning and Historic Preservation Division
PO Box 2842
St. Petersburg, FL 33733-2842

Signed ballots must be postmarked on or before Friday, January 11, 2019 or delivered in person by 4 pm on that date to the Urban Planning & Historic Preservation Division, 8th Floor, Municipal Services Center, One Fourth Street North, St. Petersburg. Please note that the results of this vote are not exempt from relevant public records laws.

Respectfully,

Derek Kilborn, Manager
Urban Planning and Historic Preservation Division
Planning and Development Services Department

cc: Elizabeth Abernathy, Director, Planning and Development Services Department
Michael Dema, Assistant City Attorney, City Attorney’s Office

November 9, 2018
Page 2 of 4
I, ____________________________, owner of the property located at ____________________________, St. Petersburg, Florida 33713,

☐ SUPPORT
☐ DO NOT SUPPORT

the initiation of an application for designation of the Kenwood Section – Northwest Kenwood Local Historic District in the St. Petersburg Register of Historic Places. The proposed district boundary includes the 245 properties generally bounded by 28th Street North, 34th Street North, 5th Avenue North, and 9th Avenue North, as shown on the attached map.

A forged signature is an illegal signature that may be prosecuted accordingly, the City of St. Petersburg reserves the right to verify signature authenticity with the ballot recipient.

(Signature) ____________________________ (Date) ____________________________

Ballot Instructions:
Please sign and return this ballot on or before Friday, January 11, 2019. The ballot may be:

- Delivered in person to the Urban Planning and Historic Preservation Division, 8th Floor of the Municipal Services Center, One Fourth Street North, St. Petersburg, FL 33701;
- Mailed to Official Ballot, NW Kenwood LHD c/o Laura Duvekot, Urban Planning & Historic Preservation Division, PO Box 2842, St. Petersburg, FL 33731-2842

A demonstration of support from 50% + one (1) of the tax parcels located within the proposed boundary is required for this application to proceed to the Community Planning & Preservation Commission (CPPC) and City Council. The final decision regarding this application will be determined by City Council action, not by the outcome of this vote. The application will be deemed complete immediately upon receipt of: "support" votes representing at least 124 of the 245 tax parcels within the proposed district, a complete application for the designation of the proposed area as a local historic district, an application detailing the proposed district's historic significance, integrity, and contributing/noncontributing properties, and a processing fee from the applicant.

The response for each tax parcel will be counted as one (1) vote; in the case of conflicting votes among multiple owners of a single tax parcel, the vote will be counted as nonsupport. If there are multiple owners of a property and only one ballot has been received by January 11, 2019, then the vote indicated on the returned ballot will be counted for the entire parcel. Following return of the ballot, your position may not be changed.

Ballots not received or postmarked on or before January 11, 2019 will be recorded as a nonresponse and counted as a "do not support" vote, except among multiple owners of a single tax parcel where one or more ballots have been remitted. These will be recorded as described above.

This vote is to initiate the application process only; it does not finalize the decision of whether a historic district will be officially created. If sufficient support is demonstrated and the application forwarded to the CPPC and City Council, you will be given a minimum of 10 days' notice of the public hearings at which you may provide input regarding the potential district designation.
Appendix C:
Summary of Ballot Returns
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*as of January 16, 2019 @ 12:50 pm - LCD*
Appendix D:
Application for Designation to the St. Petersburg Register of Historic Places
## Local Landmark Designation Application

### 1. NAME AND LOCATION OF PROPERTY

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### 2. PROPERTY OWNER(S) NAME AND ADDRESS

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</tr>
<tr>
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</tr>
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<td>state</td>
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<tr>
<td>zip code</td>
<td>33713</td>
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<td>phone number (h)</td>
<td>727-288-4241 (w) 727-288-4241</td>
</tr>
<tr>
<td>e-mail</td>
<td><a href="mailto:brianbkelly@tampabay.rr.com">brianbkelly@tampabay.rr.com</a></td>
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### 3. NOMINATION PREPARED BY

| name/title | Brian Kelly, Georgia Earp, Douglas & Margaret Wilkin, Elizabeth Bevelaqua Karen Griffith, Michael Chambers, Denise Yettaw, Mark Carman, Ernst Peebles. |
| organization | Historic Kenwood Neighborhood Association |
| street and number | 710 31st Street North |
| city or town | St. Petersburg |
| state | Florida |
| zip code | 33713 |
| phone number (h) | 727-288-4241 (w) 727-288-4241 |
| e-mail | brianbkelly@tampabay.rr.com |
| date prepared | January 26, 2019 |
| signature | BRIAN KELLY |

### 4. BOUNDARY DESCRIPTION AND JUSTIFICATION

Describe boundary line encompassing all man-made and natural resources to be included in designation (general legal description or survey). Attach map delimiting proposed boundary. (Use continuation sheet if necessary)

The boundary of the proposed **Northwest Kenwood Local Historic District** is:

6th Avenue North to the south side of 9th Avenue inclusive and the west side of 28th Street to the east side of 34th Street inclusive, excluding commercial buildings.

See Appendix A for a map of the proposed district.
5. GEOGRAPHICAL DATA

acreage of property  24 blocks
property identification number

The proposed Northwest Kenwood Local Historic District is located within the overall Historic Kenwood neighborhood

Name of Property

6. FUNCTION OR USE

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<td>Residential neighborhood including single family homes, multi-family structures (apartments) and garage apartments. The proposed district features a high concentration of Craftsman style bungalows.</td>
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7. DESCRIPTION

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Narrative Description

A listing of properties by architectural style, year built, and contributing status is attached as Appendix B.
### 8. NUMBER OF RESOURCES WITHIN PROPERTY

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<td>380</td>
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Contributing resources previously listed on the National Register or Local Register

XX single family residences and one duplex are listed on the 1995 and/or 2003 National Register Surveys as contributory.

139 garages, 4 garage apartments, 3 apartments, 1 shed, 1 service quarters and 1 utility building are listed on 2003 National Registry Survey as contributory.

Number of multiple property listings

Total 0

---

**Proposed: Northwest Kenwood Local Historic District**

**Name of Property**

---

### 9. STATEMENT OF SIGNIFICANCE

**Criteria for Significance**

(mark one or more boxes for the appropriate criteria)

- [ ] Its value is a significant reminder of the cultural or archaeological heritage of the City, state, or nation.
- [ ] Its location is the site of a significant local, state, or national event.
- [ ] It is identified with a person or persons who significantly contributed to the development of the City, state, or nation.
- [ ] It is identified as the work of a master builder, designer, or architect whose work has influenced the development of the City, state, or nation.
- [ ] Its value as a building is recognized for the quality of its architecture, and it retains sufficient elements showing its architectural significance.
- [ ] It has distinguishing characteristics of an architectural style valuable for the study of a period, method of construction, or use of indigenous materials.
- [ ] Its character is a geographically definable area possessing a significant concentration, or continuity or sites, buildings, objects or structures united in past events or aesthetically by plan or physical development.
- [ ] Its character is an established and geographically definable neighborhood, united in culture, architectural style or physical plan and development.
- [ ] It has contributed, or is likely to contribute, information important to the prehistory or history of the City, state, or nation.
Areas of Significance
(see Attachment B for detailed list of categories)

This proposed district, like Historic Kenwood as a whole, was mostly built out from the 1920's through the 1940's as a working class neighborhood for St. Petersburg's (relatively few) year round residents. Approximately 90% of the residences within the proposed district boundaries were listed as contributory for Historic Kenwood's designation on the National Register of Historic Places in 2003. Many more properties as of 2019 are at least 50 years old and it is assumed many if not all of these properties will be considered contributory.

Period of Significance
Contributory homes & structures were built from 1923 to 1953.

Significant Dates (date constructed & altered)

Deeb Construction, Fred G. Crawford, Frank Smith, A.A. Stebbins are builders noted in the 2003 National Register Report as particularly significant. Deeb constructed at least 8 homes in the proposed district, Crawford built at least 17, Stebbins built 1, and Smith built at least 11. The period of significance for contributory homes & structures as noted in the 2003 National Register Survey Report: 1923 - 1954. Approximately 30% of the homes are Craftsman Bungalows, 23% are Minimal Traditional, 16% Frame Vernacular, 10% Masonry Vernacular and Tudor Revival. Other architectural styles represented include Ranch, Mediterranean Revival, and Colonial Revival. This higher concentration of Craftsman Bungalows and overall diversity of architectural styles is representative of the overall Historic Kenwood neighborhood, which is well known for its high concentration of Bungalows.

Significant Person(s)
Grace Sickles Brewton

Cultural Affiliation/Historic Period
1920's Florida Land Boom

Builder
Deeb Construction, Fred G. Crawford, Frank Smith, A.A. Stebbins along with 33 others are noted in the 1995 Survey Report as builders in this proposed district.

Architect
A.L Pfau is one prominent architect noted as designing/building at least two homes in this district

Narrative Statement of Significance
Please see Appendix C accompanying document titled “Narrative to NW Kenwood LHD Application” for a statement of the architectural, significance of this District, biographical data and architect if known.

10. MAJOR BIBLIOGRAPHICAL REFERENCES

Please list bibliographical references.
St. Petersburg Local Landmark Designation Application

Appendix A. Map of proposed Northwest Kenwood Local Historic District

Name of Property: Northwest Kenwood Local Historic District
St. Petersburg Local Landmark Designation Application

Appendix B: Listing of Contributing and Non-Contributing Properties by Architecture.

Name of Property: Northwest Kenwood Local Historic District

Uploaded to Google Drive as workbook:

FINAL - Contributing Properties by Date and Architecture 1-28-19.xlsx
St. Petersburg Landmark Designation Application

Appendix C. Narrative Statement of Significance

Name of Property: **Northwest Kenwood Local Historic District**

**Physical Description**

The Kenwood subdivision was platted in 1913 from what is now 5th Avenue North to the south side of what is currently 9th Avenue North between 28th and 31st Streets North. It also included blocks between 5th and 7th Avenues Norths including 32nd to 34th Streets North. Platted in 1924 was the Addition to Kenwood Subdivision and includes the area between 7th Avenue North and the south side of 9th Avenue North and between 31st and 34th Streets North. In 1928, due to earlier construction of St. Pete High School, a series of Avenue name changes were adopted. 7th Avenue North became 5th; 8th became 6th; 9th became 7th; and so on. Both subdivisions were laid out in a traditional grid pattern that was common throughout St. Petersburg neighborhoods platted in the 1910's/1920's and included alley facing garages. Alleys were located at the back of the properties and all utilities and trash collection were in the alleys. At some point (possibly in the 1940's according the 2003 National Register of Historic Places Report) the original red brick streets were covered with asphalt. What likely were hex block sidewalks were replaced with concrete. The lots were long and narrow to accommodate the house at the front of the lot and garage at the back. The lots in this proposed district were wider than those in other areas of the Historic Kenwood neighborhood, ranging from 54 feet wide to 60 feet wide. A green yard tree line, 8-10 feet wide, was located between the sidewalk and the curb. The pattern of housing throughout the district consisted of homes built narrow and deep to the lot near the sidewalk. Most homes feature front porches which were typically set back 15-18 feet from the sidewalk. The face of most homes is set back approximately 25 feet. Most homes in the district are single story in height. However, there are two-story homes to be found, including several that are grander in scale as compared to the rest of the neighborhood. One, located at 2900 7th Avenue North, individually meets the criteria for listing on the National Register of Historic Places. Almost all the homes within this proposed district met the criteria for listing as a contributory structure for the Kenwood Historic District designation by the National Park Service in 2003. Garage apartments, typically two story in height and located to the rear of the property are scattered within the area.

7th Avenue North was designed as a park-like boulevard with a wide, grassy, shady median - and is well utilized by the residents for dog-walking and jogging. There is a lovely tree canopy lining the streets overall which supports the charm and character of the neighborhood.

**Setting**

Located within the Historic Kenwood neighborhood, this proposed local historic district is situated just six blocks from Central Avenue and the shops and restaurants located in the Grand Central Business District. Just a block to the west is Highway 19 (34th Street North). It is positioned within the northwest quadrant of the Historic Kenwood neighborhood. Of the homes listed as contributory to the National Register of Historic Places designation in this proposed district:

- 73 were built in the 1920s
- 52 were built in the 1930s
• 79 were built in the 1940s
• 40 were built in the early 1950s

Although there are a few newer homes in this proposed district, the vast majority represent the original homes built in this area. Approximately 90% of the homes within this proposed district were listed as contributory to Historic Kenwood’s designation on the National Register of Historic Places in 2003. It is very likely that homes built between 1954 and 1969 may now be considered contributory as they are at least fifty years old at this time.

Of note, while researching the properties we found some variability and discrepancies for a few properties between the Pinellas Property Appraiser website, Property Cards, 1995 Kenwood Final Survey Report, and the 2003 National Register of Historic Places Registration Form regarding the year built. The dates noted above come from the 2003 report.

Many of the homes have had some alterations (such as enclosure of front porches) over the years, and there are a number in need of “sprucing up” or restoration, but all still possess their original architectural integrity. Almost all the homes have separate garage structures and a number include garage apartments for rental and/or extra living space. It was common in the 1920’s for a garage apartment to be built first for the owner or contractor to live in while the primary property was under construction. 139 garage structures and 7 garage apartments/apartments in this area of Historic Kenwood were listed as contributory in the 2003 National Register report. In present day, many garage apartments serve as income producers for the owners or affordable housing for renters. Most of the homes have enclosed the backyards with fencing for privacy and security. Fencing material is primarily wood stockade. Sadly, a few homes have been demolished over the years and replaced with new construction. Currently, there are two very large homes under construction in this area of the neighborhood.

**Historical Context**

The Historic Kenwood neighborhood, including this proposed local historic district, was built for the working class and middle-class St. Petersburg residents who lived in the City year-round. City Directories describe early owners as “salesman,” “police officer,” “teacher,” etc. However, we know from those who are expert in the history of the Historic Kenwood neighborhood that there was a small concentration of more wealthy residents with some grander homes in this district. Some of those early and more wealthy residents were regularly featured in the society pages of the St. Petersburg Times. Charles and Gertrude Hitschler, winter visitors from Philadelphia living on 6th Avenue North, were acknowledged for their fishing triumphs. John Cochran, a snowbird from Toronto, enjoyed lawn bowling tournaments. Historians Hampton Dunn and Karl Grismer described in their books the City’s objectives to entertain its winter visitors. “Tourist Sports” such as shuffleboard, roque, lawn bowling and horse shoe pitching were promoted with the newspapers headlining the championship matches much the same as the World Series! Over a twenty plus year period from the early 1920’s to the 1940’s, Mollie Sickles and her daughter Grace Sickles Brewton were regularly mentioned in the society pages. They were featured for events at their home including an engagement party, teas, baking, and card games as well as their travels. According to the St. Pete Times, Grace was “prominently identified with the local real estate field, having to her credit several successful subdivisions.” She moved to St. Pete from Washington D.C. where she was recognized as the most successful insurance salesperson in the country. Here, she developed a flourishing real estate business and sold many properties along Central Avenue as well as an estate owned by the Williams
family where the Vinoy was built in 1925. Later, she and a nephew opened a business creating hand-printed dresses and accessories. Mollie owned at least 13 lots in the Kenwood and Addition to Kenwood subdivisions. During her 29 years living in St. Petersburg, Mollie lived in three homes on 7th Avenue North. These include the stunning Mediterranean Revival at 2900 and a home across the street at 2911 7th Avenue North (this address was mentioned in a 1936 newspaper article but no longer exists). She passed away at age 89 in Grace's beautiful Tudor Revival home at 2800 7th Avenue North. Grace lived there until her death in 1962. This home is currently being renovated with exacting detail to become Historic Kenwood's first Bed & Breakfast - and will be known as the "Kenwood Gables Boutique Bed & Breakfast."

We were unable to determine exactly who platted the Kenwood and the Addition to Kenwood subdivisions. However, Grace Sickles Brewton was credited with development of the Kenwood Subdivision in the early 1920s in her obituary (published in 1962). There were seventy-seven builders and contractors noted specifically in Judith Kitchen’s 1995 Final Survey Report who built homes in this area that were contributory to the historic designation. Five were noted as having played a significant role in the development of Kenwood or in the development of other areas of St. Petersburg. Builders of note within this area were: architect A.L. Pfau who designed and built two homes; A. A. Stebbins who built one home; Fred Crawford built 12 homes; Deeb Construction built 11 homes; and Frank Smith built 11 homes. Research at the St. Pete Museum of History and within the public library archives turned up references only to Deeb Construction, Frank Smith, A. L. Pfau, and A. A. Stebbins. George Deeb, one of the City's largest contractors, made headlines in October of 1938 when he replaced striking carpenters with other workers which caused quite an uproar at the time. A photograph of George Deeb passing out checks to non-union carpenters in defiance of the carpenters’ union is featured on page 288 of *St. Petersburg and the Florida Dream*. Fast forward to 1984 and George Deeb was recognized in the news as an influential Pinellas County builder for more than fifty years! Frank Smith won many state and national awards for design. A. L. Pfau was a leader with Florida’s Board of Engineers and Engineering Society as well as an expert on beach erosion. A.A. Stebbins was known for his well-built Craftsman Bungalows located throughout St. Petersburg and was one of the city’s great champions. Notably, he was instrumental in organizing and funding a train to Washington, D.C. with a band. They made numerous stops along the way, marketing the glories of “The Sunshine City.”

Architecture

The homes within the Northwest Kenwood Historic District represent a remarkable architectural diversity, in keeping with that of the Historic Kenwood neighborhood. Like the overall neighborhood, there is a large concentration of Craftsman style bungalows. Approximately 30% are Craftsman Bungalows, 23% are Minimal Traditional design, 16% are considered Frame Vernacular, and the rest are a mix of Tudor Revival, Mediterranean Revival, Colonial Revival, Dutch Colonial, Masonry Vernacular, and Ranch styles. Despite the variety of styles, most homes are of the bungalow building type, meaning smaller in scale, typically one or one and half story and featuring front porches and alley access. This consistent pattern is what defines Historic Kenwood’s unique and consistent character.

Thirty-three homes located in this proposed district were part of the 170 homes that were moved into Historic Kenwood in the mid-1930's from other neighborhoods. It’s thought that following the economic crash in the 1920’s, developments that had been started prior to the crash languished afterwards - and rather than have
homes sparsely located it would be better to re-locate to a neighborhood that had been almost built out before the crash. Luckily, Historic Kenwood was one of those neighborhoods. Additionally, sixty-one homes were identified by Judith Kitchen as having special architectural significance and two with historic significance in this proposed district.

This proposed district has architectural interest and cohesiveness and has retained the historic features such as the scale of the homes, alleys, tree canopy, and landscaping - which supports the designation of Northwest Kenwood as a local historic district.

Community Planning and Development

The homes within the Northwest Kenwood Historic District represent an intact example of suburban development expanding from downtown St. Petersburg, with many homes built in the booming 1920’s and a considerable percentage over the next two decades. Like so many early 20th century American neighborhoods, Historic Kenwood began a mid-century decline that didn’t let up until the 1990’s. With the advent of the Historic Kenwood Neighborhood Association, neighbors banded together to turn the neighborhood, that had become nearly 90% rental, back into mostly owner-occupied homes. Successful strategies to make this turnaround included active Crime Watch and drug marches to combat crime. Projects such as erecting Historic Kenwood street signs and displaying Historic Kenwood flags brought a sense of pride and unity. Activities such as monthly porch parties, community picnic, and holiday decorating contests brought a sense of community. Novel projects, such as bank partnerships in the 1990’s, supported first time home ownership. All these efforts contributed to Historic Kenwood’s “Top 10 Cottage Communities” designation by the Cottage Living magazine. Starting in 1998 with a “Parade of Neighborhoods,” Historic Kenwood will host its 21st Annual BungalowFest Home Tour this year. Thirty-three homes within this proposed district were featured in the 2000, 2001, 2003, 2004, 2005, 2009, 2014, 2015, and 2017 BungalowFest Home Tours. BungalowFest promotes the architectural interest and reputation of the neighborhood - and encourages homeowners to renovate and “fix up” their homes. The impact of BungalowFest to the recovery of the neighborhood was recognized in an American Bungalow article as well as in a feature in the Boston Globe. The development of the Kenwood and Addition to Kenwood subdivisions as a middle class/working class neighborhood is clearly apparent as one views this neighborhood in present day. The homes, most of which are modest in size, boast interesting architectural details bringing charm and comfort. Notably, in the National Register of Historic Places report is the following statement that sums up the need for this preservation effort: “The significance of the composition of the neighborhood is particularly important, as the quality of the architectural design is not a result of income, but rather the result of high-minded planning ideals and inherently good design. Kenwood Historic District illustrates the democracy of design that has been maintained for more than sixty years” (now more than seventy-five years).

Acknowledgement: We are very grateful to Laura Duvekot, Historic Preservationist with St. Petersburg’s Department of Urban Planning and Historic Preservation, for her guidance, assistance and encouragement with this application process. We also thank Marta Jones, Historian with the St. Pete Museum of History, for her assistance with our research efforts.

References

Books:


**Newspaper Articles:**


*Creative Loofing*, “Pinellas St Petersburg/Historic Kenwood,” Eric Snider, March 2, 2005

*Evening Independent*, “Building Unions Strike Over Wages,” October 22, 1938, page 1

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*St. Pete Times*, “Miss Grace Sickles to Visit in West,” July 26, 1924, page 20

*St. Pete Times*, “Society Pages,” March 24, 1929; May 24, 1929; October 2, 1929

*St. Pete Times*, “Property Transactions,” July 20, 1933, page 29

*St. Pete Times*, “Miss Bailey Engaged to Mr. Thale,” July 3, 1936, page 15

*St. Pete Times*, “Property Transactions,” July 4, 1938, page 19

*St. Pete Times*, “Property Transactions,” July 18, 1938, page 19


*St. Pete Times*, “Property Transactions,” March 25, 1941, page 21


*St. Pete Times*, “Historic Kenwood to Flap in the Wind,” Jennifer Brett, December 1, 1996

*St. Pete Times*, “St. Petersburg Parade of Neighborhoods,” March 14, 1998
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City of St. Petersburg, Property Cards

Interview with Robert Jeffrey, Preservationist: January 2019

Kitchen, Ernest. Section Map of the City of St. Petersburg, Pinellas County, Fl., early 1920’s


Pinellas County Property Appraiser, On-line Address Search: http://www.pcpao.org

R. L. Polk, ed. Polk’s St. Petersburg City Directories

St. Pete Map of Subdivisions, 1940 Zoning Map

Township Map, mid-1920’s Map, page 40
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<td>Tudor Revival</td>
<td>1935</td>
<td>Yes</td>
<td></td>
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<td>Tudor Revival</td>
<td>1936</td>
<td>Yes</td>
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<tr>
<td>710 31st St</td>
<td>Craftsman Bungalow</td>
<td>1926</td>
<td>Yes</td>
<td></td>
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<td>Craftsman Bungalow</td>
<td>1925</td>
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<td>730 31st St</td>
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<td>1949</td>
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<td>Frame Vernacular</td>
<td>1949</td>
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<td>700 33rd St</td>
<td>Masonry Vernacular</td>
<td>1952</td>
<td>Yes</td>
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</table>

Total structure count: 241
Total empty parcels: 4
Total parcels: 245
Total contributing structures: 231
Appendix E:
Additional Maps
The following page(s) contain the backup material for Agenda Item: Referral to the Public Services and Infrastructure Committee a discussion of a potential charter amendment that would allow for acceptance of grants for park conservation purposes. (Councilmember Kornell) Please scroll down to view the backup material.
Respectfully requesting a referral to the Public Services and Infrastructure Committee a discussion of a potential charter amendment that would allow for acceptance of grants for park conservation purposes.

This referral is a staff request, and I am formally submitting this new business item as a method of informing City Council.

Steve Kornell, Council Member
District 5
The following page(s) contain the backup material for Agenda Item: Referring to the Public Services & Infrastructure Committee to discuss possible amendments to the City’s Grease Waste Management Program. (Chair Gerdes)
Please scroll down to view the backup material.
TO: Members of City Council

DATE: March 14, 2019

COUNCIL DATE: April 4, 2019

RE: Referral to the Public Services & Infrastructure Committee – A Discussion on Amending Chapter 27, Article III, Division 4 of City Code Relating to the City’s Grease Waste Management Program

ACTION DESIRED:

Respectfully requesting a referral to the Public Services & Infrastructure Committee to discuss possible amendments to the City’s Grease Waste Management Program.

Attachment:

Overview of Pinellas County Grease Management Ordinance for reference.

Charlie Gerdes, Council Chair
District 1
Requirements For All Food Service Establishments

View Pinellas County Grease Ordinance

Must obtain an annual Food Service Establishment Permit from Pinellas County. (Section 126-606 (1))

Grease interceptors must be pumped empty with no decanting, skimming, or backwashing allowed. (Section 126-613 (2))

Grease interceptors must be pumped at least every 30 days unless the County has approved a variance. (Section 126-613 (3))

Must verify all pumping events by signing Grease Waste Service Record. (Section 126-619 (2))

Grease interceptor pumping may only be done by a hauler permitted by Pinellas County. (Section 126-613 (1))

Grease traps must be cleaned weekly and recorded in a log. (Section 126-613 (4))

All grease producing fixtures must be connected to a grease interceptor or grease trap. (sinks, dishwashers, etc.) (Section 126-611 (1))

All grease interceptors must be properly maintained. (Section 126-613 (2))

Must maintain a record of all grease interceptor cleaning and service on site for a period of three (3) years. (Section 126-619 (3))

Are subject to inspection by Pinellas County Personnel. (Section 126-612 (2))

Requirements For Existing Food Service Establishments:

If the establishment does not currently have a grease interceptor, one must be installed. (Section 126-611 (2))

If the establishments existing grease interceptor or grease trap does not meet Ordinance design guidelines, it must be upgraded upon significant building design changes or if the establishment causes harm to public sewer lines. (Section 126-611 (3))

Requirements For New Food Service Establishments:

All grease interceptors shall be designed according to Ordinance design guidelines and approved by the Plumbing Official. (Section 126-611 (3))
The following page(s) contain the backup material for Agenda Item: Referring to the Housing, Land Use, and Transportation Committee, or other relevant committee, a discussion on increasing fines for after-the-fact grand tree removal. (Councilmember Rice)
Please scroll down to view the backup material.
TO: Members of City Council

DATE: March 14, 2019

COUNCIL DATE: April 4, 2019

RE: A Proposal to Increase the Fine for After-The-Fact Grand Tree Removal

______________________________

ACTION DESIRED:

Respectfully requesting a referral to the Housing, Land Use, and Transportation Committee, or other relevant committee, a discussion on increasing fines for after-the-fact grand tree removal.

Darden Rice, Council Member
District. 4
The following page(s) contain the backup material for Agenda Item: Requesting legal to draft an ordinance amending Section 22-19, 28-27 and 17.5.23 of City Code to add language that reflects gender identity and expression as a protected class. (Councilmember Rice)
Please scroll down to view the backup material.
TO: Members of City Council
DATE: March 14, 2019
COUNCIL DATE: April 4, 2019
RE: Amending Section 22-19, 28-27, & 17.5.23 of City Code to Add Language that Reflects Gender Identity and Expression as a Protected Class

ACTION DESIRED:

Respectfully requesting legal to draft an ordinance amending Section 22-19, 28-27 and 17.5.23 of City Code to add language that reflects gender identity and expression as a protected class.

Council Member Darden Rice
District 4
The following page(s) contain the backup material for Agenda Item: Referring to HLUT, or other relevant committee, a discussion regarding a Council sponsored referendum to raise the millage rate that would only use the tax increases for new developments coming online in 2020 and beyond, which would fund a dedicated Affordable Housing Trust Fund. (Councilmember Rice)
Please scroll down to view the backup material.
TO: Members of City Council

DATE: March 15, 2019

COUNCIL DATE: April 4, 2019

RE: Affordable Housing Referendum

ACTION DESIRED:

Respectfully submit to HLUT, or other relevant committee, a discussion regarding a Council sponsored referendum to raise the millage rate that would only use the tax increases for new developments coming online in 2020 and beyond, which would fund a dedicated Affordable Housing Trust Fund.

Council Member Darden Rice
District 4
The following page(s) contain the backup material for Agenda Item: Referring to Housing, Land Use, & Transportation, (HLUT) or other relevant committee. a discussion on the report from Forward Pinellas regarding the Gateway Master Plan Study which will be completed by June 2019.
(Councilmember Gabbard)
Please scroll down to view the backup material.
TO: Members of City Council

DATE: March 21, 2019

COUNCIL DATE: April 4, 2019

RE: Gateway Master Plan Study

ACTION DESIRED:

Respectfully request a referral to Housing, Land Use, & Transportation, (HLUT) or other relevant committee, a discussion on the report from Forward Pinellas regarding the Gateway Master Plan Study which will be completed by June 2019.

Council Member
Brandi Gabbard
District 2

Attachment: Gateway Master Plan Study
THE GATEWAY MASTER PLAN

The Gateway is approximately 30 square miles and is a primary economic engine of Pinellas County and the Tampa Bay region. The general boundaries for this master plan effort include: Belleair Road on the north, Starkey Road on the west, 62nd Avenue North on the south, and Tampa Bay on the east.

The Gateway area is about 30 square miles. It is the primary economic engine of Pinellas County and the Tampa Bay region. The area includes four local government jurisdictions and is home to a large number of jobs and professionals. It is easily accessible to regional highways, downtown St. Petersburg, and destinations in Tampa, yet it suffers from the challenges of a disparate, disconnected and disinvested automobile-centric development pattern.

As a region, we have already made major investments in the area’s regional highway network. Now, we need local connections to the network in order to leverage those investments, take pressure off the surface roadways, and foster more efficient, compact development. Additionally, those connections should occur for multiple transportation modes – not just cars.

The Gateway Master Plan will identify opportunities for more efficient, economy-boosting land use patterns that will provide housing options that put people closer to their destinations, reduce congestion, enable investments in transit, and provide safe bicycle & pedestrian connections.

The Gateway Master Plan will create a vision and an action-oriented redevelopment strategy, guiding the area’s growth toward a more socially, environmentally, and economically sustainable future. The plan will consider how transportation and land use can combine to support residents’ quality of life, retain jobs and attract future investment. The master plan will also focus on building partnerships to guide future development and multi-modal connectivity, both regionally and throughout the district.
The following page(s) contain the backup material for Agenda Item: Budget, Finance & Taxation Committee (3/14/19)
Please scroll down to view the backup material.
D – (a) 2019 Property Insurance Renewals

The City’s annual renewal for property insurance coverage is April 1, 2019. The property insurance consists of three separate programs; the Water Resources Program, General Property Program and the Highly Protected Risk Program. Staff is recommending that City Council approve a resolution to accept a proposal submitted by Brown & Brown to provide property insurance for the new police headquarters from March 15, 2019 – March 31, 2019 at a total cost not to exceed $7,637. In addition, staff is recommending that Brown & Brown provide various types of property insurance from April 1, 2019 – March 31, 2020 at a total cost not to exceed $4,326,452.

Mr. Chris Guella, Human Resources Director addressed the committee and introduced his staff and the presenter, Mr. Tony Leavine, Executive Vice President of Brown & Brown Insurance. In Mr. Leavine’s presentation, he explained the City’s three property insurance programs, what facilities encompasses each of them, the new premium rates and staff’s recommendation for each program.

**Water Resources Program**

Facilities in this program include, water reclamation facilities, cosme water treatment plant, pump stations, etc. FY18 Total Insurance Value (TIV) was $416.8 million and TIV for FY19 is $457.3 million. This is a 5.04 premium rate increase over 2018. Staff recommends including Terrorism Risk Insurance Act coverage at a cost of $16,271.

**General Property Program**

Facilities include most of City-owned buildings, including Tropicana Field. However, excluding the Municipal Services Center, Sundial Parking Garage and Water Resources. FY18 TIV was $757 million and TIV for FY19 is $794.3 million. This is a 6.17 premium rate increase over 2018. Staff recommends continuing the City’s 10% participation in the primary layer of insurance and the terrorism coverage on Tropicana Field, Albert Whitted Airport, City Hall, Police Department properties and Al Lang Field at an additional cost of $32,504.
**Highly Protected Risk Program**

In this program, facilities include the Municipal Services Center with the parking garage and the Sundial parking garage. FY18 TIV was $63.2 million and TIV for FY19 is 65.2 million. This is a $3,650 rate per mil TIV flat rate over 2018. Staff recommends adding the new police station at a TIV of $59.1 million, with an additional premium of $154k.

There was some discussion about when the New St. Pete Pier will be insured. It was suggested that staff come back to the committee to discuss insurance options/coverage.

**CM Driscoll made a motion to approve the resolution.** All were in favor of the motion.

**D - (b) Social Services Funding Program**

The Social Services Allocation Committee (SSAC) is recommending that City Council approve restricting funds only to programs that provide homeless/homeless prevention services. In addition, it is the recommendation of the SSAC that funding priorities be based on the following:

- Emergency Shelter/Bridge Housing for Families with minor or dependent children
- Unaccompanied Youth
- Chronically Homeless Individuals
- Rapid Rehousing for families and individuals

Ms. Theresa Jones, Social Services Manager, noted that these funding priorities (which are in no ranking order), are almost in concert with those of the Pinellas Homeless Leadership Board (HLB). Ms. Jones stated what the HLB funding priorities were along with the HLB priority populations. In addition, Ms. Jones provided an overview of our homeless population in the county, those who reside in St. Petersburg and other statistical data from the 2018 Homeless Point-in-Time Count.

It was stated that $578,800 were funded to 18 local non-profit agencies and $123k of that funding went to four agencies that did not have to compete for those dollars.

**CM Foster made a motion that Social Services funding be used solely for homeless/homeless prevention services.** All were in favor of the motion.

**D – (c) Proposed Revisions to the Social Services Action Funding Resolution**

In August of 2018, CM Foster introduced a new business item to discuss some revisions to the Social Action Funding (SAF) resolution. She and her Legislative Aide, Kaleigh Sagonowsky worked collaboratively to propose a few revisions for City Council consideration. CM Foster stated a few reasons why she suggested some propose changes to the resolution, and one reason was that the resolution is outdated. In 2016, City Council passed a resolution that all agencies will be housing first compliant by April 2019. Now that we are at this point, CM Foster indicated the importance of codifying this requirement to ensure that what is being done in practice now, continues.

Some of the proposed revisions to the resolution include:
• That funding priorities be aligned with those established by the Homeless Leadership Board
• Agencies must be fully compliant with the Housing First resolution adopted by Council on
  June 2, 2016
• When evaluating applications: Option 1.) applications be awarded on a competitive basis,
  with no other past or present agreements being considered…. or Option 2.) agencies must
  submit annual applications even for non-competitive funds, similar to the HUD request for
  information process
• Changing “persons” to “individuals and families”
• Funding not be provided for salaries of program administrators, operating expenses,
  consultant services, utilities and rent, just to name a few

CM Foster discussed her stance on competitive funding and stated why she is a strong proponent
of this process. In addition, CM Foster spoke about the challenges of non-profits not having enough
capacity to sustain themselves when government funding is low. According to a study conducted by
the Non-profit Leadership Center and the Foundation for a Healthy St. Petersburg, it was determined
that the top three primary sources of funding for non-profits are from local, state and federal funding.
CM Foster stated the importance of having private funding/individual donations in order help non-
profits become more sustainable and would like to seek ways to help build their capacity.

CM Gerdes suggested the committee consider adopting Option 1 under the proposed amendments,
with the following statement preceding its language, “with the exception of the City funding of HLB
administration…” Attorney Williams stated Legal will research to determine if this statement is
acceptable.

Mr. Rob Gerdes, Neighborhood Affairs Administrator addressed the committee and commended CM
Foster and Kaleigh Sagonowski for their work on drafting the proposed revisions to the resolution.
He also requested that he be allowed to meet with the SSAC and the stakeholders to get their
feedback on the changes and come back to the committee on April 11\textsuperscript{th} to finalize the resolution.

There was some discussion and comments on the following:

• Removing the maximum amount an agency can be funded within the eligibility requirements
• Establishing a percentage on funding salaries
• The funding priorities being aligned with HLB
• Funding a percentage of a call center
• Rapid Rehousing

CM Gerdes made a motion to adopt the proposed changes to the Social Action Funding
resolution and that staff come back to the committee on April 11\textsuperscript{th} for further discussion on the
resolution. All were in favor of the motion.

E. Adjourned at 9:28 am
The following page(s) contain the backup material for Agenda Item: Public Services & Infrastructure Committee (3/14/19)
Please scroll down to view the backup material.
City of St. Petersburg  
Public Services & Infrastructure Committee  
March 14, 2019 Meeting Minutes  
City Hall - Room 100

Present: Committee Members – Committee Chair Steve Kornell, Committee Vice-Chair Ed Montanari, Council Chair Charlie Gerdes, and Council Member Amy Foster

Absent: Council Member Lisa Wheeler-Bowman (Alternate)

Also Present: Council Member Gina Driscoll, Council Member Brandi Gabbard, Deputy Mayor/City Administrator Dr. Kanika Tomalin, City Attorney Jackie Kovilaritch, Planning & Development Review Services Director Liz Abernethy, City Zoning Official Jennifer Bryla, Assistant City Attorney Heather Judd, City Development Administrator Alan DeLisle, Engineering & Capital Improvement Director Brejesh Prayman, Transportation Manager Cheryl Stacks, Enterprise Facilities Manager Chris Ballestra, and Marketing Director Nina Mahmoudi

Support Staff: Jayne Ohlman - City Council Legislative Aide

1. Call to Order – 9:45 AM
2. Approval of Agenda – CM Gerdes moved approval, all members voted in favor.
3. Approval of February 28, 2019 Minutes – CM Gerdes moved approval, all members voted in favor.

New Business for March 14, 2019

a) Proposed Changes to the Sign Code – Jennifer Bryla and Elizabeth Abernethy

Committee Chair Kornell began by clarifying that there would be two parts to the sign code discussion. The first part, a discussion of the necessary changes in light of the Supreme Court’s decision in Reed v. Town of Gilbert. The second part, a continued discussion on the plan for signage at the new St. Pete Pier that was previously discussed at the February 21 City Council meeting.

The City’s Zoning Official, Jenni Bryla explained that the most significant changes to the sign code included the addition of two master charts for freestanding and wall signs, clarification that the code applies if visible from a right-of-way, and the Grandfathered date change from 1992 to 2008. Ms. Bryla explained that the key changes derived from the Supreme Court’s decision in Reed v. Town of Gilbert were the elimination of content-based definitions such as advertising, directional, employment, free speech, identification, menu, public/semi-public, and real estate. As well as the elimination of content-based exemptions such as commemorative, employment, free speech, garage and/or yard sale, identification, menu, political, and real estate. Ms. Bryla explained that there were no changes to electronic message centers, off-premise signs, criteria for size, height, location, or number of on-site signs, or banner/wind feather signs.
CM Montanari expressed concern regarding the recent influx of signage around the city and Ms. Abernethy explained that there has been progress to mitigate that issue. Ms. Abernethy stated that codes compliance has been actively addressing the sign issue through designated staffing. In addition, Ms. Abernethy explained that the changes to the planning and development fee schedule included adjustments that are meant to encourage applications for permanent sign permits, rather than violating codes with temporary signs. CM Montanari inquired how the Council could suggest changes to the draft sign ordinance as presented. Committee Chair Kornell suggested that if Council Members wanted to have a more substantial conversation about the entire sign code, then perhaps the Council should consider a Committee of the Whole so that all Council Members may have input.

CM Gabbard expressed concern with waiting to approve the new ordinance and suggested that the committee move forward with the ordinance as drafted and then ask staff to return with results of how the ordinance is working and address any necessary changes that may arise.

CM Montanari expressed concern with the applicability clause in the new proposed ordinance and explained that he would like to see language that addresses the new St. Pete Pier District and/or navigable waterways.

Chair Gerdes asked what legal boundaries exist should the City choose to address signage on government-owned property differently than publically owned and Assistant City Attorney Heather Judd responded that there is precedent which would prohibit the City from creating exemptions for itself. Chair Gerdes then inquired if it was feasible to create a separate sign code for the Pier District and Ms. Judd stated that she did not recommend that and the more reasonable approach would be to address CM Montanari’s suggestion to revise the applicability section of the draft ordinance.

CM Montanari asked for clarification regarding the definition of the terms “on-premise” vs “off-premise.” Ms. Judd explained that an “on-premises sign” means any sign which identifies a use, business or advertises a product for sale or service to be rendered on the parcel of property where the sign is located. While an “off-premise” sign means any sign identifying or advertising a product, business, person, activity, condition, or service not located or available on the same parcel of property where the sign is installed/maintained. CM Montanari then asked if a digital kiosk would be considered an “on-premise” or “off-premise” and Ms. Judd responded that it depended on the content on the digital screen.

CM Montanari moved to have staff return for further discussion at a Committee of the Whole on April 25 in lieu of the originally scheduled PS&I meeting. All members voted in favor.

**St. Pete Pier District Signage & Wayfinding**

Marketing Director Nina Mahmoudi, Engineering & Capital Improvement Director Brejesh Prayman, and Transportation Manager Cheryl Stacks presented the committee with an update on the St. Pete Pier’s Wayfinding & Signage Master Plan. Ms. Mahmoudi explained that the master plan is meant to guide decision making for the hierarchy and placement of signs; in an overall effort to avoid clutter and maintain architectural consistency. The first phase of the master plan is to conduct a signs needs assessment in
order to identify the necessary signs for the Pier District and then to address the electrical connections needed for illuminated signs. Once the signs are designated into categories and the type and size of each is known, then a finalized detailed design will be mapped out for fabrication details and foundational designs.

CM Montanari inquired what the cost of signage implementation would be and if the budget would cover this. City Development Administrator, Alan DeLisle stated that the cost for signage implementation is included in the budget and was already approved by Council on February 7.

In referencing the illuminated signs, CM Foster inquired how many signs staff expected to be illuminated. The City’s sign consultant, John Scheffel of Associate ArchitecturePlus International, responded that approximately 13 signs would be designed for illumination.

Chair Gerdes made a motion for staff to move forward with the Pier District’s Wayfinding project task order for full City Council approval on April 4. All members voted in favor.

The meeting adjourned at 11:30 AM
The following page(s) contain the backup material for Agenda Item: Health, Energy, Resiliency & Sustainability Committee (3/14/19)
Please scroll down to view the backup material.
REPORT
CITY OF ST. PETERSBURG
HEALTH, ENERGY, RESILIENCY & SUSTAINABILITY COMMITTEE MEETING
March 14, 2019

To: The Honorable Chair, Vice Chair, and Members of City Council

From: Committee Chair Darden Rice, Charlie Gerdes, Brandi Gabbard, Gina Driscoll, Ed Montanari (Alternate)

Support Staff: Justin Andrews, City Council Legislative Aide

Re: Health, Energy, Resiliency, and Sustainability Committee Meeting of March 14, 2019

Approval of the Agenda and Minutes
Chair Rice called for the approval of the agenda. CM Gabbard made a motion. Approved unanimously. Minutes from February 14, 2019 were also approved.

New/Deferred Business
Noah Taylor made a presentation regarding repetitive loss structures throughout the city and best practices in construction to address the issue. Mr. Taylor mentioned that only 34 homes are currently eligible for federal grants, and gave a few examples of how various levels of flooding affects the cost to an average home. Average loss for a St. Petersburg property is $15,000 per incident, with over $17,000,000 paid out since 1972 by National Flood Insurance Program (NFIP). Mr. Taylor discussed the concerns residents have raised, including drainage and wakes from vehicles.

CM Gabbard gave a summary of recent developments on the federal level concerning NFIP, and shared an update on FEMA’s flood insurance rating system, basing policies on risk for the individual property, rather than total value insured. CM Gabbard asked Mr. Taylor when the resiliency study for Shore Acres, which Mr. Taylor stated would be June of 2019. CM Gabbard asked the Chair if this item could be brought back to the HERS committee once the study was complete to “create a mitigation program that would allow residents to get a grant or apply for a revolving loan product that the city would have to mitigate their properties.”

CM Gerdes asked Mr. Taylor what the difference between the 34 eligible properties and the 372 repetitive loss properties was. Mr. Taylor stated that the Federal Government will not disclose the measurements they used to construct the “validated list.”

CM Montanari asked Mr. Taylor to define what a repetitive loss structure was and what it would take to get a property on the validated list, to which Mr. Taylor reiterated the lack of information about the validated list. CM Montanari asked if storm drains in repetitive loss area were cleaned more often than others. Claude Tankersley stated that he would look into it.
CM Kornell asked if a resident contacted FEMA, could they apply, to which Mr. Taylor stated that applications must be through a municipality. CM Rice asked if dredge-and-fill based neighborhoods like Shore Acres are as threatened by sea level rise. Mr. Taylor stated that it is possible, however the other neighborhoods are not as low-lying as Shore Acres. CM Gabbard gave a brief summary of working with FEMA regarding NFIP and its complexity.

CM Gerdes asked how many NFIP policies St. Petersburg residents have. Mr. Taylor answered that there are about 13,000 policies currently.

CM Kornell asked if the city is looking forward to further repetitive loss. Mr. Taylor responded by stating that mitigation strategies, including codes have helped other neighborhoods built since Shore Acres, so the impact will be less costly.

Sharon Wright and Brejesh Prayman gave a presentation about the City-wide approach to construction best practices and increasing resiliency in response to sea level rise and its impacts.

CM Rice referred to the sea level rise map and stated that Vision 2050 will need to consider the Coastal High Hazard maps. Mr. Prayman stated that the Stormwater Master Plan is taking the new measurements into account. Mr. Prayman then gave a brief overview of the seawalls throughout the city.

CM Gerdes asked if there are solutions that are “less permanent” or rapidly deployable mitigation efforts. Bear Creek Park was used as an example, since it is a park but also a retention pond. Mr. Prayman gave an overview of current and planned efforts to address mitigation. [LEFT OFF AT 57:00]

Chair Rice adjourned the meeting at 11:58 AM.

The next Committee meeting is scheduled for March 14, 2019 at 10:50 AM.
The following page(s) contain the backup material for Agenda Item: Co-Sponsored Events Committee (3/14/19)
Please scroll down to view the backup material.
City of St. Petersburg
City Council
Co-Sponsored Events Committee
Thursday, March 14, 2019, 11:30AM
City Hall Room 100
Committee Members
Lisa Wheeler-Bowman
Charlie Gerdes
Darden Rice
Ed Montanari
Steve Kornell (Alternate)

Meeting Report

The meeting was called to order at 11:30am by Council Member Charlie Gerdes, Committee Chair. Present at the meeting: Council Member Gerdes; Council Member Lisa Wheeler-Bowman; Council Member Darden Rice; Council Member Ed Montanari; Lynn Gordon, Parks & Recreation Manager, Denis Burns, Parks & Recreation Supervisor I; Assistant City Attorney Sharon Michnowicz; and Cathy Davis, Sr. Deputy City Clerk.

Parks & Recreation staff presented two events for approval by the committee. The first event was based on a previously approved application for SPC/USFSP Art & Music Festival presented by St. Petersburg College. The application was previously approved with the St. Petersburg College Foundation as the applicant, however it was requested that the applicant be changed to St. Petersburg College. A motion to approve the event was made and the event was unanimously approved.

The second application was submitted by Lightning Hockey LP for Tampa Bay Lightning Playoff Watch Parties to be held dates yet to be determined. A waiver of the non-profit requirement for Lightning Hockey LP and waivers of the six (6) month application deadline and $1200 waiver fee were required. A motion to approve the event and all waivers was made and unanimously approved.

The meeting was adjourned at 11:50am.

Lynn Gordon
Parks & Recreation Manager
Resolution No. 2019-_______

A RESOLUTION APPROVING EVENTS FOR CO-SPONSORSHIP BY THE CITY IN NAME ONLY FOR FY2019; WAIVING THE NON-PROFIT REQUIREMENTS OF CITY COUNCIL RESOLUTION NO. 2000-562(a)8 FOR THE CO-SPONSORED EVENT TO BE PRESENTED BY LIGHTNING HOCKEY LP; WAIVING THE SIX-MONTH APPLICATION REQUIREMENT OF CITY COUNCIL RESOLUTION NO. 2000-562(d) AND PAYMENT OF THE WAIVER FEE REQUIRED BY RESOLUTION NO. 2009-353 AS TO LIGHTNING HOCKEY LP; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, various entities have requested that the City co-sponsor their public events in name only for FY2019; and

WHEREAS, the City Council Co-Sponsored Events Committee has reviewed these requests in accordance with Resolution No. 2000-562, as amended, and has made recommendations to City Council as to which requests to approve in name only; and

WHEREAS, City Council has reviewed the recommendations and has determined which of these requests to approve in name only; and

WHEREAS, City Council Resolution No. 2000-562(a)8 requires in part that all applicant agencies requesting co-sponsorship must have been a non-profit or not-for-profit corporation, exempt from federal income tax for a period of 1 year prior to the date of application; and

WHEREAS, City Council Resolution No. 2006-119 amended City Council Resolution No. 2000-562(a)8 to exempt governmental entities from the non-profit requirement; and

WHEREAS, St. Petersburg College is a governmental entity requesting co-sponsorship; and

WHEREAS, City Council Resolution No. 2000-562(d), requires that all requests for co-sponsorship must be made no fewer than six (6) months prior to the first date of the event; and

WHEREAS, City Council Resolution No. 2009-353 amended City Council Resolution No. 2000-562(d) to establish a $1,200 waiver fee for applicants seeking a waiver of the six (6) month requirement; and
WHEREAS, LIGHTNING HOCKEY LP, a For-Profit Entity, does not meet the non-profit requirements of City Council Resolution No. 2000-562(a)8 and did not apply within six (6) months prior to the first date of the proposed event as required by City Council Resolution No. 2009-353(d) because LIGHTNING HOCKEY LP only recently confirmed that the Tampa Bay Lightning will advance to the playoffs and what dates the playoff games will take place; and

WHEREAS, in order for the City to enter into a co-sponsorship agreement with LIGHTNING HOCKEY LP, the non-profit requirements of City Council Resolution No. 2000-562(a)8 must be waived by City Council, and a waiver of the $1,200 waiver fee is requested; and

WHEREAS, Administration and the City Council Co-sponsored Events Committee, having reviewed the events set forth below that have been proposed by the various entities, recognize them as events that will benefit the community, and recommend approval of the events for co-sponsorship and a grant of all requested waivers for LIGHTNING HOCKEY LP.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the following events for co-sponsorship by the City in name only are approved for FY2019:

<table>
<thead>
<tr>
<th>FY2019 Event Name</th>
<th>Non-Profit Organization</th>
<th>For-Profit Entity</th>
<th>Event Date</th>
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<tbody>
<tr>
<td>Tampa Bay Lightning Watch Party</td>
<td>LIGHTNING FOUNDATION, INC.</td>
<td>LIGHTNING HOCKEY LP</td>
<td>various</td>
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<tr>
<td>SPC/USFSP Art and Music Festival</td>
<td>ST. PETERSBURG COLLEGE FOUNDATION, INC.</td>
<td>ST. PETERSBURG COLLEGE (A GOVERNMENTAL ENTITY)</td>
<td>04/06/19</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED that the non-profit requirements of City Council Resolution No. 2000-562(a)8 are waived for the co-sponsored event to be presented by LIGHTNING HOCKEY LP.

BE IT FURTHER RESOLVED that the six (6) month application requirement of City Council Resolution No. 2000-562(d) and payment of the $1,200 waiver fee required by City Council Resolution No. 2009-353 are waived as to LIGHTNING HOCKEY LP.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this resolution.

This resolution shall become effective immediately upon its adoption.

Approvals:

Legal: ____________________  Administration: ____________________

00436861
The following page(s) contain the backup material for Agenda Item: Housing, Land Use & Transportation Committee (3/28/19)
Please scroll down to view the backup material.
Present: Chair Brandi Gabbard, Vice Chair Darden Rice, and Councilmembers Lisa Wheeler-Bowman, Gina Driscoll, and Steve Kornell (Alternate)

Also Present: Councilmembers Charlie Gerdes and Ed Montanari, Deputy Mayor Kanika Tomlin, Kevin King, Jackie Kovilaritch, Rob Gerdes, Evan Mory, and Bradley Tennant

Absent: None

Support Staff: Kayleigh Sagonowsky, City Council Legislative Aide

SPHA Board Member Recommendations - Rob Gerdes, Neighborhood Affairs Administrator

Chief of Policy and Public Engagement Kevin King began the meeting by introducing Stephanie Owens and Jerri Evans who were recommended by the Mayor to fill two vacancies on the St. Petersburg Housing Authority Board of Commissioners. He explained both candidates’ backgrounds and experience and asked the committee for any questions they’d like the candidates to answer.

Councilmember Rice began by thanking Ms. Owens and Ms. Evans for stepping up to the plate to serve the community and said she looked forward to supporting the nomination. Councilmember Wheeler-Bowman told candidates she’d like to see them look into alternate meeting locations and improving the minute taking. Councilmember Kornell asked the candidates to explain the ideal relationship between the CEO and the Board of Commissioners. Ms. Evans said the Board is the oversight of the CEO and Ms. Owens added it also needs to be a partnership. Mr. Kornell said he’d like to see more room for public comment in future Board meetings. Councilmember Driscoll reminded the candidates the work ahead of them would be very difficult, but in reviewing their resumes she felt confident they were capable of the work. Chair Gabbard asked candidates why they were interested in serving. Ms. Owens stated that the people who are housed by the Authority need a voice. Ms. Evans said recent publicity that shed light on current issues inspired her to serve. Councilmember Gerdes asked candidates if they would be bold and courageous on behalf of the constituents of the Housing Authority without fear, and both said yes. Councilmember Montanari asked candidates to do their due diligence and make informed votes.

Action: Councilmember Driscoll moved to approve the nomination of Stephanie Owens and the motion passed unanimously. Councilmember Rice moved to approve the nomination of Jerri Evans and the motion passed unanimously.

Potential amendments to City Code 2-242 - Evan Mory, Transportation & Parking Management Director

Councilmember Montanari began by reminding the committee of his new business item submitted in September 2018 requesting a discussion of the appropriate authority when road work and services involve the reduction of lanes. He stressed the importance of this issue to a great number of citizens and suggested that, contrary to the Mayor’s memo, one could be in support of Complete Streets and also believe Council needs approval for lane reductions. Next, Transportation and Parking Management Director Evan Mory directed the
committee to the Mayor’s memo in lieu of a presentation. The memo explains Administration has been making these decisions for over 20 years and has successfully increased safety, mobility, and on-street parking. Additionally, requiring Council approval would undermine the unanimously passed Complete Streets resolution and the repaving of MLK Jr. Street, which spurred this discussion, has not had a negative impact on traffic or businesses.

Councilmember Rice explained her background on various transportation committees and her personal familiarity with the MLK corridor. She stated the implementation of Complete Streets dramatically improved the safety and usability of the road. Councilmember Kornell offered his support of Complete Streets and stated his belief that the process could be improved. Councilmember Driscoll stated that she trusts the expertise of the transportation department and believes Council should not get involved with this level of planning, stating “It is simply false to suggest that there is not currently a place for public input.” Chair Gabbard reminded the committee today’s discussion is not about the merits of Complete Streets, which she is in support of, rather, it is about the best procedure for lane approval. She said Council’s role is not to micromanage the staff. Councilmember Gerdes echoed these thoughts and said he believes Council already has the power to approve these projects because they approve or deny funding for all projects. Deputy Mayor Tomlin said the administration is against the proposed changes and said no one thinks more about how to best meet the needs of all residents than our transportation staff and public engagement should not override their expertise. Councilmember Montanari said he understands if people don’t agree with his current proposal but a common sense solution to this issue is needed as our city continues to grow.

**Action:** Councilmember Kornell made a motion asking staff and legal to return to the committee at a later date with alternative options. The motion failed with Councilmember Kornell voting yes and Councilmembers Gabbard, Rice, and Driscoll voting no.

**Penny for Pinellas Land Acquisition - Rob Gerdes, Neighborhood Affairs Administrator**

Rob Gerdes began his presentation about the purchase of the parcel at 635 64th Street South by reminding committee members of the approximately $15 million available for land acquisition for affordable housing from the 4th round of Penny for Pinellas. The city will maintain ownership of this land and will provide a long term lease to a developer or owner. Currently, land can be acquired by the City by RFP or by an application from a developer but Mr. Gerdes said there is a potential for an interlocal agreement with Pinellas County Housing Finance Authority to operationalize this process. He then explained the 4.75-acre parcel is currently being used as a church with the proposed future land use of residential medium or residential urban. The City paid $1.75 million for the land. With committee approval, Mr. Gerdes said he hopes to conduct neighborhood outreach and due diligence and return to the committee in May with a contract.

**Action:** Councilmember Kornell moved approval and all were in favor.

**Next Meeting: April 25, 2019, at 10:50 A.M.**

- FAR Bonus Structure - Liz Abernethy
- Funding Options for Affordable Housing- Rob Gerdes & Brad Tennant
A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT OF STEPHANIE A. OWENS AS A MEMBER OF THE ST. PETERSBURG HOUSING AUTHORITY BOARD OF COMMISSIONERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mayor appoints the members of the St. Petersburg Housing Authority (“Housing Authority”) Board of Commissioners (“Members”) and City Council confirms those appointments; and

WHEREAS, the Housing Authority is not operated by the City nor is there any direct City oversight of its operation; and

WHEREAS, the U.S. Department of Housing and Urban Development has indicated that the housing philosophies of Members should be compatible with the housing philosophies of the City of St. Petersburg; and

WHEREAS, City Council deems it appropriate to meet with the Mayor’s candidates for appointment as Members whether they are new appointments or reappointments of current Members prior to confirmation; and

WHEREAS, City Council has determined that the Council’s Housing, Land Use and Transportation Committee is the appropriate entity to meet with recommended candidates for appointment and make its recommendations to City Council; and

WHEREAS, the Mayor submitted the following candidate for appointment to the Housing Authority Board of Commissioners:

- Ms. Stephanie A. Owens to serve a new four-year term ending 12-31-2022

; and

WHEREAS, the Housing, Land Use and Transportation Committee has interviewed the candidate and recommends confirmation of her appointment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor’s appointment of Ms. Stephanie A. Owens as a member of the St. Petersburg Housing Authority Board of Commissioners is confirmed.

This resolution shall become effective immediately upon its adoption.

Approvals:
Legal:_____________________________ Administration:_______________________________

Legal: 00436522.doc v1
A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENT OF JERRILYN “JERRI” EVANS AS A MEMBER OF THE ST. PETERSBURG HOUSING AUTHORITY BOARD OF COMMISSIONERS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mayor appoints the members of the St. Petersburg Housing Authority (“Housing Authority”) Board of Commissioners (“Members”) and City Council confirms those appointments; and

WHEREAS, the Housing Authority is not operated by the City nor is there any direct City oversight of its operation; and

WHEREAS, the U.S. Department of Housing and Urban Development has indicated that the housing philosophies of Members should be compatible with the housing philosophies of the City of St. Petersburg; and

WHEREAS, City Council deems it appropriate to meet with the Mayor’s candidates for appointment as Members whether they are new appointments or reappointments of current Members prior to confirmation; and

WHEREAS, City Council has determined that the Council’s Housing, Land Use and Transportation Committee is the appropriate entity to meet with recommended candidates for appointment and make its recommendations to City Council; and

WHEREAS, the Mayor submitted the following candidate for appointment to the Housing Authority Board of Commissioners:

- Ms. Jerrilyn “Jerri” Evans to serve a new four-year term ending 12-31-2022

; and

WHEREAS, the Housing, Land Use and Transportation Committee has interviewed the candidate and recommends confirmation of her appointment.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the Mayor’s appointment of Ms. Jerrilyn “Jerri” Evans as a member of the St. Petersburg Housing Authority Board of Commissioners is confirmed.

This resolution shall become effective immediately upon its adoption.

Approvals:
Legal:_________________________ Administration:______________________________

Legal: 00436523.doc v1
Resolution No. ___

A RESOLUTION APPROVING THE RECOMMENDATION OF THE COMMITTEE OF THE WHOLE TO SET ASIDE $650,000 OF WEEKI WACHEE FUNDS FOR THE MAXIMO PARK PROJECT; APPROVING A TRANSFER IN THE AMOUNT OF $650,000 FROM THE UNAPPROPRIATED BALANCE OF THE WEEKI WACHEE OPERATING FUND (1041) TO THE WEEKI WACHEE CAPITAL PROJECTS FUND (3041); PROVIDING THAT THE CITY SHALL NOT INVEST THE $650,000 IN ANY INVESTMENT THAT DOES NOT GUARANTEE THE PRESERVATION OF THE PRINCIPAL; REQUESTING ADMINISTRATION TO RETURN TO CITY COUNCIL TO DISCUSS ALTERNATIVE FUNDING FOR THE PROPOSED PARKING AREA IN MAXIMO PARK BEFORE APPROPRIATION OF WEEKI WACHEE FUNDS FOR THE PROJECT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, City Council adopted Article IV, Chapter 21, St. Petersburg City Code, which created procedures and criteria for the use of principal and investment proceeds from the sale of the Weeki Wachee property; and

WHEREAS, as required by Section 21-120(a), St. Petersburg City Code, the Maximo Park Project (Project) was recommended in writing to City Council by a City Council Member or the Mayor; and

WHEREAS, City Council has found that the Project is a capital project in the “parks” referendum category; that only Investment Income will be expended for the Project; that the Project is a City-owned project on City-controlled land; and that allowable operating and maintenance costs of $0 for ten years is included in the cost of the Project; and

WHEREAS, on March 28, 2019, the Committee of the Whole recommended that City Council set aside $650,000 of Weeki Wachee funds for the Project, recommended that the City shall not invest the $650,000 in any investment that does not guarantee the preservation of the principal, and recommended that City Council request administration return to City Council to discuss alternative funding for the proposed parking area in Maximo Park before appropriation of Weeki Wachee funds for the Project; and

WHEREAS, the City Council approves the recommendations of the Committee of the Whole.
NOW THEREFORE BE IT RESOLVED that the City Council of the City of St. Petersburg, Florida hereby approves setting aside $650,000 in Weeki Wachee funds for the Maximo Park Project, provides that the City shall not invest the $650,000 in any investment that does not guarantee the preservation of the principal, and requests that administration return to City Council to discuss alternative funding options for the proposed parking area of the Project before appropriation of Weeki Wachee funds for the Project.

BE IT FURTHER RESOLVED that the following transfer from the unappropriated balance of the Weeki Wachee Operating Fund (1041) to the Weeki Wachee Capital Projects Fund (3041) for Fiscal Year 2019 is hereby approved:

| Weeki Wachee Operating Fund (1041) | Transfer to: Weeki Wachee Capital Projects Fund (3041) | $650,000 |

This resolution shall become effective immediately upon its adoption.

DEPARTMENT:  
[Signature]

BUDGET:  
[Signature]

LEGAL:  
[Signature]
The following page(s) contain the backup material for Agenda Item: Legislative Affairs & Intergovernmental Relations Committee (3/15/19)
Please scroll down to view the backup material.
Report
March 15, 2019

11:00 – City Hall – Room 100

Present: Chair Ed Montanari, Brandi Gabbard, Lisa Wheeler-Bowman, Darden Rice, Government Affairs Director John Rodriguez, Kevin King, Office Systems Specialist Paul Traci, Assistant City Attorneys Jane Wallace and Heather Judd, Legislative Aide Justin Andrews

Chair Montanari announced the agenda order and introduced Government Affairs Director John Rodriguez. Mr. Rodriguez gave a summary of the Administration’s legislative priorities and welcomed Council members to submit more priorities to him during the session.

CM Gabbard asked if Administration had contacted a legislator to amend HB145 (Vegetable Garden preemption.) Mr. Rodriguez stated that he had not contacted anyone yet, but planned to work with State Representative Webb to do so. CM Gabbard gave a brief update on her efforts to get an amendment submitted for the bill with Forward Pinellas.

CM Rice expressed concern about the Administration’s funding requests, stating that three out of four requests are small arts requests, and that the city should make requests surrounding a more critical issue. Kevin King stated that due to the number of lobbyists working on the critical issues, St. Petersburg can defer and focus on city-specific requests. CM Rice asked if the Administration had considered the legislative and funding requests from local partner organizations, to which Mr. Rodriguez stated that he had a list of USFSP’s requests and would be reaching out to other organizations.

CM Gabbard asked Mr. Rodriguez to discuss the Growth Management bill, specifically about affordable housing and linkage fees, which Mr. Rodriguez did. CM Wheeler-Bowman discussed bills dealing with firearms and asked Mr. Rodriguez to keep track of them. CM Montanari asked Mr. Rodriguez to summarize the funding request list, which Mr. Rodriguez did. CM Gabbard asked Mr. King if HB90199’s potential failure would affect Tampa Bay Watch’s ability to open with the Pier on time. Mr. King felt comfortable with TBW’s financial position and is not concerned.

CM Rice asked for the status of five transition committees and how their recommendations relate to the legislature. Mr. Rodriguez stated that he was not familiar with the relationship but is aware of funding requests from the Governor’s committees being worked on in session. CM Montanari reiterated his hope that the City can go to Tallahassee with one voice to advocate for the needs of the city.
CM Montanari introduced Steven Cary and Gershom Faulkner from Representative Charlie Crist’s office and opened the floor for Council to speak on Federal legislative priorities. CM Gabbard gave a summary of Coastal High Hazard and Repetitive Loss issues, mitigation resources, and flood insurance reform, asking if Rep. Crist could make these topics a priority. CM Gabbard also asked about legislation surrounding Housing and Urban Development, stating that HUD needs more stringent inspection requirements.

CM Montanari spoke about the Southeast Fisheries Science Center, among other priorities, and opened the floor for Mr. Cary and Mr. Faulkner to comment. Mr. Cary thanked Council for their comments and gave a brief overview of Rep. Crist’s current committee assignments and work in Washington. Mr. Cary gave an overview of how Mr. Crist’s work relates to the priorities brought forward by Council.

CM Gabbard asked the chair if the committee’s Legislative Aide could maintain a Federal legislation priority list to track bills in Congress, and recommended Council make a visit to D.C. CM Gabbard asked if the City has a lobbyist in Washington, to which CM Rice gave information on who represents TBARTA, Forward Pinellas, PSTA, and the County.

Cheryl Stacks gave a presentation on motorized scooters, discussing the characteristics of the vehicles, companies, customer usage, and how the city intends to address the devices.

CM Rice gave a brief overview of the referral’s intention, specifically discussing safety for all modes of transport. CM Rice asked if this mode of transportation was a fad that warrants city attention. Ms. Stacks stated that the scooters will likely remain, so the city should be proactive. Assistant City Attorney Heather Judd gave a synopsis of the legal issues surrounding these devices and their companies. CM Montanari suggested an ordinance be drafted to regulate the usage of scooters. CM Gabbard stated that the scooter issue would be brought to HLUT in May.

CM Wheeler-Bowman discussed her experience with the scooter in San Diego, agreeing that safety needs to be considered.

CM Rice asked about DUI infractions relating to the scooters. Ms. Judd suggested that they would be considered a vehicle just as bicycles are.

Matt Lettelleir from the St. Pete Chamber gave a brief overview of St. Pete day taking place in Tallahassee March 20 and March 21. Mr. Lettelleir asked Legal about Councilmembers meeting with legislators and how it related to Sunshine Laws. Assistant City Attorney Jane Wallace gave an explanation of what would fall under Sunshine law requirements.

There being no further business, the meeting was adjourned at 12:22 pm.
Resolution of the St. Petersburg Community Redevelopment Agency (CRA) finding the 50,000 square foot, 19-story building with 20 dwelling units, located at the southwest corner of 4th Avenue North and 1st Street North, consistent with the Intown Redevelopment Plan. (City File IRP 19-1A) Agency.

Please scroll down to view the backup material.
CRA RESOLUTION NO.

RESOLUTION OF THE ST. PETERSBURG COMMUNITY REDEVELOPMENT AGENCY (CRA) FINDING THE 50,000 SQUARE FOOT, 19-STORY BUILDING WITH 20 DWELLING UNITS, LOCATED AT THE SOUTHWEST CORNER OF 4TH AVENUE NORTH AND 1ST STREET NORTH CONSISTENT WITH THE INTOWN REDEVELOPMENT PLAN; AND PROVIDING AN EFFECTIVE DATE (CITY FILE IRP 19-1A).

WHEREAS, the Community Redevelopment Agency of the City Council of the City of St. Petersburg has adopted the Intown Redevelopment Plan and established development review procedures for projects constructed within designated redevelopment areas;

WHEREAS, the Community Redevelopment Agency has reviewed the plans to construct a 50,000 square foot, 19-story building with 20 dwelling units described and reviewed in CRA Review Report No. IRP 19-1a; and

BE IT RESOLVED that the Community Redevelopment Agency of the City of St. Petersburg, Florida, finds the 50,000 square foot, 19-story building with 20 dwelling units consistent with the Intown Redevelopment Plan, with the following conditions:

1. Final building plans must be reviewed and approved by CRA staff;
2. Applicant complies with any conditions of approval required by Development Review Services staff.

This resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND CONTENT

City Attorney (designee)  Elizabeth Abernethy, Director Planning & Economic Development Department
REQUEST
Review of the proposed plan to construct a 19-story, 50,000 square foot, 20-unit, multi-family residential development, located at the southwest corner of 4th Avenue and 1st Street North for consistency with the Intown Redevelopment Plan (IRP).

APPLICANT INFORMATION

Applicant/Owner
Driven Ziggy, LLC
203 ½ Gulf Way,
St. Petersburg, FL 33706

Architect/Engineer
Architectonics Studio Inc.
2600 Dr. Martin Luther King Jr. Street North, Suite 600
St. Petersburg, FL 33704

OVERVIEW OF PROJECT
The subject property is located at the southwest corner of 4th Avenue and 1st Street North and is currently vacant. The project's construction cost is valued at $11-million, consists of constructing a 19-story, 50,000 square foot, 20-unit, multi-family development.

Background
The City has determined that the proposed development is compliant with the Land Development Regulations (LDRs). Staff initiated a streamline approval of the site plan in accordance with Section 16.70.010.8. An appeal of Staff’s approval was received and on June 6, 2018, the appeal was heard before the Development Review Commission (DRC). The DRC voted to deny the appeal. The DRC decision was subsequently appealed to City Council. On August 2, 2018, City Council upheld DRC’s denial of the appeal.

On December 13, 2018, the Community Redevelopment Agency (CRA) held a hearing to review the project for consistency with the Intown Redevelopment Plan (IRP). At the hearing, the CRA heard testimony from staff, the applicant and the public. A majority of the public that gave testimony expressed opposition to the project. Concerns raised included: scale, mass, canyon effect along the street edge and building height not compatible with nearby buildings including the historic Flor-de-Leon. Similar concerns were expressed by some of the members of the CRA and the motion to find the project consistent with the IRP failed by a vote of 4 to 4.

The applicant submitted a revised application with a redesign of the base of the building to address concerns expressed by the public and CRA. The intent of the redesign was to enhance the pedestrian experience along the base of the building and to visually reduce
the mass of the building. The applicant incorporated the following additional urban design elements to achieve these goals:

- cantilevered awnings;
- large storefront windows and doors;
- an open-air art area;
- projecting balconies;
- entry-tower feature;
- changes in the plane of the façade;
- decorative architectural materials; and
- projecting roof elements.

These elements create visual interest for the pedestrian when walking by the building. The storefront windows and open-air art area provide the pedestrian something to look at, while the awning provides shelter from the weather as well as hides the fact that there is a tower above the awning. The other elements provide interest to those walking on the opposite side of the street. The decorative architectural materials and projections in the façade, creates texture and shadows on the building facade, thus helping to break down one larger facade into smaller facades.

The subject property is located within the Intown Redevelopment Area. The Redevelopment Plan (IRP) was adopted in March of 1982 to address blight and slum conditions, consistent with Section 163.362 FS. The IRP provides a mechanisms and programs for coordinating and facilitating public and private improvements to encourage revitalization. The IRP covers over 309 acres, excluding rights-of-way.

The Community Redevelopment Agency was established to implement the IRP. To achieve the goals of the redevelopment plan and to combat slum and blight the CRA is tasked with the following: acquisition of property, demolition, rehabilitation, relocation of effected occupants, construction of public improvements, sale of property, administration, establishing design guidelines and management of property.

The objectives of the IRP include: encouraging and reinforcing development, the development of integrated transportation systems and to ensure (re)development reinforces and maintains historic, cultural and aesthetic integrity.

**Proposal**

The proposed building will consist of a slender 15-story tower sitting on top of a four-story base. The base of the building consists of 36 structured parking spaces and will occupy the majority of the subject property. The base of the building will be fully enclosed to prevent exhaust and head lights from impacting the two adjacent residential buildings that are to the south and west of the subject property. The 15-story tower is 120 feet in length and 35 feet in width and will be located towards the two street sides of the property.

The ground floor of the residential tower will consist of a lobby, generator and electrical room and vehicular parking. Floors two through four will have ten vehicular parking spaces per floor. The fifth floor with have storage for the residential units and an outdoor amenity deck. Residential units will be accommodated in the remaining fourteen floors. Vehicular access to the parking garage will be from a one-way ingress driveway from 4th Avenue North and egress from the parking garage will be to 1st Street North. Access to the upper
levels of parking will be from a car-freight elevator, instead of a traditional ramp. Pedestrian access to the building will be from the public sidewalk along 4th Avenue North.

The proposed architectural style of the building will be contemporary. The base of the tower will have a 11-foot cantilevered awning, large transparent store-front windows and doors, decorative garage doors, decorative recessed arches, projecting balconies, spandrel glazing and decorative roof elements. The main pedestrian entrance into the building has been defined with a five-story tower element that projects from the building and includes a three-tiered open balcony that resembles an architectural feature from the abutting Flor-de-Leon. The northeast corner of the building has a private open-air art area. The tower portion of the building will have an ample amount of glazing, projecting balconies, recesses and projections on the façade. These architectural features enhance the pedestrian experience and help break down the overall mass of the building. The applicant worked with the City’s Urban Planning and Historic Preservation Division to ensure the design of the proposed building was compatible with the Flor-de-Leon, a locally designated landmark, which is located west of the subject property.

CONSISTENCY WITH INTOWN REDEVELOPMENT PLAN
The IRP requires the Community Redevelopment Agency (CRA) to evaluate a development proposal to ensure its proposed use and design are consistent with the Plan.

Plan Emphasis
Part of the implementation is developing an overall land use emphasis in order to achieve the concentration and form of development desired. Within the redevelopment area there are four focus areas for new development: The Core, Webb’s City, the Stadium Complex and surrounding residential areas. The proposed development is located within the “Residential” area of the Intown. The residential area of the IRP is intended to help implement the 24-hour work and live environment, which is an important component of the plan. Currently, the existing vacant lot is contributing to blight in the Intown Redevelopment Area. The redevelopment of the lot will help in achieving the goal of the IRP.

The IRP includes design and development guidelines to ensure compatibility between the types of developments that are desired in the downtown and how such developments relate to the environment and each other. The proposed project was reviewed by staff and found to be consistent with the following:

- **Compliance with the land development code.**
- **Developers shall submit projects to the CRA for review.**
- **All development should demonstrate the use of energy conservation techniques.**
- **Parking structures should be decorative through the use of building materials or landscaping.**
- **Development should provide design elements (trees, canopies, street furniture, entryways) to building in scale with human dimensions.**
- **Development shall provide appropriate architectural variety to the area.**
- **Open space be directly linked to the pedestrian system.**
- **Open space relates to activities and buildings in the block.**
- **Create secluded, court yard type open spaces.**
- **Provide art.**
- **Infill development should create a sense of place and identify by relating to
old and new architecture, by interrelated open space.

- All new development shall relate in building scale and mass with the surrounding areas.
- Development shall be consistent with the permitted uses in the downtown zoning district.
- Development intensity and uses shall be governed by the underlying zoning district.
- Development of both affordable and market rate housing should be encouraged through incentives.

With respect to compliance with the Land Development Code, the subject property is located in the DC-2 zoning. Multifamily dwellings with a floor area ratio of up to 7.0 are permitted. The proposed development has a proposed FAR of 5.0. Staff determined that the proposed development is in compliance with the zoning district standards and therefore it is consistent with the IRP.

The applicant in their narrative states that the project will incorporate the following energy conservation techniques: the building orientation, overhangs and balconies will minimize heat gain; large doors will allow for natural breezes; low-e windows and doors; blinds to block direct sun; white stucco to minimize heat absorption; efficient use of insulation and HVAC systems will also be incorporated.

The subject property is located along 4th Avenue North, which is considered a gateway into the downtown. The proposed infill development will eliminate a vacant lot, thus helping to eliminate blight, as well as creating a sense of place by helping to define the public realm. The proposed building will fit in architecturally with both older and newer developments in the IRP. The proposed height of 180-feet is below the allowable base height of 300 feet. The 32-foot tall architectural base of the building enhances the pedestrian scale of the project. The building will have a greater setback on the west side of the building adjacent to the Flor-de-Leon. The 32-foot tall base is setback 16 feet, and the tower is setback 30-feet, exceeding the 7.5 feet required minimum setback. This increase in setback creates, in essence a buffer between the two structures. The applicant has included a private open-air art area at the northeast corner of the building, large transparent storefront windows and doors to create a stimulating walk along the building. A continuous 11-foot cantilevered awning is proposed along 1st Street North and 4th Avenue North above the first floor of the building to shield the pedestrian from sun and rain, as well as to reduce the perceived building height. The upper portion of the building’s base includes projecting balconies. These balconies have decorative columns, arches and railings. Beyond the projecting balconies are spandrel windows and doors that both screen the garage, as well as visually reduce the mass of the building and create visual interest for the pedestrian. Roof elements have been added to the top of the building’s base to provide visual interest to the building façade. Other design elements include decorative arches and vertical and horizontal changes in the façade and decorative garage doors.

Site improvements include sidewalks, street trees and landscaping, new drainage system, open space, adequate parking and lighting. The pedestrian improvements will create a pleasurable and safe walking experience. The public sidewalk along 4th Avenue and 1st Street will be widened to 10-ft. and streetscape improvements, including: street trees, landscaping and street lighting will be installed. The addition of ground level open space
on the west side of the subject property will have a positive impact on air quality and visual appearance of the block. The open space will be landscaped, have seating areas and will connect to the public sidewalk.

The existing downtown development pattern contains a variety of building types, styles, heights, masses, setbacks and orientations. The building form and the relationship of the building to open green space are consistent with other development projects in the IRP. Recent development projects within the IRP include: Parkshore Plaza, 400 Beach Drive and the Bliss, which are some of the larger projects to have been built within the immediate area. The building design took into consideration the relationship with the adjacent buildings by increasing setbacks, lowering the building height, incorporating horizontal design features, providing shared open space and installing landscape buffers.

The existing transportation system provides a variety of transit options, including, mass transit. The addition of new housing stock will provide improved service in the redevelopment area, these include: retail, restaurant and other similar uses.

SUMMARY AND RECOMMENDATION
Staff recommends approval of the attached resolution finding the proposed 19-story, 50,000 square foot, 20-unit, multi-family residential development consistent with the Intown Redevelopment Plan as reflected in report IRP 19-1a based on preliminary plans submitted for review subject to the following conditions:

1. Final building plans must be reviewed and approved by CRA staff;
2. Applicant complies with any conditions of approval required by Development Review Services staff.

IRP 19-1A
EXHIBIT A
Site Data

Location  4th Avenue North and 1st Street North
          19/31/17/74466/012/0031, 19/31/17/74466/012/0013,

Redevelopment Area  Intown Redevelopment Area

Zoning District  DC-2

Existing Land Use  Vacant

Proposed Uses  19-story, 20 dwelling units

Site Area  10,000 sq. ft. or 0.23 acres

Proposed FAR  5.0 FAR

Existing FAR  0 FAR

Permitted FAR  5.0 FAR w/bonus

Number of Residential Units  20

Existing Parking  0 spaces

Proposed Parking  36 spaces
Project Location Map
City of St. Petersburg, Florida
Planning and Development Services Department
Case No.: IRP-19-1A
Address: 1st Street North and 4th Avenue North
January 14, 2019

City of St. Petersburg
Construction Services & Permitting
1 4TH Street North
St. Petersburg, Fl. 33701
Attention Corey Malyszka
Re: Condominiums – 4th Ave. N. & 1st St. N. CRA Appeal

Dear Mr. Malyszka:

The proposed project will be a 20-unit, 19-story, 180-foot high residential condominium project on the corner of 4th Avenue North and 1st St. North. The proposed project will be 50,000 sq. ft. floor area, resulting in a 5.0 FAR. The base of the building will contain a 4-story enclosed parking garage, with garage exhaust exiting to the north and east street sides to avoid car fumes entering adjacent residential properties. Parking for 36 will be provided as well as bicycle parking for 22. The 5th floor will consist of residential storage units with a common area terrace and pool. The building steps in to a narrow residential unit building from the 6th floor and above. A 3-story penthouse with roof deck and pool will cap the building.

The building will be a beautiful addition to the St. Petersburg downtown skyline, compatible in size and character of similar buildings in the neighborhood. The base relates to the character, and architectural elements of the adjacent Flori de Leon. It borrows elements and patterns of the historic building while not to mimic in respect.

CONSISTENCY WITH INTOWN REDEVELOPMENT PLAN

The City determined that the project complies with the Land Development Regulations and Comprehensive Plan by granting final approval of the site plan and FAR bonuses with City Case No. 18-310000005. The Intown Redevelopment Plan states:
The City’s Land Development Regulations adopted in 2007 are the primary regulatory vehicle for ensuring the type and quality of development sought for Downtown. Through the Downtown Center zoning requirements, the LDRs establish allowable uses, development intensity, height, design details and other features necessary for the vibrant urban environment sought by the Intown Redevelopment Plan. Consequently, all future development and redevelopment must be consistent with the Downtown Center zoning requirements....

Since the Intown Redevelopment Plan is subordinate to the Land Development Regulations with respect to “allowable uses, development intensity, height, design details and other features,” the City’s prior approval of the site plan and FAR bonuses is evidence to support a finding of compliance with the Intown Redevelopment Plan with respect to such parameters.

DESIGN PARAMETERS

General:

The project uses many energy conservation techniques, including the following:
- The building is oriented with a predominate north- south facing orientation with slim east and west faces. North orientation allows north light and less heat gain. South light is allowed to reflect off balconies and day light the condo units, while overhangs from the covered balconies proved shading to window. and wall facades minimizing heat gain.
- Large sliding glass doors off the balconies provide for natural breezes.
- All windows and doors are low e, double insulated glazing.
- Blinds will be provided for heat control as well.
- White stucco will reflect and minimize heat absorption.
- Insulation values of the building will exceed all stringent Florida energy code requirements.
- A/C systems will have very high SEER ratings with dual units and dual controls for maximum energy efficiency in dealing with varied orientation zones.

There is no surface parking exposed to public view.

The parking garage has a decorative facade, and its design and materials blend with the building design. Parking is hidden from view. The base of the parking contains lobby spaces for resident interaction and use.

The building design is integrated through similar materials, scale, uniform lighting and signage.

The site and building design incorporate trees and landscaping, art and open courtyard space, site seating, water features and many other design elements to provide a pleasing residential and human pedestrian scale.
The beautifully designed courtyard to the west side of the property provides a pleasant buffer to the neighbors while generating street level activities.

**Open and Pedestrian Spaces:**

The open courtyard space as mentioned above is directly off the public sidewalk and will meet the plaza walkway guidelines. Sufficient lighting will be provided to ensure nighttime security.

The courtyard relates to other residential courtyards within the block and has visual and functional ties to the pedestrian walkways along the street; while visible from the street it also provides a sense of seclusion set aside from the street pedestrian and vehicular traffic.

The courtyard provides relaxing seating areas to enjoy nature, read or take in the numerous art work provided.

An open art gallery on the northeast corner softens the base, and adds much visual appeal to the streetscape, while allowing local artists opportunity to display their artistic works.

Landscaping and architectural elements provide proper shading but still allow breezes.

Pedestrian systems will be constructed to meet all parkway standards.

1920's period benches, and lamp posts add visual character, while abundant planters on the sidewalk as well as on balconies above add a pleasant soft touch.

Fine detailing of the storefronts, and overhead awning, brings the scale down to a pedestrian scale. Show windows provide areas for art and historic architectural displays to be enjoyed by the passer by.

**Historic:**

Although the property is not designated historic, its proximity to the neighboring Flori de Leon has been greatly considered in the design. “The Secretary of the Interior’s standards for the treatment of Historic Properties” written by the U.S. Dept. of the Interior, National Park Service, Technical Preservation Services was used as a guide for design of the proposed building to be compatible with the historic Flori de Leon to the west of the property.

The design team also met with Larry Frey and Derek Kilborn from the City’s Historic Preservation Department to review plans and receive feedback and guidance in the design of the proposed building in respect to historic compatibility.
Arched vertical elements to each side of the center entry and to the ends of the street facades relate to elements on the Flori. Arches and windows on the base relate to the Flori. Windows and a base align with the Flori.

The color is an historically correct color for the period of the Flori.

Balconies relate to the balconies of the Flori and add a pedestrian friendly scale.

**Residential:**

The proposed development creates a sense of place, thru use of pedestrian friendly elements while creating a neighborhood identity by relating to the newer buildings such as the Bliss, Ovation, 400 Beach and other developments within a few blocks of the subject property; while its base relates to the pedestrian scale and historic character of existing buildings also in the area.

The building scale relates to the Bliss and other residential developments a block to the east but is smaller and much shorter than the maximum allowed in the zoning district.

Elements as described above add to the residential feel of the building in blending with the residential character of the area.

The following is a description of the revisions to the project made since the prior CRA application submitted in October 2018 that was denied:

The base of the building was redesigned to improve the pedestrian scale of the building, to create a step back of the building tower, and to improve the historical compatibility with the Flori-de Leon. The Northeast corner of the building was opened up to a new art gallery amenity on the 1st floor to display art and soften the base of the building while adding pedestrian interest and generating cultural activity.

All historic elements that previously were designed to be compatible with the Flori still exist; but added elements and more detailing have been added to better relate to the historical character of the Flori.

Detailed storefront windows and doors have been changed to relate to the time period of the Flori, while the detail and material add to the pedestrian scale. Transparent glass opens up the building adding interest and the opportunity to display historic architectural displays, art work and community information that will enhance the passerby’s experience.

An ornate awning was added, which extends 11’ off of the façade and property line, providing shading and rain protection while visually reducing the perceived building height to a pedestrian friendly scale. The awning, with its transom glass above and turn-buckle supports, borrow from the early 1900’s awnings, again not mimicking the Flori, but relating to its time period.
Architectural features, such as more intricate windows, false balconies with railings and planters with colorful flowers, relate to the Flori, soften the base, and give it a more visual appeal. The extension of these elements also creates an 11’ step back of the building in response to public comments about the previous design not having any step back from the street. The base elements step out and up, which again reduces the scale of the residential floors above; and creates an historically compatible and more visually pleasing façade than previously submitted.

Arched vertical elements were added to each side of the center entry and to the ends of the street facades in relation to elements on the Flori.

The upper residential floors were revised to add more glass to the north façade, allowing more transparency and breaking up the façade, and visually lessening the scale of the building. The color of the building’s base and upper floors were both changed to a softer more historic color, better relating to the time period of the Flori, and again helping in the scaling down of the façade.

Sincerely,

Joseph Lacki
President
The following page(s) contain the backup material for Agenda Item: Approving the renewal of a blanket purchase agreement for temporary staffing services with Personnel Solutions Plus, LLC, in the amount of $3,000,000, for a total contract amount of $6,600,000.

Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving the renewal of a blanket purchase agreement for temporary staffing services with Personnel Solutions Plus, LLC, in the amount of $3,000,000, for a total contract amount of $6,600,000.

Explanation: On July 21, 2016, City Council approved a three-year blanket purchase agreement for temporary staffing services through May 31, 2019. On February 15, 2018, City Council approved an increase in allocation for $1,500,000. This is the final renewal.

The vendor provides personnel, administration, recruitment, testing, screening and training for general labor, clerical, and other entry level temporary staffing positions. The primary users are Sanitation, Water Resources, Stormwater, Pavement and Traffic Operations departments.

The Procurement and Supply Management Department, in cooperation with the Sanitation Department, recommends approval:

Personnel Solutions Plus, LLC $3,000,000

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<th>$2,100,000</th>
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<tr>
<td>Allocation increase</td>
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<tr>
<td>New contract total amount</td>
<td>$6,600,000</td>
</tr>
</tbody>
</table>

The vendor has agreed to renew under the same terms and conditions of RFP No. 7956 dated March 9, 2016. Administration recommends renewal of the agreement based on the vendor’s past satisfactory performance and demonstrated ability to comply with the terms and conditions of the agreement.

The renewal will be effective from the date of approval through May 31, 2021, with no renewals remaining.

The vendor complies with City Municipal Code section 2-298.7, Living Wage.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Sanitation Operating Fund (4021), Water Resources Fund (4001), Stormwater Utility Operating Fund (4011), and General Fund (0001).

Attachments: Affidavit Resolution

Approvals:

[Signatures]
This affidavit of compliance is provided to the City of St. Petersburg, Florida ("City") by the company identified below ("Contractor") as part of the Contractor's submission of a bid or proposal for the solicitation or project identified below:

Contractor Name: Personnel Solutions Plus, LLC
Contractor FEIN: 90-0583756
City Solicitation/Project No. RFP #7956
Number of employees: 10
Total dollar amount of project: $3,000,000.00

I hereby certify that I have read, understand, and will comply with the Living Wage requirements set forth in St. Petersburg City Code, Chapter 2, Article V, Division 8 for this project.

This affidavit of compliance is signed on the date stated below by an authorized signing officer with legal powers to commit the Contractor to a binding agreement.

CONTRACTOR:
By: ______________ (Signature)
Name: Tommy Bell (Print)
Title: President (Print)
Date: 3/11/2019
A RESOLUTION APPROVING THE RENEWAL TO THE AGREEMENT WITH PERSONNEL SOLUTIONS PLUS, LLC FOR TEMPORARY STAFFING SERVICES TO EXTEND THE TERM FOR AN AMOUNT NOT TO EXCEED $3,000,000 FOR THIS RENEWAL TERM; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $6,600,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on July 21, 2016, City Council approved a three-year blanket purchase agreement with a two-year renewal option with Personnel Solutions Plus, LLC to provide temporary staffing services for the City in the amount of $2,100,000 through May 31, 2019; and

WHEREAS, on February 15, 2018, City Council approved an increase in the amount of $1,500,000 to the allocation for this agreement; and

WHEREAS, Administration desires to extend the term and increase the contract amount in the amount of 3,000,000 for the renewal term; and

WHEREAS, Personnel Solutions Plus, LLC has agreed to renew under the same terms of RFP No. 7956 dated March 9, 2016; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Sanitation Department, recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the renewal to the agreement with Personnel Solutions Plus, LLC for temporary staffing services to extend the term for an amount not to exceed $3,000,000 for this renewal term is hereby approved.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed $6,600,000.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]
City Attorney (Designee)
00436818
The following page(s) contain the backup material for Agenda Item: Accepting a proposal from Morelli Landscaping, Inc., for landscape services for rights-of-way and City facilities, for the Engineering and Capital Improvements Department, for a total contract amount of $3,000,000. Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Accepting a proposal from Morelli Landscaping, Inc., for landscape services for rights-of-way and City facilities, for the Engineering and Capital Improvements Department, for a total contract amount of $3,000,000.

Explanation: The Procurement and Supply Management Department received one proposal for landscape contractor services for City facilities and rights-of-way. The proposal was received from:

Morelli Landscaping, Inc.

The proposal was evaluated by a cross-functional team from the Engineering and Capital Improvements Department, and the Parks and Recreation Department. They include:

Sharon Heal-Eichler, PLA, Senior Capital Project Coordinator
Steve Ochsner, Senior Capital Project Coordinator
Barbara Stalbird, Natural and Cultural Areas Manager

The proposal was evaluated based on the following criteria:

- Experience of firm
- Qualifications and technical competence
- Capacity to accomplish the work
- Past performance on similar contracts
- Price

The vendor will provide landscape contractor services for public facilities and rights-of-way. Projects will include: streetscape and highway beautification on City, county and State of Florida Department of Transportation (FDOT) rights-of-ways, traffic calming project landscapes, multi-use trail project landscapes, bridge landscapes, park landscapes, City facility landscaping for public buildings and the citywide tree planting program. FDOT right-of-way projects include major highway landscape projects planned for state highways in the City and are funded by District 7 Highway Landscape Reimbursement and Maintenance Memorandum of Agreements (HLRMOA) between the City and the FDOT.

Living wage, disadvantaged worker, and the apprenticeship ordinances do not apply to this contract as the projects will involve the expenditure of State or federal assistance or contract funds. The City shall comply with such State or federal law and authorized regulations which are mandatorily applicable, including those which dictate that provisions of this division may not be required on a particular project.

The Procurement and Supply Management Department, in cooperation with the Engineering and Capital Improvements Department, recommends for award:

Morelli Landscaping, Inc. (Clearwater, FL) ......................... $3,000,000
(Three years @ $1,000,000 per year)

Morelli Landscaping, Inc. has met the terms and conditions of RFP No. 7164, dated January 10, 2019. The company is headquartered in Clearwater and has been in business since 1978. It has satisfactorily provided these services for the City of St. Petersburg, the City of Tampa, the City of Largo, and the City of Seminole. This agreement will be effective from the date of approval through March 31, 2022, with one, two-year renewal option.
Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Capital Improvement Fund (3001), General Fund (0001), Weeki Wachee Capital Improvement Fund (1041), Multimodal Impact Fees Capital Improvement Fund (3071), Citywide Infrastructure Capital Improvement Fund (3027), and Recreation & Culture Capital Improvement Fund (3029).

Attachments: Technical Evaluation (2 pages)
Resolution

Approvals:

[Signatures]
Summary Work Statement

The City received one proposal for RFP No. 7164, landscape contractor services, City facilities and rights-of-way. The successful offeror(s) will install, establish and maintain new landscaping at City facilities and on rights-of-way. The proposal was received from:

Morelli Landscape, Inc.

Evaluation Committee

The evaluations of the two proposals were conducted by:

Sharon Heal-Eichler – Engineering and Capital Improvements
Steve Ochsner – Engineering and Capital Improvements
Barbara Stalbird – Parks and Recreation

Evaluation Criteria

The proposal was evaluated based on the following criteria:

- Experience of firm
- Qualification and technical competence
- Capacity to accomplish the work
- Past performance on similar contracts
- Price

Offeror’s Profile

Below is a profile of the offeror and a summary of the strengths and weaknesses as reported after the initial, independent review.

Morelli Landscape, Inc. is headquartered in Clearwater, FL, and was incorporated in 1978. The firm has been providing this service for 40 years and employs 22 people. Strengths include: They specialize in municipal landscapes, having completed more than 60 FDOT roadway beautification projects; they have demonstrated past satisfactory project history with the City of Tampa, the City of Seminole, the City of Largo and the City of St. Petersburg, and own an extensive list of equipment including three watering trucks and a crash attenuator.

Weaknesses include: Pricing on turf appeared to be slightly higher than current market price.

The proposal exceeds the City’s requirements.

Recommendation for Award

On February 19, 2019, the evaluation committee recommended Morelli Landscape, Inc. for award. The company has met the requirements of RFP No. 7164 and the offer was determined...
to be the most advantageous to the City, taking into consideration the evaluation criteria set forth in the RFP.

Morelli Landscape, Inc. was selected for the following reasons:

- They have extensive experience in municipal landscape projects
- They own a wide range and extensive list of equipment needed to service the agreement
- They have extensive experience in roadway beautification projects

Sharon Heal-Eichler  
Chair

Steve Ochsner  
Committee Member

Barbara Stalbird  
Committee Member

Rev (5/11)
RESOLUTION NO. 2019—

A RESOLUTION ACCEPTING THE PROPOSAL AND APPROVING THE AWARD OF A THREE-YEAR AGREEMENT WITH ONE TWO-YEAR RENEWAL OPTION WITH MORELLI LANDSCAPING, INC. FOR LANDSCAPE SERVICES FOR RIGHTS-OF-WAY AND CITY FACILITIES AT A TOTAL COST NOT TO EXCEED $3,000,000 FOR THE INITIAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department issued RFP No. 7164 for landscape contractor services for City facilities and rights-of-way on January 19, 2019; and

WHEREAS, the Procurement and Supply Management Department received one (1) proposal in response to the RFP; and

WHEREAS, a cross-functional team from the Engineering and Capital Improvements Department evaluated the proposal based on the criteria set forth in the RFP and recommended Morelli Landscaping, Inc. to provide landscape contractor services for City facilities and rights-of-way; and

WHEREAS, Morelli Landscaping, Inc. has met the specifications, terms and conditions of RFP No. 7164; and

WHEREAS, the Procurement Department, in cooperation with the Engineering and Capital Improvements Department, recommends approval of this award.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the proposal is accepted and the award of a three-year agreement with one two-year renewal option with Morelli Landscaping, Inc. for landscaping services for rights-of-way and City facilities at a total cost not to exceed $3,000,000 for the initial term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]
Legal Department
By: (City Attorney or Designee)
00436808
The following page(s) contain the backup material for Agenda Item: Approving the renewal of a blanket purchase agreement with Badger Meter Inc. for residential water meters, for a total contract amount of $2,850,000.
Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of April 4, 2019

To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving the renewal of a blanket purchase agreement with Badger Meter Inc. for residential water meters, for a total contract amount of $2,850,000.

Explanation: On May 7, 2015, City Council approved a three-year agreement for water meters through April 30, 2018. On April 5, 2018, City Council approved the first renewal option. This is the final renewal.

The vendor furnishes and delivers water meters with bore diameters of two inches or less for residential and commercial use. These meters are used to replace meters that have reached the end of their useful life, to replace meters that are damaged or broken, and are also used in new service installations. In addition, the meters are installed as part of the City’s meter change-out program as preventive maintenance. These small meters are normally replaced instead of being repaired and have a life expectancy of approximately 10 years. The water meters are stocked at the Consolidated Warehouse. Based on projected replacement requirements, the allocation approved by Council at the first renewal is sufficient for annual projected replacement requirements, therefore additional allocation is not requested.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department, recommends for renewal:

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<tr>
<td>New contract amount</td>
<td>$2,850,000</td>
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Badger Meter Inc. has agreed to renew under the same terms and conditions of Bid No. 5725 dated March 20, 2015. Administration recommends renewal of the agreement based on the vendor’s past satisfactory performance and demonstrated ability to comply with the terms and conditions of the agreement. The renewal will be effective from the date of approval through April 30, 2020, with no renewals remaining.

Cost/Funding/Assessment Information: Meters will be purchased on an as-needed basis. Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003), DIS Backflow & Meter Replacement FY19 project (16892).

Attachments: Resolution

Approvals:

Administrative

Budget
A RESOLUTION APPROVING THE FINAL RENEWAL OPTION TO THE AGREEMENT WITH BADGER METER INC., FOR RESIDENTIAL WATER METERS TO EXTEND THE TERM; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $2,850,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 7, 2015, City Council approved the award of a three-year agreement with two one-year renewal options to Innovative Metering Solutions Inc. for residential water meters at a total contract amount of $2,250,000 through April 30, 2018; and

WHEREAS, on April 2, 2018, Innovative Metering Solutions, Inc. sold its business to Badger Meter Inc. and the City approved the assignment of the agreement to Badger Meter, Inc.; and

WHEREAS, on April 5, 2018, City Council approved the first one-year renewal option and increased the contract amount in the amount of $600,000 for the first renewal term; and

WHEREAS, the City desires to extend the term through April 30, 2020; and

WHEREAS, Badger Meter, Inc. has agreed to hold prices firm under the terms and conditions of Bid No. 5725 dated March 20, 2015; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Water Resources Department, recommends approval of this resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the final renewal option to the agreement with Badger Meter Inc. for residential water meters to extend the term is hereby approved.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed $2,850,000.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

City Attorney (Designee)

[Signature]
The following page(s) contain the backup material for Agenda Item: Approving the renewal of a blanket purchase agreement with JPMorgan Chase Bank, N.A., for banking services, at an estimated annual cost of $200,000, for a total contract amount of $850,000. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of April 4, 2019

To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving the renewal of a blanket purchase agreement with JPMorgan Chase Bank, N.A., for banking services, at an estimated annual cost of $200,000, for a total contract amount of $850,000.

Explanation: On January 21, 2016, City Council approved a three-year blanket purchase agreement for banking services through April 30, 2019, with one, two-year renewal option. This is the final renewal.

The vendor provides services for the City's general depository, general disbursement, payroll and pension fund accounts; and will also provide deposit and direct deposit, overnight investment, electronic funds transfer, internet utility payments, cash handling, and reporting services.

The Procurement and Supply Management Department, in cooperation with the Finance Department, recommends for renewal:

JPMorgan Chase Bank, N.A. .................................................. $400,000
(Two years @ $200,000 per year)

| Original agreement | $450,000 |
| 1st renewal        | 400,000  |
| New Contract Amount| $850,000 |

The vendor has agreed to renew under the same terms and conditions of RFP No. 7846 dated July 31, 2015. Administration recommends renewal of the agreement based on the vendor's past satisfactory performance and demonstrated ability to comply with the terms and conditions of the agreement. The renewal will be effective from the date of approval through April 30, 2020.

Cost/Funding/Assessment Information: Funds have been appropriated in General Fund (0001), Finance Department, General Accounting Division (3201913).

Attachments: Resolution

Approvals:

[Signature] Administrative  [Signature] Budget
A RESOLUTION APPROVING AN AMENDMENT TO THE AGREEMENT WITH JPMORGAN CHASE BANK, N.A. FOR BANKING SERVICES TO EXTEND THE TERM AND INCREASE THE CONTRACT PRICE IN AN AMOUNT NOT TO EXCEED $400,000 FOR THIS RENEWAL TERM; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $850,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on January 21, 2016, City Council awarded a three-year agreement ("Agreement") with a two-year renewal option to JPMorgan Chase Bank, N.A. ("JPMorgan") for banking services pursuant to RFP 7846, dated July 31, 2015; and

WHEREAS, Administration desires to amend the Agreement to extend the term and increase the contract price amount by $400,000 for the renewal term (for a total contract price not to exceed $850,000); and

WHEREAS, the Procurement & Supply Management Department in cooperation with the Finance Department recommends approval of this resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that an amendment to the agreement with JPMorgan Chase Bank, N.A. for banking services to extend the term and increase the contract price in an amount not to exceed $400,000 for this renewal term is hereby approved.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed $850,000.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

City Attorney (Designee)
00436639
The following page(s) contain the backup material for Agenda Item: Approving the renewal of a blanket purchase agreement to Neptune Technology Group, Inc., a sole source supplier, for commercial water meters for the Water Resources Department, for a total contract amount of $800,000.
Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving the renewal of a blanket purchase agreement to Neptune Technology Group, Inc., a sole source supplier, for commercial water meters for the Water Resources Department, for a total contract amount of $800,000.

Explanation: On May 7, 2015, City Council approved a three-year agreement for water meters through April 30, 2018. On April 5, 2018, City Council approved the first renewal. This is the second and final renewal.

The vendor furnishes and delivers water meters with bore sizes greater than two inches for commercial use. This is a sole source agreement to maintain compatibility with Neptune Trident meters currently installed in the field. Compatibility and use of common replacement parts are paramount considerations in minimizing ongoing maintenance costs and facilitating future upgrades. Neptune Trident water meters are only available from Neptune Technology Group, Inc. The water meters are stocked at the Consolidated Warehouse. Based on projected replacement requirements, the allocation approved by Council at the first renewal is sufficient for annual projected replacement requirements, therefore additional allocation is not requested.

The Procurement and Supply Management Department, in cooperation with the Water Resources Department, recommends for renewal:

Neptune Technology Group, Inc. ........................................ $0

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This purchase is made in accordance with Section 2-249 of the Sole Source Procurement of the City Code, which authorizes City Council to approve the purchase of a supply or service over $100,000 without competitive bidding, if it has been determined that the supply or service is available from only one source. Neptune Technology Group Inc. has agreed to renew under the same terms and conditions of the agreement. Administration recommends renewal of the agreement based on the vendor’s past satisfactory performance and demonstrated ability to comply with the terms and conditions of the agreement. The renewal will be effective from the date of approval through April 30, 2020, with no renewals remaining.

Cost/Funding/Assessment Information: Meters will be purchased on an as-needed basis. Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003), DIS Backflow & Meter Replacement FY19 project (16892).

Attachments: Sole Source Resolution

Approvals:
**City of St. Petersburg**  
**Sole Source Request**  
**Procurement & Supply Management**

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<tr>
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<td>X Sole Source</td>
<td>Proprietary Specifications</td>
</tr>
<tr>
<td>Proposed Vendor</td>
<td>Neptune</td>
<td></td>
</tr>
<tr>
<td>Estimated Total Cost</td>
<td>$</td>
<td></td>
</tr>
</tbody>
</table>

**Description of Items (or Services) to be purchased:**
Water Meters, displacement type various sizes, 3” and above

**Purpose of Function of Items:**
Large Water meters are installed on every commercial account to measure water usage. The registered use is recorded monthly and serves as a basis to accurately bill customers for the water they use.

**Justification for Sole Source of Proprietary specification:**
The Water Resources Dept has used Neptune water meters for over 10 years with good results. WRD has standardized on these large water meters for continued efficiency and cost effectiveness. Neptune meters are proven to be reliable with a high percentage of the products maintaining their accuracy and functionality over the life of the operation.

---

**Department Director**

**Date**

**Administrator/Chief**

**Date**

**Louis Moore, Director**  
**Procurement & Supply Management**

I hereby certify that in accordance with Section 2-249 of the City of St. Petersburg Procurement Code, I have conducted a good faith review of available sources and have determined that there is only one potential source for the required items per the above justification. I also understand that under Florida Statute 838.22(2) it is a second degree felony to circumvent a competitive bidding process by using a sole-source contract for commodities or services.
A RESOLUTION APPROVING THE FINAL RENEWAL OPTION TO THE AGREEMENT WITH NEPTUNE TECHNOLOGY GROUP, INC., FOR COMMERCIAL WATER METERS FOR THE WATER RESOURCES DEPARTMENT TO EXTEND THE TERM; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $800,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on May 7, 2015, City Council approved the award of a three-year agreement with two one-year renewal options to Neptune Technology Group, Inc. for commercial water meters for the Water Resources Department at a total contract amount of $600,000 through April 30, 2018; and

WHEREAS, on April 5, 2018, City Council approved the first one-year renewal option and increased the contract amount in the amount of $200,000 for the first renewal term; and

WHEREAS, the City desires to extend the term with no increase in the contract amount for the last renewal term through April 30, 2020; and

WHEREAS, Neptune Technology Group, Inc. has agreed to hold prices firm under the terms and conditions of the agreement; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Water Resources Department, recommends approval of this resolution.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the final renewal option to the agreement with Neptune Technology Group, Inc. for commercial water meters for the Water Resources Department to extend the term is hereby approved.

BE IT FURTHER RESOLVED that the total contract amount shall not exceed $800,000.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (Designee)
00436708
The following page(s) contain the backup material for Agenda Item: A Resolution finding that $21,500.00 is an amount sufficient to pay for sidewalk maintenance of the sections of the sidewalk located within the Florida Department of Transportation right of way for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project (“Project”), over its useful life of fifteen (15) years; authorizing a supplemental appropriation in the amount of $21,500.00 from the unappropriated balance of the General Fund (0001) to fund future sidewalk maintenance required by the Local Agency Program Agreement (“Agreement”) between the State of Florida Department of Transportation (“FDOT”) and the City of St. Petersburg, Florida (“City”); providing that the maintenance funds shall not need annual re-appropriations and shall be considered encumbered for the useful life of the Project with only authorized expenditures being for maintenance of the sidewalk improvements of the project; finding that execution of the Agreement shall not be considered an unlawful act under Florida Statute §166.241; approving the Agreement and authorizing the Mayor or his designee to execute a Local Agency Program Agreement between the City of St. Petersburg, Florida and the State of Florida Department of Transportation (“FDOT”) for participation by FDOT in the construction activities related to the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project in an amount not to exceed $1,363,811.00; authorizing a supplemental appropriation in the amount of $1,363,811.00 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the 3rd & 4th Streets – Complete Streets Project (TBD); and providing an effective date. (FDOT Financial Project No. 437807 1 58 01) (ECID Project No. 16022-112; Oracle No. 15090, 15647, 16198 and a TBD).

Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL  

Consent Agenda  

Meeting of April 4, 2019  

TO: The Honorable Charles Gerdes, Chair, and Members of City Council  

SUBJECT: A Resolution finding that $21,500.00 is an amount sufficient to pay for sidewalk maintenance of the sections of the sidewalk located within the Florida Department of Transportation right of way for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project (“Project”), over its useful life of fifteen (15) years; authorizing a supplemental appropriation in the amount of $21,500.00 from the unappropriated balance of the General Fund (0001) to fund future sidewalk maintenance required by the Local Agency Program Agreement (“Agreement”) between the State of Florida Department of Transportation (“FDOT”) and the City of St. Petersburg, Florida (“City”); providing that the maintenance funds shall not need annual re-appropriations and shall be considered encumbered for the useful life of the Project with only authorized expenditures being for maintenance of the sidewalk improvements of the project; finding that execution of the Agreement shall not be considered an unlawful act under Florida Statute §166.241; approving the Agreement and authorizing the Mayor or his designee to execute a Local Agency Program Agreement between the City of St. Petersburg, Florida and the State of Florida Department of Transportation (“FDOT”) for participation by FDOT in the construction activities related to the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project in an amount not to exceed $1,363,811.00; authorizing a supplemental appropriation in the amount of $1,363,811.00 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the 3rd & 4th Streets – Complete Streets Project (TBD); and providing an effective date. (FDOT Financial Project No. 437807 1 58 01) (ECID Project No. 16022-112; Oracle No. 15090, 15647, 16198 and a TBD)

EXPLANATION: The proposed agreement will provide Federal Highway grant funding through the FDOT’s Local Agency Program (“LAP”) for the Construction and Construction Engineering and Inspection (“CEI”) phase work for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project. These improvements will provide safety enhancements to the 3rd Street corridor.

The LAP Agreement provides that the City will recoup from the FDOT all costs included in the original scope of work and any FDOT-approved supplemental services. The design work and plans have been completed by FDOT.

This new LAP Agreement provides grant funding in the amount of $1,363,811 for construction of the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project. The LAP Agreement provides for estimated construction costs of $1,259,320 and estimated CEI costs of $104,491 for a total of $1,363,811. The City is providing funding in the amount of $96,644. The total cost of construction phase is estimated to be $1,460,455.

This project includes construction of concrete curb extensions (bulb-outs) along 3rd St (SR 687) from 5th Avenue N to 5th Avenue S. Incidental to the curb construction, the scope also includes the milling and resurfacing of each intersection, traffic signal appurtenances, and pedestrian signals. Design was funded and administered by FDOT, Construction will be funded utilizing Federal funds through this LAP Agreement, and administered by the City.

This project will be developed under FDOT’s Local Agency Program. The City received updated LAP certification in April 25, 2017 to provide design, bid/award, and construction oversight services for federally funded projects within City limits. Project costs related to construction by City staff for
construction inspection activities will be borne initially by the City, and the City will recoup all related project costs from FDOT.

The City is responsible for repairing and maintaining the aesthetic improvements on FDOT property and within FDOT rights of way throughout the service life of the Project, at an estimated cost of $21,500.00 over a 15-year life span, including, but not limited to, the concrete curb extensions at various locations along the project limits.

This project will be performed in accordance with all applicable FDOT procedures, guidelines, manuals, standards, and directives as described in the FDOT LAP Manual.

RECOMMENDATION: Administration recommends that City Council approve the attached Resolution finding that $21,500.00 is an amount sufficient to pay for sidewalk maintenance of the sections of the sidewalk located within the Florida Department of Transportation right of way for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project (“Project”), over its useful life of fifteen (15) years; authorizing a supplemental appropriation in the amount of $21,500.00 from the unappropriated balance of the General Fund (0001) to fund future sidewalk maintenance required by the Local Agency Program Agreement (“Agreement”) between the State of Florida Department of Transportation (“FDOT”) and the City of St. Petersburg, Florida (“City”); providing that the maintenance funds shall not need annual re-appropriations and shall be considered encumbered for the useful life of the Project with only authorized expenditures being for maintenance of the sidewalk improvements of the project; finding that execution of the Agreement shall not be considered an unlawful act under Florida Statute §166.241; approving the Agreement and authorizing the Mayor or his designee to execute a Local Agency Program Agreement between the City of St. Petersburg, Florida and the State of Florida Department of Transportation (“FDOT”) for participation by FDOT in the construction activities related to the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project in an amount not to exceed $1,363,811.00; authorizing a supplemental appropriation in the amount of $1,363,811.00 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the 3rd & 4th Streets – Complete Streets Project (TBD); and providing an effective date.) (FDOT Financial Project No. 437807 1 58 01) (ECID Project No. 16022-112; Oracle No. 15090, 15647, 16198 and a TBD.

COST/FUNDING/ASSESSMENT INFORMATION: Funds will be available after the approval of a supplemental appropriation in the amount of $1,363,811 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the 3rd & 4th Streets – Complete Streets Project (TBD). Funds for the City portion have been previously appropriated in the Multimodal Impact Fees Capital Improvement Fund (3071) Downtown Int & Ped Fac FY16 Project (15090), Downtown Int & Ped Fac FY17 Project (15647) and Downtown Int & Ped Fac FY18 Project (16198). Funds for repair and maintenance will be available after the approval of a supplemental appropriation in the amount of $21,500.00 from the unappropriated balance of the General Fund (0001) to the Stormwater, Pavement, and Traffic Operation Department, Traffic Support Division (400-1265). The impact to the General Fund reserves for this appropriation will be approximately $1,433.00 per year and will be included in the Stormwater, Pavement and Traffic Operations Budget.

ATTACHMENTS: Map
Resolution
Draft LAP Agreement (including Exhibits A-G, O)

APPROVALS: Administrative

Budget
RESOLUTION NO. 2019 ____

A RESOLUTION FINDING THAT $21,500 IS AN AMOUNT SUFFICIENT TO PAY FOR SIDEWALK MAINTENANCE OF THE SECTIONS OF THE SIDEWALK LOCATED WITHIN THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY FOR THE 3RD STREET FROM 5TH AVENUE SOUTH TO 5TH AVENUE NORTH COMPLETE STREETS PROJECT ("PROJECT") OVER ITS USEFUL LIFE OF FIFTEEN (15) YEARS; AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $21,500 FROM THE UNAPPROPRIATED BALANCE OF THE GENERAL FUND (0001) TO FUND FUTURE SIDEWALK MAINTENANCE REQUIRED BY THE LOCAL AGENCY PROGRAM AGREEMENT ("AGREEMENT") BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION ("FDOT") AND THE CITY OF ST. PETERSBURG, FLORIDA ("CITY"); PROVIDING THAT THE MAINTENANCE FUNDS SHALL NOT NEED ANNUAL RE-APPROPRIATIONS AND SHALL BE CONSIDERED ENCUMBERED FOR THE USEFUL LIFE OF THE PROJECT WITH ONLY AUTHORIZED EXPENDITURES BEING FOR MAINTENANCE OF THE SIDEWALK IMPROVEMENTS OF THE PROJECT; FINDING THAT EXECUTION OF THE AGREEMENT SHALL NOT BE CONSIDERED AN UNLAWFUL ACT UNDER FLORIDA STATUTE §166.241; APPROVING THE AGREEMENT AND AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE AGREEMENT BETWEEN THE CITY AND FDOT FOR PARTICIPATION BY FDOT IN THE CONSTRUCTION AND CONSTRUCTION ENGINEERING INSPECTION SERVICES OF THE PROJECT IN AN AMOUNT NOT TO EXCEED $1,363,811; AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $1,363,811 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE BICYCLE/PEDESTRIAN SAFETY IMPROVEMENTS FUND (3004), RESULTING FROM THESE ADDITIONAL REVENUES, TO THE 3RD & 4TH STREETS – COMPLETE STREETS PROJECT (TBD); AND PROVIDING AN EFFECTIVE DATE. (FDOT FINANCIAL PROJECT NO. 437807 1 58 01) (ECID PROJECT NO. 16022-112; ORACLE NO. 15090, 15647,16198, AND A TBD)
WHEREAS, the State of Florida Department of Transportation ("FDOT") has agreed to participate in the construction and the construction engineering inspection services of the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project ("Project"); and

WHEREAS, as a requirement for FDOT’s participation in the Project, the City of St. Petersburg, Florida ("City") must enter into a Local Agency Program Agreement ("Agreement") setting forth the obligations of FDOT and the City; and

WHEREAS, the source of the funds to be provided to the City pursuant to the Agreement by FDOT is the federal government; and

WHEREAS, federal law governing the use of such funds requires FDOT to cause a project built with such funds to be maintained for the useful life of the project; and

WHEREAS, the Agreement requires the City to maintain the Project for its useful life; and

WHEREAS, Florida Statute §166.241 provides that "...it is unlawful for any officer of a municipal government to expend or contract for expenditures in any fiscal year except in pursuance of budgeted appropriations"; and

WHEREAS, the City’s professional staff has advised the City Council that in its professional opinion the maintenance of the Project for its useful life of fifteen (15) years will cost $21,500; and

WHEREAS, City Council finds that $21,500 is an amount sufficient to pay for the maintenance of the Project over its useful life.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that $21,500 is an amount sufficient to pay for maintenance of the sections of the sidewalk located within the FDOT right of way for the 3rd Street from 5th Avenue South to 5th Avenue North Complete Streets Project ("Project") over its useful life of fifteen (15) years.

BE IT FURTHER RESOLVED that there is hereby approved the following supplemental appropriation from the unappropriated balance of the General Fund FY19:

General Fund (0001)  $21,500
Stormwater, Pavement, and Traffic Operation Department,
Traffic Support Division (400-1265)

BE IT FURTHER RESOLVED that the appropriation for the maintenance of the Project shall be committed within the General Fund balance which will carry forward from year to year and shall be considered encumbered for the useful life of the Project with the only authorized expenditures from that commitment being for maintenance of the Project.
BE IT FURTHER RESOLVED that at the end of the useful life of the Project any funds remaining in the operating project for maintenance of the Project shall be returned to the City’s General Fund.

BE IT FURTHER RESOLVED that this Council finds that because sufficient funds have been appropriated and committed within the General Fund balance to fund the maintenance of the Project for its useful life, it shall not be considered an unlawful act under Florida Statute §166.241 for the Mayor or his designee to execute the Local Agency Program Agreement (“Agreement”), between the State of Florida Department of Transportation (“FDOT”) and the City of St. Petersburg (“City”) for participation by FDOT in the construction activities and construction engineering inspection services of the Project.

BE IT FURTHER RESOLVED that the Agreement between the FDOT and the City for participation by FDOT in the construction and construction engineering inspection services of the Project in an amount not to exceed $1,363,811 is hereby approved and the Mayor or his designee is authorized to execute the Agreement.

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, the following supplemental appropriation for FY19:

<table>
<thead>
<tr>
<th>Bicycle Pedestrian Safety Improvements Fund (3004)</th>
<th>$1,363,811</th>
</tr>
</thead>
<tbody>
<tr>
<td>FDOT-LAP 3rd &amp; 4th Streets – Complete Streets Project (TBD)</td>
<td></td>
</tr>
</tbody>
</table>

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]

Legal Department
By: (City Attorney or Designee)
00437376 FINAL

[Signature]

Elizabeth Makofske
Budget Director

Approved by:

[Signature]

Brijesh Prayman, P.E., ENV SP
Engineering & Capital Improvements Director
THIS LOCAL AGENCY PROGRAM AGREEMENT ("Agreement"), is entered into on ________, by and between the State of Florida Department of Transportation, an agency of the State of Florida ("Department"), and City of St. Petersburg ("Recipient").

NOW, THEREFORE, in consideration of the mutual benefits to be derived from joint participation on the Project, the Parties agree to the following:

1. Authority: The Department is authorized to enter into this Agreement pursuant to Section 339.12, Florida Statutes. The Recipient by Resolution or other form of official authorization, a copy of which is attached as Exhibit "D" and made a part of this Agreement, has authorized its officers to execute this Agreement on its behalf.

2. Purpose of Agreement: The purpose of this Agreement is to provide for the Department's participation in the construction and construction engineering inspection services (CEI) of SR 687/3rd Street from 5th Avenue S to 5th Avenue N, as further described in Exhibit "A", Project Description and Responsibilities attached to and incorporated in this Agreement ("Project"), to provide Department financial assistance to the Recipient; state the terms and conditions upon which Department funds will be provided; and to set forth the manner in which the Project will be undertaken and completed.

3. Term of Agreement: The Recipient agrees to complete the Project on or before 12/31/2020. If the Recipient does not complete the Project within this time period, this Agreement will expire on the last day of the scheduled completion as provided in this paragraph unless an extension of the time period is requested by the Recipient and granted in writing by the Department prior to the expiration of this Agreement. Expiration of this Agreement will be considered termination of the Project. The cost of any work performed after the term of this Agreement will not be reimbursed by the Department.

4. Project Cost:
   a. The estimated cost of the Project is $1,460,455.00. This amount is based upon the Schedule of Financial Assistance in Exhibit "B", attached to and incorporated in this Agreement. Exhibit "B" may be modified by mutual execution of an amendment as provided for in paragraph 5.1.
   b. The Department agrees to participate in the Project cost up to the maximum amount of $1,363,811.00 and as more fully described in Exhibit "B". This amount includes Federal-aid funds which are limited to the actual amount of Federal-aid participation. The Department’s participation may be increased or reduced upon determination of the actual bid amounts of the Project by the mutual execution of an amendment. The Recipient agrees to bear all expenses in excess of the total cost of the Project and any deficits incurred in connection with the completion of the Project.
   c. Project costs eligible for Department participation will be allowed only from the date of this Agreement. It is understood that Department participation in eligible Project costs is subject to:
i. Legislative approval of the Department's appropriation request in the work program year that the Project is scheduled to be committed;

ii. Availability of funds as stated in paragraphs 5.i. and 5.m. of this Agreement;

iii. Approval of all plans, specifications, contracts or other obligating documents and all other terms of this Agreement; and

iv. Department approval of the Project scope and budget at the time appropriation authority becomes available.

5. Requisitions and Payments

a. The Recipient shall provide quantifiable, measurable, and verifiable units of deliverables. Each deliverable must specify the required minimum level of service to be performed and the criteria for evaluating successful completion. The Project and the quantifiable, measurable, and verifiable units of deliverables are described more fully in Exhibit “A”.

b. Invoices shall be submitted by the Recipient in detail sufficient for a proper pre-audit and post-audit based on the quantifiable, measurable and verifiable units of deliverables as established in Exhibit “A”. Deliverables must be received and accepted in writing by the Department’s Project Manager prior to payments. Requests for reimbursement by the Recipient shall include an invoice, progress report and supporting documentation for the period of services being billed that are acceptable to the Department. The Recipient shall use the format for the invoice and progress report that is approved by the Department.

c. The Recipient shall charge to the Project account all eligible costs of the Project except costs agreed to be borne by the Recipient or its contractors and subcontractors. Costs in excess of the programmed funding or attributable to actions which have not received the required approval of the Department shall not be considered eligible costs. All costs charged to the Project, including any approved services contributed by the Recipient or others, shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of the charges.

d. Supporting documentation must establish that the deliverables were received and accepted in writing by the Recipient and must also establish that the required minimum level of service to be performed based on the criteria for evaluating successful completion as specified in Exhibit “A” was met. All costs invoiced shall be supported by properly executed payrolls, time records, invoices, contracts or vouchers evidencing in proper detail the nature and propriety of charges as described in Exhibit “F”, Contract Payment Requirements.

e. Bills for travel expenses specifically authorized in this Agreement shall be submitted on the Department’s Contractor Travel Form No. 300-000-06 and will be paid in accordance with Section 112.061, Florida Statutes and the most current version of the Disbursement Handbook for Employees and Managers.

f. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by the Chief Financial Officer of the State of Florida under Chapters 215 and 216, Florida Statutes or the Department’s Comptroller under Section 334.044(29), Florida Statutes.

☐ If this box is selected, advance payment is authorized for this Agreement and Exhibit “H”. Alternative Advance Payment Financial Provisions is attached and incorporated into this Agreement.

If the Department determines that the performance of the Recipient is unsatisfactory, the Department shall notify the Recipient of the deficiency to be corrected, which correction shall be made within a time-frame to be specified by the Department. The Recipient shall, within thirty (30) days after notice from the Department, provide the Department with a corrective action plan describing how the Recipient will address all issues of contract non-performance, unacceptable performance, failure to meet the minimum performance levels, deliverable deficiencies, or contract non-compliance. If the corrective action plan is unacceptable to the
Department, the Recipient will not be reimbursed to the extent of the non-performance. The Recipient will not be reimbursed until the Recipient resolves the deficiency. If the deficiency is subsequently resolved, the Recipient may bill the Department for the unpaid reimbursement request(s) during the next billing period. If the Recipient is unable to resolve the deficiency, the funds shall be forfeited at the end of the Agreement’s term.

**g.** Agencies providing goods and services to the Department should be aware of the following time frames. Inspection and approval of goods or services shall take no longer than 20 days from the Department’s receipt of the invoice. The Department has 20 days to deliver a request for payment (voucher) to the Department of Financial Services. The 20 days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved.

If a payment is not available within 40 days, a separate interest penalty at a rate as established pursuant to **Section 55.03(1), F.S.**, will be due and payable, in addition to the invoice amount, to the Recipient. Interest penalties of less than one (1) dollar will not be enforced unless the Recipient requests payment. Invoices that have to be returned to a Recipient because of Recipient preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the Department.

A Vendor Ombudsman has been established within the Department of Financial Services. The duties of this individual include acting as an advocate for Agencies who may be experiencing problems in obtaining timely payment(s) from a state agency. The Vendor Ombudsman may be contacted at (850) 413-5516.

**h.** The Recipient shall maintain an accounting system or separate accounts to ensure funds and projects are tracked separately. Records of costs incurred under the terms of this Agreement shall be maintained and made available upon request to the Department at all times during the period of this Agreement and for five years after final payment is made. Copies of these documents and records shall be furnished to the Department upon request. Records of costs incurred include the Recipient’s general accounting records and the project records, together with supporting documents and records, of the contractor and all subcontractors performing work on the project, and all other records of the Contractor and subcontractors considered necessary by the Department for a proper audit of costs.

**i.** Prior to the execution of this Agreement, a Project schedule of funding shall be prepared by the Recipient and approved by the Department. The Recipient shall maintain said schedule of funding, carry out the Project, and shall incur obligations against and make disbursements of Project funds only in conformity with the latest approved schedule of funding for the Project. The schedule of funding may be revised by execution of a Local Agency Program ("LAP") Supplemental Agreement between the Department and the Recipient. The Recipient acknowledges and agrees that funding for this project may be reduced upon determination of the Recipient’s contract award amount.

**j.** If, after Project completion, any claim is made by the Department resulting from an audit or for work or services performed pursuant to this Agreement, the Department may offset such amount from payments due for work or services done under any agreement which it has with the Recipient owing such amount if, upon demand, payment of the amount is not made within 60 days to the Department. Offsetting any amount pursuant to this paragraph shall not be considered a breach of contract by the Department.

**k.** The Recipient must submit the final invoice on the Project to the Department within 120 days after the completion of the Project. Invoices submitted after the 120-day time period may not be paid.

**l.** The Department’s performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. If the Department’s funding for this Project is in multiple fiscal years, funds approval from the Department’s Comptroller must be received each fiscal year prior to costs being incurred. See Exhibit “B” for funding levels by fiscal year. Project costs utilizing these fiscal year funds are not eligible for reimbursement if incurred prior to funds approval being received. The Department will notify the Recipient, in writing, when funds are available.

**m.** In the event this Agreement is in excess of $25,000 and has a term for a period of more than one year, the provisions of Section 339.135(6)(a), Florida Statutes, are hereby incorporated.
"The Department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The Department shall require a statement from the comptroller of the Department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to be paid for in succeeding fiscal years, and this paragraph shall be incorporated verbatim in all contracts of the Department which are for an amount in excess of $25,000 and which have a term for a period of more than 1 year."

6. Department Payment Obligations:

Subject to other provisions of this Agreement, the Department will honor requests for reimbursement to the Recipient pursuant to this Agreement. However, notwithstanding any other provision of this Agreement, the Department may elect by notice in writing not to make a payment if:

a. The Recipient shall have made misrepresentation of a material nature in its application, or any supplement or amendment to its application, or with respect to any document or data furnished with its application or pursuant to this Agreement;

b. There is any pending litigation with respect to the performance by the Recipient of any of its duties or obligations which may jeopardize or adversely affect the Project, the Agreement or payments to the Project;

c. The Recipient shall have taken any action pertaining to the Project which, under this Agreement, requires the approval of the Department or has made a related expenditure or incurred related obligations without having been advised by the Department that such are approved;

d. There has been any violation of the conflict of interest provisions contained in paragraph 14.f.; or

e. The Recipient has been determined by the Department to be in default under any of the provisions of the Agreement.

The Department may suspend or terminate payment for that portion of the Project which the Federal Highway Administration ("FHWA"), or the Department acting in lieu of FHWA, may designate as ineligible for Federal-aid.

In determining the amount of the payment, the Department will exclude all Project costs incurred by the Recipient prior to the Department's issuance of a Notice to Proceed ("NTP"), costs incurred after the expiration of the Agreement, costs which are not provided for in the latest approved schedule of funding in Exhibit "B" for the Project, costs agreed to be borne by the Recipient or its contractors and subcontractors for not meeting the Project commencement and final invoice time lines, and costs attributable to goods or services received under a contract or other arrangements which have not been approved in writing by the Department.

7. General Requirements:

The Recipient shall complete the Project with all practical dispatch, in a sound, economical, and efficient manner, and in accordance with the provisions in this Agreement, and all applicable laws. The Project will be performed in accordance with all applicable Department procedures, guidelines, manuals, standards, and directives as described in the Department's Local Agency Program Manual (FDOT Topic No. 525-010-300), which by this reference is made a part of this Agreement. Time is of the essence as to each and every obligation under this Agreement.

a. A full time employee of the Recipient, qualified to ensure that the work being pursued is complete, accurate, and consistent with the terms, conditions, and specifications of this Agreement shall be in responsible charge of the Project, which employee should be able to perform the following duties and functions:

i. Administers inherently governmental project activities, including those dealing with cost, time,
adherence to contract requirements, construction quality and scope of Federal-aid projects;

ii. Maintains familiarity of day to day Project operations, including Project safety issues;

iii. Makes or participates in decisions about changed conditions or scope changes that require change orders or supplemental agreements;

iv. Visits and reviews the Project on a frequency that is commensurate with the magnitude and complexity of the Project;

v. Reviews financial processes, transactions and documentation to ensure that safeguards are in place to minimize fraud, waste, and abuse;

vi. Directs Project staff, agency or consultant, to carry out Project administration and contract oversight, including proper documentation;

vii. Is aware of the qualifications, assignments and on-the-job performance of the Recipient and consultant staff at all stages of the Project.

b. Once the Department issues the NTP for the Project, the Recipient shall be obligated to submit an invoice or other request for reimbursement to the Department no less than once every 90 days (quarterly), beginning from the day the NTP is issued. If the Recipient fails to submit quarterly invoices to the Department, and in the event the failure to timely submit invoices to the Department results in the FHWA removing any unbilled funding or the loss of state appropriation authority (which may include the loss of state and federal funds, if there are state funds programmed to the Project), then the Recipient will be solely responsible to provide all funds necessary to complete the Project and the Department will not be obligated to provide any additional funding for the Project. The Recipient waives the right to contest such removal of funds by the Department, if the removal is related to FHWA’s withdrawal of funds or if the removal is related to the loss of state appropriation authority. In addition to the loss of funding for the Project, the Department will also consider the de-certification of the Recipient for future LAP Projects. No cost may be incurred under this Agreement until after the Recipient has received a written NTP from the Department. The Recipient agrees to advertise or put the Project out to bid thirty (30) days from the date the Department issues the NTP to advertise the Project. If the Recipient is not able to meet the scheduled advertisement, the Department District LAP Administrator should be notified as soon as possible.

c. If all funds are removed from the Project, including amounts previously billed to the Department and reimbursed to the Recipient, and the Project is off the State Highway System, then the Department will have to request repayment for the previously billed amounts from the Recipient. No state funds can be used on off-system projects, unless authorized pursuant to Exhibit "F", State Funds Addendum, which will be attached to and incorporated in this Agreement in the event state funds are used on the Project.

d. In the event that any election, referendum, approval, permit, notice or other proceeding or authorization is required under applicable law to enable the Recipient to enter into this Agreement or to undertake the Project or to observe, assume or carry out any of the provisions of the Agreement, the Recipient will initiate and consummate, as provided by law, all actions necessary with respect to any such matters.

e. The Recipient shall initiate and prosecute to completion all proceedings necessary, including Federal-aid requirements, to enable the Recipient to provide the necessary funds for completion of the Project.

f. The Recipient shall submit to the Department such data, reports, records, contracts, and other documents relating to the Project as the Department and FHWA may require. The Recipient shall make such submissions using Department-designated information systems.

g. Federal-aid funds shall not participate in any cost which is not incurred in conformity with applicable federal and state laws, the regulations in 23 Code of Federal Regulations (C.F.R.) and 49 C.F.R., and policies and procedures prescribed by the Division Administrator of FHWA. Federal funds shall not be paid on account of any cost incurred prior to authorization by FHWA to the Department to proceed with the Project or part thereof involving such cost (23 C.F.R. 1.9 (a)). If FHWA or the Department determines that any amount
claimed is not eligible, federal participation may be approved in the amount determined to be adequately supported and the Department shall notify the Recipient in writing citing the reasons why items and amounts are not eligible for federal participation. Where correctable non-compliance with provisions of law or FHWA requirements exists federal funds may be withheld until compliance is obtained. Where non-compliance is not correctable, FHWA or the Department may deny participation in parcel or Project costs in part or in total. For any amounts determined to be ineligible for federal reimbursement for which the Department has advanced payment, the Recipient shall promptly reimburse the Department for all such amounts within 90 days of written notice.

h. For any project requiring additional right-of-way, the Recipient must submit to the Department an annual report of its real property acquisition and relocation assistance activities on the project. Activities shall be reported on a federal fiscal year basis, from October 1 through September 30. The report must be prepared using the format prescribed in 49 C.F.R. Part 24, Appendix B, and be submitted to the Department no later than October 15 of each year.

8. Audit Reports:

The administration of resources awarded through the Department to the Recipient by this Agreement may be subject to audits and/or monitoring by the Department. The following requirements do not limit the authority of the Department to conduct or arrange for the conduct of additional audits or evaluations of federal awards or limit the authority of any state agency inspector general, the State of Florida Auditor General, or any other state official. The Recipient shall comply with all audit and audit reporting requirements as specified below.

a. In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, monitoring procedures may include, but not be limited to, on-site visits by Department staff and/or other procedures including, reviewing any required performance and financial reports, following up, ensuring corrective action, and issuing management decisions on weaknesses found through audits when those findings pertain to federal awards provided through the Department by this Agreement. By entering into this Agreement, the Recipient agrees to comply and cooperate fully with any monitoring procedures/processes deemed appropriate by the Department. The Recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Department, State of Florida Chief Financial Officer (“CFO”), or State of Florida Auditor General.

b. The Recipient, a non-federal entity as defined by 2 CFR Part 200, as a subrecipient of a federal award awarded by the Department through this Agreement is subject to the following requirements:

i. In the event the Recipient expends a total amount of federal awards equal to or in excess of the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, the Recipient must have a federal single or program-specific audit for such fiscal year conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements Exhibit “E” to this Agreement provides the required federal award identification information needed by the Recipient to further comply with the requirements of 2 CFR Part 200, Subpart F – Audit Requirements. In determining federal awards expended in a fiscal year, the Recipient must consider all sources of federal awards based on when the activity related to the federal award occurs, including the federal award provided through the Department by this Agreement. The determination of amounts of federal awards expended should be in accordance with the guidelines established by 2 CFR Part 200, Subpart F – Audit Requirements. An audit conducted by the State of Florida Auditor General in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, will meet the requirements of this part.

ii. In connection with the audit requirements, the Recipient shall fulfill the requirements relative to the auditee responsibilities as provided in 2 CFR Part 200, Subpart F – Audit Requirements.
iii. In the event the Recipient expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in federal awards, the Recipient is exempt from federal audit requirements for that fiscal year. However, the Recipient must provide a single audit exemption statement to the Department at FDOTSingleAudit@dot.state.fl.us no later than nine months after the end of the Recipient’s audit period for each applicable audit year. In the event the Recipient expends less than the threshold established by 2 CFR Part 200, Subpart F – Audit Requirements, in federal awards in a fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F – Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from the Recipient’s resources obtained from other than federal entities).

iv. The Recipient must electronically submit to the Federal Audit Clearinghouse (“FAC”) at https://harvester.census.gov/facweb/ the audit reporting package as required by 2 CFR Part 200, Subpart F – Audit Requirements, within the earlier of 30 calendar days after receipt of the auditor’s report(s) or nine months after the end of the audit period. The FAC is the repository of record for audits required by 2 CFR Part 200, Subpart F – Audit Requirements, and this Agreement. However, the Department requires a copy of the audit reporting package also be submitted to FDOTSingleAudit@dot.state.fl.us within the earlier of 30 calendar days after receipt of the auditor’s report(s) or nine months after the end of the audit period as required by 2 CFR Part 200, Subpart F – Audit Requirements.

v. Within six months of acceptance of the audit report by the FAC, the Department will review the Recipient’s audit reporting package, including corrective action plans and management letters, to the extent necessary to determine whether timely and appropriate action on all deficiencies has been taken pertaining to the federal award provided through the Department by this Agreement. If the Recipient fails to have an audit conducted in accordance with 2 CFR Part 200, Subpart F – Audit Requirements, the Department may impose additional conditions to remedy noncompliance. If the Department determines that noncompliance cannot be remedied by imposing additional conditions, the Department may take appropriate actions to enforce compliance, which actions may include but not be limited to the following:

1. Temporarily withhold cash payments pending correction of the deficiency by the Recipient or more severe enforcement action by the Department;
2. Disallow (deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the federal award;
4. Initiate suspension or debarment proceedings as authorized under 2 C.F.R. Part 180 and federal awarding agency regulations (or in the case of the Department, recommend such a proceeding be initiated by the federal awarding agency);
5. Withhold further federal awards for the Project or program;
6. Take other remedies that may be legally available.

vi. As a condition of receiving this federal award, the Recipient shall permit the Department or its designee, the CFO, or State of Florida Auditor General access to the Recipient’s records including financial statements, the independent auditor’s working papers, and project records as necessary. Records related to unresolved audit findings, appeals, or litigation shall be retained until the action is complete or the dispute is resolved.

vii. The Department’s contact information for requirements under this part is as follows:

Office of Comptroller, MS 24
605 Suwannee Street
Tallahassee, Florida 32399-0450
FDOTSingleAudit@dot.state.fl.us

9. Termination or Suspension of Project:
The Department may, by written notice to the Recipient, suspend any or all of the Department’s obligations under this Agreement for the Recipient’s failure to comply with applicable law or the terms of this Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected.

a. If the Department intends to terminate the Agreement, the Department shall notify the Recipient of such termination in writing at least thirty (30) days prior to the termination of the Agreement, with instructions to the effective date of termination or specify the stage of work at which the Agreement is to be terminated.

b. The Parties to this Agreement may terminate this Agreement when its continuation would not produce beneficial results commensurate with the further expenditure of funds. In this event, the Parties shall agree upon the termination conditions.

c. If the Agreement is terminated before performance is completed, the Recipient shall be paid only for that work satisfactorily performed for which costs can be substantiated. Such payment, however, may not exceed the equivalent percentage of the Department’s maximum financial assistance. If any portion of the Project is located on the Department’s right-of-way, then all work in progress on the Department right-of-way will become the property of the Department and will be turned over promptly by the Recipient.

d. In the event the Recipient fails to perform or honor the requirements and provisions of this Agreement, the Recipient shall promptly refund in full to the Department within thirty (30) days of the termination of the Agreement any funds that were determined by the Department to have been expended in violation of the Agreement.

e. The Department reserves the right to unilaterally cancel this Agreement for failure by the Recipient to comply with the Public Records provisions of Chapter 119, Florida Statutes.

10. Contracts of the Recipient:

a. Except as otherwise authorized in writing by the Department, the Recipient shall not execute any contract or obligate itself in any manner requiring the disbursement of Department funds, including consultant or construction contracts or amendments thereto, with any third party with respect to the Project without the written approval of the Department. Failure to obtain such approval shall be sufficient cause for nonpayment by the Department. The Department specifically reserves the right to review the qualifications of any consultant or contractor and to approve or disapprove the employment of such consultant or contractor.

b. It is understood and agreed by the parties to this Agreement that participation by the Department in a project with the Recipient, where said project involves a consultant contract for engineering, architecture or surveying services, is contingent on the Recipient’s complying in full with provisions of Section 287.055, Florida Statutes, Consultants’ Competitive Negotiation Act, the federal Brooks Act, 23 C.F.R. 172, and 23 U.S.C. 112. At the discretion of the Department, the Recipient will involve the Department in the consultant selection process for all projects funded under this Agreement. In all cases, the Recipient shall certify to the Department that selection has been accomplished in compliance with the Consultants’ Competitive Negotiation Act and the federal Brooks Act.

c. The Recipient shall comply with, and require its consultants and contractors to comply with applicable federal law pertaining to the use of Federal-aid funds. The Recipient shall comply with the provisions in the FHWA-1273 form as set forth in Exhibit “G”, FHWA 1273 attached to and incorporated in this Agreement. The Recipient shall include FHWA-1273 in all contracts with contractors performing work on the Project.

11. Disadvantaged Business Enterprise (DBE) Policy and Obligation:

It is the policy of the Department that DBE’s, as defined in 49 C.F.R. Part 26, as amended, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Department funds under this Agreement. The DBE requirements of applicable federal and state laws and regulations apply to this Agreement.
The Recipient and its contractors agree to ensure that DBE's have the opportunity to participate in the performance of this Agreement. In this regard, all recipients and contractors shall take all necessary and reasonable steps in accordance with applicable federal and state laws and regulations to ensure that the DBE's have the opportunity to compete for and perform contracts. The Recipient and its contractors and subcontractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts, entered pursuant to this Agreement.

12. Compliance with Conditions and Laws:

The Recipient shall comply and require its contractors and subcontractors to comply with all terms and conditions of this Agreement and all federal, state, and local laws and regulations applicable to this Project. Execution of this Agreement constitutes a certification that the Recipient is in compliance with, and will require its contractors and subcontractors to comply with, all requirements imposed by applicable federal, state, and local laws and regulations, including the “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” in 49 C.F.R. Part 29, and 2 C.F.R. Part 200 when applicable.

13. Performance Evaluations:

Recipients are evaluated on a project-by-project basis. The evaluations provide information about oversight needs and provide input for the recertification process. Evaluations are submitted to the Recipient’s person in responsible charge or designee as part of the Project closeout process. The Department provides the evaluation to the Recipient no more than 30 days after final acceptance.

a. Each evaluation will result in one of three ratings. A rating of Unsatisfactory Performance means the Recipient failed to develop the Project in accordance with applicable federal and state regulations, standards and procedures, required excessive District involvement/oversight, or the Project was brought in-house by the Department. A rating of Satisfactory Performance means the Recipient developed the Project in accordance with applicable federal and state regulations, standards and procedures, with minimal District involvement/oversight. A rating of Above Satisfactory Performance means the Recipient developed the Project in accordance with applicable federal and state regulations, standards and procedures, and the Department did not have to exceed the minimum oversight and monitoring requirements identified for the project.

b. The District will determine which functions can be further delegated to Recipients that continuously earn Satisfactory and Above Satisfactory evaluations.


During the performance of this Agreement, the Recipient agrees as follows, and agrees to require its contractors and subcontractors to include in each subcontract the following provisions:

a. The Recipient will comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the Recipient pursuant thereto. The Recipient shall include the attached Exhibit “C”, Title VI Assurances in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

b. The Recipient will comply with all the requirements as imposed by the ADA, the regulations of the Federal Government issued thereunder, and assurance by the Recipient pursuant thereto.

c. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
d. In accordance with Section 287.134, Florida Statutes, an entity or affiliate who has been placed on the Discriminatory Vendor List, kept by the Florida Department of Management Services, may not submit a bid on a contract to provide goods or services to a public entity; may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any public entity; and may not transact business with any public entity.

e. An entity or affiliate who has had its Certificate of Qualification suspended, revoked, denied or have further been determined by the Department to be a non-responsible contractor may not submit a bid or perform work for the construction or repair of a public building or public work on a contract with the Recipient.

f. Neither the Recipient nor any of its contractors or their subcontractors shall enter into any contract, subcontract or arrangement in connection with the Project or any property included or planned to be included in the Project in which any member, officer or employee of the Recipient or the locality during tenure or for 2 years thereafter has any interest, direct or indirect. If any such present or former member, officer or employee voluntarily acquires or has acquired prior to the beginning of tenure any such interest, and if such interest is immediately disclosed to the Recipient, the Recipient, with prior approval of the Department, may waive the prohibition contained in this paragraph provided that any such present member, officer or employee shall not participate in any action by the Recipient or the locality relating to such contract, subcontract or arrangement. The Recipient shall insert in all contracts entered into in connection with the Project or any property included or planned to be included in any Project, and shall require its contractors to insert in each of their subcontractors, the following provision:

"No member, officer or employee of the Recipient or of the locality during his tenure or for 2 years thereafter shall have any interest, direct or indirect, in this contract or the proceeds thereof."

The provisions of this paragraph shall not be applicable to any agreement between the Recipient and its fiscal depositories or to any agreement for utility services the rates for which are fixed or controlled by a governmental agency.

g. No member or delegate to the Congress of the United States shall be admitted to any share or part of this Agreement or any benefit arising therefrom.

15. Indemnification and Insurance:

a. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of this Agreement to create in the public or any member thereof, a third-party beneficiary under this Agreement, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The Recipient guarantees the payment of all just claims for materials, supplies, tools, or labor and other just claims against the Recipient or any subcontractor, in connection with this Agreement. Additionally, the Recipient agrees to include the following indemnification in all contracts with contractors/subcontractors, or consultants/subconsultants who perform work in connection with this Agreement:

"To the fullest extent permitted by law, the Recipient's contractor shall indemnify and hold harmless the Recipient, the State of Florida, Department of Transportation, and its officers and employees, from liabilities, damages, losses and costs, including, but not limited to, reasonable attorney's fees, to the extent caused by the negligence, recklessness or intentional wrongful misconduct of the contractor and persons employed or utilized by the contractor in the performance of this Contract."

This indemnification shall survive the termination of this Contract. Nothing contained in this paragraph is intended to nor shall it constitute a waiver of the State of Florida and the Recipient's sovereign immunity."

b. The Recipient shall, or cause its contractor or consultant to carry and keep in force, during the term of this Agreement, a general liability insurance policy or policies with a company or companies authorized to do business in Florida, affording public liability insurance with combined bodily injury limits of at least $200,000 per person and $300,000 each occurrence, and property damage insurance of at least $200,000 each
occurrence, for the services to be rendered in accordance with this Agreement. The Recipient shall also, or cause its contractor or consultant to carry and keep in force Workers’ Compensation Insurance as required by the State of Florida under the Workers’ Compensation Law. With respect to any general liability insurance policy required pursuant to this Agreement, all such policies shall be issued by companies licensed to do business in the State of Florida. The Recipient shall provide to the Department certificates showing the required coverage to be in effect with endorsements showing the Department to be an additional insured prior to commencing any work under this Agreement. Policies that include Self Insured Retention will not be accepted. The certificates and policies shall provide that in the event of any material change in or cancellation of the policies reflecting the required coverage, thirty days advance notice shall be given to the Department or as provided in accordance with Florida law.

16. **Maintenance Obligations:** In the event the Project includes construction then the following provisions are incorporated into this Agreement:

   a. The Recipient agrees to maintain any portion of the Project not located on the State Highway System constructed under this Agreement for its useful life. If the Recipient constructs any improvement on Department right-of-way, the Recipient
      ☑ shall
      ☐ shall not
      maintain the improvements located on the Department right-of-way for their useful life. If the Recipient is required to maintain Project improvements located on the Department right-of-way beyond final acceptance, then Recipient shall, prior to any disbursement of the state funding provided under this Agreement, also execute a Maintenance Memorandum of Agreement in a form that is acceptable to the Department. The Recipient has agreed to the foregoing by resolution, and such resolution is attached and incorporated into this Agreement as Exhibit “D”. This provision will survive termination of this Agreement.

17. **Miscellaneous Provisions:**

   a. The Recipient will be solely responsible for compliance with all applicable environmental regulations, for any liability arising from non-compliance with these regulations, and will reimburse the Department for any loss incurred in connection therewith. The Recipient will be responsible for securing any applicable permits. The Recipient shall include in all contracts and subcontracts for amounts in excess of $150,000, a provision requiring compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).

   b. The Department shall not be obligated or liable hereunder to any individual or entity not a party to this Agreement.

   c. In no event shall the making by the Department of any payment to the Recipient constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the Recipient and the making of such payment by the Department, while any such breach or default shall exist, shall in no way impair or prejudice any right or remedy available to the Department with respect to such breach or default.

   d. If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected. In such an instance, the remainder would then continue to conform to the terms and requirements of applicable law.

   e. By execution of the Agreement, the Recipient represents that it has not paid and, also agrees not to pay, any bonus or commission for the purpose of obtaining an approval of its application for the financing hereunder.

   f. Nothing in the Agreement shall require the Recipient to observe or enforce compliance with any provision or perform any act or do any other thing in contravention of any applicable state law. If any of the provisions of the Agreement violate any applicable state law, the Recipient will at once notify the Department in writing.
in order that appropriate changes and modifications may be made by the Department and the Recipient to the end that the Recipient may proceed as soon as possible with the Project.

g. In the event that this Agreement involves constructing and equipping of facilities, the Recipient shall submit to the Department for approval all appropriate plans and specifications covering the Project. The Department will review all plans and specifications and will issue to the Recipient a written approval with any approved portions of the Project and comments or recommendations covering any remainder of the Project deemed appropriate. After resolution of these comments and recommendations to the Department’s satisfaction, the Department will issue to the Recipient a written approval with said remainder of the Project. Failure to obtain this written approval shall be sufficient cause of nonpayment by the Department.

h. Upon completion of right-of-way activities on the Project, the Recipient must certify compliance with all applicable federal and state requirements. Certification is required prior to authorization for advertisement for or solicitation of bids for construction of the Project, including if no right-of-way is required.

i. The Recipient will certify in writing, prior to Project closeout that the Project was completed in accordance with applicable plans and specifications, is in place on the Recipient’s facility, adequate title is in the Recipient’s name, and the Project is accepted by the Recipient as suitable for the intended purpose.

j. The Recipient agrees that no federally appropriated funds have been paid, or will be paid by or on behalf of the Recipient, to any person for influencing or attempting to influence any officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement. If any funds other than federally appropriated funds have been paid by the Recipient to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with this Agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The Recipient shall require that the language of this paragraph be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. No funds received pursuant to this contract may be expended for lobbying the Legislature, the judicial branch or a state agency.

k. The Recipient may not permit the Engineer of Record to perform Construction, Engineering and Inspection services on the Project.

l. The Recipient shall comply with all applicable federal guidelines, procedures, and regulations. If at any time a review conducted by Department and or FHWA reveals that the applicable federal guidelines, procedures, and regulations were not followed by the Recipient and FHWA requires reimbursement of the funds, the Recipient will be responsible for repayment to the Department of all funds awarded under the terms of this Agreement.

m. The Recipient shall:

i. utilize the U.S. Department of Homeland Security’s E-Verify system to verify the employment eligibility of all new employees hired by Recipient during the term of the contract; and

ii. expressly require any contractor and subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security’s E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

n. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute the same Agreement. A facsimile or electronic transmission of this Agreement with a signature on behalf of a party will be legal and binding on such party.
The Parties agree to comply with s.20.055(5), Florida Statutes, and to incorporate in all subcontracts the obligation to comply with s.20.055(5), Florida Statutes.

If the Project is procured pursuant to Chapter 255 for construction services and at the time of the competitive solicitation for the Project 50 percent or more of the cost of the Project is to be paid from state-appropriated funds, then the Recipient must comply with the requirements of Section 255.0991, Florida Statutes.

18. Exhibits:

a. Exhibits “A”, “B”, “C”, “D”, “E” and “F” are attached to and incorporated into this Agreement.

b. ☒ If this Project includes Phase 58 (construction) activities, then Exhibit “G”, FHWA FORM 1273, is attached and incorporated into this Agreement.

c. ☐ Alternative Advance Payment Financial Provisions are used on this Project. If an Alternative Pay Method is used on this Project, then Exhibit “H”, Alternative Advance Payment Financial Provisions, is attached and incorporated into this Agreement.

d. ☐ State funds are used on this Project. If state funds are used on this Project, then Exhibit “I”, State Funds Addendum, is attached and incorporated into this Agreement. Exhibit “J”, State Financial Assistance (Florida Single Audit Act), is attached and incorporated into this Agreement.

e. ☐ This Project utilizes Advance Project Reimbursement. If this Project utilizes Advance Project Reimbursement, then Exhibit “K”, Advance Project Reimbursement is attached and incorporated into this Agreement.

f. ☐ This Project is located off the State Highway System and includes funding for landscaping. If this Project is located off the State Highway System and includes funding for landscaping, then Exhibit “L”, Landscape Maintenance, is attached and incorporated into this Agreement.

g. ☐ This Project includes funding for a roadway lighting system. If the Project includes funding for roadway lighting system, Exhibit “M”, Roadway Lighting Maintenance is attached and incorporated into this Agreement.

h. ☐ This Project includes funding for traffic signals and/or traffic signal systems. If this Project includes funding for traffic signals and/or traffic signals systems, Exhibit “N”, Traffic Signal Maintenance is attached and incorporated into this Agreement.

i. ☒ A portion or all of the Project will utilize Department right-of-way and, therefore, Exhibit “O”, Terms and Conditions of Construction in Department Right-of-Way, is attached and incorporated into this Agreement.

j. ☐ The following Exhibit(s) are attached and incorporated into this Agreement: ______

k. Exhibit and Attachment List

   Exhibit A: Project Description and Responsibilities
   Exhibit B: Schedule of Financial Assistance
   Exhibit C: Title VI Assurances
   Exhibit D: Recipient Resolution
   Exhibit E: Federal Financial Assistance (Single Audit Act)
   Exhibit F: Contract Payment Requirements
   * Exhibit G: FHWA Form 1273
   * Exhibit I: State Funds Addendum
   * Exhibit J: State Financial Assistance (Florida Single Audit Act)
   * Exhibit K: Advance Project Reimbursement
   * Exhibit L: Landscape Maintenance
   * Exhibit M: Roadway Lighting Maintenance
   * Exhibit N: Traffic Signal Maintenance
   * Exhibit O: Terms and Conditions of Construction in Department Right-of-Way
* Additional Exhibit(s):

* Indicates that the Exhibit is only attached and incorporated if applicable box is selected.
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year written above.

RECIPIENT City of St. Petersburg

By: ________________________________

Name: ________________________________

Title: Chairman

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

By: ________________________________

Name: Richard Moss, P.E.

Title: Director of Transportation Development

Legal Review:
Exhibit A
EXHIBIT “A”

PROJECT DESCRIPTION AND RESPONSIBILITIES

FPN: 437807 1 58/68 01/02

This exhibit forms an integral part of the Local Agency Program Agreement between the State of Florida, Department of Transportation and City of St. Petersburg (the Recipient)

PROJECT LOCATION:

☒ The project is on the National Highway System.
☐ The project is on the State Highway System.

PROJECT LENGTH AND MILE POST LIMITS: 0.812 MI

PROJECT DESCRIPTION: SR 687/3rd Street from 5th Ave S to 5th Ave N
This project consists of sidewalk ramp bulb outs, drainage and pedestrian signal modifications along SR 687 (3rd Street) from 5th Avenue South to 5th Avenue North.

City of St. Petersburg will be responsible for the construction of concrete sidewalk and driveway with special surface finish (Salt Rock), Pavers and other miscellaneous items for the sidewalk ramp bulb outs. The following items will be paid for with local funds and are not eligible for federal reimbursement:

0522 2 200 Concrete sidewalk and driveways, with special surface finish (salt rock), SY 154
0526 1 2 Pavers, Architectural, sidewalk, SY 242
0999 26 Local Agency initial contingency (do not bid), LS 1

SPECIAL CONSIDERATIONS BY RECIPIENT:

For projects off the State Highway System, the Agency will submit design plans for review and approval at 60%, 100% and final. For projects on the State Highway System, the Agency will submit design plans for all project phases. The Agency will not begin the construction phase until the Department has reviewed, approved plans and issued a Notice to Proceed. Construction related activities, including project advertisement, conducted prior to Notice to Proceed will not be reimbursed and may render the entire project ineligible for federal funding.

The Agency will submit to the Department the project Bid Package to include Specifications, updated construction estimate, draft construction contract, completed Construction checklist and the Agency’s Certification Clear Package as specified in the Department approved project schedule but not later than the Final plans submittal. All above items must be reviewed, approved and a Notice to Proceed must be issued by the Department prior to any construction related activities, including project advertisement. Construction related activities conducted prior to Notice to Proceed will not be reimbursed and may render the entire project ineligible for federal funding. The Certification Clear Package must include the following items completed and signed by the authorized Agency representative:

1. Type 1 Categorical Exclusion Checklist (and Environmental Certification Form)
2. Contamination Clearance Form
3. Right of Way Certification Form
4. Rail Clear Letter
5. Permits Clear Letter
6. Utilities Clear/Coordinated Letter
EXHIBIT “A”
PROJECT DESCRIPTION AND RESPONSIBILITIES

Off the State Highway System (Off-System) LAP construction projects must be administered in accordance with either Local Agency Specifications that have been approved by the Department; the pre-approved FDOT LAP (“Big Four”) Specifications; or Divisions II and III of the FDOT Standard Specifications for Road and Bridge Construction and implemented modifications in accordance with the LAP Manual. The Agency will be responsible for all project level inspection and verification testing.

On the State Highway System (On-System) LAP construction projects must be administered in accordance with the FDOT Construction Project Administration Manual (Topic no. 700-000-000). Materials will be inspected in accordance with the FDOT Sampling Testing and Reporting Guide by Material Description and the FDOT Materials Manual (Topic No. 675-000-000). Divisions II and III of the FDOT Standard Specifications for Road and Bridge Construction and implemented modifications must be used in accordance with the LAP Manual. The Agency will be responsible for all project level inspection, verification testing, and assuring all data are entered into Materials Acceptance and Certification System (MAC). In addition, the following Off the State Highway System (Off-System) and Off the National Highway System projects will be administered as above: all bridge projects, box culverts, and all projects with a construction value of $10 million or more.

The Agency will ensure compliance of the Contractor’s proposed staging/storage area with the Endangered Species Act, Section 4(f) and Section 106 of the Code of Federal Regulations. Required Sections 7-1.4 and 7-1.8 of FDOT’s Division I Standard Specification are included in FDOT’s Division 1 specification package for Local Agencies.

The Agency will be responsible for documenting to the Department that the project, as designed, qualifies as what type of Type 1 CE project per FDOT’s PD&E Manual. This documentation must be approved by the FDOT prior to any construction related activity, including advertisement.

The Agency shall be responsible for identification and remediation of any hazardous materials and contamination encountered while implementing the project.

The Agency will submit to the Department a copy of the signed bid contract upon execution of the document.

The Agency will provide progress billing invoices with appropriate back-up documentation to the Department on a quarterly basis or sooner.

The Agency will process a Project Closeout Package at project completion in accordance with the Local Agency Program Manual for Federal Aid Projects (Department Procedure: 525-010-300). The package must include the project final invoice, the approved Final Inspection and Acceptance form, the LAP Record of Final Plans and Documentation form (52501047), and the Materials Certification. This process must be completed and accepted by the Department prior to payment of the project Final Invoice.

CEI and material testing that requires the hiring of a consultant: The Agency will submit and comply with the requirements of the LAP Checklist for Federally Funded Professional Services Contract (Form No. 525-010-49). The Department must review and concur with the process prior to award of the CEI contract. Upon execution of the contract, the agency will submit a copy of the signed document to the Department.

For projects that have participating and non-participating items, the local agency must submit a spreadsheet that depicts the federal participating and non-participating construction items with costs to account for the separate federal and local funds expenditures on all invoices submitted for the project.

Local Agency Program Information Tool (LAPIT): LAPIT is a repository for all LAP project documents. Upon receipt of the Notice to Proceed on a project phase, the Local Agency will be responsible for uploading the appropriate project documents into LAPIT before an invoice can be paid. The efficient management of Local Agency contracts is important to LAPIT’s main goal of improving communication between the Local Agency and FDOT.

The Recipient shall commence the project’s activities subsequent to the execution of this Agreement and shall perform in
accordance with the following schedule:

a) Study to be completed by N/A.
b) Design to be completed by N/A.
c) Right-of-Way requirements identified and provided to the Department by 2/14/2019.
e) Construction contract to be let by 8/2/2019.
f) Construction to be completed by 12/31/2020.

If this schedule cannot be met, the Recipient will notify the Department in writing with a revised schedule or the project is subject to the withdrawal of funding.

SPECIAL CONSIDERATIONS BY DEPARTMENT: The Department will issue Notice to Proceed to the Agency after final execution of this agreement.

Upon receipt of an invoice, the Department will have twenty (20) working days to review and approve the goods and services submitted for payment.
Exhibit B
<table>
<thead>
<tr>
<th>PHASE OF WORK By Fiscal Year</th>
<th>MAXIMUM PARTICIPATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design- Phase 38</td>
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<tr>
<td>FY: (Insert Program Name)</td>
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<tr>
<td>FY: (Insert Program Name)</td>
<td>$ ____ $ ____ $ ____ $ ____</td>
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<tr>
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</tr>
<tr>
<td>Total Design Cost</td>
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<tr>
<td>Right-of-Way- Phase 48</td>
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<tr>
<td>FY: (Insert Program Name)</td>
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</tr>
<tr>
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</tr>
<tr>
<td>FY: (Insert Program Name)</td>
<td>$ ____ $ ____ $ ____ $ ____</td>
</tr>
<tr>
<td>Total Right-of-Way Cost</td>
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</tr>
<tr>
<td>Construction- Phase 58</td>
<td></td>
</tr>
<tr>
<td>FY: 2019 (Local Agency Program)</td>
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</tr>
<tr>
<td>FY: (Insert Program Name)</td>
<td>$ ____ $ ____ $ ____ $ ____</td>
</tr>
<tr>
<td>FY: (Insert Program Name)</td>
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<tr>
<td>Total Construction Cost</td>
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<tr>
<td>Construction Engineering and Inspection (CEI)- Phase 68</td>
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<tr>
<td>FY: 2019 (Local Agency Program)</td>
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<tr>
<td>FY: (Insert Program Name)</td>
<td>$ ____ $ ____ $ ____ $ ____</td>
</tr>
<tr>
<td>FY: (Insert Program Name)</td>
<td>$ ____ $ ____ $ ____ $ ____</td>
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<tr>
<td>Total CEI Cost</td>
<td>$104,491.00 $ ____ $ ____ $104,491.00</td>
</tr>
</tbody>
</table>

Total Phase Costs $ 0.00 $ 0.00 $ 0.00 $ 0.00

TOTAL COST OF THE PROJECT $1,460,455.00 $96,644.00 $ 0.00 $1,363,811.00

COST ANALYSIS CERTIFICATION AS REQUIRED BY SECTION 216.3475, FLORIDA STATUTES:
I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable, and necessary as required by Section 216.3475, F.S. Documentation is on file evidencing the methodology used and the conclusions reached.

Tamara Perez
District Grant Manager Name
Exhibit C
During the performance of this contract, the consultant or contractor, for itself, its assignees and successors in interest (hereinafter collectively referred to as the "contractor") agrees as follows:

(1.) **Compliance with REGULATIONS:** The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") *Title 49, Code of Federal Regulations, Part 21*, as they may be amended from time to time, (hereinafter referred to as the *REGULATIONS*), which are herein incorporated by reference and made a part of this contract.

(2.) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the basis of race, color, national origin, or sex in the selection and retention of sub-contractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by *Section 21.5* of the *REGULATIONS*, including employment practices when the contract covers a program set forth in Appendix B of the *REGULATIONS*.

(3.) **Solicitations for Sub-contractors, including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under sub-contract, including procurements of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the *REGULATIONS* relative to nondiscrimination on the basis of race, color, national origin, or sex.

(4.) **Information and Reports:** The contractor shall provide all information and reports required by the *REGULATIONS* or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and Federal Motor Carrier Safety Administration to be pertinent to ascertain compliance with such *REGULATIONS*, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the Florida Department of Transportation, or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5.) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or
Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:

a. withholding of payments to the contractor under the contract until the contractor complies, and/or
b. cancellation, termination or suspension of the contract, in whole or in part.

(6.) Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (7) in every sub-contract, including procurements of materials and leases of equipment, unless exempt by the REGULATIONS, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub-contract or procurement as the Florida Department of Transportation or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, or Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) Compliance with Nondiscrimination Statutes and Authorities: Title V of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects; Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not). Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 - 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).
Exhibit D
The Recipient’s Resolution authorizing entry into this Agreement is attached and incorporated into this Agreement.
Exhibit E
EXHIBIT “E”

FEDERAL FINANCIAL ASSISTANCE (SINGLE AUDIT ACT)

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

<table>
<thead>
<tr>
<th>CFDA No.</th>
<th>20.205</th>
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<tbody>
<tr>
<td>CFDA Title</td>
<td>Highway Planning and Construction</td>
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<td></td>
<td>Federal-Aid Highway Program, Federal Lands Highway Program</td>
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<td>CFDA Program Site</td>
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<tr>
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<td>Awarding Agency</td>
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<tr>
<td>Award is for R&amp;D</td>
<td>No</td>
</tr>
<tr>
<td>Indirect Cost Rate</td>
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</tr>
</tbody>
</table>

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE SUBJECT TO THE FOLLOWING:

2 CFR Part 200 – Uniform Administrative Requirements, Cost Principles & Audit Requirements for Federal Awards

FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT MAY ALSO BE SUBJECT TO THE FOLLOWING:

Title 23 – Highways, United States Code

Title 49 – Transportation, United States Code

Map-21 – Moving Ahead for Progress in the 21st Century, Public Law 112-141

Federal Highway Administration – Florida Division

Federal Funding Accountability and Transparency Act (FFATA) Sub-award Reporting System (FSRS)
[https://www.fsrs.gov/](https://www.fsrs.gov/)
Exhibit F
EXHIBIT "F"

CONTRACT PAYMENT REQUIREMENTS
Florida Department of Financial Services, Reference Guide for State Expenditures
Cost Reimbursement Contracts

Invoices for cost reimbursement contracts must be supported by an itemized listing of expenditures by category (salary, travel, expenses, etc.). Supporting documentation shall be submitted for each amount for which reimbursement is being claimed indicating that the item has been paid. Documentation for each amount for which reimbursement is being claimed must indicate that the item has been paid. Check numbers may be provided in lieu of copies of actual checks. Each piece of documentation should clearly reflect the dates of service. Only expenditures for categories in the approved agreement budget may be reimbursed. These expenditures must be allowable (pursuant to law) and directly related to the services being provided.

Listed below are types and examples of supporting documentation for cost reimbursement agreements:

(1) Salaries: A payroll register or similar documentation should be submitted. The payroll register should show gross salary charges, fringe benefits, other deductions and net pay. If an individual for whom reimbursement is being claimed is paid by the hour, a document reflecting the hours worked times the rate of pay will be acceptable.

(2) Fringe Benefits: Fringe Benefits should be supported by invoices showing the amount paid on behalf of the employee (e.g., insurance premiums paid). If the contract specifically states that fringe benefits will be based on a specified percentage rather than the actual cost of fringe benefits, then the calculation for the fringe benefits amount must be shown.

Exception: Governmental entities are not required to provide check numbers or copies of checks for fringe benefits.

(3) Travel: Reimbursement for travel must be in accordance with Section 112.061, Florida Statutes, which includes submission of the claim on the approved State travel voucher or electronic means.

(4) Other direct costs: Reimbursement will be made based on paid invoices/receipts. If nonexpendable property is purchased using State funds, the contract should include a provision for the transfer of the property to the State when services are terminated. Documentation must be provided to show compliance with Department of Management Services Rule 60A-1.017, Florida Administrative Code, regarding the requirements for contracts which include services and that provide for the contractor to purchase tangible personal property as defined in Section 273.02, Florida Statutes, for subsequent transfer to the State.

(5) In-house charges: Charges which may be of an internal nature (e.g., postage, copies, etc.) may be reimbursed on a usage log which shows the units times the rate being charged. The rates must be reasonable.

(6) Indirect costs: If the contract specifies that indirect costs will be paid based on a specified rate, then the calculation should be shown.

Contracts between state agencies, and or contracts between universities may submit alternative documentation to substantiate the reimbursement request that may be in the form of FLAIR reports or other detailed reports.

The Florida Department of Financial Services, online Reference Guide for State Expenditures can be found at this web address: http://www.myflorida.com/akir/reference_guide/.
Exhibit G
EXHIBIT “G”

FHWA FORM 1273
FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

LEGAL REQUIREMENTS AND RESPONSIBILITY TO THE PUBLIC – COMPLIANCE WITH FHWA 1273.

The FHWA-1273 version dated May 1, 2012 is appended in its entirety to this Exhibit. FHWA-1273 may also be referenced on the Department’s website at the following URL address: http://www.fhwa.dot.gov/programadmin/contracts/1273/1273.pdf

Sub-recipients of federal grants awards for Federal-Aid Highway construction shall take responsibility to obtain this information and comply with all provisions contained in FHWA-1273.
Exhibit O
EXHIBIT “O”

TERMS AND CONDITIONS OF CONSTRUCTION IN DEPARTMENT RIGHT OF WAY

1. Construction on the Department’s Right of Way. If the Project involves construction on the Department’s right-of-way, then the following provisions apply to any and all portions of the Project that are constructed on the Department’s right-of-way:

   a. The Project shall be designed and constructed in accordance with the latest edition of the Department’s Standard Specifications for Road and Bridge Construction and Department Design Standards and Manual of Uniform Traffic Control Devices (“MUTCD”). The following guidelines shall apply as deemed appropriate by the Department: the Department Structures Design Manual, AASHTO Guide Specifications for the Design of Pedestrian Bridges, AASHTO LRFD Bridge Design Specifications, the Department Plans Preparation Manual (“PPM”) and the Department Traffic Engineering Manual. The Recipient will be required to submit any construction plans required by the Department for review and approval prior to any work being commenced. Should any changes to the plans be required during construction of the Project, the Recipient shall be required to notify the Department of the changes and receive approval from the Department prior to the changes being constructed. The Recipient shall maintain the area of the Project at all times and coordinate any work needs of the Department during construction of the Project.

   b. The Recipient shall notify the Department a minimum of 48 hours before beginning construction within Department right-of-way. The Recipient shall notify the Department should construction be suspended for more than 5 working days. The Department contact person for construction is Rolando Sanchez.

   c. The Recipient shall be responsible for monitoring construction operations and the maintenance of traffic (“MOT”) throughout the course of the Project in accordance with the latest edition of the Department Standard Specifications, section 102. The Recipient is responsible for the development of a MOT plan and making any changes to that plan as necessary. The MOT plan shall be in accordance with the latest version of the Department Design Standards, Index 600 series. Any MOT plan developed by the Recipient that deviates from the Department Design Standards must be signed and sealed by a professional engineer. MOT plans will require approval by the Department prior to implementation.

   d. The Recipient shall be responsible for locating all existing utilities, both aerial and underground, and for ensuring that all utility locations be accurately documented on the construction plans. All utility conflicts shall be fully resolved directly with the applicable utility.

   e. The Recipient will be responsible for obtaining all permits that may be required by other agencies or local governmental entities.

   f. It is hereby agreed by the Parties that this Agreement creates a permissive use only and all improvements located on the Department’s right-of-way resulting from this Agreement shall become the property of the Department. Neither the granting of the permission to use the Department right of way nor the placing of facilities upon the Department property shall operate to create or vest any property right to or in the Recipient, except as may otherwise be provided in separate agreements. The Recipient shall not acquire any right, title, interest or estate in Department right of way, of any nature or kind whatsoever, by virtue of the execution, operation, effect, or performance of this Agreement including, but not limited to, the Recipient’s use, occupancy or possession of Department right of way. The Parties agree that this Agreement does not, and shall not be construed to, grant credit for any future transportation concurrency requirements pursuant to Chapter 163, Florida Statutes.
g. The Recipient shall not cause any liens or encumbrances to attach to any portion of the Department's property, including but not limited to, the Department's right-of-way.

h. The Recipient shall perform all required testing associated with the design and construction of the Project. Testing results shall be entered into the department's Materials Testing and Certification database application and the department must provide the final Materials Certification for the Project. The Department shall have the right to perform its own independent testing during the course of the Project.

i. The Recipient shall exercise the rights granted herein and shall otherwise perform this Agreement in a good and workmanlike manner, with reasonable care, in accordance with the terms and provisions of this Agreement and all applicable federal, state, local, administrative, regulatory, safety and environmental laws, codes, rules, regulations, policies, procedures, guidelines, standards and permits, as the same may be constituted and amended from time to time, including, but not limited to, those of the Department, applicable Water Management District, Florida Department of Environmental Protection, Environmental Protection Recipient, the Army Corps of Engineers, the United States Coast Guard and local governmental entities.

j. If the Department determines a condition exists which threatens the public's safety, the Department may, at its discretion, cause construction operations to cease and immediately have any potential hazards removed from its right-of-way at the sole cost, expense, and effort of the Recipient. The Recipient shall bear all construction delay costs incurred by the Department.

k. The Recipient shall be responsible to maintain and restore all features that might require relocation within the Department right-of-way.

l. The Recipient will be solely responsible for clean up or restoration required to correct any environmental or health hazards that may result from construction operations.

m. The acceptance procedure will include a final "walk-through" by Recipient and Department personnel. Upon completion of construction, the Recipient will be required to submit to the Department final as-built plans and an engineering certification that construction was completed in accordance to the plans. Submittal of the final as-built plans shall include one complete set of the signed and sealed plans on 11" X 17" plan sheets and an electronic copy prepared in Portable Document Format (PDF). Prior to the termination of this Agreement, the Recipient shall remove its presence, including, but not limited to, all of the Recipient's property, machinery, and equipment from Department right-of-way and shall restore those portions of Department right of way disturbed or otherwise altered by the Project to substantially the same condition that existed immediately prior to the commencement of the Project.

n. If the Department determines that the Project is not completed in accordance with the provisions of this Agreement, the Department shall deliver written notification of such to the Recipient. The Recipient shall have thirty (30) days from the date of receipt of the Department's written notice, or such other time as the Recipient and the Department mutually agree to in writing, to complete the Project and provide the Department with written notice of the same (the "Notice of Completion"). If the Recipient fails to timely deliver the Notice of Completion, or if it is determined that the Project is not properly completed after receipt of the Notice of Completion, the Department, within its discretion may: 1) provide the Recipient with written authorization granting such additional time as the Department deems appropriate to correct the deficiency(ies); or 2) correct the deficiency(ies) at the Recipient's sole cost and expense, without Department liability to the Recipient for any resulting loss or damage to property, including, but not limited to, machinery and equipment. If the Department elects to correct the deficiency(ies), the Department shall provide the Recipient with an invoice for the costs incurred by the Department and the Recipient shall pay the invoice within thirty (30) days of the date of the invoice.
o. The Recipient shall implement best management practices for erosion and pollution control to prevent violation of state water quality standards. The Recipient shall be responsible for the correction of any erosion, shoaling, or water quality problems that result from the construction of the Project.

p. Portable Traffic Monitoring Site (PTMS) or a Telemetry Traffic Monitoring Site (TTMS) may exist within the vicinity of your proposed work. It is the responsibility of the Recipient to locate and avoid damage to these sites. If a PTMS or TTMS is encountered during construction, the Department must be contacted immediately.

q. During construction, highest priority must be given to pedestrian safety. If permission is granted to temporarily close a sidewalk, it should be done with the express condition that an alternate route will be provided, and shall continuously maintain pedestrian features to meet Americans Disability Act (ADA) standards.

r. Restricted hours of operation will be from Insert restrict hours of operation, (insert days of the week for restricted operation), unless otherwise approved by the Operations Engineer, or designee.

s. Lane closures on the state road system must be coordinated with the Public Information Office at least two weeks prior to the closure. The contact information for the Department’s Public Information Office is:

Kristen Carson, Public Information Officer, 813-975-6202

Note: (Highlighted sections indicate need to confirm information with District Office or appropriate DOT person managing the Agreement)
The following page(s) contain the backup material for Agenda Item: Approving a five-year blanket purchase agreement with AKCA Incorporated for traffic marking materials and services, for the Engineering and Capital Improvements and Transportation and Parking Management departments, at total contract amount of $397,000.
Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving a five-year blanket purchase agreement with AKCA Incorporated for traffic marking materials and services, for the Engineering and Capital Improvements and Transportation and Parking Management departments, at total contract amount of $397,000.

Explanation: This purchase is being made from Pinellas County Contract No. 178-0490-B.

The supplier will furnish and install thermoplastic and retro-reflective painted traffic materials per FDOT Specifications for Road and Bridge Construction, Sections 706, 710, 711, 713, 970 and 971. The agreement pricing includes installation, all required materials, and removal of existing material.

The Procurement and Supply Management Department, in cooperation with the Engineering and Transportation and Parking Management departments, recommends utilizing Pinellas County Contract No. 178-0490-B.

AKCA Incorporated (Plant City, FL) .................................................................................................................$397,000

AKCA Incorporated has met the specifications, terms and conditions of Pinellas County Contract No. 178-0490-B, dated August 23, 2018. This purchase is made in accordance with Section 2-256 (2) of the Procurement Code, which authorizes the Mayor, or his designee, to utilize competitively bid contracts of other governmental entities.

AKCA Incorporated is headquartered in Plant City and has been in business since 1978. They have previously worked with the City and have performed satisfactorily.

A blanket purchase agreement will be issued to the supplier and will be binding only for actual services provided. The agreement will be effective from the date of award through January 7, 2024.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Citywide Infrastructure Fund (3027) and the Multimodal Impact Fees Capital Improvement Fund (3071).

Attachments: Resolution

Approvals:
A RESOLUTION APPROVING THE AWARD OF A FIVE-YEAR BLANKET PURCHASE AGREEMENT WITH AKCA INCORPORATED FOR TRAFFIC MARKING MATERIALS AND SERVICES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $397,000 UTILIZING PINELLAS COUNTY CONTRACT NO. 178-0490-B; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to purchase traffic marking materials and services for the Engineering and Capital Improvements Department and Transportation Department; and

WHEREAS, pursuant to Section 2-256(2) of the Procurement Code, the Mayor or the Mayor's designee is authorized to utilize competitively bid contracts of other government entities; and

WHEREAS, AKCA Incorporated has met the specifications, terms and conditions of Pinellas County Contract No. 178-0490-B; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Engineering and Capital Improvements Department and Transportation Department, recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the award of a five-year blanket purchase agreement with AKCA Incorporated for traffic marking materials and services for a total contract amount not to exceed $397,000 utilizing Pinellas County Contract No. 178-0490-B is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (Designee)
The following page(s) contain the backup material for Agenda Item: Approving a job order to G.E.C. Associates, Inc., in the amount of $297,118.17 for construction services to replace the roofing system on the Lawn Bowling Club building at the Mirror Lake Complex; rescinding unencumbered appropriations in the amount of $151,180 from the City Facility Roof/Waterproofing FY18 project (16225) and $173,820 from the City Facility Roof/Waterproofing FY19 project (16737), approving a transfer in the amount of $325,000 from the City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029), resulting from these rescissions, to provide funding for the above Construction and Engineering services for the project; approving a supplemental appropriation in the amount of $325,000 from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029) resulting from the above transfer to the Lawn Bowling Club Reroofing Project, (Engineering Project No. 18205-017; Oracle No. 16212), and providing an effective date. Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving a job order to G.E.C. Associates, Inc., in the amount of $297,118.17 for construction services to replace the roofing system on the Lawn Bowling Club building at the Mirror Lake Complex; rescinding unencumbered appropriations in the amount of $151,180 from the City Facility Roof/Waterproofing FY18 project (16225) and $173,820 from the City Facility Roof/Waterproofing FY19 project (16737), approving a transfer in the amount of $325,000 from the City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029), resulting from these rescissions, to provide funding for the above Construction and Engineering services for the project; approving a supplemental appropriation in the amount of $325,000 from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029) resulting from the above transfer to the Lawn Bowling Club Reroofing Project, (Engineering Project No. 18205-017; Oracle No. 16212), and providing an effective date.

Explanation: G.E.C. Associates, Inc. ("G.E.C.") was one of five job order contractors approved by City Council on March 15, 2018, to perform Job Order Contracting (JOCs) services for the City. These services include minor construction, facilities maintenance, and repairs. G.E.C has executed an agreement with the City to perform Job Order Contracting Services and has provided appropriate licensing, bonding and insurance.

The job order will provide for the Lawn Bowling Club Building structural repairs and reroofing at the Mirror Lake Complex at 536 Fourth Avenue North. The existing building requires a new shingle roof and roof decking replacement. Most of the roof is in poor condition with periodical leaks during storms. The building is on the National Register of Historic Places and the work will be done to closely match the original appearance as required by the City issued Certificate of Appropriateness. There is also some structural work required to support the new roof.

Job order contracting allows the City to issue a job order to the contractor for a definite scope of work as compiled in the Construction Task Catalog developed by The Gordian Group, Inc. The Construction Task Catalog includes pricing of materials, labor, and equipment for performing the items of work. The Task Catalog price does not include overhead and profit. Overhead and profit are included in the contractors' competitively bid adjustment factor.

The cost of the services to be provided by G.E.C. includes the general conditions, mobilization, and typical construction trades included in the attached contractor price proposal.

The Procurement and Supply Management Department, in cooperation with the Engineering & Capital Improvements Department, recommends:

G.E.C. Associates, Inc. (Doral, FL) ................................................................. $297,118.17

This job order is permitted under Section 2-251 (f), Job Order Contracts, of the Procurement Code. All job orders over $50,000 require City Council approval.
Cost/Funding/Assessment Information: A portion of the funding has been previously appropriated in the Recreation and Culture Capital Improvement Fund (3029), Lawn Bowling Club Reroofing Project (16212). Additional funding will be available after the rescission of unencumbered appropriations in the amount $151,180 from the City Facility Roof/Waterproofing FY18 project (16225), and $173,820 from the City Facility Roof/Waterproofing FY19 project (16737), approval of a transfer in the amount of $325,000 from the City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029), resulting from these rescissions, to provide funding for the above Construction and Engineering services for the project; and approval of a supplemental appropriation in the amount of $325,000 from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029) resulting from the above transfer to the Lawn Bowling Club Reroofing Project (Engineering Project No. 18205-017; Oracle No. 16212, and providing an effective date.

Attachments: Price Proposal (4 pages)
Resolution

Approvals:

[Signatures]
## Proposal Review Summary - CSI

**Date:** March 06, 2019  
**Work Order #:** ECI-GEC-0002.00  
**Title:** lawn Bowling Club Bldg. - Structural Repairs & Reroofing  
**Contractor:** 167-0421-CP (DF) - St. Petersburg - GEC Associates, Inc.  
**Proposal Value:** $297,118.17  
**Proposal Name:** lawn Bowling Club Bldg. - Structural Repairs & Reroofing  
**Proposal Submitted:** 03/06/2019

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>01 - General Requirements</td>
<td>$35,458.74</td>
</tr>
<tr>
<td>07 - Thermal &amp; Moisture Protection</td>
<td>$119,189.78</td>
</tr>
<tr>
<td>09 - Finishes</td>
<td>$3,194.03</td>
</tr>
<tr>
<td>10 - Specialties</td>
<td>$139,275.62</td>
</tr>
</tbody>
</table>

**Proposal Total:** $297,118.17

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals, and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal:** 86.41%
### General Requirements

**Reimbursable Fees**
- Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is $1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = $125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>permits</td>
<td>Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed Truck Includes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.</td>
<td>6.00</td>
<td>15.40</td>
<td>1.1193</td>
<td>$1,446.58</td>
</tr>
</tbody>
</table>

**Carpenter**
- For tasks not included in the Construction Task Catalog® and as directed by owner only.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>job super</td>
<td>Cement Mason</td>
<td>80.00</td>
<td>29.55</td>
<td>1.1193</td>
<td>$2,646.03</td>
</tr>
</tbody>
</table>

**Laborer**
- For tasks not included in the Construction Task Catalog® and as directed by owner only.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>laborer</td>
<td>Painter, Ordinary</td>
<td>120.00</td>
<td>32.69</td>
<td>1.1193</td>
<td>$4,390.79</td>
</tr>
</tbody>
</table>

**Painter, Ordinary**
- For tasks not included in the Construction Task Catalog® and as directed by owner only.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Quantity</th>
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<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>paint work</td>
<td>Painter, Ordinary</td>
<td>120.00</td>
<td>32.69</td>
<td>1.1193</td>
<td>$4,390.79</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Factor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>deliveries</td>
<td>Equipment Delivery, Pickup, Mobilization And Demobilization Using A Rollback Flatbed Truck Includes delivery of equipment, off loading on site, rigging, dismantling, loading and transporting away. For equipment such as trenchers, skid-steer loaders (bobcats), industrial warehouse forklifts, sweepers, scissor platform lifts, telescoping and articulating boom manlifts with up to 40' boom lengths, etc.</td>
<td>6.00</td>
<td>215.40</td>
<td>1.1193</td>
<td>$1,446.58</td>
</tr>
</tbody>
</table>
**Date:** March 06, 2019  
**Work Order #:** ECI-GEC-0002.00  
**Title:** Lawn Bowling Club Bldg. - Structural Repairs & Reroofing

<table>
<thead>
<tr>
<th>Rec#</th>
<th>CSI Number</th>
<th>Description</th>
<th>Line Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>01 - General Requirements</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>01 74 19 00-0013</td>
<td>30 CY Dumpster (4 Ton) &quot;Construction Debris&quot; includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.</td>
<td>$2,867.18</td>
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</table>

**Category:** roll offs

**Subtotal for 01 - General Requirements:**  
$35,458.74

<table>
<thead>
<tr>
<th><strong>07 - Thermal &amp; Moisture Protection</strong></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>07 00 00 00-0002</td>
<td>each Watertight Roofing/Lawn Bowling</td>
<td>$117,470.54</td>
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</table>

**Category:** Watertight Roofing Bld

**Subtotal for 07 - Thermal & Moisture Protection:**  
$119,189.78

<table>
<thead>
<tr>
<th><strong>09 - Finishes</strong></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>09 29 00 00-0017</td>
<td>SF 5/8&quot; Type C Fire Rated Gypsum Board</td>
<td>$1,469.79</td>
</tr>
</tbody>
</table>

**Category:** ceiling for access

**Subtotal for 09 - Finishes:**  
$283.18

<table>
<thead>
<tr>
<th><strong>Category:</strong> ceiling for access</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>09 29 00 00-0017</td>
<td>SF For Horizontal Installation &gt;10' High, Add</td>
<td>$443.24</td>
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</tbody>
</table>

**Category:** ceiling

**Subtotal for Category:**  
$517.12

<table>
<thead>
<tr>
<th><strong>Category:</strong> bathroom ceiling</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>09 51 13 00-0004</td>
<td>SF 2' x 4' x 5/8&quot; Fiberglass Acoustical Ceiling Panel</td>
<td>$243.11</td>
</tr>
</tbody>
</table>
Date: March 06, 2019  
Work Order #: ECI-GEC-0002.00  
Title: lawn Bowling Club Bidg. - Structural Repairs & Reroofing

<table>
<thead>
<tr>
<th>Rec#</th>
<th>CSI Number</th>
<th>Mod.</th>
<th>UOM</th>
<th>Description</th>
<th>Line Total</th>
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</thead>
<tbody>
<tr>
<td>15</td>
<td>09 53 23 00-0004</td>
<td>SF</td>
<td></td>
<td>2' x 2' Grid, 15/16&quot; T Bar Ceiling Suspension System</td>
<td>$217.59</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Installation</td>
<td>Quantity x Unit Price x Factor = Total</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>120.00</td>
<td>1.45 x 1.1193 = $194.76</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Demolition</td>
<td>120.00</td>
</tr>
</tbody>
</table>

Category: bathroom ceiling

Subtotal for 09 - Finishes: $3,194.03

| 16   | 10 00 00 00-0001 | HORNE BID LAWN BOWLING | $0.00 |
|      |                | Category: HORNE BID-extra work |
|      | NPP Task       | Quantity x Unit Price x Factor = Total |
|      | Installation   | 0.00       | 150,900.00 x 1.1193 = $0.00 |

Subtotal for 10 - Specialties: $139,275.62

| 17   | 10 00 00 00-0003 | Home bid w new crickets etc | $119,240.15 |
|      |                | Category: Home framing per drawings |
|      | NPP Task       | Quantity x Unit Price x Factor = Total |
|      | Installation   | 1.00       | 96,181.00 x 1.1193 = $107,655.39 |
|      | Demolition     | 1.00       | 10,350.00 x 1.1193 = $11,584.75 |

| 18   | 10 00 00 00-0004 | Allowance for undiscovered framing new | $20,035.47 |
|      |                | Category: ALLOWANCE for unseen framing |
|      | NPP Task       | Quantity x Unit Price x Factor = Total |
|      | Installation   | 1.00       | 17,900.00 x 1.1193 = $20,035.47 |

Proposal Total $297,118.17

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: 86.41%
RESOLUTION NO. 2019-____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE JOB ORDER NO. ECI-GEC-0002.00 TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND G.E.C. ASSOCIATES, INC. ("CONTRACTOR") DATED APRIL 17, 2018 FOR CONTRACTOR TO REPLACE THE ROOFING SYSTEM ON THE LAWN BOWLING CLUB BUILDING AT THE MIRROR LAKE COMPLEX IN AN AMOUNT NOT TO EXCEED $297,118.17; RESCINDING AN UNENCUMBERED APPROPRIATION IN THE AMOUNT OF $151,180 FROM THE CITY FACILITIES CAPITAL IMPROVEMENT FUND (3031), CITY FACILITY ROOF/WATERPROOFING FY18 PROJECT (16225); RESCINDING AN UNENCUMBERED APPROPRIATION IN THE AMOUNT OF $173,820 FROM THE CITY FACILITIES CAPITAL IMPROVEMENT FUND (3031), CITY FACILITY ROOF/WATERPROOFING FY19 PROJECT (16737); APPROVING A TRANSFER IN THE AMOUNT OF $325,000 FROM THE UNAPPROPRIATED BALANCE OF THE CITY FACILITIES CAPITAL IMPROVEMENT FUND (3031) RESULTING FROM THE ABOVE RESCISSIONS TO THE RECREATION AND CULTURE CAPITAL FUND (3029); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $325,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE RECREATION AND CULTURE CAPITAL FUND (3029) RESULTING FROM THE ABOVE TRANSFER TO THE LAWN BOWLING CLUB REROOFING PROJECT (ENGINEERING PROJECT NO. 18205-017; ORACLE NO. 16212); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida and G.E.C. Associates, Inc. ("Contractor") entered into an agreement on April 17, 2018, for Contractor to provide job order contracting and other services for the City; and

WHEREAS, Administration desires to issue Job Order No. ECI-GEC-0002.00 to Contractor to replace the roofing system on the Lawn Bowling Club Building at the Mirror Lake Complex in an amount not to exceed $297,118.17; and

WHEREAS, funds needed for this project will be available after (i) a rescission in the amount of $151,180 from the City Facilities Capital Improvement Fund (3031), City Facility Roof/Waterproofing FY18 Project (16225); (ii) a rescission in the amount of $173,820 from the City Facilities Capital Improvement Fund (3031), City Facility Roof/Waterproofing FY19 Project (16737); (iii) a transfer in the amount of $325,000 from the unappropriated balance of the
City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029) resulting from the above rescissions; and (iv) a supplemental appropriation in the amount of $325,000 from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029) resulting from the above transfer to the Lawn Bowling Club Reroofing Project (16212).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Job Order No. ECI-GEC-0002.00 to the Agreement between the City of St. Petersburg, Florida and G.E.C. Associates, Inc. ("Contractor") dated April 17, 2018 for Contractor to replace the roofing system on the Lawn Bowling Club Building at the Mirror Lake Complex in an amount not to exceed $297,118.17.

BE IT FURTHER RESOLVED that an unencumbered appropriation in the amount of $151,180 from the City Facilities Capital Improvement Fund (3031), City Facility Roof/Waterproofing FY18 Project (16225) is hereby rescinded.

BE IT FURTHER RESOLVED that an unencumbered appropriation in the amount of $173,820 from the City Facilities Capital Improvement Fund (3031), City Facility Roof/Waterproofing FY19 Project (16737) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved the following transfer from the unappropriated balance of the City Facilities Capital Improvement Fund (3031) to the Recreation and Culture Capital Fund (3029) for FY19:

City Facilities Capital Improvement Fund (3031) Recreation and Culture Capital Fund (3029) $325,000

BE IT FURTHER RESOLVED that there is hereby approved from the increase in the unappropriated balance of the Recreation and Culture Capital Fund (3029), resulting from the above transfer, the following supplemental appropriation for FY19:

Recreation and Culture Capital Fund (3029) Lawn Bowling Club Reroofing Project (16212) $325,000

This resolution shall become effective immediately upon its adoption.

Approved by: [Signatures]

City Attorney (Designee) 00436775

Budget Director
The following page(s) contain the backup material for Agenda Item: Approving a three-year blanket purchase agreement with Williams Scotsman Inc. for modular building lease or rental, at an estimated annual cost of $95,000, for a total contract amount of $285,000. Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving a three-year blanket purchase agreement with Williams Scotsman Inc. for modular building lease or rental, at an estimated annual cost of $95,000, for a total contract amount of $285,000.

Explanation: The Procurement and Supply Management Department received one bid for modular buildings, lease or rental. The bid was received from Williams Scotsman, Inc.

The vendor will provide delivery, set-up, tear down and removal of modular buildings on an as-needed basis. The Parks and Recreation Department is the primary user of this service and leases modular buildings to accommodate the overflow for the Summer Elementary Camp and Middle School Camp programs at recreation centers. In addition, the Water Resources Department uses this service to support on-site office space at the SWWRF, NEWRF, and NWWRF. Other departments, such as Police, Fire, and Neighborhood Affairs, also use this service for temporary office or dormitory space during facility construction or relocation.

The Procurement and Supply Management Department, in cooperation with the Parks and Recreation Department, recommends award:

Williams Scotsman, Inc. (Baltimore, MD) .................. $285,000
(Three years @ $95,000 per year)

Williams Scotsman, Inc. has met the requirements of IFB No. 7176, dated January 18, 2019. The company is headquartered in Baltimore, Maryland, and has been in business since 1955. It has satisfactorily provided these services for the City in the past. This agreement will be effective from the date of approval through April 30, 2022, with one, two-year renewal option. A blanket purchase agreement will be issued and will be binding only for actual services rendered.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the General Fund (0001) and the Water Resources Fund (4001).

Attachments: Bid Tabulation
Resolution

Approvals:

[Signature]
Administrative

[Signature]
Budget
### Bid Tabulation

**Purchasing and Materials Management**

**City of St Petersburg**

**Williams Scotsman, Inc.**

**Tampa, FL**

**Terms:** Net 30

**Delivery:** 10 Days

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Quantity (UOM)</th>
<th>Monthly Lease/Rental Rate</th>
<th>No. of MO's</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Modular Building (12' x 36') or comparable size</td>
<td>3 EA</td>
<td>$696.00</td>
<td>6</td>
<td>$12,528.00</td>
</tr>
<tr>
<td>2</td>
<td>Modular Building (12' x 44') or comparable size</td>
<td>7 EA</td>
<td>748.00</td>
<td>6</td>
<td>31,416.00</td>
</tr>
<tr>
<td>3</td>
<td>Modular Building (14' x 50') or comparable size</td>
<td>7 EA</td>
<td>783.00</td>
<td>3</td>
<td>16,443.00</td>
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<tr>
<td>4</td>
<td>Modular Building (24' x 60') or comparable size</td>
<td>7 EA</td>
<td>2,540.00</td>
<td>3</td>
<td>53,340.00</td>
</tr>
<tr>
<td>5</td>
<td>OSHA Stairs with handrail</td>
<td>10 EA</td>
<td>55.00</td>
<td>3</td>
<td>1,650.00</td>
</tr>
<tr>
<td>6</td>
<td>ADA Compliant Access Ramp</td>
<td>10 EA</td>
<td>240.00</td>
<td>3</td>
<td>7,200.00</td>
</tr>
<tr>
<td><strong>One Time Rate Options</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Installation &amp; Pick Up for Modular Building (12' x 36') or comparable size listed on Line 1 above</td>
<td>3 EA</td>
<td>2,699.00</td>
<td>8</td>
<td>21,592.00</td>
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<tr>
<td>8</td>
<td>Installation &amp; Pick Up for Modular Building (12' x 44') or comparable size listed on Line 2 above</td>
<td>7 EA</td>
<td>2,761.00</td>
<td>19</td>
<td>33,337.00</td>
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<tr>
<td>9</td>
<td>Installation &amp; Pick Up for Modular Building (14' x 50') or comparable size listed on Line 3 above</td>
<td>7 EA</td>
<td>4,137.00</td>
<td>28</td>
<td>95,959.00</td>
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<tr>
<td>10</td>
<td>Installation &amp; Pick Up for Modular Building (24' x 60') or comparable size listed on Line 4 above</td>
<td>7 EA</td>
<td>12,275.00</td>
<td>85</td>
<td>1,050,625.00</td>
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<tr>
<td>11</td>
<td>Installation &amp; Pick Up for OSHA Stairs with handrail</td>
<td>10 EA</td>
<td>900.00</td>
<td>9</td>
<td>9,000.00</td>
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<tr>
<td>12</td>
<td>Installation &amp; Pick Up for ADA Compliant Access Ramp</td>
<td>10 EA</td>
<td>900.00</td>
<td>9</td>
<td>9,000.00</td>
</tr>
</tbody>
</table>

**Subtotal:** $273,885.00

**Total:** $273,885.00
A RESOLUTION APPROVING THE AWARD OF A THREE-YEAR BLANKET PURCHASE AGREEMENT WITH A TWO-YEAR RENEWAL OPTION TO WILLIAMS SCOTSMAN, INC. FOR MODULAR BUILDING LEASES OR RENTALS FOR THE PARKS AND RECREATION DEPARTMENT AND OTHER CITY DEPARTMENTS FOR AN AMOUNT NOT TO EXCEED $285,000 FOR THE INITIAL TERM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Procurement & Supply Management Department received one (1) bid for modular building leases or rentals primarily for the Parks and Recreation Department and for other City departments including Water Resources, Police, Fire, and Neighborhood Affairs in response to IFB No. 7176 dated January 18, 2019; and

WHEREAS, Williams Scotsman, Inc. has met the terms and conditions of IFB No. 7176; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Parks and Recreation Department, recommends approval of this award.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the award of a three-year blanket purchase agreement with a two-year renewal option to Williams Scotsman, Inc. for modular building leases or rentals for an amount not to exceed $285,000 for the initial term is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (Designee)
00436936
The following page(s) contain the backup material for Agenda Item: Approving the purchase of a street sweeper from Environmental Products Group, Inc. for the Fleet Management Department, at a total cost of $256,111.
Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving the purchase of a street sweeper from Environmental Products Group, Inc. for the Fleet Management Department, at a total cost of $256,111.

Explanation: This purchase is being made from the Florida Sheriffs Association Contract No. FSA18-VEH 16.0.

The vendor will furnish and deliver one 2020 Elgin Crosswind street sweeper with dual side brooms. The sweeper body will be equipped with a John Deere 4045T 4-cycle turbo-diesel engine, eight-cubic yard hopper and will be mounted on a Peterbilt Model 220-chassis. The street sweeper will be assigned to the Stormwater, Pavement and Traffic Operations Department and will be used to sweep the streets.

The street sweeper has a life expectancy of eight years. It is replacing a 12-year-old unit with original purchase price was $171,407. The life expectancy of the original sweeper was extended by approximately by 6 years due to refurbishment. The Fleet Management Department anticipates the life expectancy of the new sweeper to be eight years based on better material, longer lasting vehicle technology, and improved cleaning operations that inhibit the formation of rust. The old sweeper has reached the end of its economic useful life and will be sold at public auction.

The Procurement and Supply Management Department, in cooperation with the Fleet Management Department, recommends an award utilizing Florida Sheriffs Association Contract No. FSA18-VEH 16.0:

Environmental Products Group, Inc (Apopka, FL).............................. $256,111

2020 Elgin Crosswind J1, Peterbilt Chassis 1 EA @ $256,111 $256,111

The vendor has met the specifications, terms and conditions of Florida Sheriffs Association Contract No. FSA18-VEH 16.0, effective through September 30, 2019. This purchase is made in accordance with Section 2-256 (3) of the Procurement Code, which authorizes the Mayor, or his designee, to purchase automotive equipment from the Florida Sheriffs Association and Florida Association of Counties negotiated purchase program for vehicles.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Stormwater Equipment Replacement Fund (4017).

Attachments: Resolution

Approvals:

[Signatures]
RESOLUTION NO. 2019-____

A RESOLUTION APPROVING THE PURCHASE OF ONE (1) STREET SWEEPER VEHICLE FROM ENVIRONMENTAL PRODUCTS GROUP, INC. FOR THE FLEET MANAGEMENT DEPARTMENT AT A TOTAL COST NOT TO EXCEED $256,111 UTILIZING THE FLORIDA SHERIFFS ASSOCIATION CONTRACT NO. FSA18-VEH16.0; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City desires to purchase one (1) street sweeper vehicle to replace a current street sweeper vehicle that have reached the end of its useful life for the Fleet Management Department; and

WHEREAS, pursuant to Section 2-256(3) of the Procurement Code, the City is permitted to purchase automotive equipment from the Florida Sheriffs’ Association and Florida Association of Counties’ negotiated purchase program for vehicles; and

WHEREAS, Environmental Products Group, Inc. has met the specifications, terms and conditions of the Florida Sheriffs Association Contract No. FSA18-VEH16.0; and

WHEREAS, the Procurement & Supply Management Department, in cooperation with the Fleet Management Department, recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the purchase of one (1) street sweeper vehicle from Environmental Products Group, Inc. for the Fleet Management Department at a total cost not to exceed $256,111 utilizing the State of Florida Contract No. FSA18-VEH16.0 is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute all documents necessary to effectuate this transaction.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

City Attorney (Designee)

00436873

1
The following page(s) contain the backup material for Agenda Item: Approving a job order to Caladesi Construction Co., in an amount not to exceed $73,441.62, to remove all 1970’s circa vinyl tile and upgrade all of the flooring materials at the Dwight H. Jones Neighborhood Center; rescinding unencumbered appropriations in the amount of $30,000 from the Dwight Jones Kitchen Imps FY19 project (16690); approving a supplemental appropriation in the amount of $30,000 from the unappropriated balance of the General Capital Improvement Fund (3031) resulting from these rescissions to the Dwight Jones Flooring Replacement Project (Engineering Project No. 18237-019; Oracle No. 16150); and providing an effective date.
Please scroll down to view the backup material.
To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving a job order to Caladesi Construction Co., in an amount not to exceed $73,441.62, to remove all 1970's circa vinyl tile and upgrade all of the flooring materials at the Dwight H. Jones Neighborhood Center; rescinding unencumbered appropriations in the amount of $30,000 from the Dwight Jones Kitchen Imps FY19 project (16690); approving a supplemental appropriation in the amount of $30,000 from the unappropriated balance of the City Facilities Capital Improvement Fund (3031) resulting from these rescissions to the Dwight Jones Flooring Replacement Project (Engineering Project No. 18237-019; Oracle No. 16150); and providing an effective date.

Explanation: Caladesi Construction Co. ("Caladesi") is one of five Job Order Contractors approved by City Council on March 15, 2018, to perform Job Order Contracting (JOCs) services for the City. These services include minor construction, facilities maintenance and repairs. Caladesi has executed an agreement with the City to perform Job Order Contracting Services and has provided appropriate licensing, bonding and insurance.

The job order will provide for the removal of the forty-two (42) year old vinyl composition tile and mastic, including asbestos abatement measures, and the installation of new, higher-grade, more durable vinyl tile. The existing vinyl tile is original to the Dwight H. Jones Neighborhood Center and in very poor condition.

Job Order Contracting allows the City to issue a job order to the contractor for a definite scope of work as compiled in the Construction Task Catalog developed by The Gordian Group, Inc. The Construction Task Catalog includes pricing of materials, labor, and equipment for performing the items of work. The Task Catalog price does not include overhead and profit. Overhead and profit are included in the contractors' competitively bid adjustment factor.

The cost of the services to be provided by Caladesi includes the general conditions, mobilization, and typical construction trades are included in the attached contractor price proposal.

The Procurement and Supply Management Department, in cooperation with the Engineering & Capital Improvements Department, recommends:

Caladesi Construction Co. .......................................................... $73,441.62

This job order is permitted under Section 2-251 (f), Job Order Contracts, of the Procurement Code. All job orders over $50,000 require City Council approval.

Cost/Funding/Assessment Information: A portion of the funding has been previously appropriated in the City Facilities Capital Improvement Fund (3031), Dwight Jones Flooring Replacement Project (16150). Additional funding will be available after the rescission of unencumbered appropriations in the amount of $30,000 from the Dwight Jones Kitchen Imps FY19 Project (16690) and a supplemental appropriation in the amount of $30,000 from the unappropriated balance of the City Facilities Capital Improvement Fund (3031) resulting from this rescission to the Dwight Jones Flooring Replacement Project (Engineering Project No. 18237-019; Oracle No. 16150).

Attachments: Price Proposal (4 pages)
Resolution

Approvals:

[Administrative]
[Budget]
## Proposal Review Details - CSI

**Date:** 2/12/2019  
**Work Order #:** ECI-CAL-0004.00  
**Title:** DHJ CC Flooring Replacement - 1035 Burlington Ave N, St. Pete, FL 33705  
**Contractor:** St. Petersburg - Caladesi Construction Company  
**Contractor Number:** 167-0421-CP (DF)  
**Job Order Value:** $0.00

### Proposal Details

- **Proposal Name:** Copy (Jan 7 2019 1:48PM) of Copy (Jul 26 2018 4:11PM) of DHJ CC Flooring Replacement-1035 Burlington Ave N, St. Pete, FL 33705  
- **Proposal Value:** $73,441.62  
- **Proposal Submitted:** 1/28/2019 3:54 PM

### CSI Number

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<td>Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is $1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = $125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the “note” block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.</td>
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- **Contractor Notes:** Foreman

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**Subtotal for 09 - Finishes:** $37,073.83

10 - Specialties

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<td>10 21 13 16-0047 EA</td>
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<td>10 - Specialties</td>
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<td>X 1.1131</td>
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<td>9.34</td>
<td>X 1.1131</td>
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**Subtotal for 10 - Specialties:** **$852.27**

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<th>22 - Plumbing</th>
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<tbody>
<tr>
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</table>

**Subtotal for 22 - Plumbing:** **$1,007.31**

**Grand Total:** **$73,441.62**

This work order proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: **0.00 %**
RESOLUTION NO. 2019-____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE JOB ORDER NO. ECI-CAL-0004.00 TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND CALADESI CONSTRUCTION CO. ("CONTRACTOR") DATED MAY 4, 2018 FOR CONTRACTOR TO REMOVE ALL VINYL COMPOSITION TILE AND UPGRADE FLOORING MATERIALS AT THE DWIGHT H. JONES NEIGHBORHOOD CENTER IN AN AMOUNT NOT TO EXCEED $73,441.62; RESCINDING AN UNENCUMBERED APPROPRIATION IN THE AMOUNT OF $30,000 FROM THE CITY FACILITIES CAPITAL IMPROVEMENT FUND (3031), DWIGHT JONES KITCHEN IMPS FY19 PROJECT (16690); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $30,000 FROM THE UNAPPROPRIATED BALANCE OF THE CITY FACILITIES CAPITAL IMPROVEMENT FUND (3031) RESULTING FROM THIS RESCISSION TO THE DWIGHT JONES FLOORING REPLACEMENT PROJECT (ENGINEERING PROJECT NO. 18237-019; ORACLE NO. 16150); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida and Caladesi Construction Co. ("Contractor") entered into an agreement on May 4, 2018, for Contractor to provide job order contracting and other services for the City; and

WHEREAS, Administration desires to issue Job Order No. ECI-CAL-0004.00 for Contractor to remove all vinyl composition tile and upgrade flooring materials at the Dwight H. Jones Neighborhood Center in an amount not to exceed $73,441.62; and

WHEREAS, funds needed for this project will be available after (i) a rescission in the amount of $30,000 from the City Facilities Capital Improvement Fund (3031), Dwight Jones Kitchen Imps FY19 Project (16690); and (ii) a supplemental appropriation in the amount of $30,000 from the unappropriated balance of the General Capital Improvement Fund (3031) to the Dwight Jones Flooring Replacement Project (16150).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Job Order No. ECI-CAL-0004.00 to the Agreement between the City of St. Petersburg, Florida and Caladesi Construction Co. ("Contractor") dated May 4, 2018 for Contractor to remove all vinyl composition tile and upgrade flooring materials at the Dwight H. Jones Neighborhood Center in an amount not to exceed $73,441.62.
BE IT FURTHER RESOLVED that the appropriation in the amount of $30,000 in the City Facilities Capital Improvement Fund (3031), Dwight Jones Kitchen Imps FY19 Project (16690) is hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved from the unappropriated balance of the General Capital Improvement Fund (3031), the following supplemental appropriation for fiscal year 2019:

General Capital Improvement Fund (3031)
Dwight Jones Flooring Replacement Project (16150) $30,000

This resolution shall become effective immediately upon its adoption.

Approved by:

City Attorney (Designee)  Budget Director
00436237
The following page(s) contain the backup material for Agenda Item: Approving a Construction Manager at Risk Agreement (“CMAR”) with a Guaranteed Maximum Price (“GMP”) between the City of St. Petersburg (“City”) and Creative Contractors, Inc. (“Creative”), for preconstruction and construction management services, for the Shore Acres Center Replacement (“CMAR Agreement”). Authorizing the City Attorney to make non-substantive changes to the CMAR Agreement; Authorizing the Mayor, or his designee, to execute the CMAR agreement; authorizing payment to Creative in an amount not to exceed $24,808 for the preconstruction phase services (Engineering Project No. 17203-017; Oracle Project No.15651); and providing an effective date. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of April 4, 2019

To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: Approving a Construction Manager at Risk Agreement ("CMAR") with a Guaranteed Maximum Price ("GMP") between the City of St. Petersburg ("City") and Creative Contractors, Inc. ("Creative"), for preconstruction and construction management services, for the Shore Acres Center Replacement ("CMAR Agreement"). Authorizing the City Attorney to make non-substantive changes to the CMAR Agreement; Authorizing the Mayor, or his designee, to execute the CMAR agreement; authorizing payment to Creative in an amount not to exceed $24,808 for the preconstruction phase services (Engineering Project No. 17203-017; Oracle Project No.15651); and providing an effective date.

Explanation: On November 2, 2018, the Procurement and Supply Management Department, in collaboration with the Engineering and Capital Improvements Department, issued a Request for Qualifications No. 7109 entitled "Construction Manager at Risk, Shore Acres Recreation Center Replacement." The City received five (5) statements of qualifications from qualified construction managers. The five statements of qualifications were received from:

1. Ajax Building Corporation
2. Biltmore Construction Co., Inc.
3. Creative Contractors, Inc.
4. Manhattan Construction (Florida), Inc.
5. Williams Company Tampa

The evaluation committee was comprised of a team from the Shore Acres Neighborhood Association, Engineering and Capital Improvements, Parks and Recreation, and Sustainability and Resiliency departments as follows:

Brezesh Prayman, Engineering & Capital Improvements Director, Mike Ryle, Engineering & Capital Improvements Assistant Director
Raul Quintana, City Architect
Sharon Wright, Sustainability & Resiliency Director
Rick Craft, Recreation and Programming Superintendent
Patrick Green, Senior Capital Projects Coordinator
David DeRahim, Shore Acres Neighborhood Association President

On December 21, 2018, the evaluation committee met to shortlist the statements of qualifications. The committee recommended that the following firms be shortlisted for interviews:

1. Ajax Building Corporation
2. Biltmore Construction Co., Inc.
3. Creative Contractors, Inc.

On January 23, 2019, the evaluation committee heard presentations from each of the shortlisted firms and ranked Creative Contractors, Inc. as the top-ranked firm, followed by Biltmore Construction Co. Inc. as second-ranked, and Ajax Building Corporation as third-ranked.

Creative Contractors, Inc. ("Creative") was determined to be most qualified firm, taking into

Continued on Page 2
consideration their years in business; team experience; proposed project examples that included aquatic, recreation centers and LEED facilities; schedule options; their overall lowest costs and the evaluation criteria set forth in RFQ No. 7109. They have been in business for 40 years. Creative’s principals are Alan Bomstein, H A Holderith, and Jerome Siminski, directors.

Upon City Council approval, the City and Creative will enter into a construction manager at risk agreement with a guaranteed maximum price ("CMAR Agreement"). Creative will provide preconstruction phase services and construction phase services in accordance with the terms and conditions set forth in the CMAR Agreement. Creative shall provide a guaranteed maximum price (GMP) proposal, which shall become a part of the CMAR agreement through a GPM amendment, for the construction of the police training facility within the City's construction cost budget. Creative shall also comply with the City's local hiring ordinance provisions.

Preconstruction services begin with Creative working closely with Wannemacher Jensen Architects ("A/E") to develop a cost plan. Further, Creative will provide preconstruction services that include but are not limited to refinement of cost estimates during the design phases, constructability reviews, value engineering, project scheduling, and procurement coordination. At the conclusion of the preconstruction phase, the construction manager shall provide a GMP proposal to the City that shall not exceed the City's construction cost budget. The Preconstruction phase fees are as follows:

| Total Preconstruction Phase Fee: | $ 24,808 |

The construction phase shall commence upon City Council’s approval of a Guaranteed Maximum price amendment ("GMP Amendment") and the issuance of a Notice to Proceed. The GMP amendment will include the cost of the work plus the construction manager’s fee. During the construction phase, the construction manager will assume the responsibility as the contractor and will proceed to construct the Shore Acres Center. All construction work will be competitively bid by Creative in accordance with the terms and conditions set forth in the CMAR agreement.

**Cost/Funding/Assessment Information:** Funding has been previously appropriated in the Recreation and Culture Improvement Fund (3029), Shore Acres Center Replacement Project (Engineering Project No. 17203-017; Oracle Project No. 15651).

**Attachments:**
- Technical Evaluation (4 pages)
- Meeting Minutes (2 pages)
- Resolution

**Approvals:**

- [Signature]
  Administrative
- [Signature]
  Budget
Summary Work Statement

The City received five proposals for RFP No. 7109: CMAR, Shore Acres Recreation Center Replacement. The successful offeror will provide construction manager at risk services (CMAR) at a Guaranteed Maximum Price ("GMP") for construction of the Shore Acres Recreation Center. The proposals were received from the following:

1. Ajax Building Corporation
2. Biltmore Construction Co., Inc.
3. Creative Contractors, Inc.
4. Manhattan Construction (Florida), Inc.
5. Williams Company Tampa

Evaluation Committee

The evaluation of the proposals was conducted by:

Brejesh Prayman, Engineering & Capital Improvement Director,
Mike Ryle, Engineering & Capital Improvements Assistant Director
Raul Quintana, City Architect
Sharon Wright, Sustainability & Resiliency Director
Rick Craft, Recreation and Programming Superintendent
Patrick Green, Senior. Capital Projects Coordinator
David Delrahim, Shore Acres Neighborhood Association President

Evaluation Criteria

The proposals were evaluated based on the following criteria:

- Experience of the firm
- Qualifications and technical competence
- Capacity to accomplish the work
- Past performance on similar contracts
- Schedule
- Costs and price

Offerors' Profiles

Below are profiles of the offerors and a summary of the strengths and weaknesses of the offerors as reported after the initial independent review.

Ajax Building Corporation is headquartered in Oldsmar and was incorporated in 1962. The firm has been in business for 56 years and employs 201 people.
Strengths include: Their years in business; their proposed team that includes project managers and superintendents with a total 74 years of experience; their company’s experience that includes public sector and Florida projects including the city’s Police Department building with LEED certifications; proposed balanced and qualified team; their proposed assistant project manager’s experience in recreation and aquatic centers; strong understanding of logistics and phasing required for site; very good references and found to be responsive to the City on current projects; proposal illustrated experience in innovative elements; strong neighborhood approach; and strong logistic review.

Weaknesses include: Their possible limited availability for this project; lack of recreation and aquatic centers experience by proposed project manager and superintendent.

The proposal meets the City’s requirements.

Biltmore Construction Co., Inc. is headquartered in Belleair and was incorporated in 1954. The firm has been in business for 63 years and employs 35 people.

Strengths include: Their years in business; their proposed team that includes project manager, superintendent and pre-construction manager with a total of 71 years of experience; their relevant experience in medium-to-large projects in Pinellas County that include recreation centers, aquatic and LEED facilities; proposed highly qualified staff and time spent on pre-construction; they have worked with the contracted architect and on current major City projects; good references and proposed 1,300 hours for preconstruction.

Weaknesses include: Their proposal included remnants of another project; excessive preconstruction hours and they proposed highest costs.

The proposal meets the City’s requirements.

Creative Contractors Inc. is headquartered in Clearwater and was incorporated in 1977. The firm has been in business for 40 years and employs 89 people.

Strengths include: Their years in business; their proposed team that includes a project manager and superintendent with a total of 55 years of experience; they provided substantial experience in similar projects such as aquatic, recreation and LEED facilities; they proposed a combination of schedule options to determine the most efficient and use of Ecomedes software for sustainable return on investments; their excellent references; worked with contracted architect; provided a cost effective approach and cost control during design; strong emphasis on client-based approach; strong neighborhood approach.

Weaknesses include: Their minimal preconstruction hours, minimal support staff and very low cost which raised concerns.

The proposal does meet the City’s requirements.

Manhattan Construction (Florida), Inc. is headquartered in Tampa and was incorporated in 1974. The firm has been in business for 50 years and employs over 700 people.

Strengths include: Their well organized and very strong proposal; their proposed team that includes a senior project manager and a superintendent with a total of 52 years of experience.
with large complex projects, and LEED facilities; their capacity to accomplish the job; very good references that include projects with the City; their proposed schedule shows thought of layout; provided breakdown of general conditions; offered a five-year warranty and no pre-construction fees if unsatisfied with the company.

Weaknesses include: Their numerous office costs; very low pre-construction costs for CMAR; minimal experience of team with the company; second highest costs; concerns on proposed five-year warranty as no backup is provided to such; and approach did not address change control.

The proposal meets the City's requirements.

**Williams Company Tampa** is headquartered in Tampa and was incorporated in 2007. The firm has been in business for 11 years and employs 116 people.

Strengths include: Their qualifications and experience with public agencies that include several Green Globe projects; indicators of cooperative efforts; ability to meet project capacity; a balanced approached to proposed hours and breakdown in general conditions.

Weaknesses include: Their lack of recreation and aquatic center experience, construction planning; provided no examples of a similar project; and proposed one dedicated staff member.

The proposal does not meet the City's requirements.

**Short-listing and Oral Presentations**

The proposals were initially evaluated solely on the evaluation criteria established in the RFP. On December 21, 2018 Williams was removed from further consideration. The four finalists were invited to make oral presentations on January 23, 2019, before the evaluation committee for clarifications and to ensure full understanding of the City's requirements. The presentations also enabled the committee to have a full understanding of the offerors' proposals and responses. Following the presentations, the evaluation committee requested that Manhattan Construction (Florida), Inc. be removed from further consideration and that the proposals be ranked as follows:

<table>
<thead>
<tr>
<th>Rank</th>
<th>Firm</th>
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<tbody>
<tr>
<td>1.</td>
<td>Creative Contractors, Inc.</td>
</tr>
<tr>
<td>2.</td>
<td>Biltmore Construction Co., Inc.</td>
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<tr>
<td>3.</td>
<td>Ajax Building Corporation</td>
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</table>

**Recommendation for Award**

The committee recommended to move forward with negotiations with Creative Contractors, Inc. as the top ranked firm, as they meet the requirements for RFP No. 7109 and were determined to be the most advantageous for the City, taking into consideration their years of experience, price and the evaluation criteria set forth in a RFP.

Creative Contractors, Inc. was selected for the following reasons:

- Their years in the business
- Their team experience
- Their project examples included aquatic, recreation centers and LEED facilities
• Their proposed schedule options that would allow for efficiency
• Their proposed lowest cost

Brejesh Prayman, Chair
Raul Quintana, Committee Member
Rick Craft, Committee Member
David Delrahim, Committee Member

Mike Ryle, Committee Member
Sharon Wright, Committee Member
Patrick Green, Committee Member
Title: RFP No. 7109: Shore Acres Recreation Center Replacement  
Meeting Date: Friday, December 21, 2018  
Time: 9:00 a.m.  
Place: Municipal Services Center, One 4th Street North, CR500, St. Petersburg, FL

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion/Action Taken</th>
</tr>
</thead>
</table>
| 1. Introductions | Committee Members: Brejesh Prayman, Raul Quintana, Sharon Wright, Mike Ryle, Patrick Green, Richard Craft, David Delrahim  
Advisory Staff: Mark Laney, Karen Dewar  
Motion by: David Delrahim to remove Williams Company Tampa from further considerations as they lacked experience recreation and aquatic centers.  
Seconded by: Mike Ryle  
Affirmatives: seven (7) |
| a. Public Comments |  |
| b. Florida’s Open Meeting Law – FS 286.011 [Dewar] |  |
| c. Prohibited Communication - AP #050100 [Dewar] |  |
| d. Identify Chairperson (Brejesh Prayman) |  |
| 2. Evaluations of Proposals (Strengths and Weaknesses) – Brejesh Prayman, Chair |  |
| a. Ajax Building Corporation |  |
| b. Biltmore Construction Co., Inc. |  |
| c. Creative Contractors, Inc. |  |
| d. Manhattan Construction (Florida), Inc. |  |
| e. Williams Company Tampa |  |
| 3. Ranking/Short-list |  |
| 4. Oral Presentation |  |
| 5. Clarifications/Questions |  |
| 6. Adjournment |  |
| | Meeting adjourned t 10:15 a.m. |
City of St. Petersburg
Meeting Agenda
Procurement and Supply Management

Title: RFP No. 7109: Shore Acres Recreation Center Replacement
Meeting Date: Wednesday, January 23, 2018
Time: 2:15 p.m.
Place: Water Resources Administration Building, 1650 3rd Avenue North, Training Room, St. Petersburg, FL 33713

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion/Action Taken</th>
</tr>
</thead>
</table>
| 1. Introductions | Committee Members: Brejesh Prayman, Raul Quintana, Sharon Wright, Mike Ryle, Patrick Green, Richard Craft, David Delrahim
Advisory Staff: Mark Laney, Karen Dewar |
| a. Public Comments | Motion by: David Delrahim to move forward with Ajax, Biltmore and Creative
Seconded by: Raul Quintana
Affirmatives: seven (7) |
| b. Florida’s Open Meeting Law – FS 286.011 [Dewar] | |
| c. Prohibited Communication - AP #050100 [Dewar] | |
| 2. Evaluations of Proposals (Strengths and Weaknesses) – Presentations/Interviews - Brejesh Prayman, Chair | Motion by: David Delrahim to rank Creative #1; Biltmore #2; Ajax #3
Seconded by: Rick Craft
Affirmatives: seven (7) |
| a. Ajax Building Corporation | |
| b. Biltmore Construction Co., Inc. | |
| c. Creative Contractors, Inc. | |
| d. Manhattan Construction (Florida), Inc. | |
| 3. Clarifications/Questions | Committee dissolved at 3:29 p.m. |
| 4. Recommendations | |
| 5. Ranking | |
| 6. Dissolution of Evaluation Committee | |
RESOLUTION NO. 2019-__

A RESOLUTION ACKNOWLEDGING THE SELECTION OF CREATIVE CONTRACTOR, INC. ("CREATIVE") AS THE MOST QUALIFIED FIRM TO PROVIDE PRECONSTRUCTION AND CONSTRUCTION PHASE SERVICES FOR THE SHORE ACRES RECREATION CENTER REPLACEMENT PROJECT ("PROJECT"); AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE A CONSTRUCTION MANAGER AT RISK AGREEMENT ("CMAR AGREEMENT") WITH A GUARANTEED MAXIMUM PRICE BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND CREATIVE; AUTHORIZING THE CITY ATTORNEY TO MAKE NON-SUBSTANTIVE CHANGES TO THE CMAR AGREEMENT; AUTHORIZING PAYMENT TO CREATIVE IN AN AMOUNT NOT TO EXCEED $24,808 FOR PRECONSTRUCTION PHASE SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida ("City") through its Procurement and Supply Management Department issued Request for Qualifications ("RFQ") No. 7109 dated November 2, 2018 for the Construction Manager at Risk (CMAR) for the Shore Acres Recreation Center Replacement Project ("Project") for the Engineering and Capital Improvements Department; and

WHEREAS, the City received five (5) statements of qualifications ("SOQs") in response to the RFQ; and

WHEREAS, the selection committee (Brejesh Prayman, Mike Ryle, Raul Quintana, Sharon Wright, Rick Craft, Patrick Green, and David Delraham) met on December 21, 2018 to discuss the SOQs, and motioned to shortlist three (3) firms, hear presentations, and conduct interviews on January 23, 2019 with the shortlisted firms; and

WHEREAS, on January 23, 2019, the three (3) shortlisted firms 1) Ajax Building Corporation; 2) Biltmore Construction Co., Inc.; and 3) Creative Contractors, Inc. ("Creative") made presentations to the selection committee; and

WHEREAS, based on the presentations, interviews, deliberations, and SOQs submitted by the three (3) shortlisted firms, the selection committee met on January 23, 2019 and ranked Creative as the most qualified firm to provide CMAR services for the Project; and

WHEREAS, Administration recommends City Council acknowledge the selection of Creative as the most qualified firm to provide preconstruction and construction phase services for the Project and authorize the Mayor or his designee to execute a CMAR Agreement with Creative for Creative to provide preconstruction and construction phase services.
NOW THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the selection of Creative as the most qualified firm to provide preconstruction and construction phase services for the Project is hereby acknowledged.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute a CMAR Agreement with a Guaranteed Maximum Price between the City of St. Petersburg, Florida and Creative.

BE IT FURTHER RESOLVED that the City Attorney is authorized to make non-substantive changes to the CMAR Agreement.

BE IT FURTHER RESOLVED that payment to Creative in an amount not to exceed $24,808 for fees and costs for the preconstruction phase services is hereby approved.

BE IT FURTHER RESOLVED that construction phase services by Creative is subject to City Council approval.

This resolution shall become effective immediately upon its adoption.

Approved by:

[Signature]

Legal Department
By: (City Attorney or Designee)
00436842
The following page(s) contain the backup material for Agenda Item: A resolution accepting Addendum No. 1 in an amount not to exceed $138,882.64 submitted by Air Mechanical & Service Corp (AMSCO) to the Control Estimate dated December 30, 2018 for AMSCO to move City Hall furniture to the Police Headquarters as part of the City Hall HVAC Upgrades Project; providing that the total Control Estimate for the City Hall HVAC Upgrades Project shall not exceed $5,686,686.07; authorizing the Mayor or his designee to execute the Second Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, as amended, to incorporate Addendum No. 1 into the Control Estimate; authorizing the City Attorney’s office to make non-substantive changes to the Second Amendment.
Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Meeting of April 4, 2019

Consent Agenda

TO: The Honorable Charles Gerdes, Chair, and Members of City Council

SUBJECT: A resolution accepting Addendum No. 1 in an amount not to exceed $138,882.64 submitted by Air Mechanical & Service Corp (AMSCO) to the Control Estimate dated December 30, 2018 for AMSCO to move City Hall furniture to the Police Headquarters as part of the City Hall HVAC Upgrades Project; providing that the total Control Estimate for the City Hall HVAC Upgrades Project shall not exceed $5,686,686.07; authorizing the Mayor or his designee to execute the Second Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, as amended, to incorporate Addendum No. 1 into the Control Estimate; authorizing the City Attorney’s office to make non-substantive changes to the Second Amendment; and providing an effective date.

EXPLANATION: On August 3, 2017, City Council approved a Construction Manager Contract (“CM Contract”) with Air Mechanical & Service Corp (AMSCO) for preconstruction and construction services for the City Hall HVAC Upgrades project. On January 17, 2019, City Council approved a Control Estimate in the not to exceed amount of $5,547,803.43 for the construction of the City Hall HVAC Upgrades Project and parties executed the First Amendment to the CM Contract. This Addendum No. 1 is to increase the Control Estimate in the amount of $138,882.64 to add the City Hall furniture move to the Police Department and later back to City Hall. The funds for the furniture move were previously appropriated and no additional funds are required.

Control Estimates are construction cost estimates and each estimate package includes a CM allowance. AMSCO shall prepare bid packages and solicit quotes for various scopes of work included in each control estimate package. Once bids are received, any unused savings from final bid pricing will be allocated to the balance in the CM’s Contingency for the City’s authorization prior to release. Any savings in the CM Contingency reverts to the City.

RECOMMENDATION: Administration recommends City Council approve the attached resolution approving Addendum No. 1 in an amount not to exceed $138,882.64 submitted by Air Mechanical & Service Corp (AMSCO) to the Control Estimate dated December 30, 2018 for AMSCO to move City Hall furniture to the Police Headquarters as part of the City Hall HVAC Upgrades Project; providing that the total Control Estimate for the City Hall HVAC Upgrades Project shall not exceed $5,686,686.07; authorizing the Mayor or his designee to execute the Second Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, as amended, to incorporate Addendum No. 1 into the Control Estimate; authorizing the City Attorney’s office to make non-substantive changes to the Second Amendment; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the General Capital Improvement Fund (3001), MOB Repairs & Improvement Projects (Oracle Nos. 14607,16153 and 16674).
ATTACHMENTS: Resolution
Addendum No. 1

APPROVALS: Administrative

Budget
RESOLUTION NO. 2019—

A RESOLUTION ACCEPTING ADDENDUM NO. 1 IN AN AMOUNT NOT TO EXCEED OF $138,882.64 SUBMITTED BY AIR MECHANICAL & SERVICE CORP. (AMSCO) TO THE CONTROL ESTIMATE DATED DECEMBER 30, 2018 FOR AMSCO TO MOVE CITY HALL FURNITURE TO THE POLICE HEADQUARTERS AS PART OF THE CITY HALL HVAC UPGRADES PROJECT; PROVIDING THAT THE TOTAL CONTROL ESTIMATE FOR THE CITY HALL HVAC UPGRADES PROJECT SHALL NOT EXCEED $5,686,686.07; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE SECOND AMENDMENT TO THE CONSTRUCTION MANAGER CONTRACT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND AMSCO DATED AUGUST 25, 2017, AS AMENDED, TO INCORPORATE ADDENDUM NO. 1 INTO THE CONTROL ESTIMATE; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE SECOND AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida (“City”) and Air Mechanical & Service Corp. (“AMSCO”) executed a Construction Manager Contract on August 25, 2017, for AMSCO to provide preconstruction and construction phase services for the City Hall HVAC Upgrades Project (“Project”); and

WHEREAS, following execution of the contract, the City authorized AMSCO to provide preconstruction phase services in an amount not to exceed $33,911; and

WHEREAS, on January 17, 2019, the City and AMSCO entered into the First Amendment to incorporate the Control Estimate in an amount not to exceed $5,547,803.43 for construction phase services for the Project into the contract; and

WHEREAS, the City and AMSCO desire to execute the Second Amendment to increase the Control Estimate by an additional $138,882.64 for AMSCO to move City Hall Furniture to the Police Headquarters (for a total Control Estimate for the Project not to exceed $5,686,686.07).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that Addendum No. 1 in an amount not to exceed of $138,882.64 submitted by Air Mechanical & Service Corp (AMSCO) to the Control Estimate dated December 30, 2018 for AMSCO to move City Hall furniture to the Police Headquarters as part of the City Hall HVAC Upgrades Project is hereby accepted.

BE IT FURTHER RESOLVED that the total Control Estimate for the City Hall HVAC Upgrades Project shall not exceed $5,686,686.07.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the Second Amendment to the Construction Manager Contract between the City of St. Petersburg,
Florida and AMSCO dated August 25, 2017, as amended to incorporate Addendum No. 1 into the Control Estimate.

BE IT FURTHER RESOLVED that the City Attorney's Office is authorized to make non-substantive changes to the Second Amendment.

This resolution shall become effective immediately upon its adoption.

APPROVALS:

City Attorney (designee)  Administration
00436899
Addendum No. 1 to the Control Estimate dated December 30, 2018
March 13, 2019
Raul Quintana, AIA
City of St. Petersburg
One 4th Street N.
St. Petersburg, FL 33701

Re: St. Petersburg City Hall / Police Station Moving Additional Scope

Per your request we are pleased to provide scope and pricing on the above referenced project. The scope of the work is as follows based on Kaleel Enterprises, LLC proposal:

City Hall / Police Station Moving Subcontractor Scope:
This proposal is for a variety of moves including the internal stacking of the existing West side contents of the Police Department on the East side. City Hall to the Police Department as their temporary headquarters then City Hall moved back into City Hall.
Phase 1 – City Hall Relocation to Police Station and Internal Move and Stack at Police Station.

Equipment and materials
- Crates – 1275 for 14 Days @ $.025/day $4105.50
- Labels – 8 Pkgs. @ $15.00 each $120.00
- Masonite - N/C
- Commercial Bins – 50 @ $7.00 each $350.00
- Mirror Cartons 42 @ $12.00 each $504.00
- Bubble Wrap – 3 Large Rolls @ $90.00 each $270.00
- Material Deliveries and Pick Ups -2 @ $420.00 $840.00
- Custom Crating 1 Glass Piece $275.00
- TV Box Rental – 10 @ $100.00 each $1000.00
- Dish Pack Cartons – 20 @ $12.00 each $240.00
- Packing Paper – 5 Bundles @ $30.00 per bundle $150.00
- Paper Pads – 600 @ $1.75 each $1050.00
- $8904.00

Internal Move and Stack @ Police Station
- 3 Days – 8:00 AM to 6:00 PM plus 1-hour Travel
  1 Supervisor, 1 Driver, 1 Equipment Truck, 9 Movers and 1 Crew Van $13,860.00

Move from City Hall to Police Station
- 5 Days – 8:00 AM to 6:00 PM plus 1-hour Travel
  2 Supervisors, 3 Drivers, 3 Vans, 16 Movers and 1 Crew Van $46,200.00

City Hall Cubicle Work – KD 22 Stations and Install 22 Stations $4620.00
Police Station Cubicle Work – KD 19 Telemarking Stations $684.00

Phase 2 – Relocate City Hall from Police Station back to City Hall
Equipment and Material
Crates – 1275 for 14 days @ $0.025/day $4105.00
Labels 8 Pkgs. @ $15.00 each $120.00
Masonite N/C
Commercial Bins – 50 @ $7.00 each $350.00
Material Deliveries and Pick Ups – 2 @ $420.00 $840.00
$5415.00

Move from Police Station back to City Hall
5 Days – 8:00 AM to 6:00 PM plus 1-hour travel
2 Supervisors, 3 Drivers, 3 Vans, 16 Movers and 1 Crew Van $46,200.00

City Hall Cubicle Work – KD 22 Stations and Install 22 Stations $4620.00
Phase 1 Total
(Seventy-Four Thousand Two Hundred Sixty-Eight Dollars and Zero Cents)
Phase 2 Total
(Fifty-Six Thousand Two Hundred Thirty-Five Dollars and Zero Cents)
Change Sub Total
(One Hundred Thirty Thousand Five Hundred Three Dollars and Zero Cents)
Cm Fee
(Six Thousand Five Hundred Twenty-Five Dollars and Fifteen Cents)
Bond / Builders Risk Costs
(One Thousand Eight Hundred Fifty-Four Dollars and Forty-Nine Cents)
Change Total
(One Hundred Thirty-Eight Thousand Eight Hundred Eighty-Two Dollars and Sixty-Four Cents)

If you have any questions, please call.

Respectfully Submitted,

Aaron Donton
Sales Engineer
Air Mechanical & Service Corporation
aaron@amsco-ac.com

Authorization __________________________
Date ________________________________
The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor or his designee to execute Amendment No. 2 to Task Order No. 16-05-KH/T (“Task Order”), as revised and amended, to the architect/engineering agreement dated June 1, 2016 between the City of St. Petersburg, Florida and Kimley-Horn and Associates, Inc. (“A/E”) for A/E to provide additional design and surveying services related to the 5th Avenue North, from 4th St to 6th St North – Lane Reduction Project in an amount not to exceed $24,984.20, providing that the total Task Order, as revised and amended, shall not exceed $108,506.42; (ECID Project No. 17041-112 and Oracle Nos. 15093 and 15638); and providing an effective date. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of April 4, 2019

TO: The Honorable Charles Gerdes, Chair, and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Amendment No. 2 to Task Order No. 16-05-KH/T ("Task Order"), as revised and amended, to the architect/engineering agreement dated June 1, 2016 between the City of St. Petersburg, Florida and Kimley-Horn and Associates, Inc. ("A/E") for A/E to provide additional design and surveying services related to the 5th Avenue North from 4th St to 6th St North – Lane Reduction Project in an amount not to exceed $24,984.20, providing that the total Task Order, as revised and amended, shall not exceed $108,506.42; (ECID Project No. 1704 1-112 and Oracle Nos. 15093 and 15638); and providing an effective date.

EXPLANATION: The City has had preliminary discussion with Florida Transportation Department District 7 (FDOT D7) Safety staff regarding an application to reduce the segment of 5th Avenue North between 4th Street and 6th Street and 6th Street from 3-lanes to 2-lanes to provide safety. The efforts included, but are not limited to, observing existing conditions and intersection operations and the turning movement counts to represent typical peak-hour conditions. The City provided FDOT D7 traffic growth rates to project year 2040 conditions after reviewing historic traffic trends and the regional travel demand model along with District 7 Lane Reduction Request Form to get the approval of lane-reduction.

On December 8, 2016, the City of St. Petersburg, Florida ("City") and Kimley-Horn and Associates, Inc. ("A/E") entered into an architect/engineering agreement for A/E task Order No. 16-05-KH/T which was administratively approved by Engineering and Capital Improvements ("ECID") in the amount of $26,000 for operational analysis to observe the existing conditions and intersection operations to reduce the lanes at 5th Avenue North, from 4th Street to 6th Street North. An allowance of $7,500 was approved but not authorized.

On June 27, 2017, Revision No. 1 to Task Order No. 16-05-KH/T was administratively approved by ECID in the amount of $2,723.60 from the previously approved allowance, to provide additional data requested by Florida Transportation Department District 7 ("FDOT D7") to approve the application for lane reduction and obtain the final approval from FDOT D7.

On June 7, 2018, Amendment No. 1 to Task Order No. 16-05-KH/T was approved by Council in the amount of $50,022.22 to provide additional professional engineering services including, but not limited to, the design of the proposed lane reduction consistent with FDOT D7 approval, such as signing and pavement markings, designating additional parallel parking on the south side of the roadway, adding pedestrian bulbouts for crosswalks at 5th Street North and 6th Street North, and replacing one traffic monitoring site just north of 4th Street North due to the milling and resurfacing of the roadway for restriping.

Amendment No. 2 to Task Order No. 16-05-KH/T in the amount of $24,984.20 shall provide additional professional engineering services including, but not limited to, proceeding with the design of a 10-ft wide sidewalk along the south side of 5th Avenue North from 5th Street North to 6th Street, reconfiguring existing
curb ramps to provide 10-ft wide curb ramps and reconfiguring sidewalk connection to the new curb ramps at 6th Street North, providing additional signing and pavement markings for the bike route and adding parallel parking on the east side of 5th Street North from south of 5th Avenue North to the alleyway. Additional survey was required in area of the sidewalk addition.

Task Order No. 16-05-KH/T, Revision No 1, Amendment No. 1 and Amendment No. 2 to Task Order 05-KH/T, includes the following costs respectively:

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| A/E Total (including approved          | $108,506.42|             |
| Allowance                               |            |             |
| A/E Authorized                         | $73,745.82 |             |
| Remaining Allowance                     | $9,776.40  |             |

A/E services during the construction phase will be provided to Council for approval as an Amendment to this Task Order.

Contractor costs for the improvements will be provided to Council for approval as a separate Agreement.
RECOMMENDATION: A Resolution authorizing the Mayor or his designee to execute Amendment No. 2 to Task Order No. 16-05-KH/T ("Task Order"), as revised and amended, to the architect/engineering agreement dated June 1, 2016 between the City of St. Petersburg, Florida and Kimley-Horn and Associates, Inc. ("A/E") for A/E to provide additional design and surveying services related to the 5th Avenue North, from 4th St to 6th St North – Lane Reduction Project in an amount not to exceed $24,984.20, providing that the total Task Order, as revised and amended, shall not exceed $108,506.42; (ECID Project No. 17041-112 and Oracle Nos. 15093 and 15638); and providing an effective.

COST/FUNDING INFORMATION: Funds have been previously appropriated in the Multimodal Impact Fees Capital Improvement Fund (3071) Traffic Safety Program FY16 Project (15093) and the Citywide Infrastructure CIP Fund (3027) Complete Streets FY17 Project (15638).

ATTACHMENTS: Resolution Amendment No. 2 to Task Order No. 16-05-KH/T Map

APPROVALS: Administrative [Signature] Budget [Signature]
RESOLUTION 2019-_______

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 2 TO TASK ORDER NO. 16-05-KH/T (“TASK ORDER”), AS REVISED AND AMENDED, TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JUNE 1, 2016 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND KIMLEY-HORN AND ASSOCIATES, INC. (“A/E”) FOR A/E TO PROVIDE ADDITIONAL DESIGN AND SURVEYING SERVICES RELATED TO THE 5TH AVENUE NORTH, FROM 4TH ST TO 6TH ST NORTH – LANE REDUCTION PROJECT IN AN AMOUNT NOT TO EXCEED $24,984.20; PROVIDING THAT THE TOTAL TASK ORDER, AS REVISED AND AMENDED, SHALL NOT EXCEED $108,506.42 (ECID PROJECT NO. 17041-112 AND ORACLE NOS. 15093 AND 15638); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St Petersburg, Florida (“City”) and Kimley-Horn and Associates, Inc. (“A/E”), entered into an architect/engineering agreement on June 1, 2016 for A/E to provide miscellaneous professional services for Traffic Calming, Bicycle/Pedestrian and Development Impact Projects; and

WHEREAS, on December 8, 2016, Administration issued Task Order No. 16-05-KH/T (“Task Order”) in an amount not to exceed $26,000 for A/E to provide operational analysis to observe the existing conditions and intersection operations related to the 5th Avenue North, from 4th St to 6th St North – Lane Reduction Project (“Project”); and

WHEREAS, on June 27, 2017, Administration approved Revision No. 1 to the Task Order in an amount not to exceed $2,723.60 from the previously approved allowance for A/E to provide additional data required by the Florida Department of Transportation District 7 (FDOT D7) necessary to obtain final approval from FDOT; and

WHEREAS, on June 7, 2018, City Council approved Amendment No. 1 to the Task Order, as revised, in an amount not to exceed $50,022.22 for A/E to provide additional professional engineering services, including design, related to the Project; and

WHEREAS, Administration desires to issue Amendment No. 2 to the Task Order, as revised and amended, for A/E to provide (i) additional design services including, but not limited to, proceeding with the design of a 10-ft. wide sidewalk along the south side of 5th Avenue North from 5th Street North to 6th Street, reconfiguring existing curb ramps to provide 10-ft. wide curb ramps and reconfiguring sidewalk connection to the new curb ramps at 6th Street North (ii) additional signage and pavement markings for the bike route and adding parallel parking on the east side of 5th Street North from south of 5th Avenue North to the alleyway (iii) and a survey in an amount not to exceed $24,984.20.
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Amendment No. 2 to Task Order No. 16-05-KH/T ("Task Order"), as revised and amended, to the architect/engineering agreement dated June 1, 2016, between the City of St. Petersburg, Florida and Kimley-Horn and Associates, Inc. ("A/E") for A/E to provide design and permitting services related to the 5th Avenue North, from 4th St to 6th St North – Lane Reduction Project in an amount not to exceed $24,984.20.

BE IT FURTHER RESOLVED that the total Task Order, as revised and amended, shall not exceed $108,506.42.

This resolution shall become effective immediately upon its adoption.

Approved by:  

[Signature]  
Legal Department  
By: (City Attorney or Designee)  
00436175

Approved by:  

[Signature]  
Brijesh Prayman, P.E., SP, ENV  
Engineering & Capital Improvements Director
MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

TO: The Honorable Charles Gerdes, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., ENV SP, Director
Engineering & Capital Improvements Department

RE: Consultant Selection Information
Amendment No. 2 to Task Order No. 16-05-KH/T in the amount of $24,984.20

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

   The project involves final design of roadway safety improvements and is a continuation of the preliminary planning and permitting phase.

   Kimley-Horn and Associates, Inc. has satisfactorily completed preliminary planning and permitting phase.

   Kimley-Horn and Associates, Inc. has satisfactorily completed similar work under, and is familiar with the City Standards.

   Kimley-Horn and Associates, Inc. has significant experience in the design, permitting and construction phase activities of roadway and pedestrian safety improvements with FDOT ROW.

   This is the second Amendment to the fifth Task Order issued under the 2016 Master Agreement.

2. Transaction Report listing current work – See Attachment A
## ATTACHMENT A

**Transaction Report**

*Kimley-Horn and Associates, Inc.*

**Miscellaneous Professional Services for Traffic Calming, Bicycle/Pedestrian Projects**

*A/E Agreement Effective - June 1, 2016*

*A/E Agreement Expiration - May 4, 2020*

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This Amendment No. 2 to Task Order No. 16-05-KHA/T as revised and amended, is made and entered into this ____ day of __________, 201__, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR TRAFFIC CALMING, BICYCLE/PEDESTRIAN AND DEVELOPMENT OF REGIONAL IMPACT PROJECTS dated June 1, 2016, as amended ("Agreement") between Kimley-Horn and Associates, Inc. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City had preliminary discussions with FDOT Safety staff regarding an application to reduce the segment of 5th Avenue North between 4th Street and 6th Street from 3-lanes to 2-lanes (5th Avenue North is owned and maintained by the Florida Department of Transportation (FDOT)). FDOT indicated a "District 7 Lane Reduction Request Form" and a traffic study including Synchro would be required. Under the initial Task Order, the A/E was authorized to proceed with planning, conducting an operational analysis, and submitting all data required to FDOT.

Revision No. 1 to the Task Order revised the operational analysis based on FDOT comments and changes to proposed improvements. The traffic study has been reviewed and approved by both the City and FDOT. See attached graphic which depicts the proposed changes.

Amendment No. 1 to the Task Order authorized the A/E to proceed with the design of the proposed lane reduction to include: signing and pavement markings, designating additional parallel parking on the south side of the roadway, adding pedestrian bulbouts for crosswalks at 5th Street North and 6th Street North, and replacing one traffic monitoring site just north of 4th Street North (required due to the milling and resurfacing the roadway for restripping).

Amendment No. 2 to the Task Order authorizes the A/E to proceed with the additional design services to include: adding a ten foot (10') wide sidewalk along the south side of 5th Avenue North from 5th Street North to 6th Street North, reconfigure existing curb ramps to ten foot (10') wide curb ramps and reconfigure existing sidewalk connection to the wider curb ramps at 6th Street North, provide additional signage for bike route and add parallel parking on the east side of 5th Street North from south of 5th Avenue North to the alleyway. Services include survey and revising the 100% plans for roadway, signing and pavement marking and drainage. Update engineer's estimate and revised 100% plans will be resubmitted to the County and FDOT for review and comment and to utilities for final mark-up/utility disposition.
II. **SCOPE OF SERVICES**

**Task 7 - Project Administration - Continued Services**

Project administration activities will be undertaken throughout the project that will include the following:

1. **Project Setup:** The A/E will establish project files, project work plan, initiating accounting system.
2. **Progress Meeting:** The A/E will meet with the City to review the progress of work, to conduct project reviews and to coordinate with utility companies. The A/E will maintain the project schedule and review/update the schedule at each progress meeting. Up to one (1) additional progress meeting is budgeted for this project.

**Task 8 – Data Collection - Continued Services**

The A/E will perform a field visit to identify conflicts and the feasibility of the proposed design. The A/E will review available information including, but not limited to, previously prepared documents, as-built plans and survey prepared for the project.

**Task 10 – Lane Reduction Design Plans and Pedestrian Crossings - 100% Submittal - Additional Services**

This task includes redesign of the 100% plans. The A/E will then refine the roadway plans, finish the stormwater design coordination/permitting, utility coordination, updates to signing and marking plans, as well as refinement to the opinions of probable costs, summary of quantities, and submittals.

The A/E will provide to the utility owners, electronic PDF files of the 100% plans. The A/E will submit up to five (5) copies of the roadway design plans at the 100% completion stage to the City. An electronic copy will be provided at the Final plan submittal.

This task will include preparation of bid documents and attendance at one (1) pre-bid meeting on behalf of the City. The A/E will provide the specifications to be included in the Bidding Documents. Construction phase services are considered additional services.

**Task 13 – Survey - Additional Services**

The A/E will complete the survey effort needed for the design, to include Topo and DTM at the proposed sidewalk addition on the south side of 5th Avenue North from 5th Street North to 6th Street North.

III. **SCHEDULE**

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

The A/E shall provide the services described in Section II, Scope of Services based on the following schedule, assuming a two-week review and turnaround time from the City and FDOT:
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IV. **A/E’S RESPONSIBILITIES**

The A/E will provide the services outlined in Section II, Scope of Services.

V. **CITY’S RESPONSIBILITIES**

The City’s participation under this Task Order Amendment is anticipated to include, but is not limited to the following:

- Review and comment on A/E deliverables.
- Install the Rapid Rectangular Flashing Beacon’s (RRFB’s).

VI. **DELIVERABLES**

Deliverables for this Task Order will consist of the following:

Task 7 - N/A
Task 8 - N/A
Task 10 - 100% construction plan documents and opinion of probable cost for the project PDF, electronically).
Task 13 – Signed and Sealed survey.

VII. **A/E’S COMPENSATION**

The A/E was authorized the lump sum amount of $26,000.00 under the initial Task Order for Tasks 1 and 2. (A separate Allowance in the amount of $7,500.00 was not authorized.)

Revision No. 1 to the Task Order authorized the A/E (from the initial Allowance) the lump sum amount of $2,723.50 for Tasks 4 through 6.

Amendment No. 1 to the Task Order authorized the A/E the lump sum amount of $45,022.22 for Tasks 7 through 13. (A separate additional Allowance in the amount of $5,000.00 was not authorized.)

For this Amendment No. 2 to the Task Order, the City shall compensate the A/E the not-to-exceed amount of $24,984.20 for continued/additional services to Tasks 7, 8, 10 and 13.
A $9,776.40 Allowance remains for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Amendment No. 2 to the Task Order.

The total Task Order amount including Amendment No. 1, Revision No. 1, and Amendment No. 2 shall not exceed $108,506.42.

VIII. PROJECT TEAM

Work under this Task Order will be completed by Kimley-Horn and Associates, Inc. Subconsultant Hyatt Survey Services, Inc. will complete survey services outline in Task 13.

IX. MISCELLANEOUS

In the event of a conflict between this Amendment No. 2 to Task Order No. 16-05-KHA/T as revised and amended, and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Amendment No. 1 to Task Order No. 16-05-KHA/T to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By: ________________________________
    Chandrashas Srinivasa
    City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By: ________________________________
    Brejesh Prayman, P.E., ENV SP, Director
    Engineering & Capital Improvements

DATE: ________________________________

APPROVED AS TO FORM FOR CONSISTENCY
WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE
OF SERVICES IS BEING RENDERED BY
THE CITY ATTORNEY'S OFFICE

By: ________________________________
    City Attorney (Designee)

Kamley-Horn and Associates, Inc.
    (Company Name)

By: ________________________________
    (Signature)

Scott M. Gilmer, PE, Vice President
    (Printed Name and Title) President

Date: 1/28/2019

WITNESSES:

By: ________________________________
    (Signature)

Christopher W. Mattoon, PE
    (Printed Name)

By: ________________________________
    (Signature)

Shari K. Barnwell, PE
    (Printed Name)
### APPENDIX A
Work Task Breakdown
5th Avenue North Lane Reduction Study
City Project No. 17041-112

#### I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>Direct Labor Rates Classifications</th>
<th>Principal</th>
<th>Project Manager</th>
<th>Senior Engineer/ Senior Planner</th>
<th>Project Engineer/ Project Planner</th>
<th>Designer/ CADD</th>
<th>Engineering Intern</th>
<th>Admin Professional</th>
<th>Total Hours</th>
<th>Labor Cost</th>
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</thead>
<tbody>
<tr>
<td>Direct Salary</td>
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<td>$ 73.56</td>
<td>$ 64.67</td>
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<tr>
<td>Overhead 192.16%</td>
<td>$ 162.61</td>
<td>$ 141.35</td>
<td>$ 124.27</td>
<td>$ 96.54</td>
<td>$ 88.24</td>
<td>$ 61.45</td>
<td>$ 38.43</td>
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<tr>
<td>Profit 12%</td>
<td>$ 29.67</td>
<td>$ 25.79</td>
<td>$ 22.67</td>
<td>$ 17.61</td>
<td>$ 16.10</td>
<td>$ 11.21</td>
<td>$ 7.01</td>
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<tr>
<td>Billing Rates¹</td>
<td>$ 276.90</td>
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<td>$ 164.39</td>
<td>$ 150.26</td>
<td>$ 104.64</td>
<td>$ 65.44</td>
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**Total Hours**: 12

**Labor Cost**: $23,871.20

#### II. Fee Calculation

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<tr>
<th>Task</th>
<th>Labor Cost</th>
<th>Expenses²</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services</th>
<th>Total Cost</th>
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<td>$ 19,362.44</td>
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<td>$ 19,362.44</td>
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<tr>
<td>13</td>
<td>$ 1,060.00</td>
<td>$ 53.00</td>
<td>$ 1,113.00</td>
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<td>$ 1,113.00</td>
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<tr>
<td>Total</td>
<td>$ 23,871.20</td>
<td>$ 1,060.00</td>
<td>$ 53.00</td>
<td></td>
<td>$ 24,984.20</td>
</tr>
</tbody>
</table>

#### III. Fee Limit

- **Lump Sum Cost**: $24,984.20
- **Allowance**: $0.00
- **Total**: $24,984.20

#### IV. Notes:
1. Rate x overhead + profit/subconsultant mark-up (per contract).
2. No separate expenses. Expenses included with rates (1.)
3. Includes 10 percent markup of SUBCONSULTANT (per contract)

Amendment No. 2 to Task Order No. 16-05-KHA/T
December 12, 2018

Ms. Shari K. Barnwell, P.E.
Kimley-Horn
655 North Franklin St., Suite 150
Tampa, FL 33602

Re: Proposal for Professional Surveying Services
City of St Petersburg – 5th Ave. North: Additional Topographic Survey
Pinellas County, Florida

Dear Ms. Barnwell:

Pursuant to the information provided, Hyatt Survey Services, Inc. is pleased to provide the following proposal for the surveying services required on the above referenced project:

**SCOPE OF SERVICES**

I. Topographic Survey:
   a. Hyatt Survey will perform a Topographic Survey of approximately 500 lf along the south side of 5th Avenue North from 5th Street North west to 6th Street North as located within the City of St Petersburg and shown on the attached exhibits.
   b. The survey limits will extend from the apparent right-of-way line south to the edge of pavement on the adjacent parking lot.
   c. Apparent right of way lines will be determined in accordance with existing monumentation and information supplied by the Client, City or County. No Title Searches will be performed as part of this scope of services.
   d. Hyatt Survey will locate visible aboveground site improvements, utilities (incl. storm & sanitary sewer structures) and appurtenances. Underground utilities will be graphically depicted on the survey drawing(s) in accordance with visible appurtenances. Hyatt Survey Services, Inc. will assume NO responsibility for the completeness and/or accuracy of any subsurface data represented on the survey drawing(s) from information provided by others.
   e. Hyatt Survey will determine site elevations on a maximum twenty-five (25") foot grid, at grade breaks, at changes in direction on curbing/paving extending to 10’ beyond the right-of-way or the edge of pavement of the adjacent parking lot, whichever is further.
   f. Location, size and type of trees 4" and larger will be determined.
   g. Hyatt Survey will append the previously prepared DTM with this new information and generate contour lines within the survey limits.
   h. All elevations will be referenced to the NAVD 88 vertical datum. No less than two (2) project benchmarks will be established on site.
Ms. Shari K. Barnwell, P.E.
Kimley-Horn
December 12, 2018
Page 2

i. All data will be referenced to Florida State Plane Coordinates – NAD 83/11 datum – Florida West Zone.

j. Hyatt Survey will provide the survey drawing(s) AutoCAD format prepared to the client’s CAD/layer specifications as well as six (6) signed and sealed paper copies of the survey drawing(s).

Hyatt Survey proposes to provide these services for the lump sum fee of $1,060.00

All work will be performed in accordance with the standards of practice outlined in Chapter 5J-17 of the Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.

Sincerely,
HYATT SURVEY SERVICES, INC.

Pam Hyatt

Pamela A. Hyatt, P.S.M.
President
The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 16-11-KCA/STB (“Task Order”) to the architect/engineering agreement dated July 19, 2016 between the City of St. Petersburg and Kisinger Campo & Associates, Corp. (“A/E”) for A/E to provide a Cultural Resources Assessment Survey and bidding phase services related to the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project (Bridge No. 157184) in an amount not to exceed $39,973.15, providing that the total Task Order, as amended, shall not exceed $415,168.15 (ECID Project No. 18052-110; Oracle No. 16173); and providing an effective date.

Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL

Consent Agenda

Meeting of April 4, 2019

TO: The Honorable Charles Gerdes, Chair, and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 16-11-KCA/STB ("Task Order") to the architect/engineering agreement dated July 19, 2016 between the City of St. Petersburg and Kisinger Campo & Associates, Corp. ("A/E") for A/E to provide a Cultural Resources Assessment Survey and bidding phase services related to the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project (Bridge No. 157184) in an amount not to exceed $39,973.15, providing that the total Task Order, as amended, shall not exceed $415,168.15 (ECID Project No. 18052-110; Oracle No. 16173); and providing an effective date.

EXPLANATION: In January of 2016, the City received the final report for the Bridge Inventory Management which reviewed and prioritized sixteen bridges to be replaced. This report identified that Bridge No. 157184, constructed in 1950, was identified for replacement.

On July 19, 2016, City Council approved an Architect/Engineering Agreement with the professional consulting engineering firm of Kisinger Campo & Associates, Corp. ("A/E") for engineering services related to the design and construction of Stormwater, Transportation, and Bridges.

On December 14, 2017, City Council approved Task Order 16-11-KCA/STB in the amount of $375,195, which provides professional engineering services for the Replacement of Bridge No. 157184 located at Bayou Grande Blvd, North of Tanglewood Drive Northeast, which includes Pre-Design Meeting, Data Collection, Geotechnical Investigation, Permitting Assistance, Detailed Design, and Pre-Bid meeting. Tasks included replacement design of the bridge and specifications, preparation of bidding documents, cost estimating.

During the Permitting of the replacement bridge, the City received comments regarding the need to conduct a Cultural Resources Assessment Survey (CRAS) to determine if the bridge would be considered contributing or non-contributing to the potential National Register-eligible historic district and if the bridge is potentially eligible for listing in the National Register and to submit to appropriate agency to obtain permit.

Amendment No. 1 to Task Order 16-11-KCA/STB in the amount of $39,973.15 will provide funding for conducting the CRAS and permitting and Pre-Bid Services responding to the pre-ad meeting comments and updates to the plans, specifications and cost estimates as a result of any CRAS comments.

Task Order 16-11-KCA/STB and Amendment No. 1 include the following phases and associated "not to exceed" costs respectively:

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<tr>
<th>Phase</th>
<th>Amount</th>
<th>Status</th>
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</thead>
<tbody>
<tr>
<td>Preliminary Design/Detailed Design/Permitting</td>
<td>$375,195.00</td>
<td>(Approved)</td>
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<tr>
<td>Amendment No. 1 CRAS/Bidding Phase Services Allowance</td>
<td>$ 34,973.15</td>
<td>(New)</td>
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<td></td>
<td>$  5,000.00</td>
<td>(New)</td>
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<tr>
<td>A/E Total</td>
<td>$415,168.15</td>
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</table>
A/E services during the construction phase will be provided to Council for approval as an Amendment to this Task Order.

Contractor costs for the improvements will be provided to Council for approval as a separate Agreement.

**RECOMMENDATION:** Administration recommends authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 16-11-KCA/STB ("Task Order") to the architect/engineering agreement dated July 19, 2016 between the City of St. Petersburg and Kisinger Campo & Associates, Corp. ("A/E") for A/E to provide a Cultural Resources Assessment Survey and bidding phase services related to the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project (Bridge No. 157184) in an amount not to exceed $39,973.15, providing that the total Task Order, as amended, shall not exceed $415,168.15 (ECID Project No. 18052-110; Oracle No. 16173); and providing an effective date.

**COST/FUNDING/ASSESSMENT INFORMATION:** Funds have been previously appropriated in the Citywide Infrastructure CIP Fund (3027), 157184 Bayou Grande Project (16173).

**ATTACHMENTS:** Resolution
Amendment No. 1 to Task Order No. 16-11-KCA/STB
Map

**APPROVALS:** Administrative
Budget
RESOLUTION 2019-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AMENDMENT NO. 1 TO TASK ORDER NO. 16-11-KCA/STB ("TASK ORDER") TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JULY 19, 2016 BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND KISINGER CAMPO & ASSOCIATES, CORP. ("A/E") FOR A/E TO PROVIDE A CULTURAL RESOURCES ASSESSMENT SURVEY AND BIDDING PHASE SERVICES RELATED TO THE BRIDGE REPLACEMENT AT BAYOU GRANDE BLVD, NORTH OF TANGLEWOOD DRIVE NORTHEAST PROJECT (BRIDGE NO. 157184) IN AN AMOUNT NOT TO EXCEED $39,973.15; PROVIDING THAT THE TOTAL TASK ORDER, AS AMENDED, SHALL NOT EXCEED $415,168.15 (ENGINEERING PROJECT NO. 18052-110; ORACLE NO. 16173); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St Peters burg, Florida and Kisinger Campo & Associates, Corp. ("A/E") entered into an architect/engineering agreement on July 19, 2016 for A/E to provide miscellaneous professional services for Stormwater Management, Transportation & Bridge Improvement Projects; and

WHEREAS, on December 14, 2017, City Council approved Task Order No. 16-11-KCA/STB ("Task Order") in an amount not to exceed $375,195 for A/E to provide preliminary design, detailed design, and permitting for the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project ("Project"); and

WHEREAS, Administration desires to issue Amendment No. 1 to the Task Order for A/E to provide a Cultural Resources Assessment Survey and bidding phase services for the Project in an amount not to exceed $39,973.15.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Amendment No. 1 to Task Order No. 16-11-KCA/STB ("Task Order") to the architect/engineering agreement dated July 19, 2016 between the City of St. Petersburg, Florida and Kisinger Campo & Associates, Corp. ("A/E") for A/E to provide a Cultural Resources Assessment Survey and bidding phase services related to the Bridge Replacement at Bayou Grande Blvd, North of Tanglewood Drive Northeast Project (Bridge No. 157184) in an amount not to exceed $39,973.15.

BE IT FURTHER RESOLVED that the total Task Order, as amended, shall not exceed $415,168.15.

This resolution shall become effective immediately upon its adoption.

Approved by:  
[Signature]

Legal Department  
By: (City Attorney or Designee)  
00435221

Approved by:  
[Signature]  
Brijesh Prayman, P.E., SP, ENV  
Engineering & Capital Improvements Director
MEMORANDUM
CITY OF ST. PETERSBURG
Engineering and Capital Improvements Department

TO: The Honorable Charles Gerdes, Chair, and City Councilmembers
FROM: Brejesh Prayman, P.E., ENV SP, Director
       Engineering & Capital Improvements Department
RE: Consultant Selection Information
    Firm: Kisinger Campo & Associates, Corp.
    Amendment No. 1 to Task Order 16-11-KCA/STB in the amount of $39,973.15

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

   The project includes performing additional survey and research into the structure and its' environment, and updating the design plans and specifications as required.

   Kisinger Campo & Associates, Corp. has successfully completed similar work under pervious A/E Agreements with the City and FDOT. This work is a continuation of services for an existing Project.

   Kisinger Campo & Associates, Corp. has FDOT and local government experience in the design, permitting and construction phase activities of bridge structures and is familiar with bridge design requirements and standards and City design standards.

   This is the eleventh Task Order issued under the 2016 Master Agreement.

2. Transaction Report listing current work – See Attachment A
## ATTACHMENT A

**Transaction Report**

for

**Klisinger Campo & Associates, Corp.**

Miscellaneous Professional Services for Stormwater Management, Transportation and Bridge Improvement Projects

A/E Agreement Effective - July 19, 2016
A/E Agreement Expiration - July 13, 2020

<table>
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<tr>
<th>Task Order No.</th>
<th>Project No.</th>
<th>Project Title</th>
<th>NTP Issued</th>
<th>Authorized Amount</th>
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<tr>
<td>01</td>
<td>16102-112</td>
<td>Concrete Repair &amp; Waterproofing Design-Sundial Parking Garage Amendment No. 1 - Construction Phase Services</td>
<td>08/29/16</td>
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<td>Carillon Park Intersection Improvements</td>
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<td>City Bridge Inventory Replacement Cost Estimates</td>
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<td>Utility Crossing Inspections</td>
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<td>9,836.00</td>
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**Total:** 1,212,843.13
This Amendment No. 1 to Task Order No. 16-11-KCA/STB is made and entered into this day of __________, 201__, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR MISCELLANEOUS PROFESSIONAL SERVICES FOR STORMWATER MANAGEMENT, TRANSPORTATION & BRIDGE IMPROVEMENT PROJECTS dated July 19, 2016 ("Agreement") between Kisinger Campo & Associates, Corp. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The Tanglewood Bridge (Bridge No. 157184) was constructed in 1950 and services Bayou Grande Boulevard NE over Tanglewood Canal. The 67 year old bridge has exceeded its expected service life and is experiencing ongoing deterioration. This bridge is posted for load restrictions due to its current condition. As a result, the City has slated this structure for replacement.

Under the initial Task Order, the A/E was authorized to provide engineering services to produce final construction plans and permitting for the Tanglewood Bridge Replacement. During the permitting coordination, the US Army Corp of Engineers (USACE) requested a Cultural Resource Assessment Survey be complete for this project.

For this Amendment No. 1 to the Task Order, the A/E shall provide design services in order to provide a Cultural Resource Assessment Survey as requested by the USACE. The A/E will also provide general Pre-Bid Services as part of this Task Order as directed by the City.

II. SCOPE OF SERVICES

Task 2 - Bridge Replacement Design and Permitting - Additional Services

Cultural Resource Assessment Survey

For the Bayou Grande Bridge and the historic resources immediately surrounding the bridge a Cultural Resources Assessment Survey (CRAS) will be conducted. The historic bridge and at least three buildings appear to be in the area of potential effect (APE). Consequently, a document will be prepared which identifies and evaluates the bridge and the historic resources immediately adjacent to the bridge approaches, and evaluates if these historic resources would be considered contributing or non-contributing to the potential National Register-eligible historic district and if any of these are individually eligible for inclusion in the National Register of Historic Places (National Register). Florida Master Site File (FMSF) forms will be prepared and the National Register Criteria for Evaluation will be applied in order to determine eligibility. This document will be submitted to the client for review. A draft will be
produced and provided for review, and final documentation will include revisions. Four copies of the draft and final documents will be provided as part of this work. Ultimately the documentation will be submitted to the appropriate agency, FDHR/SHPO.

As part of our services, our subconsultant, Janus Research, will survey and photograph the historic resources in the project area, perform background research regarding the historic significance of the resources, and determine if they are potentially eligible for listing in the National Register.

A historical literature and background information search pertinent to the project areas will be conducted. This will include a search of the Florida Master Site File, County and local site inventories, books and journal articles, unpublished CRM reports, and the like. Every effort will be made to solicit historic and site location information from other professionals, amateur archaeologists and collectors, lay historians, and the local residents of the project area.

In addition to reviewing the previously compiled archaeological site data for the project area, environmental variables known to be associated with prehistoric and historic sites will be reviewed for the purpose of developing a predictive model of archaeological site occurrence. Predictive models enable the researcher to stratify a study area into areas of high site potential based on the co-occurrence of relevant environmental variables. Data from archaeological surveys throughout Florida have repeatedly demonstrated the validity of using environmental variables as predictors of prehistoric site location.

All work will be conducted in accordance with Section 106 of the National Historic Preservation Act (NHPA) of 1966 (Public Law 89-655, as amended), as implemented by 36 CFR 800 -- Protection of Historic Properties (incorporating amendments effective August 5, 2004), and the revised Chapter 267, Florida Statutes. All work will also conform to professional guidelines set forth in the Secretary of Interior's Standards and Guidelines for Archaeology and Historic Preservation (48 FR 44716, as amended and annotated) and Chapter 1A-46 (Archaeological and Historical Report Standards and Guidelines), Florida Administrative Code.

It is not anticipated that any structures within the project limits will be determined individually eligible for inclusion or listing in the National Register of Historic Places (National Register). However, if a structure is determined to be eligible for inclusion or listing, a full Section 106 Consultation will be required. The Section 106 consultation effort is not included in this scope of services.

Task 3 – Pre-Bid Assistance - Additional Services

The A/E will provide general pre-bid services for the City to assist in the advertisement for construction. Specific services include responding to the pre-ad meeting comments and updates to the plans, specifications and cost estimates as a result of the comments. Cost estimate updates will include revisions to the unit costs as per the historical moving averages provide on the FDOT website.
III. **SCHEDULE**

Work under this Task Order shall begin no later than 10 days from Notice to Proceed.

The following table represents the project schedule as indicated by deliverable milestones in calendar days from the receipt of the written Notice to Proceed:

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<thead>
<tr>
<th>Milestones</th>
<th>Calendar Days from NTP</th>
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<tbody>
<tr>
<td><strong>Task 2 - Additional Services - CRAS</strong></td>
<td></td>
</tr>
<tr>
<td>Draft CRAS Submittal</td>
<td>30</td>
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<tr>
<td>SHPO/USACE Review</td>
<td>60</td>
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<tr>
<td>Final CRAS Submittal</td>
<td>70</td>
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<tr>
<td>Final Review and Agency Concurrence</td>
<td>90</td>
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<td><strong>Task 3 - Additional Services - Pre-Bid Assistance</strong></td>
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<tr>
<td>Respond to Comments</td>
<td>10</td>
</tr>
<tr>
<td>Update Plans, Specs Cost Estimate</td>
<td>30</td>
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</tbody>
</table>

III. **A/E'S RESPONSIBILITIES**

The A/E will perform the services outlined in Section II, Scope of Services.

IV. **CITY'S RESPONSIBILITIES**

The following participation by the City is anticipated under this Scope of Services:

- Provide all available bridge information (plans, reports, previous repair documentation, etc.), as requested by the A/E.
- Review and comment on the A/E's deliverables within fifteen (15) calendar days of submittal.
- Attend and participate in any project meetings, as necessary.

V. **DELIVERABLES**

All reports and documentation will be delivered in PDF. Hard copies of final documents will be provided upon request. The following documents will be provided to the City throughout the project duration:

- **Task 2 - Bridge Replacement Design and Permitting - Additional Services**
  - Cultural Resources Assessment Survey
  - Concurrency Letter from SHPO
  - Concurrency Letter from USACE
Task 3 - Pre-Bid Assistance - Additional Design
- Updated Plans, Specs and Cost Estimate

VI. A/E'S COMPENSATION

The A/E was authorized the lump sum amount of $375,195.00 under the initial Task Order for Task 1.

For this Amendment No. 1, the City shall compensate the A/E the lump sum amount of $34,973.15 for additional services to Task 2 and 3.

This Task Order establishes an allowance in the amount of $5,000.00 for additional services not identified in this Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Task Order Amendment No. 1.

The total amount of Task Order Amendment No. 1 is $39,973.15, per Appendix A.

The total Task Order amount including Amendment No. 1 shall not exceed $415,168.15.

VII. PROJECT TEAM

The key members proposed for this project are indicated below:

Lead Design Consultant:
Kisinger Campo & Associates, Corp. – Responsible for overall production of the CRAS report, CRAS Review and City/Agency Coordination. Responsible for Pre-Bid Assistance Services.

Design Sub-Consultants:
Janus Research – Architectural Historian sub-consultant. Responsible for applicable sections of the CRAS Report.

VIII. MISCELLANEOUS

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By: Chandrahasa Srinivasa
City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By: Brejesh Prayman, P.E., ENV SP, Director Engineering & Capital Improvements

DATE: ____________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER.
NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY’S OFFICE

By: City Attorney (Designee)

Kisinger Campo & Associates, Corp.
(Company Name)

By: ____________________________
(Signature)
Paul Foley, P.E. - President
(Printed Name and Title)
Date: 3/1/19

WITNESSES:

By: ____________________________
(Signature)
Ron Gott - Sr. Vice President/CFO
(Printed Name)

By: ____________________________
(Signature)
Veronica Green
(Printed Name)
## I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>TASK</th>
<th>Description</th>
<th>Direct Labor Rates Classifications</th>
<th>Project Manager</th>
<th>Chief Engineer</th>
<th>Senior Engineer</th>
<th>Project Engineer</th>
<th>Engineer</th>
<th>Senior Designer</th>
<th>Engineer Intern</th>
<th>Chief Scientist</th>
<th>Senior Scientist</th>
<th>Scientist</th>
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<th>Labor Cost</th>
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**Totals**

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<th>Project Manager</th>
<th>Chief Engineer</th>
<th>Senior Engineer</th>
<th>Project Engineer</th>
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<th>Senior Designer</th>
<th>Engineer Intern</th>
<th>Chief Scientist</th>
<th>Senior Scientist</th>
<th>Scientist</th>
<th>Total Hours</th>
<th>Labor Cost</th>
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<td>160</td>
<td>26,192.00</td>
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## II. Fee Calculation

<table>
<thead>
<tr>
<th>Task</th>
<th>Labor Cost</th>
<th>Expenses</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services</th>
<th>Total Cost Without Allowance</th>
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**Total:**

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<tr>
<th>Labor Cost</th>
<th>Expenses</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services</th>
<th>Total Cost Without Allowance</th>
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<tbody>
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<td>$26,192.00</td>
<td>$0.00</td>
<td>$0.00</td>
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## III. Fee Limit

<table>
<thead>
<tr>
<th>Lump Sum Cost</th>
<th>$34,973.15</th>
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<tr>
<td>Allowance</td>
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<tr>
<td>Total</td>
<td>$39,973.15</td>
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</tbody>
</table>

## IV. Notes:

1. Rates per Agreement.
2. Includes expenses for:
3. Includes 5 percent markup of SUBCONSULTANT.
4. Allowance to be used only upon City's written authorization.
The following page(s) contain the backup material for Agenda Item: Authorizing the Mayor or his designee to execute Task Order No. 16-02-HDR/W (“Task Order”) to the architect/engineering agreement between the City of St. Petersburg, Florida and HDR Engineering, Inc. (“A/E”) dated December 13, 2016 for A/E to provide project administration, field data collection and review, basis of design memorandum, final design, and bidding services related to the 48-in WTM Lake Tarpon Outfall Improvements Project in an amount not to exceed $137,525.84 (ECID Project No. 19048-111; Oracle No. 16349); and providing an effective date. Please scroll down to view the backup material.
TO: The Honorable Charles Gerdes, Chair and Members of City Council

SUBJECT: A Resolution authorizing the Mayor or his designee to execute Task Order No. 16-02-HDR/W ("Task Order") to the architect/engineering agreement between the City of St. Petersburg, Florida and HDR Engineering, Inc. ("A/E") dated December 13, 2016 for A/E to provide project administration, field data collection and review, basis of design memorandum, final design, and bidding services related to the 48-in WTM Lake Tarpon Outfall Improvements Project in an amount not to exceed $137,525.84 (ECID Project No. 19048-111; Oracle No. 16349); and providing an effective date.

EXPLANATION: The City owns and operates a 48-inch water transmission main that crosses the Lake Tarpon Outfall canal south of Curlew Road and east of McMullen Booth Road. In 1963 the original pipeline was constructed of pre-stressed concrete cylinder pipe (PCCP) under the Possum Creek.

In 1971, to accommodate the improvement of Possum Creek to the Lake Tarpon Outfall Canal, the pipeline was relocated to cross over the new canal and replaced for some distance on either side of the canal with welded steel pipe (WSP).

In 2006, emergency spot-repairs to two locations on the buried portion of the welded steel pipe on the northeast side of the canal were made due to leaks caused by corrosion. During the emergency repairs it was determined that the 130 foot remaining section exhibited extensive corrosion present, and was treated with zinc anode bed to reduce further corrosion damages. The scope of this project is to replace this section of pipeline with a new pipeline of the same size on the northeast side of the Lake Tarpon Outfall Canal.

On December 13, 2016, City Council approved an A/E Agreement between the City of St. Petersburg and HDR Engineering, Inc. ("A/E") for potable water, wastewater, and reclaimed water projects.

Task Order No. 16-02-HDR/W in the amount of $137,525.84 will provide funding for project administration, field data collection and review, basis of design memorandum, final design, permitting, and bidding services for replacing approximately 130 linear feet of buried welded steel pipe.

Task Order No. 16-02-HDR/W includes the following phases and associated lump sum costs respectively:

<table>
<thead>
<tr>
<th>Phase</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Project Management, Coordination</td>
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<tr>
<td>Collection of Field Data</td>
<td>$15,966.56 (Approved)</td>
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<tr>
<td>Basis of Design Memorandum</td>
<td>$17,083.16 (Approved)</td>
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<tr>
<td>Design and Bid Documents</td>
<td>$65,993.31 (Approved)</td>
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<tr>
<td>Bidding Phase Support</td>
<td>$8,016.32 (Approved)</td>
</tr>
<tr>
<td>Allowance</td>
<td>$15,000.00 (Approved)</td>
</tr>
</tbody>
</table>

Consultant Total $137,525.84
A/E services during the construction phase will be provided to Council for approval as an Amendment to this Task Order.

Contractor costs for the improvements will be provided to Council for approval as a separate Agreement.

RECOMMENDATION: Administration recommends approving a Resolution authorizing the Mayor or his designee to execute Task Order No. 16-02-HDR/W ("Task Order") to the architect/engineering agreement between the City of St. Petersburg, Florida and HDR Engineering, Inc. ("A/E") dated December 13, 2016 for A/E to provide project administration, field data collection and review, basis of design memorandum, final design, and bidding services related to the 48-in WTM Lake Tarpon Outfall Improvements Project in an amount not to exceed $137,525.84 (ECID Project No. 19048-111; Oracle No. 16349); and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: Funds have been previously appropriated in the Water Resources Capital Projects Fund (4003) DIS 48 TM Lake Tarpon FY18 Project (16349).

ATTACHMENTS: Resolution
Task Order No. 16-02-HDR/W

APPROVALS:  

[Signature] Administrative
[Signature] Budget
RESOLUTION 2019-_____

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-02-HDR/W ("TASK ORDER") TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND HDR ENGINEERING, INC. ("A/E") DATED DECEMBER 13, 2016 FOR A/E TO PROVIDE PROJECT ADMINISTRATION, FIELD DATA COLLECTION AND REVIEW, A BASIS OF DESIGN MEMORANDUM, FINAL DESIGN, AND BIDDING SERVICES RELATED TO THE 48-IN WTM LAKE TARPON OUTFALL IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED $137,525.84 (ECID PROJECT NO. 19048-111; ORACLE NO. 16349); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St Petersburg, Florida and HDR Engineering, Inc. ("A/E") entered into an architect/engineering agreement on December 13, 2016 for A/E to provide miscellaneous professional services for Potable Water, Wastewater, and Reclaimed Water Projects; and

WHEREAS, Administration desires to issue Task Order No. 16-02-HDR/W in an amount not to exceed $137,525.84 for A/E to provide project administration, field data collection and review, a basis of design memorandum, final design, and bidding phase services for the WTM Lake Tarpon Outfall Improvements Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the Mayor or his designee is hereby authorized to execute Task Order No. 16-02-HDR/W ("Task Order") to the architect/engineering agreement between the City of St. Petersburg, Florida and HDR Engineering, Inc. ("A/E") dated December 13, 2016 for A/E to provide project administration, field data collection and review, a basis of design memorandum, final design, and bidding services related to the 48-in WTM Lake Tarpon Outfall Improvements Project in an amount not to exceed $137,525.84.

This resolution shall become effective immediately upon its adoption.

Approved by:  
[Signature]
Legal Department  
By: (City Attorney or Designee)  
00435120

Approved by:  
[Signature]
Brijesh Prayman, P.E., SP, ENV  
Engineering & Capital Improvements Director
MEMORANDUM

CITY OF ST. PETERSBURG

Engineering and Capital Improvements Department

TO: The Honorable Charles Gerdes, Chair, and City Councilmembers

FROM: Brejesh Prayman, P.E., ENV SP, Director
        Engineering & Capital Improvements Department

RE: Consultant Selection Information
    Firm: HDR Engineering, Inc.
    Task Order No. 16-02-HDR/W in the amount of $137,525.84

This memorandum is to provide information pursuant to City Council Policy and Procedures Manual, Chapter 3, Section I(F.) for agenda package information.

1. Summary of Reasons for Selection

   The project involves design, permitting and bidding of replacement of approximately 130 lf of a potable water transmission main.

   HDR Engineering, Inc. has significant experience in the design, permitting and construction phase activities of large diameter pressure pipe systems.

   HDR Engineering, Inc. has satisfactorily completed similar work and is familiar with the City Standards.

   This is the second Task Order issued under the 2016 Master Agreement.

2. Transaction Report listing current work — See Attachment A
## ATTACHMENT A

**Transaction Report**
for
HDR Engineering, Inc.

**Miscellaneous Professional Services for Potable Water, Wastewater and Reclaimed Water Projects**
A/E Agreement Effective - December 13, 2016
A/E Agreement Expiration - November 2, 2020

<table>
<thead>
<tr>
<th>Task Order No.</th>
<th>Project No.</th>
<th>Project Title</th>
<th>NTP Issued</th>
<th>Authorized Amount</th>
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<tr>
<td>01</td>
<td>18104-111</td>
<td>NEWRF Effluent Filtration System and Transfer Pump Station Improvements</td>
<td>06/29/18</td>
<td>68,945.06</td>
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<td>Revision No. 1 - New Task 5 and Additional Services to Tasks 1, 3 and 4</td>
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<td>02</td>
<td>19048-111</td>
<td>48-In WTM Lake Tarpon Outfall Improvements</td>
<td>Pending</td>
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<tr>
<td></td>
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<td>Total: 78,945.06</td>
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Total: 78,945.06
TASK ORDER NO. 16-02-HDR/W
48 WTM LAKE TARPON OUTFALL IMPROVEMENTS
POTABLE WATER, WASTEWATER AND RECLAIMED WATER PROJECTS
CITY PROJECT NO. 19048-111

This Task Order No. 16-02-HDR/W is made and entered into this _____ day of
________________, 201___, pursuant to the ARCHITECT/ENGINEERING AGREEMENT FOR
MISCELLANEOUS PROFESSIONAL SERVICES FOR POTABLE WATER, WASTEWATER AND
RECLAIMED WATER PROJECTS dated December 13, 2016 ("Agreement") between HDR
Engineering, Inc. ("A/E"), and the City of St. Petersburg, Florida ("City"), and upon execution
shall become a part of the Agreement.

I. DESCRIPTION OF PROJECT

The City owns and operates a 48-inch water transmission main that crosses the Lake
TARPON OUTFALL canal south of Curlew Road and east of McMullen Booth Road. The original
pipeline in this area was constructed of prestressed concrete cylinder pipe (PCCP) in 1963
under the Possum Creek. In 1971 to accommodate the improvement of Possum Creek to
the Lake TARPON OUTFALL Canal, the pipeline was relocated to cross over the new canal and
replaced for some distance on either side of the canal with welded steel pipe (WSP). There
is approximately 330 feet of welded steel pipe over the canal, approximately 140 feet buried
on the southwest side of the canal, and approximately 130 feet buried on the northeast
side of the canal.

In 2006, emergency spot-repairs to two locations on the buried portion of the welded steel
pipe on the northeast side of the canal were made due to leaks caused by corrosion. During
the emergency repairs, the pipe coating in the unearthed area of 30 linear feet was noted
to be in bad condition, and there was extensive corrosion present. Subsequent to the
emergency repairs, the internal epoxy lining is damaged at the two repair locations. To
mitigate the remaining corrosion of piping on the 130 foot section of the northeast side of
the canal and minimize construction downtime, the City has requested to replace this
pipeline section with a new pipeline of the same size and make two connections to the
current pipeline alignment prior to demolishing or abandoning the existing pipeline section.

A/E will design the replacement of the 130 linear feet of buried pipe on the northeast side
of the canal, its connection to the pipe on the existing buried pipe on the upstream end,
and its connection to the riser to the aqueous crossing on the downstream end, prepare
design documents for bidding purposes, assist with permitting, and provide support during
the bidding process.

II. SCOPE OF SERVICES

Task 1 – Project Management, Coordination and Data Collection

The A/E will monitor the scope, schedule and budget as well provide monthly status
reporting, accounting and invoicing. The A/E will also be responsible for communication
and coordination with the City on project development and necessary input from the City for decisions.

1.1 Project Meetings and Coordination
The A/E shall prepare and attend up to four (4) project meetings to review the progress of the project and coordinate with the City. The A/E will also participate in a pre-bid meeting (refer to Task 5.1 for more details). The anticipated project meetings are as follows:

- Project Kick-Off Meeting
- Review of Basis of Design Memorandum
- 60% Design Comment Resolution
- Pre-Bid Meeting

1.2 Monthly Progress Reports, Invoicing and Schedule Management
The A/E shall prepare monthly progress reports to accompany monthly invoices. The progress reports will also include a schedule update and review.

1.3 Data Collection/Review
The following information will be provided by the City to the A/E for review:

- Record drawings of current installation
- Any available submittal/fabrication drawings of current installation, including repairs
- Existing reports
- Any other relevant studies, reports, drawings related to the facilities evaluated in this scope of services.

Task 2 – Collection of Field Data

2.1 Topographic Survey
The A/E will utilize a sub-consultant to perform boundary and topographic survey and base mapping to locate the existing pipeline, existing utilities and existing structures in the vicinity of the work to be performed. The area to be surveyed is approximately 100 feet wide and 500 feet long, located on the northeast side of Lake Tarpon Outfall Canal. All trees 4 inches in diameter or larger within the project area will be located. Additionally, markers placed on the ground at the project site of existing subsurface utilities will be located, as well as field survey locations of accessible surface utility features, accessible storm, water and sanitary structures within the project area.

All horizontal datum will be based on the City's standard. Vertical datum will be based on the City standard and documented available benchmarks in the vicinity of the project.

Rights-of-way lines, easement lines and property lines will be based upon Pinellas County Property Appraiser records and legal descriptions provided by the City and surveyed monuments. These will be reviewed by the A/E to identify any third party easements that may affect the pipeline placement.

The A/E will furnish to the City an electronic base map file (scale of 1 inch = 20 feet) and two (2) stamped and signed record hard copies of the survey from a Florida licensed surveyor.
2.2 Geotechnical Investigation
The A/E will utilize a sub-consultant to evaluate the soil and groundwater conditions for design of the pipeline replacement and assess the corrosivity of the area where the pipeline will be installed. This evaluation will include a review of relevant geologic and geotechnical information and provide geotechnical engineering design recommendations.

The field exploration will include three (3) machine-drilled borings within the limits of the project site to a depth of approximately 25 feet. The geotechnical sub-consultant will conduct sampling and laboratory testing to evaluate relevant physical properties of the site soils.

A Geotechnical Report signed and sealed by a Florida licensed Professional Engineer will be provided containing the results of the geotechnical engineering investigation, including description of surface and subsurface conditions; a site plan showing exploration locations and other pertinent features; summary boring logs; laboratory test results. The report will provide geotechnical conclusions and recommendations for appropriate site earthwork, dewatering, pipeline bedding and backfill, thrust support and restraint, excavation support and structural backfill.

Task 3 – Basis of Design Memorandum
The A/E will develop a basis of design to establish pipeline alignment, connection locations, method of connection/reconnection, pipeline material, pipeline coating and lining recommendations, and valve location. It is assumed that pipeline replacement will be the same size as currently exists and no capacity evaluation will be required. The Memorandum will include calculations for pipeline wall thickness, thrust restraint, trench, bedding and backfill requirements, outage requirements and recommendations for corrosion control. This document will also provide construction considerations, identify any long-lead items that may impact construction schedule, and provide a planning level Opinion of Probable Construction Cost (OPCC).

A Draft Basis of Design Memorandum will be submitted to the City for review and input via electronic PDF. Following review of the Draft Memorandum, the A/E and City will meet to discuss the document and make decisions to allow for design to progress. Subsequent to the meeting, the A/E will finalize the Basis of Design Memorandum and submit a PDF copy of a Final Basis of Design Memorandum signed and sealed by a Florida licensed Professional Engineer.

Task 4 – Design and Bid Documents
The A/E will prepare design drawings, specifications and calculations based upon the Final Basis of Design Memorandum, as well as geotechnical and survey data collected. Contract Documents will be prepared using AutoCAD and Microsoft Word. Documents will be developed utilizing the standard City documents and bidding procedures using City front-end specifications (e.g. Invitation to Bid, Instructions to Bidders, Bid Form), the City Standard Details (where applicable), Standard General Conditions of the Construction Contract, etc.
4.1 60% Design
At 60% completion, design construction drawings and specifications will be submitted for review by City staff. This level of design includes pipeline alignment, profile, connection to existing pipe segments, and initial specifications of proposed materials.

The drawings are anticipated to include:
- Cover Sheet/Location, Vicinity Map, Drawing Index, Staging, Abbreviations
- General/Civil/Structural/Mechanical Legends, Materials Symbols, Details
- Demolition Plan
- Site Access Plan
- Site Plan and Pipeline Profile
- Pipeline Plan/Sections/Details/Thrust Restraint/Insolation Flange (3 sheets)
- Pipeline appurtenance details (Automatic Recirculation Valve (ARV), Blow Off Valve (BO), Isolation Valve)
- Site Restoration and Erosion Control Details
- Corrosion Control Details

The design documents will include an update to the preliminary Opinion of Probable Construction Cost (OPCC) and updates to any calculations from the Basis of Design Memorandum, if necessary. Additionally, the draft permit applications for Florida Department of Environmental Protection (FDEP) and Pinellas County Health Department will be provided for City review.

Following the City’s review of the 60% design, the A/E will participate in a meeting to discuss City comments.

4.2 90% Design
The A/E will complete 90% design documents (plans and specifications) based on comments from the 60% design review and further advancement/refinement of design details. The Design Memorandum as well as the OPCC will also be updated and advanced, as necessary. (The OPCC will be a Class 3 estimate, per Association for the Advancement of Cost Engineering (AACE) International Recommended Practice 18R-97).

4.3 Permitting
The A/E will prepare and submit permit applications that include the 90% design documents, to both the FDEP and the Pinellas County Department of Health.

The City will be responsible for paying all permit application fees.

The A/E will coordinate with the permitting entities on behalf of the City to resolve any Requests for Additional Information (RAI) or questions arising out of the permit applications.

Permit applications will be signed by the City and the supporting documents signed and sealed by the A/E’s professional engineer licensed in Florida.
4.4 100% Design (Bid) Documents
The A/E will update the design documents based on any City comments from the 90% design, as well as any comments from the permitting entities. The OPCC will be updated to reflect a Class 2 estimate per AACE International Recommended Practice 18R-97.

The A/E will provide the City an interim electronic submittal of the Bid Documents for review prior to providing the signed and sealed Final 100% Design (Bid) Documents.

Following the City’s notification of no further comments, the A/E will provide five (5) hard copies of the 100% Design (Bid) Documents with half-size drawings and specifications signed and sealed for bidding purposes.

Task 5 – Bidding Phase Support
The A/E will provide limited support to the City during the bidding phase of the project.

5.1 Pre-Bid Meeting
Following issuance of the bidding documents, the A/E will support the City in preparation for and execution of the Pre-Bid Meeting to be held with potential construction contractors. The A/E will work with the City to develop the meeting agenda and discussion points, as well as support the City as-needed with meeting discussion and answering questions asked by potential bidders. Following the meeting, the A/E will provide the City with meeting minutes to document the discussions held.

5.2 Bidder Inquiries
The A/E will support the City with responding to bidder inquiries during the bid phase of the project and assist in preparation of Clarifications and Addendums for publication.

5.3 Bid Evaluation and Recommendation
The A/E will review all construction contractor bids for completeness and correctness and provide the City with written recommendations for consideration for award.

III. SCHEDULE

Work under this Task Order shall begin no later than 10 days from Notice to Proceed (NTP).

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<th>Task/Description</th>
<th>Number of Days from NTP</th>
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<tbody>
<tr>
<td>1.1 Project Kick-Off Meeting</td>
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<tr>
<td>1.2 Monthly Progress Reports</td>
<td>Monthly</td>
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<tr>
<td>1.3 Data Collection provided to A/E by the City</td>
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<tr>
<td>2.1 Topographic Survey</td>
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<tr>
<td>2.2 Geotechnical Report</td>
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<tr>
<td>3.1 Draft Basis of Design Memorandum</td>
<td>42</td>
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<tr>
<td>3.1 Review Meeting on Draft Basis of Design Memorandum</td>
<td>63</td>
</tr>
<tr>
<td>3.1</td>
<td>Final Basis of Design Memorandum</td>
</tr>
<tr>
<td>-----</td>
<td>----------------------------------</td>
</tr>
<tr>
<td>4.1</td>
<td>60% Design Documents</td>
</tr>
<tr>
<td>4.1</td>
<td>City Comments on 60% Design Documents provided to A/E</td>
</tr>
<tr>
<td>4.1</td>
<td>Review Meeting on City Comments on 60% Design Documents</td>
</tr>
<tr>
<td>4.2</td>
<td>90% Design Documents</td>
</tr>
<tr>
<td>4.3</td>
<td>Permit Application submitted to permitting FDEP and Pinellas County Health Department</td>
</tr>
<tr>
<td>4.4</td>
<td>100% Design (Bid) Documents</td>
</tr>
<tr>
<td>1.1</td>
<td>Pre-Bid Meeting</td>
</tr>
<tr>
<td>5.3</td>
<td>Bid Evaluation and Recommendation</td>
</tr>
</tbody>
</table>

### IV. A/E's Responsibilities

A/E will provide services described in Section II, Scope of Services.

### V. City's Responsibilities

The City will:

- Promptly review documents provided by the A/E and provide necessary input for decisions and to further steps identified above, and attend scheduled meetings.
- Provide A/E with record drawings of current pipe installation, available submittal/fabrication drawings of current installation including repairs, existing reports, and other relevant documentation.
- As needed, provide A/E with legal descriptions of the property including rights-of-way and easement lines.
- Provide A/E access to City's bid document templates.
- Be responsible for paying all permit application fees.

### VI. Deliverables

- Task 1 - Meeting Notes, for 4 meetings (PDF, electronically)
- Task 2 - Topographic Survey (electronic base map file, signed and sealed survey, paper and PDF electronically)
- Task 2 - Geotechnical Report (signed and sealed report, paper and PDF electronically)
- Task 3 - Draft and Final Basis of Design Memorandum (PDF, electronically)
- Task 4 - 60% Design Documents (PDF, electronically)
- Task 4 - 90% Design Documents (PDF, electronically)
- Task 4 - Permit Application to FDEP and Pinellas County Health Department (PDF of applications along with signed and sealed supporting documents)
- Task 4 - 100% Design (Bid) Documents (PDF, Word, Excel provided electronically along with signed and sealed plans)
- Task 5 - Bid Phase RFIs (responses to be provided via email)
- Task 5 - Bid Evaluation and Recommendation Memo (PDF, electronically)
VII. **A/E'S COMPENSATION**

For Tasks 1 through 5, the City shall compensate the A/E the lump sum amount of $122,525.84.

This Task Order establishes an allowance in the amount of $15,000.00 for additional services not identified in the Scope of Services. Additional services may be performed only upon receipt of prior written authorization from the City and such authorization shall set forth the additional services to be provided by the A/E. The cost for any additional services shall not exceed the amount of the allowance set forth in this Task Order.

The total Task Order amount is $137,525.84, per Appendix A.

VIII. **PROJECT TEAM**

Prime Consultant - HDR Engineering, Inc.
- Project Manager – Katie Duty, PE
- Project Engineers – Heather Manganiello, PE; Julie Florez, EI
- QA/QC – John Plattamier, PE

Subconsultants - Southeastern Surveying and Tierra, Inc.

IX. **MISCELLANEOUS**

In the event of a conflict between this Task Order and the Agreement, the Agreement shall prevail.
IN WITNESS WHEREOF the Parties have caused this Task Order to be executed by their duly authorized representatives on the day and date first above written.

ATTEST

By: __________________________
    Chandrahasa Srinivasa
    City Clerk

(SEAL)

CITY OF ST. PETERSBURG, FLORIDA

By: __________________________
    Brejesh Prayman, P.E., ENV SP, Director Engineering & Capital Improvements

DATE: __________________________

APPROVED AS TO FORM FOR CONSISTENCY WITH THE STANDARD TASK ORDER. NO OPINION OR APPROVAL OF THE SCOPE OF SERVICES IS BEING RENDERED BY THE CITY ATTORNEY'S OFFICE

By: __________________________
    City Attorney (Designee)

______________________________
(HCR Engineering, Inc.)

By: __________________________
    (Signature)

______________________________
(Christine Kefauver, Vice President)–
Melanie Fowler, Office Principal
Date: February 14, 2019

WITNESSES:

By: __________________________
    (Signature)
    Patty Avis
    (Printed Name)

By: __________________________
    (Signature)
    Katie Duty
    (Printed Name)
# APPENDIX A

**Work Task Breakdown**

City of St. Petersburg

48 WTM LAKE TARPON OUTFALL IMPROVEMENTS

Project No. 19048-111

## I. Manpower Estimate: All Tasks

<table>
<thead>
<tr>
<th>Direct Labor Rates Classifications</th>
<th>Company Officer</th>
<th>Engineer V/Scientist V</th>
<th>Engineer IV/Scientist IV</th>
<th>Engineer II/Scientist III</th>
<th>Engineer I/Scientist II</th>
<th>Senior Designer</th>
<th>Project Accountant Controller</th>
<th>Administrative Assistant</th>
<th>Total Hours</th>
<th>Labor Cost</th>
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<tbody>
<tr>
<td>PM</td>
<td>$87.53</td>
<td>$132.62</td>
<td>$128.70</td>
<td>$114.78</td>
<td>$140.09</td>
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<td>$35.62</td>
<td>$33.99</td>
<td>$27.84</td>
<td>$15,351.09</td>
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<td>Sr Eng / QC</td>
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<tr>
<td>Sr Proj Eng</td>
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<td></td>
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<td></td>
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<td>1 Project Management, Coordination and Data Collection</td>
<td>24</td>
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<td>12</td>
<td>12</td>
<td>6</td>
<td>12</td>
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<td>$15,351.09</td>
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<td>2 Collection of Field Data</td>
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<td>3 Basis of Design Memorandum</td>
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<td>20</td>
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<td>5 Bidding Phase Support</td>
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<td>4</td>
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## II. Fee Calculation

<table>
<thead>
<tr>
<th>Task</th>
<th>Labor Cost</th>
<th>Expenses</th>
<th>Subconsultant Services</th>
<th>Mark-up on Subconsultant Services</th>
<th>Total Cost Without Allowance</th>
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<td>$15,351.09</td>
<td>$135.40</td>
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<tr>
<td>3</td>
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<td>$0.00</td>
<td>$17,083.16</td>
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<tr>
<td>4</td>
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<td>$65,993.31</td>
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<tr>
<td>5</td>
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<td>$25.00</td>
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<tr>
<td><strong>Total</strong></td>
<td>$107,837.41</td>
<td>$440.40</td>
<td>$13,569.55</td>
<td>$678.48</td>
<td>$122,525.84</td>
</tr>
</tbody>
</table>

## III. Fee Limit

- **Lump Sum Cost**: $122,525.84
- **Allowance**: $15,000.00
- **Total**: $137,525.84

## IV. Notes:

1. Rate x overhead + profit (per contract).
2. Includes expenses for: printing, mailing, mileage.
3. Includes 5 percent markup of SUBCONSULTANT (per contract)
4. Allowance to be used only upon City's written authorization.

---

Task Order No. 16-02-HDR/W  
Page 1 of 1
The following page(s) contain the backup material for Agenda Item: Confirming the appointment of Lucy Trimarco and John Lopez as regular members to the City Beautiful Commission to serve an unexpired three-year term ending December 31, 2019. Please scroll down to view the backup material.
MEMORANDUM

Council Meeting of April 4, 2019

TO: Members of City Council

FROM: Mayor Rick Kriseman

RE: Confirming the appointment of Lucy Trimarco and John Lopez as regular members to the City Beautiful Commission to serve an unexpired three-year term ending December 31, 2019.

I respectfully request that Council confirm the appointment of Lucy Trimarco and John Lopez as regular members to the City Beautiful Commission to serve an unexpired three-year term ending December 31, 2019.

Copies of their resumes have been provided to the Council office for your information.

RK/cs
Attachments
cc: M. Jefferies, Leisure Services Administrator
    L. Seufert, Park Operations Manager
A RESOLUTION CONFIRMING THE APPOINTMENT OF REGULAR MEMBERS TO THE CITY BEAUTIFUL COMMISSION; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that this Council hereby confirms the appointment of Lucy Trimarco and John Lopez as regular members to the City Beautiful Commission to serve an unexpired three-year term ending December 31, 2019.

This resolution shall become effective immediately upon its adoption.

Approved as to form and content

______________________________
City Attorney or (Designee)
The following page(s) contain the backup material for Agenda Item: Confirming the reappointment of Kimberly Rankine to the Committee to Advocate for Persons with Impairments. Please scroll down to view the backup material.
MEMORANDUM

Council Meeting of April 4, 2019

TO: Members of City Council
FROM: Mayor Rick Kriseman
RE: Confirming the reappointment of Kimberly Rankine to the Committee to Advocate for Persons with Impairments

I respectfully request that Council confirm the reappointment of Kimberly Rankine as an alternate member to the Committee to Advocate for Persons with Impairments to serve an unexpired three-year term ending December 31, 2021.

Attachments
cc: L. Bright, Civilian Police & Community Relations/ADA Coordinator, Human Resources
A RESOLUTION CONFIRMING THE
REAPPOINTMENT OF AN ALTERNATE
MEMBER TO THE COMMITTEE TO
ADVOCATE FOR PERSONS WITH
IMPAIRMENTS; AND PROVIDING AN
EFFECTIVE DATE.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that this Council hereby confirms the reappointment of Kimberly Rankine as an alternate member to the Committee to Advocate for Persons with Impairments to serve an unexpired three-year term ending December 31, 2021.

This resolution shall become effective immediately upon its adoption.

Approved as to form and content

City Attorney or (Designee)
The following page(s) contain the backup material for Agenda Item: A resolution increasing the size of the Consolidated Plan Ad Hoc Application Review Committee (Committee) to eleven (11) members; confirming the Mayors appointments to the Committee for FY 2019/20; and providing an effective date.
Please scroll down to view the backup material.
TO: The Honorable Charlie Gerdes, Chair and Members of City Council

SUBJECT: A resolution increasing the size of the Consolidated Plan Ad Hoc Application Review Committee ("Committee") to eleven (11) members; confirming the Mayor’s appointments to the Committee for FY 2019/20; and providing an effective date.

EXPLANATION: On April 3, 2003, City Council adopted Resolution No. 2003-185, which amended and restated previous resolutions dealing with Consolidated Plan Application and Project Criteria ("Project Criteria") and Appointment, Composition, and Term of Members of the Consolidated Plan Ad Hoc Application Review Committee ("Committee"). The purpose of the Committee is to review Consolidated Plan applications from non-profit organizations and make recommendations to City Council for funding.

The Administration has received Consolidated Plan applications for funding for FY 2019/20 and needs to have a Committee in place for review of those applications in a timely manner. While City Council Resolution No. 2007-241, established the original size of the Committee at eleven (11) members, the size of the Committee has varied over the years. The most recent Committee for FY 2018/19 was comprised of nine (9) members.

The Administration has received applications and resumes from seven interested citizens who would like to participate in the Consolidated Planning process. In addition, four members of City Council would like to serve on the Committee. The Administration requests that the size of the Committee increase to eleven (11) members. The Mayor has reviewed all applications and resumes and requests that City Council confirm the appointment of the following residents to serve for a term of one year or until a new Committee is appointed, whichever occurs first:

- Ms. Susan Finlaw-Dusseault, representing the special needs category.
- Mr. Arthur Miksis, representing the grass roots category.
- Ms. Shameka Jones, representing the education category.
- Ms. Page K. Douangboupha, representing the economic development category.
- Mr. Jeff Macolino, representing the housing category.
- Ms. Katie Everlove-Stone, representing the elderly services category.
- Mr. Benjamin Friedman, representing the business-industries category.

The Mayor also requests that Council confirm the appointment of the following City Council members who have volunteered to serve on the Committee for a term of one year or until a new Committee is appointed, whichever occurs first:

- Lisa Wheeler-Bowman, Council Member
- Amy Foster, Council Member
- Gina Driscoll, Council Member
- Brandi Gabbard, Council Member
RECOMMENDATION: The Administration recommends that City Council adopt the attached resolution increasing the size of the Consolidated Plan Ad Hoc Application Review Committee ("Committee") to eleven (11) members; confirming the Mayor’s appointments to the Committee for FY 2019/20; and providing an effective date.

COST/FUNDING/ASSESSMENT INFORMATION: This action will not result in additional funding allocations.

ATTACHMENTS: Resolution
Resumes

APPROVALS:  
Administration:  
Budget:

Legal: 00434171.doc vii
Resolution No. 2019 -

A RESOLUTION INCREASING THE SIZE OF THE CONSOLIDATED PLAN AD HOC APPLICATION REVIEW COMMITTEE ("COMMITTEE") TO ELEVEN (11) MEMBERS; CONFIRMING THE MAYOR'S APPOINTMENTS TO THE COMMITTEE FOR FY 2019/20; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on April 3, 2003, City Council passed Resolution No. 2003-185, which amended and restated previous resolutions dealing with Consolidated Plan Application and Project Criteria ("Project Criteria") and Appointment, Composition, and Term of Members of the Consolidated Plan Ad Hoc Application Review Committee ("Committee"); and

WHEREAS, the Administration has received Consolidated Plan applications for funding for FY 2019/20 and needs to have a Committee in place for review of those applications in a timely manner; and

WHEREAS, City Council Resolution No. 2013-138 established the size of the Committee at nine (9) members; and

WHEREAS, the Administration has received applications from seven (7) private citizens to serve on the Committee; and

WHEREAS, four Councilmembers have been designated to serve on the Committee; and

WHEREAS, FY 2018/2019 Committee consisted of nine (9) members; and

WHEREAS, the Administration has requested that the size of the Committee be increased to eleven (11) members; and

WHEREAS, the Mayor has made the following appointments to the Committee for FY 2019/2020:

Ms. Susan Finlaw-Dusseault, representing the special needs category.
Mr. Arthur Miksis, representing the grass roots category.
Ms. Shameka Jones, representing the education category.
Ms. Page K. Douangboupha, representing the economic development category.
Mr. Jeff Macolino, representing the housing category.
Ms. Katie Everlove-Stone, representing the elderly services category.
Mr. Benjamin Friedman, representing the business-industries category.
The Honorable Lisa Wheeler-Bowman, Council Member
The Honorable Gina Driscoll, Council Member
The Honorable Amy Foster, Council Member
The Honorable Brandi Gabbard, Council Member

; and
WHEREAS, this City Council confirm the appointments of the above persons to the Committee.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the size of the Consolidated Plan Ad Hoc Application Review Committee ("Committee") shall be increased to eleven (11) members; and

BE IT FURTHER RESOLVED that the following appointments by the Mayor to the Committee for FY 2019/20 are confirmed:

Ms. Susan Finlaw-Dusseault
Mr. Arthur Miksis
Ms. Shameka Jones
Ms. Page K. Douangboupha
Mr. Jeff Macolino
Ms. Katie Everlove-Stone
Mr. Benjamin Friedman
The Honorable Lisa Wheeler-Bowman, Council Member
The Honorable Gina Driscoll, Council Member
The Honorable Amy Foster, Council Member
The Honorable Brandi Gabbard, Council Member

This Resolution shall become effective immediately upon its adoption.

Approvals:

Legal: __________________ Administration: __________________

Legal: 00434172.doc vii
Page K. Douangboupha

600 13th Street N
St. Petersburg, FL 33703
Phone: 443-253-5693 • E-Mail: page@tprojectsInc.com

Senior Level Business & Technology Executive

Core Competencies

• Program and Project Management
• Relationship and Account Management
• Strategic Planning & Execution
• IT Policy and Procedure Development
• Operational and Business Support
• Oracle E Business Suite Implementation and Support

Career Highlights

iProject Solutions, Inc
Launched iProject Solutions, Inc. as a startup company in FL in 2001 and have maintained growth year over year for the past 10 years.

Responsible for management oversight and day to day administration for the corporation. In addition, provide senior Oracle functional consulting services to clients.

PricewaterhouseCoopers
Successfully transitioned skills as a business management professional into an IT consultant by developing technical skills necessary to implement and support ERP Implementations for multinational corporations.

FIS (formerly Equifax Card Services, Inc.)
Successfully created and implemented strategic plans, developed and administered budgets and improved processes to meet company standards for short and long term goals.

Experience

iProject Solutions, Inc. 2001- Present
Vice President and CFO

Responsible for all areas of administration for the corporation including human resources, employee benefits, operations and accounting. In addition, responsible for Oracle functional projects for the corporation. Highlights of the Oracle practice projects include:

Oracle Discoverer 10g, Oracle 11i and Oracle Data Warehouse
Oracle Discoverer Reporting Lead
Page K. Douangbaupha

- Responsible for Project Management duties for report development project. This includes weekly status meeting with client, prioritizing report development, managing project scope and managing staff and staffing needs.
- Work with functional users to develop report specifications for Discoverer Reports.
- Work with developers to design reports that combine data using Oracle Apps and Oracle Data Warehouse.
- Develop Discoverer Reports from Oracle Data warehouse Star schema using FACT and DIMENSION tables.
- Develop SQL queries for use in custom Discoverer folders to facilitate user requirements, design workbooks with hierarchies and parameters containing list of values.
- Successfully test Discoverer reports with users and migrate reports into Production environment.

**Oracle Discoverer Reporting for Oracle 11i**

Project Team Lead / Oracle Report Developer

- Responsible for supporting AP department for production related reporting needs.
- Provided ad hoc reporting for business critical needs for all aspects of accounting using TOAD, SQL Plus or Discoverer as a data retrieval tool.
- Responsible for testing Oracle reports in both Discoverer 4i and 10g environments.
- Acted as liaison with IT department for all Oracle reporting needs across all Oracle modules including AP, GL, AR, PO and HR.
- Reconciled AP Trial balance to GL for multiple countries with multiple org Id's and set of books.

**Oracle Discoverer Reporting with Implementation of Oracle 11i**

Project Team Lead / Principal Consultant

- Responsible for full life cycle report development in Oracle Discoverer.
- Met with business functional users and created the Oracle MD.050 Functional Design document.
- Create the Oracle MD.070 Technical Design document.
- Created Discoverer business objects (EEX files) and the Discoverer workbooks (DIS files) from the MD.070.
- Reports developed are complex reports that join multiple Oracle modules together. Modules used include Contracts (OKC and OKS), Install Base, Inventory, Accounts Receivable, General Ledger, Accounts Payable, Purchasing and Fixed Assets. The report (.DIS file) is created using the underlying business object. The report workbooks contain complex calculations using SQL functions and all reports tie to the general ledger if applicable.
- Importing/exporting business objects and reports and assigning reports to applicable responsibilities or user ids.
- Full life cycle development for Oracle Discoverer reports including development of SQL queries in TOAD.

PriscewaterhouseCoopers
Management Consultant 1997-2001

Oracle e business consultant with the following project implementation experience:

**Oracle iProcurement Implementation**
Led the development effort from analysis phase through testing. Components of the iProcurement module implemented included catalog Manager, creating requisitions and requisition approval.
- Responsible for leading the development of the Electronic Performance Support System (EPSS). This system included user procedures, system instructions, online reference manuals and technical support.

**Oracle Financials 11.0 Implementation**

- Assisted an internet bank with offices globally to implement the Oracle 11.0 financial modules. Modules implemented included GL, AR, AP and GAE (global accounting engine).
- Responsible for analysis, design configuration and implementation of all modules. The global accounting engine was required to meet French statutory reporting requirements.

**Oracle Financials 11.0 Implementation**

- Assisted a major international consulting firm in the post implementation phase of an Oracle financials implementation.
- Responsible for data reconciliation between Oracle modules implemented (specifically AP, AR and GL) and the legacy systems. In addition to the Oracle modules, the tools used in data reconciliation include PL/SQL, Oracle browser and MS Access. Data was gathered for the reconciliation by creating SQL queries that joined numerous Oracle tables. The resulting data was then imported into MS Access or Excel. Data reconciliation was complicated particularly because the client used multi currency and has approximately fifty different sets of books in Oracle. The challenge was reconciling an entry that could be in more than one currency over several periods.

**Vendor Software Selection**

- Led the software selection process for a multi million dollar communications company that owns a conglomerate of media interests including newspapers, television stations and specialty publications. Contracted to assist with vendor selection to replace existing financial systems including general ledger, accounts payable, budgeting and fixed assets.
- Conducted the financial workshops that resulted in the baseline requirements for the new system and managed the writing of the vendor scripts. Request for Proposal and scorecard used in the vendor selection demonstrations.

**Oracle Financials 10.7 NCA Implementation**

- Implemented Oracle GL 10.7 NCA at a $2.4 billion dollar retail client with over 4000 retail stores. Responsible for analysis, design, configuration, testing and training. Also responsible for the assessment of current business processes, design of future business processing specific to the retail environment and leveraging standard Oracle functionality.
- Performed gap analysis and provided business process changes and recommended customizations. Also, responsible for integration testing of the GL, AP and FA Oracle modules. Participated in writing the user documentation for the new system using Oracle's authoring tool 'tutor'.

**Development of Internal PwC, COE and Helpdesk**
Page K. Douangboupha

- Established the development of the Internal PwC Global Oracle Center of Excellence (COE). This Lotus notes database supports the global PwC practice and helps client service challenges and practice development through knowledge sharing.
- Responsible for functional design and development of database and upgrade to Lotus Notes 4.5. In addition, responsible for marketing and communications for the COE to the PwC Oracle practice and to act as the liaison between practice initiatives, Oracle leadership and Oracle Corporation.
- Designed documentation manual for the COE that was distributed to over 50,000 MCS consultants globally.

Oracle Financials 10.7 NCA Implementation

- Member of technical writing team with responsibility for writing user training manuals and system documentation for the Oracle financial modules. The financial modules included GL, AR, AP and PO. Training manuals were written to provide system users and stakeholders with a detailed set of instructions for using the Oracle system. In addition to the training manuals which were tailored for the users also wrote the system documentation for the AP module including the custom development work which was required for the implementation.

FIS (formerly Equifax Card Services, Inc.) 1994-1997

Accounting Manager

- Responsible for all areas of accounting including GL, AP, PO, FA and AR.
- Responsible for annual budgeting process for the division including meetings with senior company personnel to finalize the budget. Also responsible for monitoring the budget of all departments throughout the year to determine adherence to the budget.
- Functional project manager for a custom credit and debit card rewards billing system that integrated the operations, selling and accounting functions of a business unit. Reduced headcount and overall efficiency through automation of accounting reports and schedules.
- Responsible for establishing functional and billing procedures for the credit card rewards program 'ScoreCard', the procedures for credit card 'Letterchecks' as well as the procedures for other credit and debit card enhancement programs. Responsible for all functional aspects of the project including: process reengineering, gap analysis, parameter design, report definition and design, workflow design, security and all custom designs. Defined deliverables and developed and managed all detailed work plans.
- Worked extensively with Microsoft Office products, Excel, Word, Power Point and Access

Education

MS. International Business, Johns Hopkins University, Baltimore, MD, 1998
B.S. Business Administration, Concentration In Accounting, University of Baltimore, Baltimore, MD, 1984
Summary

- Strategic and process focused leader with a demonstrated ability to both lead and build on the capabilities of an executive management team.
- Over 25 years of senior administrative work experience in the not-for-profit and public health sectors with demonstrated success in developing, expanding and managing comprehensive programs, departments and divisions.
- Detail and results oriented, with strong organizational skills, adept at handling many complex projects, tasks and deadlines simultaneously.
- Experienced in designing, implementing and monitoring agency-wide Strategic Plans, Emergency Preparedness and Continuous Quality Improvement Plans.
- Experienced in the oversight of agency-wide accreditation processes with multiple years of experience in developing and measuring program outcomes and evaluating program quality and performance.
- Extensive senior level experience in developing and implementing organizational policies and procedures.
- Successful at developing, administering and monitoring multi-million dollar budgets and contracts.
- Successful grant writer with extensive experience in relationship building and working in collaboration with external partners in the public, private and governmental sectors.
- Versatile and effective analytical and critical thinker with strong planning, coordination and implementation skills.
- Excellent interpersonal, written and oral communication skills appropriate to interactions with colleagues, volunteers, partners, funders, elected officials and board members.

Professional Experience

Pinellas County Homeless Leadership Board, Pinellas County, FL  March 2012-present

Director, Continuum of Care Services

Responsibilities include:

- Development and implementation of processes and procedures, and realigning of systems to bring the Pinellas County Continuum of Care in compliance with the regulatory and statutory requirements of the federally mandated HEARTH (Homeless Emergency Assistance and Rapid Transition to Housing) Act;
- Development and implementation of a system-wide accountability, evaluation and monitoring process of the homeless system, which will allow the Homeless Leadership Board and other funders to evaluate performance on outcome measures, determine if system services are effective and make data-driven decisions;
- Establishment and implementation of a quality improvement process to work with low performing providers to improve results;
- Development and implementation of a Coordinated Intake, Assessment and Referral system for homeless and at-risk households/individuals for: assessment of need as it relates to housing crisis; initial data collection; referrals to other programs and services; intake into the homeless assistance system (if necessary); and provision of prevention or diversion resources;
- Development and implementation of a countywide SOAR (SSI/SSDI Outreach, Access and Recovery) system of care;
- Organization and implementation of the annual Point in Time Count and Survey;
- Increasing system wide efficiency, efficacy and accountability by working in collaboration with other systems of care to coordinate homeless and at-risk outcome measures and outcome goals;
- Identification and recommendation of annual priorities for homeless and at-risk activities to meet system-wide outcomes and funder requirements;
- Lead role in the development and submission of the annual federal Continuum of Care application, which directly brings approximately four million dollars in federal money to the Pinellas County homeless system of care;
- Researching funding opportunities for the organizations' operations and system of care programs and activities and development of effective partnerships with service providers to create joint funding proposals when partnerships will strengthen the applications;
- Staff resource for various councils, committees and steering committees;
- Development and implementation of system-wide Policies and Procedures.

Pinellas County Health Department Pinellas County, FL

Public Health Services Manager

Administrative Oversight

- School Health Department;
- Breast and Cervical Cancer Screening Program for low income women, and a Health Educator for teen related services;
- Special Teen Outreach Program, a comprehensive case management and youth development program targeting at risk adolescents.

Project Director, the Carrera Summer and Afterschool Program

- Federally funded long term comprehensive youth development program intended to prevent adolescent pregnancy and promote positive behavior.

Responsibilities included:

- Supervision of the operation of all related activities including day to day operations;
- Strategic Planning;
- Development and implementation of division services and processes;
- Grant writing, grant management and program development;
- Contract preparation and management;
- Reporting to funding bodies;
- Preparation and monitoring of the annual budget;
- Data analysis and reporting;
- Development of policies and procedures;
- Development of objectives, procedures and performance standards;
- Recruitment, development, supervision and evaluation of staff;
- Development of Quality Improvement standards and processes;

YWCA of Tampa Bay, Pinellas County, FL

Chief Executive Officer

Responsibilities included:

- Corporate and visionary leadership, and community development;
- Reporting to a volunteer Board of Directors, enabling it to meet its constitutional, regulatory and legal responsibilities;
- Staffing a Foundation Board of Directors and Board of Trustees;
- Oversight of 5.7 million dollar budget, 165 employees and six programs in fourteen locations, all involving cross sector partnerships;
- Oversight of budget preparation and financial management;
- Oversight of fund development, marketing and communications;
- Oversight of asset and property management;
- Oversight of human resources;
- Oversight of advocacy efforts;
- Securing and monitoring contractual/collaborative agreements between agencies and funding sources;
- Development and implementation of the organization’s Strategic Plan;
- Oversight of the organization’s accreditations;
- Oversight of the organization’s Continuous Quality Improvement process.

**Vice President**  
*December 2002 to November 2004*

- Design and oversight of agency wide accreditation process;
- Design and monitoring of agency wide Continuous Quality Improvement process;
- Development, implementation and monitoring of agency wide Strategic Plan;
- Monitoring of performance/compliance activities across all departments;
- Performance of internal audits of all departments;
- Development and implementation of the organization’s Administrative Policies and Procedures and Emergency Preparedness Plans;
- Administrative oversight of Community Programs department.

**Director of Community Programs**  
*August 1994 to December 2002*

**Director of Community Outreach Services**  
*May 1992 to August 1994*

**Director of Outreach and Aftercare, Adolescent Parenting Programs**  
*June 1990 to May 1992*

**Director of Adolescent Parenting Projects**  
*August 1989 to June 1990*

Responsibilities of above positions included:

- Supervision of the operations of all department related activities, including:
  - Day to day operations;
  - Client advocacy;
  - Public relations;
  - Program development and monitoring;
  - Development of objectives, procedures and performance standards;
  - Reporting to funding agencies;
  - Research and development of human resources;
  - Grant writing and grant management;
  - Development of department Policies and Procedures.
  - Development and monitoring of department Strategic Plan;
  - Staff and volunteer recruitment, training and supervision;
  - Maintenance of knowledge base of trends and issues affecting the participant population;
  - Served as staff resource person and liaison to Board of Directors.

**Education**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Institution</th>
<th>Location</th>
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<tbody>
<tr>
<td>M.A., Sociology</td>
<td>University of South Florida</td>
<td>Tampa, Florida</td>
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<tr>
<td>B.A., Sociology</td>
<td>University of West Florida</td>
<td>Pensacola, Florida</td>
</tr>
</tbody>
</table>
SHAMEKA S. JONES, PHARM.D.

EMPLOYMENT
HCA- Parallon Business Solutions: Pharmacist, 2010-Current
WellCare Health Plans: Manager, Pharmacy Operations, 2009-2012
Kindred Hospital: Pharmacist, 2007-2009
Walgreens: Pharmacist, 2002-2006

EDUCATION
Florida A & M University Doctor of Pharmacy, 2002

AFFILIATIONS
St. Petersburg College/MLK Day of Service Advisory Board, Chair
Delta Sigma Theta Sorority — St. Petersburg, Internal Audit Chair
Leadership St. Pete® Alumni Association
YWCA of Tampa Bay Board of Directors
Florida A&M University Alumni Association, 2012-2013
Academy of Managed Care Pharmacists, 2012-2013
Black Jewels Ladies Golf Association, 2011-2012
Pinellas County Young Professionals, 2009-2010
Pinellas County Urban League Guild, 2008-2009
American Society of Health-Systems Pharmacists, 2008

PROFILE

Proactive, performance-driven professional, Florida and South Carolina licensed pharmacist with 12+ years of progressive expertise in leadership and problem-solving for managed care organizations, acute-care/hospital pharmacies, retail pharmacies, and nonprofit organizations. Effective liaison between healthcare providers and members promoting quality outcomes, optimization of benefits, and highly effective medication management services. Determined individual focused on continued professional development.

SKILLS SUMMARY
- Team Builder
- Problem Solver
- Strong Work Ethic
- Project Management
- Financial Management
- Regulatory Affairs
- Strategic Planning
- Professional Presentations
- Detail-oriented

PROFESSIONAL EXPERIENCE

Clinical Pharmacy
- Responsible for pharmacy order entry, monitoring, evaluating and making recommendations to assure the appropriate and effective use of pharmaceuticals.
- Review pharmacy prior authorization requests to ensure decisions are consistent with covered benefits, quality of care and medical necessity.

Managed Care Pharmacy
- Ensure all pharmacy departmental processes meet regulatory and contractual requirements.
- Present pharmacy reporting analytics (profits/losses/trends) related to client/plan contracts.
- Conduct clinical drug reviews, monitor health plan formularies and participate in formulary development and management through Pharmacy and Therapeutics (P&T) committee involvement.
- Subject matter expert for all Pharmacy Medicare and Medicaid coverage determinations and redeterminations.
- Perform comprehensive audits and preparation of audit universe to ensure compliance with CMS, Medicare, Medicaid, or State SLA.

Leadership & Pharmacy Management
- Oversight of daily operations of a pharmacy services department, including employee management, pharmacy vendor and contract management, and development of pharmaceutical utilization management protocols.
- Pioneer innovative team building and cross-functional project management techniques to expedite workflow, simplify processes, and reduce operating costs.
- Hire, orient and provide supervision, performance evaluation and professional development to operational staff and precept pharmacy students.

Communication: Reports/Presentations/Technology
- Prepare complex reports for managed-care organizations and companies, ensuring full compliance with agency requirements and tight deadlines.
- Author professional correspondence to customers and clients.
- Design and deliver high-impact presentations for diverse audiences, including managers, employees, businesses and associations.
- Proficient in Microsoft Word, PowerPoint, Excel, SharePoint, Visio.

P.O. Box 35162 • St. Petersburg, FL 33705 • 727.798.1374 • shameka.jones@gmail.com
EXPERIENCE:

Litigation Specialist, National General Insurance  May 2017–Current
• Handle complex claims in which formal litigation has been filed from the initial complaint until the matter has been fully resolved.
• Manage defense attorneys who have been hired to protect the best interests of our policyholders who have litigation filed against them.

Casualty Representative, Direct General/National General Insurance  August 2015–May 2017
• Handle Casualty claims, mainly in the state of Florida. Claims varied from soft tissue injuries to serious injuries in nature and included multiple competing claims.
• Investigate coverage, liability and negotiate complex injury claims to resolution, usually for attorney represented claimants.
• Prepare departmental reports relating to coverage and liability investigations.
• Accepted bulk transfers of claims from adjusters who moved on to other roles or companies.
• Served as a mentor and managed files for PIP adjuster who wished to learn about Casualty claims handling.
• Recognized as Employee of Month for January 2017 for substitution for a Casualty Manager who was temporarily on leave.

• Handled automobile insurance claims involving both property damage and bodily injury for both Personal and Commercial Auto policies.
• Investigated, analyzed and negotiated bodily injury claims to conclusion both with claimants and attorneys.
• Handled “Claims Plus” claims, which are commercial accounts with over $1 million in premium, which required extensive policy review and attention.
• Served as a Certified Automobile Subrogation Arbitrator through Arbitration Forums, to hear and rule on insurance liability and damage disputes that could not be resolved prior to Arbitration.
• Participated in Home Office Brainstorming Sessions for Early Recognition of Bodily Injury claims due to high success rate in resolving these claims quickly and efficiently.
• Active participant in company’s innovation initiatives, regularly contributing ideas for process improvement.
• Served as a member of the Central Auto Recognition and Social Committees.
• Served as a member of the office’s Emergency Medical Response Team.

Property Damage Claims Adjuster, The Hartford  March 2010 – Nov 2010
• Handle automobile insurance claims involving property damage.
• Served on the Work Environment Committee for the department.

Communications Assistant, Tampa Bay Rays  June 2005 – Feb 2010
• Coordinate and execute requests from local and national media with regards to Rays news, players, on-field staff and team officials.
• Led multiple interns and part-time employees on completion of different tasks.
• Research and analyze statistics and statistical trends for members of the front office, coaching staff and media.
• Compose team press releases and media advisories and assist in execution of team press conferences.
• Prepare daily statistical reports for media, on-field staff and front office staff.
• Contribute and assist in producing team media guide and postseason guide. Construct bios of 40-man roster players, non-roster players and minor league players. Compile statistics section in both publications.
• Monthly contributor of trivia, interviews and stories to Rays Inside Pitch, a “Playbill”-sized print publication for distribution to all Rays fans in attendance each month.
• Assisted in daily game-day media coordination as well as press box management.
• Assisted in team’s November 2007 uniform launch where the team unveiled new name and uniforms.
• Assisted in organization’s community outreach efforts as well as Joe Maddon’s annual “Thanksmas” event.
EDUCATION: University of South Florida, St. Petersburg, FL
Bachelor of Arts in Interdisciplinary Social Sciences
Concentration: History and Political Science

ADDITIONAL SKILLS:
- Knowledge of Windows operating systems and Microsoft Office and Suite programs including Word, PowerPoint, Excel, Outlook and Access.
- Familiar with Lexis-Nexis and related research tools.
REFERENCES:

Errol Hunter
Casualty Claims Manager, National General Insurance
(813) 325-1963

Rick Vaughn
Manager, Respect 90 Foundation
(727) 439-0671

Bill Mathews
Assistant Director of Athletics, Professor, Eckerd College
(727) 420-1844

Joy Warren
Auto Bodily Injury Claims Team Leader, The Hartford
(813) 286-5828

James Glass
Litigation Specialist, National General Insurance Company
(352) 275-9131
PROFESSIONAL SUMMARY

Attorney practicing personal injury and criminal defense law. Persuasive public speaker, effective writer, and thorough legal researcher. Civic-minded citizen seeking to improve local community.

PROFESSIONAL EXPERIENCE

McDermott Law Firm, P.A.  
Seminole, Florida  
Associate Attorney  
Feb. 2017 – Present  
Overview: Personal injury litigation and criminal defense law firm.  
Practice Areas: Litigating civil negligence cases; and defending against Felonies and Misdemeanors.  
Duties: Conducting trials and motion hearings; deposing witnesses; interviewing law enforcement officials; researching case law and statutes; drafting pleadings; and negotiating settlement agreements.

Keefe Law Group  
St. Petersburg, Florida  
Associate Attorney  
Overview: Civil litigation practice focusing on real estate.  
Practice Areas: Residential mortgage foreclosure, loan modification, short sales, and bankruptcy.  
Duties: Conducted trials and motion hearings; responded to requests for discovery; drafted pleadings and appellate briefs; researched case law and statutes; and negotiated settlement agreements.

Miksis Law  
Tampa, Florida  
Sole Practitioner  
Nov. 2014 – Nov. 2015  
Overview: General civil practice.  
Practice Areas: Residential mortgage foreclosure, ad valorem tax appeal, and dissolution of marriage.  
Duties: Attended administrative and motion hearings; propounded discovery requests; drafted pleadings and contracts; researched case law and statutes; and negotiated settlement agreements.

Morris Hardwick Schneider  
Tampa, Florida  
Associate Attorney  
Overview: Residential mortgage foreclosure prosecution law firm representing banking institutions.  
Practice Areas: Creditor’s rights, foreclosure prosecution, fair lending laws, and bankruptcy.  
Duties: Attended trials, mediations, and bankruptcy proceedings; responded to and conducted discovery requests; managed Amended Complaints Department and supporting staff; drafted pleadings and motions; and researched case law and statutes.
Independent Contractor
Washington, D.C.
Contract Attorney

Overview: Due diligence review for law firms on an independent contractor basis.
Practice Areas: Freedom of Information Act (FOIA); Privacy Act (PA); DOJ, Second Request for Production; SEC, Fraud Investigation; and FTC, Subpoena Compliance.
Duties: Reviewed internal communications, balance sheets, asset purchase and sale agreements, and corporate governance structures to determine case relevance, legal privilege, and confidentiality.

United States Senate
Washington, D.C.
Legislative Intern

Overview: Legislative issues for the states of New York and West Virginia.
Practice Areas: Energy, agriculture, environmental protection, and constituent services.
Duties: Assisted with impeachment proceedings against U.S. District Court Judge, performed legislative research, attended committee hearings, and drafted briefing memoranda.

BAR & COURT ADMISSIONS
Florida (2010)
New York (2010)
District of Columbia (2011)
U.S. District Court, Middle District of Florida (2013)

EDUCATION
Florida Coastal School of Law
Boston University
University of Oxford

Juris Doctor
Bachelor of Science
Advanced Studies Summer Program

LEGAL PUBLICATION
“Reservation Rate Crediting for Interstate Natural Gas Pipelines,” Energy Law Advisor, Vol. 7, Number 3

MEMBERSHIPS AND ASSOCIATIONS
Florida CraftArt, Board of Directors
St. Petersburg Bar Association
Clearwater Bar Association
Pinellas Association of Criminal Defense Lawyers
Florida Association of Criminal Defense Lawyers
Pinellas County Trial Lawyers Association

PERSONAL
Avid fan of the life and career of Frank Sinatra.
Katie Everlove-Stone
475 Central Avenue, Suite 205
St. Petersburg, FL 33701
(727) 642-7764 cell
katie@everlovelegal.com

EXPERIENCE

Everlove Legal, PLLC
Sole Practitioner
Tampa Bay, Florida
June 2012 – present
- Practicing in the areas of probate, estate planning, corporate transactions, guardianships, tax litigation and tax planning. Offices in Tampa and St. Petersburg, Florida.
- Building a successful practice while maintaining a commitment to my community through pro bono work, service on charitable boards, and service to my local bar association.
- Serve as local counsel for McCarthy Law Firm based in Arizona, which provides debt settlement services focusing on unsecured debt such as credit cards and medical bills.

Lexis Nexis
Author
Tampa, Florida
New Providence, New Jersey
June 2016 - present
- Author biannual updates to the Florida Corporations Manual.

Galloway, Johnson, Tompkins, Burr & Smith, PLC
Associate Attorney
Tampa, Florida
November '11 – June '12
- Served as the sole tax, estates and trusts attorney for 100-attorney firm with nine offices across the Southeast.
- Gained inclusion on the court-appointed attorney list for mental health cases for three circuits.
- Continued development of tax practice, including handling tax refund claim for Ponzi Scheme losses, application for Innocent Spouse Relief and representation of a medical practice and physician through the collections process.
- Trusts and estates practice included both basic and complex estate planning, such as forming family limited partnerships, consulting for trust litigation cases, probate matters for large and small estates, and guardianship matters.
- Prepared pleadings, discovery requests and discovery responses for first-party insurance claims, representing a large homeowner’s insurance provider.

Akerman Senterfitt
Associate Attorney
Tampa, Florida
March '08 – October '11
- Structured and implemented estate plans for high-net worth individuals to maximize tax efficiency.
- Drafted wills, revocable trusts, and special purpose trusts such as GRATs, QPRTs, ILITs, dynasty trusts, charitable trusts and special needs trusts.
- Experienced using Lawgic software and forms preferred by various Akerman senior attorneys.
- Identified appropriate assets and executed transactions to transfer wealth to younger generations, such as sales to defective grantor trusts and annual exclusion planning.
- Researched complicated issues for tax planning and litigation.
- Coordinated with CFPs and CPAs in implementing estate plans, including Family Limited Partnerships.
- Initiated and administered guardianship and probate proceedings.
- Advised non-profit entities on obtaining and maintaining tax-exempt status.
- Litigated with the Internal Revenue Service and Florida Department of Revenue on a wide range of issues, including estate tax, employment tax, sales tax, and valuation issues.
- Prepared Claims for Refund, Tax Court Petitions, and District Court Complaints.
- Supervised and managed audit process.
Stetson University College of Law
*Teaching Fellow*  
January '05 – May '06  
Taught classes to first year students on legal research methods.  
Tutored in the writing clinic, reviewing first year students’ writing assignments.

Everlove & Associates  
*St. Petersburg, Florida*  
*Law Librarian*  
1998 – 2008  
Duties included assignment to Greenberg, Traurig’s Miami office, working as a Researcher concentrating on tax issues.  
Maintained small to medium-size law libraries all over Florida.  
Served as a Reference Librarian at the Hillsborough County Law Library, assisting library patrons with research.  
This is my mother’s company, so I was working the “family business” until I completed school.

**EDUCATION**

University of Miami School of Law  
*Coral Gables, Florida*  
LL.M. in Estate Planning, May, 2007, GPA: 3.50  
Heavy emphasis on tax planning  
Finished 3rd in my class

Stetson University College of Law  
*Gulfport, Florida*  
Juris Doctor, May, 2006  
Moot Court Board member, 2005-2006  
Competition Winner (Oral Argument), 2006 National Tax Moot Court Competition

University of South Florida  
*St. Petersburg, Florida*  
Bachelor of Science in Management Information Systems, May, 2001

**ADMISSIONS**

Florida Bar, September, 2006.  
United States Tax Court, 2009.  
United States District Court, Middle District of Florida, 2010.  
United States Court of Federal Claims, 2011.

**COMMUNITY INVOLVEMENT**

- The Centre for Women, Board of Directors (President 2014-2015)  
- Leadership Tampa Bay, Class of 2011  
- Stetson University, College of Law, Moot Court Coach (tax team)  
- Florida Hospital Carrollwood Foundation Board of Directors (Board Secretary)  
- Appointment to the City of St. Petersburg Consolidated Plan Review Committee

**PROFESSIONAL MEMBERSHIPS AND ACTIVITIES**

- Chair of the Wills for Heroes program in Hillsborough County (provides basic estate plans free of charge to local first responders)  
- Named a “Rising Star” by Super Lawyers magazine every year since 2012. Only 2.5% of Florida attorneys receive this honor.
Benjamin Friedman
St. Petersburg, Fl  * Btfried@gmail.com  * (912)-996-0172

Professional Experience

Pinellas County Economic Development: Clearwater, Florida (May 2017 to Present)

Business Assistance Specialist II
- Manages data and analytics for the county’s economic development department
- Created and maintains the county’s economic dashboard and visual data center
- Conducts economic and fiscal impact analysis
- Provides technical assistance to local municipal governments
- Writes technical reports regarding economic and demographic topics
- Tracks county economic indicators
- Conducts geographic research with GIS applications and real estate research tools

The Center for Civic Innovation: Atlanta, Georgia (May 2015 to January 2016)

Research and Data Analytics Fellow
- Primary data analyst on a workforce development consulting project for a Fortune 500 company
- Created an economic profile for South Downtown Atlanta
- Lead data analyst on South Downtown redevelopment survey
- Provided consultation to small social enterprise businesses
- Hosted programming events regarding social issues and the local community issues

Marietta Economic Development Division: Marietta, Georgia (July 2014 to September 2014)

Economic Development Intern
- Overhauled the city’s economic and demographic profiles
- Completed a policy evaluation on Marietta’s “Opportunity Zones” economic development plan

Dian Fossey Gorilla Fund International: Atlanta, Georgia (June 2013 to August 2013)

Fundraising and Development Intern
- Wrote newsletters and fundraising appeals
- Tracked fundraising efforts
- Ran social media accounts

Education

Georgia State University (January 2015)
Master’s of Public Policy
Areas of Specialization: Economic Development, Comparative Policy, Nonprofits
Semester Abroad: Northumbria University, Newcastle upon Tyne, U.K.

Emory University (May 2010)
Bachelor of Arts: Classics and Philosophy
Minor: History

Organizational Memberships

- Civic
  - St. Petersburg Area Chamber of Commerce
  - St. Petersburg Young Professionals (SPYP)
  - St. Petersburg Downtown Partnership
  - Preserve the ’Burg
- Community
  - St. Petersburg Downtown Neighborhood Association
  - Imagine Museum
  - Museum of Fine Arts
- Professional
  - Florida Economic Development Association
  - Council of Community and Economic Research
  - Congress for the New Urbanism
NO. 2001-700

A RESOLUTION APPROVING THE CONSOLIDATED PLAN APPLICATION AND PROJECT CRITERIA AND ESTABLISHING AN AD HOC APPLICATION REVIEW COMMITTEE, COMPOSED OF ONE REPRESENTATIVE FROM HOMELESS, SPECIAL NEEDS, HOUSING, COMMUNITY GRASS ROOTS, MENTAL HEALTH, SUBSTANCE ABUSE, ECONOMIC DEVELOPMENT, PREVENTION AND INTERVENTION, EDUCATION, BUSINESS INDUSTRIES, AND ELDERLY SERVICES, TO BE APPOINTED BY THE MAYOR AND CONFIRMED BY CITY COUNCIL TO REVIEW CONSOLIDATED PLAN APPLICATIONS RECEIVED FROM NONPROFIT ORGANIZATIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Consolidated Plan application and project criteria has been reviewed by City Council; and

WHEREAS, public meetings have been held to receive public input on proposed criteria;

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Consolidated Plan Application and Project Criteria is approved. Be it further resolved that an ad hoc application review committee, composed of one representative from homeless, special needs, housing, community grass roots, mental health, substance abuse, economic development, prevention and intervention, education, business industries, and elderly services, be appointed by the Mayor and confirmed by City Council to review Consolidated Plan applications received from nonprofit organizations.

This resolution shall become effective immediately upon adoption.

Adopted at a regular session of the City Council held on the 1st day of November, 2001.

Chair-Councilmember
Presiding Officer of the City

ATTEST: Ene Andujar
City Clerk
## 2019 COMMITTEE ASSIGNMENTS

### Intergovernmental Agencies

<table>
<thead>
<tr>
<th>Intergovernmental Agencies</th>
<th>Name</th>
<th>Appointed by</th>
<th>Meeting Day</th>
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</thead>
<tbody>
<tr>
<td>Tourist Development Council</td>
<td>GERDES</td>
<td>County Board of Commissioners</td>
<td></td>
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<tr>
<td>FORWARD PINELLAS</td>
<td>RICE/GABBARD</td>
<td>City Council</td>
<td>2nd Wed/Month</td>
</tr>
<tr>
<td>PSTA</td>
<td>RICE/DRISCOLL</td>
<td>City Council</td>
<td>4th Wed/Month</td>
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<tr>
<td>Tampa Bay Estuary</td>
<td>DRISCOLL</td>
<td>Mayor</td>
<td>3rd Fri/Quarterly</td>
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<tr>
<td>Tampa Bay Regional Planning Council</td>
<td>GABBARD</td>
<td>City Council</td>
<td>2nd Mon/Month</td>
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<tr>
<td>Tampa Bay Regional Transportation Authority</td>
<td>MAYOR</td>
<td>Mayor</td>
<td></td>
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<tr>
<td>Tampa Bay Water</td>
<td>RICE</td>
<td>City Council</td>
<td>2nd Mon/Bi-monthly</td>
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<tr>
<td>Pinellas Co Homeless Leadership Board</td>
<td>FOSTER</td>
<td>City Council</td>
<td>1st Fri/Bi-monthly</td>
</tr>
<tr>
<td>Pinellas Schools Collaborative</td>
<td>GERDES</td>
<td>City Council</td>
<td>As needed</td>
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</table>

### City Committees

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<thead>
<tr>
<th>City Committees</th>
<th>Name</th>
<th>Appointed by</th>
<th>Meeting Day</th>
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<tbody>
<tr>
<td>Arts Advisory Committee</td>
<td>GABBARD</td>
<td>Mayor/Council</td>
<td>4th Tues/Month</td>
</tr>
<tr>
<td>CDBG</td>
<td>GABBARD, DRISCOLL, WHEELER-BOWMAN, FOSTER</td>
<td>Mayor</td>
<td>As needed</td>
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<tr>
<td>City Beautiful Commission</td>
<td>DRISCOLL</td>
<td>Mayor/Council</td>
<td>2nd Mon/Month</td>
</tr>
<tr>
<td>Public Arts Commission</td>
<td>DRISCOLL</td>
<td>Mayor/Council</td>
<td>1st Tues/Month</td>
</tr>
<tr>
<td>Social Services Allocation</td>
<td>FOSTER</td>
<td>Mayor/Council</td>
<td>As needed</td>
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### Council Committees

<table>
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<th>Council Committees</th>
<th>Name</th>
<th>Appointed by</th>
<th>Meeting Day</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget, Finance &amp; Taxation (BFT) (4 members)</td>
<td>GERDES, MONTANARI, DRISCOLL, FOSTER</td>
<td>City Council Chair</td>
<td>2nd &amp; 4th Thurs</td>
</tr>
<tr>
<td>Co-Sponsored Events (4 members)</td>
<td>GERDES, MONTANARI, RICE, WHEELER-BOWMAN</td>
<td>City Council Chair</td>
<td>As needed</td>
</tr>
<tr>
<td>Health, Energy, Resiliency &amp; Sustainability (HERS) (4 members)</td>
<td>GERDES, GABBARD, RICE, DRISCOLL</td>
<td>City Council Chair</td>
<td>2nd Thurs</td>
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<td>Committee Name</td>
<td>Members</td>
<td>Chair</td>
<td>VC</td>
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<td>Housing, Land Use &amp; Transportation (HLUT)</td>
<td>GABBARD, RICE, DRISCOLL, WHEELER-BOWMAN</td>
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<td>(4 members)</td>
<td>ALT: KORNELL Chair-Gabbard; VC-Rice</td>
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<tr>
<td>Legislative Affairs &amp; intergovt. Relations</td>
<td>GABBARD, MONTANARI, WHEELER-BOWMAN, FOSTER</td>
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<tr>
<td>(4 members)</td>
<td>ALT: RICE Chair-Montanari; VC-Foster</td>
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<tr>
<td>Public Services and Infrastructure (PSI)</td>
<td>GERDES, MONTANARI, KORNELL, FOSTER</td>
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<td>(4 members)</td>
<td>WHEELER-BOWMAN Chair-Kornell; VC-Montanari</td>
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<td>Youth Services</td>
<td>GERDES, GABBARD, WHEELER-BOWMAN, FOSTER</td>
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<tr>
<td>(4 members)</td>
<td>ALT: KORNELL Chair-Foster; VC-Wheeler-Bowman</td>
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City Council Chair
4th Thurs

City Council Chair
As needed

City Council Chair
2nd & 4th Thurs

City Council Chair
Bi-monthly - 3rd Thurs

DRAFT 2-11-2019
The following page(s) contain the backup material for Agenda Item: Approving the first amendment to the agreement between the City of St. Petersburg, Florida, and Bayfront Tower Condominium Residential, Inc. dated May 9, 2012 to extend the term for an additional seven-year period to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining and operating a City wireless system.
Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of April 4, 2019

To: The Honorable Charlie Gerdes, Chair, and Members of City Council

Subject: A resolution approving the first amendment to the agreement between the City of St. Petersburg, Florida, and Bayfront Tower Condominium Residential, Inc. dated May 9, 2012 to extend the term for an additional seven-year period to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining and operating a City wireless system.

Explanation:

The City of St. Petersburg, Florida ("City") and Bayfront Tower Condominium Residential, Inc. ("Bayfront Tower") entered into a seven-year agreement with two seven-year renewal options on May 9, 2012 ("Agreement") for the City to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining, and operating a City wireless system.

The City and Bayfront Tower desire to exercise the first seven-year renewal option to extend the term until May 8, 2026 at an annual cost of $8,580.

The Procurement Department, in cooperation with the Department of Technology, recommends for approval:

Bayfront Tower Condominium Residential, Inc ......................... $60,060
(Seven years @ $8,580 per year)

Administration recommends award of this agreement based on the supplier's past satisfactory performance and demonstrated ability to comply with the terms and conditions of the contract. A blanket purchase agreement will be issued to the supplier and will be binding only for the actual services rendered. This agreement will be effective through May 8, 2026.

Cost/Funding/Assessment Information: Funds have been previously appropriated in the Department of Technology 5011-850-2565 (Network) budget.

Attachments: Resolution

Approvals:

[Signatures]

Administrative

Budget
A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND BAYFRONT TOWER CONDOMINIUM RESIDENTIAL, INC. DATED MAY 9, 2012 TO EXTEND THE TERM FOR AN ADDITIONAL SEVEN-YEAR PERIOD TO OCCUPY AND USE DESIGNATED AREAS ON THE ROOFTOP OF BAYFRONT TOWER FOR THE PURPOSE OF INSTALLING, MAINTAINING, AND OPERATING A CITY WIRELESS SYSTEM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida ("City") and Bayfront Tower Condominium Residential, Inc. ("Bayfront Tower") entered into a seven-year agreement with two seven-year renewal options on May 9, 2012 ("Agreement") for the City to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining, and operating a City wireless system, and

WHEREAS, the City and Bayfront Tower desire to exercise the first seven-year renewal option to extend the term until May 8, 2026 at an annual cost of $8,580.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida, that the First Amendment to the agreement between the City of St. Petersburg, Florida, and Bayfront Tower Condominium Residential, Inc. dated May 9, 2012 to extend the term for an additional seven-year period to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining, and operating a City wireless system is hereby approved.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the First Amendment.

This Resolution shall become effective immediately upon its adoption.

Approved as to Form and Substance:

[Signature]
City Attorney (Designee)
00436126
FIRST AMENDMENT

THIS FIRST AMENDMENT ("First Amendment") is made and entered into on this _____ day of __________, 2019, by and between Bayfront Tower Condominium Residential, Inc. ("Licensor"), and the City of St. Petersburg, Florida ("Licensee" or "City"), (collectively, "Parties").

RECITALS

WHEREAS, the Licensor and the Licensee entered into a License Agreement on May 9, 2012 ("Agreement") for Licensee to occupy and use designated areas on the rooftop of Bayfront Tower for the purpose of installing, maintaining, and operating a City Wireless System; and

WHEREAS, the Licensor and the Licensee desire to amend the Agreement to extend the term.

NOW, THEREFORE, in consideration of the foregoing recitals (which are an integral part of this First Amendment and are incorporated herein by reference) and the promises and covenants contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties hereby agree as follows:

1. Paragraph 2. of the Agreement is hereby amended to read as follows:

Term.

a. The term of this Agreement shall commence on May 9, 2012 and terminate on May 8, 2026, unless this Agreement is earlier terminated as provided herein. For purposes of this Agreement, "License Year" shall mean the period commencing on May 9th and ending on May 8th during each year in which this Agreement is in effect and "Term" shall mean the initial term of this Agreement and all renewal terms.

b. Provided Licensee is not in default of its obligations hereunder, Licensee shall have the option to extend this Agreement for an additional seven (7) year term by giving the Licensor written notice of its intention to do so by no later than April 7, 2026, and said extension shall be upon the same terms and conditions set forth in this Agreement; provided, however, that the annual license fee for such renewal term shall increase pursuant to Paragraph 4b. of this Agreement.

2. Paragraph 4. of the Agreement is hereby amended to read as follows

License Fees.

a. From May 9, 2012 through May 8, 2019, Licensee shall pay Licensor an annual license fee of seven thousand eight hundred dollars ($7,800). From May 9, 2019 through May 8, 2026, Licensee shall pay Licensor an annual
license fee of eight thousand five hundred eighty dollars ($8,580). The annual license fee shall be paid to Bayfront Tower Condominium Residential, Inc., on or before May 9th of each License Year. Licensee agrees to pay a late fee of ten (10) percent of the annual license fee for each month the payment was forty-five (45) days past due.

b. If the City opts to renew this Agreement, the annual license fee shall increase ten (10) percent from the annual license fee that was charged from May 9, 2019 through May 8, 2026. Therefore, if the City opts to renew this Agreement for the additional seven (7) year term, which shall commence on May 9, 2026, the annual license fee from May 9, 2026 through May 8, 2033 shall be nine thousand four hundred thirty-eight dollars ($9,438).

3. Any and all provisions of the Agreement, as amended, not specifically amended by this First Amendment shall remain in full force and effect.

The remainder of this page left blank intentionally.
IN WITNESS WHEREOF, Licensor and Licensee have caused this First Amendment to be executed by their duly authorized representatives on the date first above written.

BAYFRONT TOWER CONDOMINIUMS RESIDENTIAL, INC.

By: ____________________________
   (Signature)

______________________________
   (Please Print or Type Name)

______________________________
   (Title)

CITY OF ST. PETERSBURG, FLORIDA

By: ____________________________
   (Signature)

______________________________
   (Please Print or Type Name)

______________________________
   (Title)

Approved as to Form and Content:

By: ____________________________
   City Attorney (Designee)

WITNESSES

By: ____________________________
   Print: _________________________

By: ____________________________
   Print: _________________________

ATTEST:

Chan Srinivasa, City Clerk

(SEAL)
October 3, 2012

Bayfront Tower Condominium
Ted W. Mallin, Board President
One Beach Drive, S.E.
St. Petersburg, FL 33701

Dear Mr. Mallin:

Please find the attached Bayfront License Agreement signed by the City of St. Petersburg.

The invoice for the amount of $7,800 has been submitted to the accounting department for payment.

If you have any questions, you can call me at 727-893-7909.

Thank you

Sincerely,

Serena Willock
Executive Secretary
LICENSE AGREEMENT

This License Agreement ("Agreement"), is made this 9th day of May 2012, by and between Bayfront Tower Condominium Residential, Inc., Licensor, and the City of St. Petersburg ("Licensee" or "City"), (collectively, "Parties")

WITNESSETH:

Now, therefore, in consideration of the promises and covenants contained herein and other and good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follow:

1. License of Premises. Licensor hereby grants to Licensee a license to occupy and use, subject to the terms and conditions hereinafter stated, the areas listed in Exhibit A and Exhibit B ("Premises") for the Permitted Uses set forth below. Exhibit A and Exhibit B are attached hereto and made a part hereof by reference. Exhibit A and Exhibit B may be modified or additional equipment or locations may be added with the written approval of the Licensor and Licensee.

2. Term.

a. The term of this Agreement shall commence on May 9, 2012 ("Commencement Date") and terminate on May 8, 2019, unless this Agreement is earlier terminated as provided herein. For purposes of this Agreement, "License Year" shall mean the period commencing on May 9th and ending on May 8th during each year in which this Agreement is in effect and "Term" shall mean the initial term of this Agreement and all renewal terms.

b. Provided Licensee is not in default of its obligations hereunder, Licensee shall have the option to extend this Agreement for two (2) additional seven (7) year terms by giving the Licensor written notice of its intention to do so at least one (1) month prior to the end of the then-current Term, and said extension terms shall be upon the same terms and conditions set forth in this Agreement; provided, however, that the annual license fee for each renewal term shall increase pursuant to Paragraph 4.

3. Permitted Uses. The Premises may be occupied and used by Licensee for the sole purpose of installing, maintaining, and operating a City wireless system. The City wireless system provides data connectivity to various remote sites including, but not limited to, St. Petersburg Municipal Marina, the Port of St. Petersburg and Albert Whittled Airport.

4. License Fees.

a. From and after the Commencement Date, including all renewal terms, Licensee shall pay Licensor an annual license fee of seven thousand eight hundred dollars ($7,800) for the initial term. The annual license fee shall be paid to Bayfront Tower...
Condominium Residential, Inc., on or before May 9th each License Year, starting with May 9th, 2012. The Licensee agrees to pay a late fee of ten (10) percent of the annual license fee for each month the payment is forty-five (45) days past due.

b. If the City opts to renew this Agreement, the annual license fee shall increase ten (10) percent from the annual license fee that was charged in the previous term. Therefore, if the City opts to renew this Agreement for an additional seven (7) year term, which shall commence on May 9, 2019, the annual license fee for such renewal term shall be eight thousand five hundred eighty dollars ($8,580) and if the City opts to renew this Agreement for a second additional seven (7) year term, which shall commence on May 9, 2026, the annual license fee for such second renewal term shall be nine thousand four hundred thirty-eight dollars ($9,438).

5. **Access.** Licensee and its “authorized personnel” shall be entitled to twenty-four (24) hour, seven (7) days per week access to the Premises. For purposes hereof, authorized personnel shall mean only authorized employees, engineers, technicians, or properly authorized contractors of Licensee or person under their direct supervision. All access to the Premises by Licensee shall be subject in each instance to the reasonable security requirements and reasonable rules and regulations from time to time in effect at the Premises, of which Licensor shall inform Licensee in writing. In the event Licensee requires access to the Premises outside of Licensor’s normal business hours, Licensee will be responsible for any reasonable out-of-pocket costs incurred by Licensor in providing such access to the premises, including, without limitation, payment of the then-current standard overtime rate assigned to Licensor’s employees. Licensor may, upon prior notice to Licensee and with representative of Licensee present (except in the case of an emergency), access the Premises.

6. **Utilities.** Licensor will provide and maintain for Licensee, access to one (1) 110 volt, 15 amp circuit located in the equipment cabinet on the Premises. Any charges for utilities are included in the annual license fee.

7. **Building and Rooftop Maintenance.** Licensor shall be solely responsible for all building maintenance, including but not limited to maintenance of the Premises and rooftop. In the event the Licensor needs to repair or perform routine maintenance to the building, rooftop or Premises and permanent or temporary relocation of the City wireless system is necessary, Licensee agrees to relocate its City wireless system at its sole cost and expense. Except in cases of emergency, Licensor shall provide Licensee at least fourteen (14) calendar days written notice of any maintenance or repairs that would necessitate permanent or temporary relocation of the City wireless system and Licensor shall also provide the Licensee with a reasonable time to perform such relocation of the City wireless system.

8. **Termination.**

   a. This Agreement may be terminated by Licensor upon written notice in the event Licensee fails to comply with the terms of this Agreement and such failure continues for a period of thirty (30) days following written notice to Licensee from Licensor specifying the failure.
b. The Agreement may be terminated at any time by the Licensee for convenience upon thirty (30) days written notice to Licensor.

c. In the event of termination pursuant to this Paragraph 8, the Licensor shall return all annual license fees prepaid for the portion of the License Year that Licensee does not occupy and use the Premises.

9. **Relationship of Parties.** Nothing contained herein shall be deemed or construed by the Parties, nor by any third party, as creating the relationship of principal and agent or landlord and tenant or of partnership or of joint venture between the Parties, it being understood and agreed that nothing contained herein, nor any acts of the Parties, shall be deemed to create any relationship between the Parties other than the relationship of licensor and licensee.

10. **Notices.** All notices, requests, demands, approvals and other communications hereunder shall be in writing and shall be deemed to have been served as of the delivery date appearing upon the return receipt if sent by certified mail, postage prepaid with return receipt requested, at the address listed below, or upon the actual date of delivery, if hand delivered to the address below. Either party may change the below listed address at which it receives written notices by so notifying the other party hereto in accordance with this paragraph.

    **LICENSEE:**
    City of St. Petersburg  
    ICS Dept., 2nd Floor  
    c/o Muslim Gadiwalla  
    P.O. Box 2842  
    St. Petersburg, Florida 33731  
    Phone: 727-893-7055

    **LICENSOR:**
    Bayfront Tower Condominium Residential, Inc.  
    c/o General Manager  
    One Beach Drive SE,  
    St. Petersburg, FL 33701  
    Phone: 727-895-3661

11. **Severability.** Should any section of part of any section of this Agreement be rendered void, invalid or unenforceable by any court of law for any reason, such determination shall not render void, invalid or unenforceable any other section or any part of any other section of this Agreement.

12. **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with the laws of the State of Florida and shall inure to and be binding upon the Parties hereto, their successors, and assigns. Venue for any action brought in state court shall be in Pinellas County, St. Petersburg Division. Venue for any action brought in federal court shall be in the Middle District of Florida, Tampa Division, unless a division shall be created in St. Petersburg or Pinellas County, which case the action shall be brought in that division. Each party waives any defense, whether asserted by motion or pleading, that the aforementioned courts are an improper or inconvenient venue. Moreover, the Parties to this Agreement consent to the personal jurisdiction of the aforementioned courts and irrevocably waive any objections to said jurisdiction.
13. **Non-appropriation.** The obligations of the City to fund any expenditures required by this Agreement shall be limited to an obligation in any given year to budget, appropriate and pay from legally available funds, after monies for essential City services have been budgeted and appropriated, sufficient monies for the funding of any expenditures that are due during that year. Notwithstanding the foregoing, the City shall not be prohibited from pledging any legally available non-ad valorem revenues for any obligations heretofore and hereafter incurred, which pledge shall be prior and superior to any obligation of the City pursuant to this Agreement.

14. **Entire Agreement.** This Agreement sets forth all covenants, promises, agreements, conditions and understandings between the Licens or and Licensee concerning the Premises, and there are no covenants, promises, agreements, conditions or understandings, either oral or written between them other than as herein set forth.

15. **Use of Name.** Subject to the requirements of applicable laws (including but not limited to Florida Public Records Laws), neither Party shall use the other Party’s name in conjunction with any endorsement, sponsorship, assurance, marketing, advertisement, or client list, or any external reference, publication, or disclosure (e.g., outside the City, its departments or agencies or City Council), without written consent of the named party.

16. **Assignment.** Neither party shall make assignment of any of its rights, duties or obligations under this Agreement without the other Party’s prior written consent (which consent may be withheld by the Party in its sole and absolute discretion).

17. **Compliance with Laws.** The Parties shall comply with all applicable federal, state, and local laws, ordinances, rules and regulations, the federal and state constitutions, and orders and decrees of any lawful authorities having jurisdiction over the matter at issue; provided, however, the Licensee shall be responsible for ensuring that the City wireless system is in installed, maintained and operated in compliance with Federal Aviation Administration and Federal Communication Commission requirements.

**IN WITNESS WHEREOF,** the Parties hereto have executed this Agreement on the day and date first above written.

**CITY OF ST. PETERSBURG, FLORIDA**

By: 

Print: 

Its: 

Date: 

APPROVED AS TO CONTENT AND FORM: 

**Attest:** [Signature]

City Clerk

(SEAL)
City Attorney (Designee)
By: ________________
Assistant City Attorney

BAYFRONT TOWER CONDOMINIUM
RESIDENTIAL, INC., a Florida Corporation

By: ________________
Print: TED W. MALLIN
Its: BOARD PRESIDENT

Date: 7.26.12

License Agreement 2012; pertaining to license to mount City wireless equipment on Bayfront Tower
00137734 02/22/12
The following page(s) contain the backup material for Agenda Item: Approving the minutes of the January 3, January 10, and January 17, 2019 City Council meetings.
Please scroll down to view the backup material.
TO: City Council Chair & Members of City Council

SUBJECT: City Council Minutes

EXPLANATION: City Council minutes of January 3, January 10, and January 17, 2019 City Council meetings.
A RESOLUTION APPROVING THE MINUTES OF THE CITY COUNCIL MEETINGS HELD ON JANUARY 3, JANUARY 10, AND JANUARY 17, 2019; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the minutes of the City Council meetings held on January 3, January 10, and January 17, 2019 are hereby approved.

This resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM AND SUBSTANCE:

_______________________
City Attorney or Designee
Chair Lisa Wheeler-Bowman called the meeting to order with the following members present: Gina Driscoll, Amy Foster, Brandi Gabbard, Charles Gerdes, Steve Kornell, Ed Montanari, Darden Rice and Lisa Wheeler-Bowman. Deputy Mayor/City Administrator Dr. Kanika Tomalin, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Chief Assistant City Attorney Jeannine Williams, City Clerk Chan Srinivasa and Senior Deputy City Clerk Cathy Davis were also in attendance.

A moment of silence was observed to remember the following fallen officers of the St. Petersburg Police Department that were killed in the line of duty: Officer Jeffrey A. Yaslowitz – January 24, 2011 and Sergeant Thomas Baitinger – January 24, 2011.

In connection with the approval of the agenda, Councilmember Gerdes moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda with the following changes as amended:

MOVED CB-13 Recommendation to Approve the Increase to Pension Benefits for Retirees and Beneficiaries Receiving Benefits under the Employees’ Retirement System (“Plan”). [MOVED TO REPORTS AS F-7]

OMIT CB-15 (OMITTED)

MOVED CB-16 A resolution authorizing the Mayor or his designee to execute an agreement between the City of St. Petersburg, Florida, and Studio Nick Ervink, BVBA (“Artist”), for Artist to design, develop and install a piece of exterior art entitled “Olnetopia” in the lawn bowl area of the City’s new St. Pete Pier™ for a total firm fixed price of $140,000 (“Agreement”) and all other documents necessary to effectuate this transaction; exempting and waiving the Florida Statute and City Code public construction bond requirement for the agreement; authorizing the City Attorney to make non-substantive changes to the agreement;
approving a supplemental appropriation in the amount of $140,000 from the unappropriated balance of the Art in Public Places fund (1901) to the Mayor’s Office, Cultural Affairs Division (020-1777); and providing an effective date. [MOVED TO REPORTS AS F-8]

MOVED CB-17 Confirming Mayoral and Council Chair appointments:
(a) Resolution confirming Mayoral appointments to City Committees.
(b) Resolution confirming City Council Chair appointments to intergovernmental agencies. [MOVED TO REPORTS AS F-9]

DELETE F-5 Commerce Park Update

REVISED G-4 An ordinance of the City of St. Petersburg, Florida deleting and replacing in its entirety Chapter Two, Article v, Division Five of the St. Petersburg City Code to create a new Division Five entitled Sustainability & Resiliency of City Facilities; providing a purpose and definitions; establishing sustainable design and construction requirements for City buildings and infrastructure projects; setting forth procedures to encourage City consideration of sea level rise and resiliency in public construction planning.

INFO I-2 Public Services & Infrastructure Committee (12/13/18)


In connection with approval of the Consent Agenda, Councilmember Gabbard moved with the second of Councilmember Montanari that the following resolutions be adopted approving the attached Consent Agenda as amended.


In connection with the Election of Chair and Vice-Chair, Chair Wheeler-Bowman asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that Council confirm the election of the 2019 Council Chair and Vice-Chair.


The Honorable John Helinger, Circuit Judge, Sixth Judicial Circuit Court, administered the Oath of Office to Council Chair Elect Charles Gerdes (District 1) and Council Vice-Chair Elect Ed Montanari (District 3).
Chair Wheeler-Bowman recessed the meeting at 8:48 a.m. for a short break.

Chair Wheeler-Bowman reconvened the meeting at 8:56 a.m. and relinquished the Chair to Councilmember Gerdes.

In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Dewey Caruthers, 8144 24th Avenue North, spoke regarding teen auto theft.

In connection with public hearings, the Clerk read the title of proposed Ordinance 357-H. Chris Ballestra, City Development Administration gave a presentation to Council regarding the proposed Ordinance. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Vice-Chair Montanari moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 357-H entitled:

**PROPOSED ORDINANCE NO. 357-H**

AN ORDINANCE AMENDING CITY CODE TO ADD DEFINITIONS FOR “MUNICIPAL PIER,” MUNICIPAL PIER APPROACH,” AND “MUNICIPAL PIER DISTRICT;” AMENDING CITY CODE TO REFLECT THAT THE MUNICIPAL PIER DISTRICT WILL BE NAMED THE “ST. PETE PIER” AND THAT THE MARINE EDUCATION CENTER ON THE MUNICIPAL PIER MAY BE NAMED BY THE TENANT, SUBJECT TO APPROVAL BY CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.


The Chair reviewed the Quasi-Judicial process to be followed. The Clerk read the title of proposed Ordinance No. 766-Z. A presentation was made by Robyn Keefe, Planner and Attorney Don Mastry, representing Appellant, regarding the amendment of the Official Zoning Map designation of the Venetian Mobile Home Court property, located at 5475 3rd Lane North and estimated to be 19.79 acres in size, from NMH (Neighborhood Mobile Home) to NSM-1 (Neighborhood Suburban Multifamily-1), or other less intensive use. (City File ZM-8)

Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.
Councilmember Kornell moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting January 17, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 766-Z

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ST. PETERSBURG, FLORIDA, BY CHANGING THE ZONING OF PROPERTY LOCATED AT 5475 3RD LANE NORTH, FROM NMH (NEIGHBORHOOD MOBILE HOME) TO NSM-1 (NEIGHBORHOOD SUBURBAN MULTIFAMILY); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND PROVISIONS THEREOF; AND PROVIDING AN EFFECTIVE DATE.


Chair Gerdes recessed the meeting at 9:37 a.m. for a break.

Chair Gerdes reconvened the meeting at 10:59 a.m.

In connection with new ordinances, the Clerk read the title of proposed Ordinance 735-L. Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Kevin Beck, 615 27th Street South, spoke in support of the proposed Ordinance.
2. Bill Foster, 560 1st Avenue North, spoke in support of the proposed Ordinance.

Councilmember Kornell moved with the second of Councilmember Montanari that the following resolutions be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting February 21, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 360-H

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF ST. PETERSBURG, FLORIDA AND THE LAND DEVELOPMENT REGULATIONS OF THE CITY CODE; AMENDING CHAPTER 3, THE FUTURE LAND USE ELEMENT OF THE PLAN, TO ADD OUTDOOR PERFORMING ARTS VENUE AS A COMMERCIAL RECREATION USE FOR THE INDUSTRIAL GENERAL (IG) CATEGORY; AMENDING CHAPTER 16 OF THE CITY CODE TO INCLUDE OUTDOOR PERFORMING ARTS VENUE
IN THE MATRIX: USE PERMISSIONS AND PARKING REQUIREMENTS AND CREATING A NEW SECTION 16.50.235 OUTDOOR PERFORMING ARTS VENUE ESTABLISHING THE USE AND DEVELOPMENT STANDARDS; PROVIDING A DEFINITION OF OUTDOOR PERFORMING ARTS VENUE IN SECTION 16.90.020.3; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

2019-15  RESOLUTION TRANSMITTING A PROPOSED COMPREHENSIVE PLAN TEXT AMENDMENT FOR STATE, REGIONAL AND COUNTY REVIEW AS REQUIRED BY THE COMMUNITY PLANNING ACT (CHAPTER 163, PART II, FLORIDA STATUTES); AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Brejesh Prayman, Engineering Director gave a PowerPoint presentation to Council regarding the selection of Transmap Corporation (“A/E”) as the most qualified firm to develop a Pavement Management System. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard moved with the second of Councilmember Foster that the following resolution be adopted:

2019-16  RESOLUTION ACKNOWLEDGING THE SELECTION OF TRANSMAP CORPORATION (“TRANSMAP”) AS THE MOST QUALIFIED FIRM TO PROVIDE PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF A PAVEMENT MANAGEMENT SYSTEM; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN ARCHITECT/ENGINEERING AGREEMENT WITH TRANSMAP FOR TRANSMAP TO PROVIDE A PAVEMENT CONDITION ASSESSMENT, ASSISTANCE WITH IMPLEMENTATION OF MICROPAVING AND OTHER SERVICES FOR THE PAVEMENT MANAGEMENT SYSTEM UPGRADE IMPLEMENTATION PROJECT IN AN AMOUNT NOT TO EXCEED $285,000; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Raul Quintana, City Architect gave a presentation to Council regarding a Fifth Amendment to the Construction Manager at Risk Agreement with a Guaranteed Maximum Price between the City and Ajax Building Corporation. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Driscoll that the following resolution be adopted:
RESOLUTION APPROVING THE FIFTH AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT WITH A GUARANTEED MAXIMUM PRICE BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”), AND AJAX BUILDING CORPORATION DATED AUGUST 21, 2015, AS AMENDED, TO ADD A NEW ARTICLE 12 TO THE STANDARD FORM OF AGREEMENT BETWEEN OWNER AND THE CONSTRUCTION MANAGER (I.E., DOCUMENT A133-2009) PROVIDING FOR A SPECIAL EXTENDED WARRANTY, WARRANTY AND MAINTENANCE BOND, AND MAINTENANCE OBLIGATIONS FOR THE ROOFING SYSTEM; APPROVING AN AGREEMENT WITH SUTTER ROOFING COMPANY OF FLORIDA (“SUTTER”) TO MEMORIALIZE SUTTER’S OBLIGATIONS; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE (I) FIFTH AMENDMENT, (II) THE AGREEMENT WITH SUTTER (III) THE PREVENTATIVE ROOF MAINTENANCE SERVICE AGREEMENT BETWEEN SUTTER AND THE CITY, AND (IV) SOPREMA, INC. PLATINUM NDL ROOFING WARRANTY (WARRANTY NO: 101-000000) AND WIND RIDER (RIDER NO. 101-000000-1); AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE ABOVE REFERENCED DOCUMENTS; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Chris Guella, Human Resources Director gave a presentation to Council regarding the recommendation to approve the increase to Pension Benefits for Retirees and Beneficiaries receiving benefits under the Employees’ Retirement System (“Plan”). Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Vice-Chair Montanari moved with the second of Councilmember Kornell that the following resolution be adopted:

RESOLUTION AUTHORIZING THE ADJUSTMENT OF PENSION BENEFITS PAYABLE BY THE EMPLOYEES’ RETIREMENT SYSTEM AS PROVIDED BY THE CITY CODE; AND ESTABLISHING AN EFFECTIVE DATE.


In connection with reports, Claude Tankersley, Public Works Administrator presented the Sewer Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:
RESOLUTION APPROVING THE PURCHASE OF SODIUM HYPOCHLORITE FROM ODYSSEY MANUFACTURING CO. FOR THE WATER RESOURCES DEPARTMENT AT A TOTAL COST NOT TO EXCEED $639,000 UTILIZING THE TAMPA BAY WATER BID NO. 2019-005; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

RESOLUTION APPROVING THE THIRD RENEWAL OPTION TO THE AGREEMENT WITH BRENNTAG MID-SOUTH, INC. FOR SODIUM HYDROXIDE FOR THE WATER RESOURCES DEPARTMENT TO EXTEND THE TERM AND INCREASE THE CONTRACT AMOUNT IN THE AMOUNT OF $130,000 FOR THIS RENEWAL TERM; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $517,962; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Kornell moved with the second of Councilmember Rice that the following resolution be adopted:

RESOLUTION ACKNOWLEDGING THE SELECTION OF HAZEN AND SAWYER, P.C. (“HAZEN AND SAWYER”) AS THE MOST QUALIFIED FIRM TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE NWWRF INFLUENT PUMP STATION & SCREENING REPLACEMENT PROJECT (“PROJECT”); AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN ARCHITECT/ENGINEERING AGREEMENT WITH HAZEN AND SAWYER FOR HAZEN AND SAWYER TO PROVIDE PRELIMINARY DESIGN SERVICES FOR THE PROJECT IN AN AMOUNT NOT TO EXCEED $471,904; AND PROVIDING AN EFFECTIVE DATE. (ENGINEERING PROJECT NO. 18100-111; ORACLE NO. 16399)


Councilmember Rice moved with the second of Vice-Chair Montanari that the following resolution be adopted:
RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-09-AUS/W (“TASK ORDER”) TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”) AND ARCADIS U.S. INC. (“A/E”) DATED DECEMBER 13, 2016 FOR A/E TO PROVIDE PROJECT MANAGEMENT, DATA COLLECTION AND EVALUATION, FINAL DESIGN, PERMITTING, AND BIDDING SERVICES RELATED TO THE SHORE ACRES WATER MAIN REPLACEMENT PROJECT IN AN AMOUNT NOT TO EXCEED $135,784.48 (ENGINEERING PROJECT NO. 19013-111; ORACLE NO. 16992); AND PROVIDING AN EFFECTIVE DATE.


Councilmember Foster moved with the second of Councilmember Rice that the following resolution be adopted:

RESOLUTION APPROVING A NEW PROVISION, DISCHARGES BY CONTRACTOR AND CORRECTIVE ACTION PLANS, THAT WILL BE INCLUDED IN CONSTRUCTION AGREEMENTS; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THIS PROVISION; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AMEND EXISTING CONSTRUCTION AGREEMENTS TO INCORPORATE THIS PROVISION INTO SUCH AGREEMENTS; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Claude Tankersley, Public Works Administrator presented the Biosolids Update. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. No action was taken.

In connection with new ordinances, the Clerk read the title of proposed Ordinance 1110-V. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting January 17, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 1110-V

AN ORDINANCE APPROVING A VACATION OF A 20-FOOT NORTH SOUTH ALLEY LOCATED BETWEEN 35TH AVENUE SOUTH AND 36TH AVENUE SOUTH BETWEEN 6TH STREET SOUTH AND DR. MARTIN LUTHER KING JR. STREET SOUTH, ADJACENT TO LOTS 24 AND 26 OF
BAYOU VISTA REVISED MAP BLOCK B AND LOTS 13 AND 14 OF BIG BAYOU SUBDIVISION, FLORENCE GOLDIES REVISION BLOCK 3; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.


In connection with new ordinances, the Clerk read the title of proposed Ordinance 1111-V. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting January 17, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 1111-V


In connection with new ordinances, the Clerk read the title of proposed Ordinance 358-H. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting January 17, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 358-H

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA, AMENDING SECTION 16.70.010.6 OF THE CITY CODE; CODIFYING PROCEDURAL PRACTICES REGARDING THE PROCESSING OF MULTIPLE
APPEALS; CLARIFYING HEARING NOTICE AND SCHEDULING REQUIREMENTS; REMOVING DUPLICATIVE LANGUAGE; AND PROVIDING AN EFFECTIVE DATE.


In connection with new ordinances, the Clerk read the title of proposed Ordinance 359-H. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting January 17, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 359-H

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA DELETING AND REPLACING IN ITS ENTIRETY CHAPTER TWO, ARTICLE V, DIVISION FIVE OF THE ST. PETERSBURG CITY CODE TO CREATE A NEW DIVISION FIVE ENTITLED “SUSTAINABILITY & RESILIENCY OF CITY FACILITIES”; PROVIDING A PURPOSE AND DEFINITIONS; ESTABLISHING SUSTAINABLE DESIGN AND CONSTRUCTION REQUIREMENTS FOR CITY BUILDINGS AND INFRASTRUCTURE PROJECTS; SETTING FORTH PROCEDURES TO ENCOURAGE CITY CONSIDERATION OF SEA LEVEL RISE AND RESILIENCY IN PUBLIC CONSTRUCTION PLANNING; AND PROVIDING AN EFFECTIVE DATE.


In connection with a new business item presented by Councilmember Brandi Gabbard, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council request a referral to the January 31, 2019 Committee of the Whole for consideration to consider a presentation and discussion regarding the Storefront Conservation Corridor Plan.

In connection with a new business item presented by Chair Charles Gerdes, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council request a referral to the Youth & Family Services Committee for consideration to consider an appropriation of $10,000.00 from the FY 2019 Contingency Fund to the Caruthers Institute to complete a research study on effective juvenile auto-theft mitigation programs.


In connection with a new business item presented by Councilmember Gina Driscoll, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council request a referral to the Public Services & Infrastructure Committee or other relevant committee for consideration to consider a discussion regarding the implementation of a program in which residents can receive a rebate from a security solutions company when they enroll their surveillance camera with the St. Petersburg Police Department’s Eagle Eye Program.


Chair Gerdes recessed the meeting at 12:52 p.m. for a lunch break.

Chair Gerdes reconvened the meeting at 2:03 p.m.

In connection with reports, Alan DeLisle, City Development Administrator and Enterprise Facilities Director Chris Ballestra gave a PowerPoint presentation regarding the Pier Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Rice moved with the second of Councilmember Driscoll that the following resolution be adopted:

2019-24 RESOLUTION APPROVING THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND DF ST. PETE, LLC D/B/A DOC FORD'S RUM BAR & GRILL DATED APRIL 20, 2018; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-
SUBSTANTIVE CHANGES TO THE FIRST AMENDMENT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.


Vice-Chair Montanari moved with the second of Councilmember Driscoll that the following resolution be adopted:

2019-25 RESOLUTION ACCEPTING ADDENDUM NO. 5 – FULL DOC FORD CORE AND SHELL IN AN AMOUNT NOT TO EXCEED $1,835,532 SUBMITTED BY SKANSA USA BUILDING, INC. (“SKANSA”) TO THE GUARANTEED MAXIMUM PRICE (“GMP”) PROPOSAL DATED APRIL 3, 2018 FOR COMPLETION OF THE CONSTRUCTION OF A NEW RESTAURANT CORE & SHELL ASSOCIATED WITH THE NEW ST. PETE PIER™; PROVIDING THAT THE TOTAL GMP FOR THE PIER APPROACH PROJECT SHALL NOT EXCEED $21,683,498; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE SEVENTH AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT WITH A GMP BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND SKANSA DATED JANUARY 10, 2017, AS AMENDED, TO INCORPORATE ADDENDUM NO. 5 TO THE GMP PROPOSAL INTO SUCH AGREEMENT, AS AMENDED AND TO REVISE THE PROJECT SCHEDULE; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE SEVENTH AMENDMENT; APPROVING A TRANSFER IN THE AMOUNT OF $950,000 FROM THE UNAPPROPRIATED BALANCE OF THE DOWNTOWN REDEVELOPMENT DISTRICT FUND (1105) TO THE GENERAL CAPITAL IMPROVEMENT FUND (3001) TO PROVIDE FUNDING FOR THE FULL CONSTRUCTION OF THE CORE & SHELL AND UNFORESEEN CONDITIONS CONTINENCY; AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $950,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001), RESULTING FROM THE ABOVE TRANSFER TO THE PIER APPROACH PROJECT (15377); AND PROVIDING AN EFFECTIVE DATE.


Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-26 RESOLUTION APPROVING THE FIFTH AMENDMENT TO THE ARCHITECT/ENGINEERING AGREEMENT DATED JULY 13, 2015, AS AMENDED, BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND
ASSOCIATED SPACE DESIGN, INC. (“A/E”) IN ASSOCIATION WITH ROGERS PARTNERS FOR A/E TO PROVIDE (I) ADDITIONAL STRUCTURAL ANALYSIS AND DESIGN FOR THE INSTALLATION OF AN EXTERIOR SCULPTURE PROPOSED TO BE LOCATED ON THE PIER DECK BY ARTIST NICK ERVINK, (II) ADDITIONAL STRUCTURAL ANALYSIS OF THE PIER BUILDING SUPERSTRUCTURE AND FOUNDATIONS, AND (III) FUNDAMENTAL BUILDING COMMISSIONING IN AN AMOUNT NOT TO EXCEED $47,280; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $4,671,880; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FIFTH AMENDMENT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIFTH AMENDMENT; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $7,500 FROM THE UNAPPROPRIATED BALANCE OF THE ARTS IN PUBLIC PLACES FUND (1901) TO THE MAYOR’S OFFICE CULTURAL AFFAIRS DIVISION (0201777); AND PROVIDING AN EFFECTIVE DATE.


Vice-Chair Montanari moved with the second of Councilmember Rice that the following resolution be adopted:

2019-27 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND STUDIO NICK ERVINCK, BVBA (“ARTIST”), FOR ARTIST TO DESIGN, DEVELOP AND INSTALL A PIECE OF EXTERIOR ART ENTITLED “OLNETOPIA” IN THE LAWN BOWL AREA OF THE CITY’S NEW ST. PETE PIER™ FOR A TOTAL FIRM FIXED PRICE OF $140,000 (“AGREEMENT”) AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; EXEMPTING AND WAIVING THE FLORIDA STATUTE AND CITY CODE PUBLIC CONSTRUCTION BOND REQUIREMENT FOR THE AGREEMENT; AUTHORIZING THE CITY ATTORNEY TO MAKE NON-SUBSTANTIVE CHANGES TO THE AGREEMENT; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $140,000 FROM THE UNAPPROPRIATED BALANCE OF THE ART IN PUBLIC PLACES FUND (1901) TO THE MAYOR’S OFFICE, CULTURAL AFFAIRS DIVISION (020-1777); PROVIDING AN EFFECTIVE DATE.


Chair Gerdes recessed the meeting at 2:49 p.m. for a short break.

Chair Gerdes reconvened the meeting at 3:02 p.m.
In connection with a Legal item, Assistant City Attorney Danielle Martin gave a presentation to Council regarding the lawsuit styled James Wilburn, Employee/Claimant v. City of St. Petersburg/Employer and Commercial Risk Management, Inc./Servicing Agent, OJCC Case No. 07-002761SLR. DA 06.02.2006. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Foster moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-28 RESOLUTION APPROVING SETTLEMENT OF THE LAWSUIT OF JAMES WILBURN, EMPLOYEE/CLAIMANT V. CITY OF ST. PETERSBURG/EMPLOYER AND COMMERCIAL RISK MANAGEMENT, INC./SERVICING AGENT, OJCC CASE NO. 07-002761SLR. DA 06.02.2006; AND PROVIDING AN EFFECTIVE DATE.


In connection with the Budget, Finance and Taxation Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Budget, Finance and Taxation Committee report of December 13, 2018 presented by Chair Gerdes.


In connection with the Public Services and Infrastructure Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Public Services and Infrastructure Committee report of December 13, 2018 presented by Councilmember Kornell.


In connection with the Health, Energy, Resiliency and Sustainability Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no
response. Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Health, Energy, Resiliency and Sustainability Committee report of December 13, 2018 presented by Councilmember Rice.


In connection with the Committee of the Whole: Council Calendar report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Wheeler-Bowman moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council approve the 2019 City Council Calendar.


Councilmember Wheeler-Bowman moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Committee of the Whole: Council Calendar report of December 13, 2018 presented by Councilmember Wheeler-Bowman.


In connection with reports, Chair Charles Gerdes gave a presentation to Council regarding the confirmation of Mayoral and Council Chair appointments. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Driscoll moved with the second of Councilmember Wheeler-Bowman that the following resolutions be adopted as amended:

2019-29 RESOLUTION CONFIRMING MAYORAL APPOINTMENTS TO CITY COMMITTEES; AND PROVIDING AN EFFECTIVE DATE.
RESOLUTION CONFIRMING CITY COUNCIL CHAIR APPOINTMENTS TO INTERGOVERNMENTAL AGENCIES; AND PROVIDING AN EFFECTIVE DATE.


In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Joshua Black, 3222 Queen Street North, expressed his concerns regarding the Police Department’s Forfeiture Funding.
2. Jalessa Blackshear, 2410 1st Avenue South, spoke regarding the need for crosswalks around 22nd Avenue South and 4th Street South for the safety of children and residents.
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.
1. Approving a three-year blanket purchase agreement with Mac Papers Inc., for bulk paper, specialty paper and envelopes for Marketing and Communications, at a total contract amount of $150,000.

2. Approving a three-year blanket purchase agreement with Signal 15 Inc., for police and fire accessories, for a total contract amount of $130,000.

3. Resolution approving the plat of Richardson Park Townhomes generally located at 801, 803 and 804 Calla Terrace North. (City File 18-20000009)

4. Resolution approving the plat of West Central Townhouses located at 3611 1st Avenue South. (City File 18-20000013)

5. Authorizing the Mayor, or his designee, to execute a First Amendment to the Baywalk Employee Parking Agreement dated October 12, 2012 with Loan Ranger Acquisitions, LLC to maximize parking space availability on the rooftop level within the Sundial Garage. [Evan Mory/Alfred Wendler]

6. Authorizing the Mayor, or his designee, to sell the surplus, unimproved City-owned parcel located at approximately 4643 – 19th Avenue South, St. Petersburg, to Roland Feiertag, Jr. for $13,600. [Alfred Wendler/Diane Bozich]

7. Approving a supplemental appropriation in the amount of $1,563.20 from the increase in the unappropriated balance of the Golf Course Operating Fund (4061), resulting from a donation for landscape beautification at Mangrove Bay Golf course, to the Mangrove Bay Golf Course Maintenance (6302509)

8. Confirming the reappointment of regular members to the Community Planning and Preservation Commission.

9. Confirming the reappointment of Peter Ford as a regular member to the Nuisance Abatement Board to serve a three-year term ending December 31, 2021.
10. Appointment of Chave “Steve” Aspinall to the Board of Trustees of the Police Pension Fund.

11. Appointment of Kenneth A. Gutierrez to the Board of Trustees of the Fire Pension Fund.

12. Resolution approving a supplemental appropriation from the unappropriated balance of the Federal Justice Forfeiture Fund (1602) to the Police Department, Federal Justice Forfeiture (140-2858) in the amount of $5,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this resolution.

13. Recommendation to Approve the Increase to Pension Benefits for Retirees and Beneficiaries Receiving Benefits under the Employees’ Retirement System (“Plan”). [MOVED TO REPORTS AS F-7]

14. Resolution approving the agreement between the Society of St. Vincent de Paul South Pinellas, Inc. (Agency), and the City of St. Petersburg, Florida dated October 1, 2018 to provide funding for the St. Vincent de Paul CARE Center for the period of October 1, 2018 through September 30, 2019; authorizing the Mayor or his designee to execute the agreement.

15. [OMITTED]

16. Authorizing the Mayor or his designee to execute an agreement between the City of St. Petersburg, Florida, and Studio Nick Ervinck, BVBA (“Artist”), for Artist to design, develop and install a piece of exterior art entitled “Olnetopia” in the lawn bowl area of the City’s new St. Pete Pier™ for a total firm fixed price of $140,000 (“Agreement”) and all other documents necessary to effectuate this transaction; exempting and waiving the Florida Statute and City Code public construction bond requirement for the agreement; authorizing the City Attorney to make non-substantive changes to the agreement; approving a supplemental appropriation in the amount of $140,000 from the unappropriated balance of the Art in Public Places fund (1901) to the Mayor’s Office, Cultural Affairs Division (020-1777); and providing an effective date. [MOVED TO REPORTS AS F-8]

17. Confirming Mayoral and Council Chair appointments:

   (c) Resolution confirming Mayoral appointments to City Committees.

   (d) Resolution confirming City Council Chair appointments to intergovernmental agencies.

   [MOVED TO REPORTS AS F-9]
There being no further business Chair Gerdes adjourned the meeting at 3:36 p.m.

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Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: _____________________________
Chan Srinivasa, City Clerk
Chair Charles Gerdes called the meeting to order with the following members present: Gina Driscoll, Amy Foster, Brandi Gabbard, Charles Gerdes, Steve Kornell, Ed Montanari and Darden Rice. Deputy Mayor/City Administrator Dr. Kanika Tomalin, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, City Clerk Chan Srinivasa and Office Systems Specialist Paul Traci were also in attendance. Absent. Lisa Wheeler-Bowman.

In connection with the approval of the agenda, Councilmember Foster moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda.


In connection with the Awards and Presentations portion of the agenda, Maddi Murray, Azalea Elementary School Student gave a performance to Council regarding the Ukulele Musical Presentation. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Deputy Mayor/City Administrator Dr. Kanika Tomalin presented a Proclamation proclaiming the City of St. Petersburg to be an International City of Peace.

In connection with the Awards and Presentations portion of the agenda, Deputy Mayor/City Administrator Dr. Kanika Tomalin presented a Proclamation proclaiming February 2nd, 2019 as Localtopia Day.

In connection with the Awards and Presentations portion of the agenda, Deputy Mayor/City Administrator Dr. Kanika Tomalin presented a Proclamation proclaiming the
continuation of the City of St. Petersburg’s efforts to combat the sexual exploitation of our children and vulnerable adults, and mitigate the associated public safety, economic, and health risks to our community, in collaboration with the U.S. Institute Against Human Trafficking, and other anti-human trafficking organizations by combating commercial sexual exploitation through comprehensive education of our employees, and the implementation and enforcement of a zero-tolerance policy against any act which may support the sex trafficking of humans.

In connection with the Awards and Presentations portion of the agenda, Lotta Baumann, Kai Tomalin, Thalimna Faren and Olivia Olson gave a PowerPoint presentation to Council regarding the St. Petersburg Student Ambassadors to Takamatsu. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Councilmember Steve Kornell presented Sunshine Ambassador Awards to Manuel Jose Plazas Martinez and Clara Martinez.

In connection with the Awards and Presentations portion of the agenda, Patricia DePlaso, Keep Pinellas Beautiful Executive Director gave a PowerPoint presentation to Council regarding Keep Pinellas Beautiful. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Cory Adler, CASA Community Engagement Director gave a PowerPoint presentation to Council regarding Economic Impact of Domestic Violence. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Jamie McWade, First Night St. Petersburg Executive Director gave a PowerPoint presentation to Council regarding First Night of St. Petersburg. No action was taken.

In connection with the Land Use & Transportation report, David Gwynn, FDOT District Seven Secretary and Transportation and Parking Management Director Evan Mory gave a presentation to Council. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:

RESOLUTION OF THE ST. PETERSBURG CITY COUNCIL SUPPORTING THE FLORIDA DEPARTMENT OF TRANSPORTATION’S EFFORTS TO OBTAIN FUNDING FOR THE RECONSTRUCTION OF THE I-275/SR 60 INTERCHANGE IN THE WESTSHORE AREA OF TAMPA EARLIER THAN ANTICIPATED; REQUESTING ADMINISTRATION TO CONTINUE WORKING WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION AND OTHER LOCAL GOVERNMENTS AND TRANSPORTATION AGENCIES IN THE TAMPA BAY REGION TO OBTAIN THIS FUNDING; AND PROVIDING AN EFFECTIVE DATE.

In connection with the Awards and Presentations portion of the agenda, John Collins, St. Petersburg Arts Alliance Executive Director gave a PowerPoint presentation to Council regarding the Arts Alliance Annual Update. No action was taken.

The Public Arts Commission report was deferred to a future City Council meeting.

In connection with the Awards and Presentations portion of the agenda, Chan Srinivasa, City Clerk gave a PowerPoint presentation to Council regarding the City Hall Relocation Update. No action was taken.

In connection with the Land Use & Transportation report, Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Land Use & Transportation report.


The Homeless Leadership Board report was deferred to a future City Council meeting.

There being no further business Chair Gerdes adjourned the meeting at 5:33 p.m.

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Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: _____________________________
Chan Srinivasa, City Clerk
Chair Charles Gerdes called the meeting to order with the following members present: Gina Driscoll, Brandi Gabbard, Charles Gerdes, Ed Montanari, Darden Rice and Lisa Wheeler-Bowman. Deputy Mayor/City Administrator Dr. Kanika Tomalin, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Chief Assistant City Attorney Jeannine Williams, City Clerk Chan Srinivasa and Senior Deputy City Clerk Cathy Davis were also in attendance. Absent. Amy Foster. Steve Kornell.

Councilmember Kornell entered the meeting at 3:04 p.m.

In connection with the approval of the agenda, Councilmember Wheeler-Bowman moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda with the following changes as amended:

MOVED CA-4 Approving the Control Estimate in an amount not to exceed of $5,547,803.43 submitted by Air Mechanical & Service Corp (AMSCO) for construction phase services for the City Hall HVAC Upgrades Project; authorizing the Mayor or his designee to execute the First Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, to incorporate the above referenced Control Estimate into such contract and modify other necessary provisions; authorizing the City Attorney’s office to make non-substantive changes to the First Amendment; approving a transfer in the amount of $1,446,000 from the General Fund (0001) to the General Capital Improvement Fund (3001), approving a supplemental appropriation in the amount of $1,446,000 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001) resulting from the above transfer to the MOB Repairs and Improvements Project (Engineering No.
Approving an agreement between the City of St. Petersburg and WestCare GulfCoast-Florida, Inc. ("Agency") to provide funding in the amount of $150,000 for services and operating expenses for residential substance abuse treatment for St. Petersburg residents for the period October 1, 2018 through September 30, 2019; authorizing the Mayor or his designee to execute the agreement; and providing an effective date. [MOVED TO REPORTS AS ITEM E-2]

MOVED CB-8

Resolution confirming Mayoral appointment of Councilmember Brandi Gabbard to the Arts Advisory Committee.

ADD CB-9

Homeless Leadership Board

ADD E-4

Requesting Administration replace or upgrade existing phone systems within the Mayor’s Action Center, the Mayor’s Office Reception area and the City Council Office Reception area with technology that would have the ability to record a telephone call should the need arise. (Councilmember Foster)

DELETE F-1

Requesting City Council pass the attached resolution supporting SB 70 and other proposed legislation which would safeguard Florida’s affordable housing trust fund. (Councilmember Gabbard)

DEFER F-3

Requesting a continued discussion regarding Summer at City Hall to include the application and admission process as referred from the Youth and Family Services Committee. (Councilmember Kornell) [DEFERRED TO FEBRUARY 7, 2019 CITY COUNCIL MEETING]

INFO G-1

Budget, Finance & Taxation Committee (1/10/19)

INFO G-2

Public Services & Infrastructure Committee (1/10/19)

INFO CRA-2

Resolution of the St. Petersburg Community Redevelopment Agency (CRA) finding the proposed seven-story, 131-room hotel with 10,040 square feet of commercial space, located at 1650 Central Avenue North, consistent with the Intown West Redevelopment Plan.


Councilmember Foster entered the meeting at 3:05 p.m.

In connection with approval of the Consent Agenda, Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolutions be adopted approving the attached Consent Agenda as amended.

In connection with reports, Councilmember Amy Foster gave a presentation to Council regarding funding in the amount of $150,000 for services and operating expenses for residential substance abuse treatment for St. Petersburg residents. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-43 RESOLUTION APPROVING FUNDING IN AN AMOUNT NOT TO EXCEED $150,000 FOR WESTCARE GULFCOAST-FLORIDA, INC. TO PROVIDE PROFESSIONAL SUBSTANCE ABUSE TREATMENT AND RELATED SERVICES FOR THE PERIOD COMMENCING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE CITY’S FORM GRANT AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Sharlene Gambrell-Davis, 11402 3rd Street North #1, spoke regarding the St. Petersburg Housing Authority and the Jordan Park Senior Village.
2. Lucy Shorter, 3215 Pinellas Point Drive #28, spoke regarding the St. Petersburg Housing Authority and the Jordan Park Senior Village.
3. Scott Mahurin, 2400 80th Street North, requested a day designated or statement of remembrance by the City to commemorate aborted preborn babies.
4. Deborah Henderson, 3201 2nd Street North, spoke in opposition to abortion.
5. Spureal Williams, spoke in opposition to abortion.
6. Catherine Hunt, 779 9th Avenue North #15, spoke regarding building affordable housing on the soon to be demolished Police Headquarters site.
7. Joe Farrell, 4590 Ulmerton Road, spoke in support of affordable housing.

In connection with a new business item presented by Councilmember Brandi Gabbard, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-44 RESOLUTION SUPPORTING SB 70 AND ANY OTHER PROPOSED LEGISLATION TO SAFEGUARD THE AFFORDABLE HOUSING TRUST FUND TO BE USED ONLY FOR AFFORDABLE HOUSING; INSTRUCTING
THE CITY CLERK TO TRANSMIT THIS RESOLUTION TO CERTAIN PERSONS AND ENTITIES; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Claude Tankersley, Public Works Administrator and Water Resources Director John Palenchar presented the Sewer Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

2019-45 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-04-A/UIW TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND ASRUS, LLC. (A/E), DATED JULY 27, 2016, FOR A/E TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATED TO THE NORTHWEST WATER RECLAMATION FACILITY INJECTION WELL MECHANICAL INTEGRITY TESTING PROJECT IN AN AMOUNT NOT TO EXCEED $91,680; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-46 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO AMEND AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG AND PINELLS COUNTY PROVIDING FOR INSTALLATION OF FLOW MONITORS WITHIN THE CITY OF ST. PETERSBURG TO MEASURE INFLOW AND INFILTRATION OF STORMWATER AND GROUNDWATER INTO THE CITY’S SANITARY SEWER SYSTEM AND REIMBURSEMENT BY PINELLS COUNTY TO THE CITY OF ST. PETERSBURG OF UP TO TWO HUNDRED FORTY-THREE THOUSAND NINE HUNDRED TWO DOLLARS ($243,902.00). THE COUNTY AND THE CITY NOW WISH TO MODIFY THE AGREEMENT IN ORDER TO PROVIDE FOR A TIME EXTENSION FOR THE CITY TO INVOICE THE COUNTY, AND AN EXTENSION OF THE TERM WITH THE SAME PRICES, TERMS, AND CONDITIONS.

Councilmember Rice moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-47 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES TO CONDUCT A STUDY INVESTIGATING BACTERIOLOGICAL SOURCES AND IMPACTS TO EIGHT (8) IDENTIFIED SITES AS REQUIRED IN AMENDED CONSENT ORDER 16-1280, FOR A TOTAL COST NOT TO EXCEED $37,559; AND PROVIDING AN EFFECTIVE DATE.


Mr. Tankersley presented an update to Council regarding a recent spill of 450 gallons. No action was taken.

In connection with reports, Brejesh Prayman, Engineering and Capital Improvements Director gave a presentation to Council regarding the Control Estimate for construction phase services for the City Hall HVAC Upgrades Project. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-48 RESOLUTION APPROVING THE CONTROL ESTIMATE IN AN AMOUNT NOT TO EXCEED OF $5,547,803.43 SUBMITTED BY AIR MECHANICAL & SERVICE CORP (AMSCO) FOR CONSTRUCTION PHASE SERVICES FOR THE CITY HALL HVAC UPGRADES PROJECT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT TO THE CONSTRUCTION MANAGER CONTRACT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND AMSCO DATED AUGUST 25, 2017, TO INCORPORATE THE ABOVE REFERENCED CONTROL ESTIMATE INTO SUCH CONTRACT AND MODIFY OTHER NECESSARY PROVISIONS; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FIRST AMENDMENT; APPROVING A TRANSFER IN THE AMOUNT OF $1,446,000 FROM THE GENERAL FUND (0001) TO THE GENERAL CAPITAL IMPROVEMENT FUND (3001); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $1,446,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001) RESULTING FROM THE ABOVE TRANSFER TO THE MOB REPAIRS AND IMPROVEMENTS PROJECT (ENGINEERING NO. 16229-119; ORACLE NO. 14607); AND PROVIDING AN EFFECTIVE DATE.

In connection with the Homeless Leadership Board report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Homeless Leadership Board report of presented by Councilmember Foster.


Chair Gerdes recessed the City of St. Petersburg City Council meeting at 4:17 p.m. and convened as the Community Redevelopment Agency.

The City Council was reconvened at 4:24 p.m.

In connection with the Budget, Finance and Taxation Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Vice-Chair Montanari moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to a Committee of the Whole for consideration to consider a discussion regarding Co-ops.


Vice-Chair Montanari moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Budget, Finance and Taxation Committee report of January 10, 2019 presented by Vice-Chair Montanari.


In connection with the Public Services and Infrastructure Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.
Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Public Services and Infrastructure Committee report of January 10, 2019 presented by Councilmember Kornell.


In connection with the Housing, Land Use & Transportation Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Driscoll moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to a Committee of the Whole for consideration to consider a discussion regarding Bus Rapid Transit and Complete Streets.


Councilmember Gabbard moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-49 RESOLUTION SUPERSEDED RESOLUTION 2011-219; REQUIRING APPOINTMENTS TO THE ST. PETERSBURG HOUSING AUTHORITY TO BE REFERRED TO THE CITY COUNCIL HOUSING, LAND USE, AND TRANSPORTATION COMMITTEE OR OTHER APPROPRIATE AND AVAILABLE COMMITTEE BEFORE BEING PLACED ON A CITY COUNCIL AGENDA FOR CONFIRMATION BY CITY COUNCIL; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Driscoll moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Housing, Land Use & Transportation Committee report of January 10, 2019 as corrected presented by Councilmember Gabbard.

Chair Gerdes recessed the meeting at 4:46 p.m. for a dinner break.

Chair Gerdes reconvened the meeting at 6:00 p.m.

In connection with public hearings, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolutions be adopted:

- **2019-50**  
  RESOLUTION CONFIRMING AND APPROVING PRELIMINARY ASSESSMENT ROLLS FOR LOT CLEARING NO. 1597 ("LCA 1597") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 16.40.060.4.4; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

- **2019-51**  
  RESOLUTION ASSESSING THE COSTS OF SECURING LISTED ON SECURING BUILDING NO. 1241 ("SEC 1241") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 8-270; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

- **2019-52**  
  RESOLUTION ASSESSING THE COSTS OF DEMOLITION LISTED ON BUILDING DEMOLITION NO. 468 ("DMO NO. 468") AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 8-270; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.


In connection with public hearings, the Clerk read the title of proposed Ordinance No. 358-H. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Gabbard that the following resolution be adopted:
BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 358-H entitled:

**PROPOSED ORDINANCE NO. 358-H**

ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA, AMENDING SECTION 16.70.010.6 OF THE CITY CODE; CODIFYING PROCEDURAL PRACTICES REGARDING THE PROCESSING OF MULTIPLE APPEALS; CLARIFYING HEARING NOTICE AND SCHEDULING REQUIREMENTS; REMOVING DUPLICATIVE LANGUAGE; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.


In connection with public hearings, the Clerk read the title of proposed Ordinance No. 359-H. Sharon Wright, Sustainability and Resiliency Director gave a PowerPoint presentation to Council regarding the proposed Ordinance. Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Yeni Fernandez, 427 8th Avenue North #2, spoke in support of the proposed Ordinance.

Councilmember Rice moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 359-H entitled:

**PROPOSED ORDINANCE NO. 359-H**

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA DELETING AND REPLACING IN ITS ENTIRETY CHAPTER TWO, ARTICLE V, DIVISION FIVE OF THE ST. PETERSBURG CITY CODE TO CREATE A NEW DIVISION FIVE ENTITLED “SUSTAINABILITY & RESILIENCY OF CITY FACILITIES”; PROVIDING A PURPOSE AND DEFINITIONS; ESTABLISHING SUSTAINABLE DESIGN AND CONSTRUCTION REQUIREMENTS FOR CITY BUILDINGS AND INFRASTRUCTURE PROJECTS; SETTING FORTH PROCEDURES TO ENCOURAGE CITY CONSIDERATION OF SEA LEVEL RISE AND RESILIENCY IN PUBLIC CONSTRUCTION PLANNING; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading as amended.

In connection with public hearings, the Clerk read the title of proposed Ordinance No. 1110-V. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 1110-V entitled:

PROPOSED ORDINANCE NO. 1110-V

AN ORDINANCE APPROVING A VACATION OF A 20-FOOT NORTH SOUTH ALLEY LOCATED BETWEEN 35TH AVENUE SOUTH AND 36TH AVENUE SOUTH BETWEEN 6TH STREET SOUTH AND DR. MARTIN LUTHER KING JR. STREET SOUTH, ADJACENT TO LOTS 24 AND 26 OF BAYOU VISTA REVISED MAP BLOCK B AND LOTS 13 AND 14 OF BIG BAYOU SUBDIVISION, FLORENCE GOLDIES REVISION BLOCK 3; SETTING FORTH CONDITIONS FOR THE VACATION TO BECOME EFFECTIVE; AND PROVIDING FOR AN EFFECTIVE DATE.

be adopted on second and final reading.


In connection with public hearings, the Clerk read the title of proposed Ordinance No. 1111-V. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Wheeler-Bowman moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 1111-V entitled:

PROPOSED ORDINANCE NO. 1111-V

be adopted on second and final reading.


The Chair reviewed the Quasi-Judicial process to be followed. The Clerk read the title of proposed Ordinance No. 766-Z. A presentation was made by Robyn Keefe, City Planner and Attorney Don Mastry, representing the Applicant, regarding the amending of the Official Zoning Map designation of the Venetian Mobile Home Court property, located at 5475 3rd Lane North and estimated to be 19.79 acres in size, from NMH (Neighborhood Mobile Home) to NSM-1 (Neighborhood Suburban Multifamily-1), or other less intensive use (ZM-8).

Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Michele Knight, 5645 Manchester Street, spoke in opposition to the proposed Ordinance.
2. Forrest Mixon, 5710 Pacific Street North, spoke in opposition to the proposed Ordinance.

Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 766-Z entitled:

PROPOSED ORDINANCE NO. 766-Z

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ST. PETERSBURG, FLORIDA, BY CHANGING THE ZONING OF PROPERTY LOCATED at 5475 3RD LANE NORTH, FROM NMH (NEIGHBORHOOD MOBILE HOME) TO NSM-1 (NEIGHBORHOOD SUBURBAN MULTIFAMILY); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND PROVISIONS THEREOF; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.


In connection with the second Open Forum portion of the agenda, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

1. Approving an extension of up to six months of a blanket purchase agreement with Central Parking System of Connecticut, Inc., for Parking Facilities Management Services, for the Transportation and Parking Management Department, and an increase in allocation in the amount of $810,000 for a total contract amount of $7,825,615, with a waiver of Procurement Code Sec. 2-252.

2. Approving the renewal of a blanket purchase agreement with Custom Concepts of St. Petersburg Inc., at an estimated amount of $490,000, for a total contract amount of $1,210,000.

3. Approving a three-year blanket purchase agreement with Greenfield Environmental, Inc. for asbestos, lead, and environmental site assessment consulting services for the Codes Compliance, Housing & Community Development and Engineering and Capital Improvement Departments, at a total contract amount of $525,000.

4. Approving the Control Estimate in an amount not to exceed of $5,547,803.43 submitted by Air Mechanical & Service Corp (AMSCO) for construction phase services for the City Hall HVAC Upgrades Project; authorizing the Mayor or his designee to execute the First Amendment to the Construction Manager Contract between the City of St. Petersburg, Florida and AMSCO dated August 25, 2017, to incorporate the above referenced Control Estimate into such contract and modify other necessary provisions; authorizing the City Attorneys office to make non-substantive changes to the First Amendment; approving a transfer in the amount of $1,446,000 from the General Fund (0001) to the General Capital Improvement Fund (3001), approving a supplemental appropriation in the amount of $1,446,000 from the increase in the unappropriated balance of the General Capital Improvement Fund (3001) resulting from the above transfer to the MOB Repairs and Improvements Project (Engineering No. 16229-119; Oracle No. 14607); and providing an effective date. [MOVED TO REPORTS AS ITEM E-2]
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

1. Approving a blanket purchase agreement with Dan Callaghan Enterprises, Inc., d/b/a Callaghan Tire, for tire repair and recapping services for the Fleet Management Department, at a total contract amount of $330,000.

2. Acknowledging the selection of Stantec Architecture Inc. (A/E) as the most qualified firm to provide professional services for the Facility Master Plan and Space Needs Assessment Project for the Public Works Administration; authorizing the Mayor or his designee to execute an architect/engineering agreement with A/E for A/E to develop the Facility Master Plan and Space Needs Assessment for an amount not to exceed $269,923; and providing an effective date. (ECID Project No. 17229-019; Oracle Nos. 16420, 16672, 16708 and 16908).

3. Approving the renewal of a blanket purchase agreement with Osburn Associates Inc. for reflective sign material, at an estimated amount of $75,000, for a total contract amount of $210,000.

4. Accepting a proposal from Lighthouse Advisors, Inc., a sole source supplier, for continued design and cost evaluation services for the new St. Pete Pier™, at an estimated annual cost of $96,000.

5. Approving the purchase of a barcode and RFID scanner solution from Ventureforth Inc. for the Procurement and Supply Management Department, in the amount of $55,436, and approving a supplemental appropriation in the amount of $55,436 from the unappropriated balance of the Supply Management Fund (5031) to the Supply Management Division (0601053).

6. Resolution approving the plat of Oak Ridge Terrace, generally located at 422 49th Street North. (City File 17-20000012)

7. Resolution approving the plat of Saint James Townhomes located at 758 3rd Avenue South. (City File 18-20000012)

8. Approving an agreement between the City of St. Petersburg and WestCare Gulf Coast-Florida, Inc. ("Agency") to provide funding in the amount of $150,000 for services
and operating expenses for residential substance abuse treatment for St. Petersburg residents for the period October 1, 2018 through September 30, 2019; authorizing the Mayor or his designee to execute the agreement; and providing an effective date.

[MOVED TO REPORTS AS ITEM E-3]

There being no further business Chair Gerdes adjourned the meeting at 7:30 p.m.

__________________________________________
Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: _____________________________
Chan Srinivasa, City Clerk
The following page(s) contain the backup material for Agenda Item: Approving the minutes of the February 7, February 14, and February 21, 2019 City Council meetings. Please scroll down to view the backup material.
ST. PETERSBURG CITY COUNCIL
Consent Agenda
Meeting of April 4, 2019

TO: City Council Chair & Members of City Council

SUBJECT: City Council Minutes

EXPLANATION: City Council minutes of February 7, February 14, and February 21, 2019 City Council meetings.
A RESOLUTION APPROVING THE MINUTES
OF THE CITY COUNCIL MEETINGS HELD ON
FEBRUARY 7, FEBRUARY 14, AND
FEBRUARY 21, 2019; AND PROVIDING AN
EFFECTIVE DATE.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that
the minutes of the City Council meetings held on February 7, February 14, and February 21, 2019
are hereby approved.

This resolution shall become effective immediately upon its adoption.

APPROVED AS TO FORM
AND SUBSTANCE:

_______________________
City Attorney or Designee
Chair Charles Gerdes called the meeting to order with the following members present: Gina Driscoll, Brandi Gabbard, Charles Gerdes, Steve Kornell, Ed Montanari, Darden Rice and Lisa Wheeler-Bowman. Deputy Mayor/City Administrator Dr. Kanika Tomalin, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Chief Assistant City Attorney Jeannine Williams, City Clerk Chan Srinivasa and Senior Deputy City Clerk Cathy Davis were also in attendance. Absent. Amy Foster.

In connection with the approval of the agenda, Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda with the following changes as amended:

MOVED CA-5 Waiving St. Petersburg City Code Section 2-244 and approving the Agreement between St. Petersburg Historical Society, Inc. (Agency) and the City of St. Petersburg, Florida (City) for the City to provide funding for the Agency to construct capital improvements at the St. Petersburg Museum of History. [MOVED TO REPORTS AS ITEM F-8]

REVISED CB-9 Confirming the appointment of Stephanie Lawler-Ellington and Lucinda Johnston as regular members to the City Beautiful Commission to serve a three-year term ending December 31, 2021.

MOVED CB-10 Approving agreements between the city of St. Petersburg, Florida, and Mabry and Pulitzer Studios, Inc. (Artist), for Artist to design, fabricate, and install a piece of art entitled Myth (Red Pelican) in the center of the entryway plaza area of the St. Pete Pier, for a firm fixed price of $150,000, exempting and waiving the Florida Statute and City Code public construction bond requirement for the agreement for the artist to design, fabricate, and install Myth (Red Pelican); rescinding an unencumbered appropriation in the General Capital
Improvement Fund (3001) in the amount of $140,000 from the Pier Approach Project (15377); approving a transfer in the amount of $140,000 from the unencumbered balance of the General Capital Improvement Fund (3001), resulting from the rescission, to the Arts in Public Places Fund (1901); approving a supplemental appropriation in the amount of $150,000 from the increase in the unappropriated balance of the Arts in Public Places Fund (1901) resulting from the transfer above, to the Mayor's Office, Cultural Affairs Division (020-1777); authorizing the mayor or his designee to execute the agreements and all documents necessary to effectuate these transactions; and providing an effective date. [MOVED TO REPORTS AS ITEM F-9]

MOVED CB-13  Approving the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement between the City of St. Petersburg and the Pinellas County Emergency Medical Services Authority for fiscal year 2019; authorizing the Mayor or his designee to execute the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement; and providing an effective date. [MOVED TO REPORTS AS ITEM F-3]

ADD CB-14  Authorizing the Mayor or his designee to execute the In-Building Agreement with Verizon Wireless for Verizon Wireless to install, operate and maintain equipment in the new Police Headquarters at no costs to the City.

REVISED D-1  Private-initiated ordinance amending the Future Land Use Map designation of an 0.688-acre subject property located at 1801 62nd Avenue North from I (Institutional) to R/U (Residential Urban). There are no Official Zoning Map changes proposed. (City File FLUM-53) [Quasi-Judicial]

ADD D-1(a)  Resolution transmitting a proposed amendment to the City of St. Petersburg Local Government Comprehensive Plan.

INFO F-2  Approving a job order to Gibraltar Construction Company, Inc. to replace Span 4 of the 40th Ave NE Bridge (Bridge No 157154). Work is being coordinated by City Engineering & Capital Improvements, at a total contract amount of $468,320.37 (ECID Project No. 18032-110; Oracle No. 16722)

INFO F-6  Pier Report

ADD G-7  Requesting City Council approval of a resolution urging the Pinellas County Commission to amend the current code 14-31 titled Unlawful Restraint of Dogs and Cats to extend protections to animals kept in pens, as well as further limiting the amount of time that dogs and cats can be confined outside to two (2) to four (4) hours in a 24 hour period and not between nighttime hours or during inclement weather. (Councilmember Rice)

ADD G-8  Requesting an ordinance from staff renaming that portion of 37th Street South from 38th Avenue South to 54th Avenue South which
lies within the Skyway Marina District to Skyway Marina Boulevard.
(Councilmember Wheeler-Bowman)

DELETE H-1 Committee of the Whole: Council Budget Priorities (1/17/19)
INFO H-2 Youth & Family Services Committee (1/17/19)
INFO H-3 Budget, Finance & Taxation Committee (1/24/19)
INFO H-4 Public Services & Infrastructure Committee (1/24/19)
INFO H-5 Health, Energy, Resiliency and Sustainability Committee (1/24/19)
(Revised Title.)
ADD H-8 Committee of the Whole: Coastal High Hazard Areas (1/24/19)

Nays. None. Absent. Foster.

In connection with approval of the Consent Agenda, Councilmember Kornell moved with the second of Councilmember Driscoll that the following resolutions be adopted approving the attached Consent Agenda as amended.

Nays. None. Absent. Foster.

In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Hyla Betash, 430 3rd Avenue South, spoke regarding a broken sidewalk that was reported to the City, but was not repaired.
2. Frederick Miller, 2170 25th Avenue North, spoke regarding a lack of police support for a neighborhood issue.
3. Barry Burton, 315 Court Street, Clearwater, introduced himself to Council as Pinellas County’s new County Administrator.
4. Beth Connor, 636 64th Avenue South, spoke regarding the importance of trees throughout the City.
5. Cathy Harrelson, 605 48th Avenue North, requested the creation of a Tree Development Council.
6. Lucy Trimarco, 809 18th Avenue North, spoke regarding the importance of trees throughout the City.
7. Rebecca Falkenberry, 301 2nd Street North, spoke regarding the importance of trees throughout the City.
8. Laurie MacDonald, 103 Wildwood Lane Southeast, spoke regarding the importance of trees throughout the City.

In connection with new ordinances, the Clerk read the title of proposed Ordinance 735-L. Chair Gerdes asked if there were any person(s) present wishing to be heard, there
was no response. Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting February 21, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 735-L

AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN FOR THE CITY OF ST. PETERSBURG, FLORIDA; BY CHANGING THE LAND USE DESIGNATION FOR A PORTION OF PROPERTY GENERALLY BOUNDED ON THREE SIDES BY 18TH WAY N (WEST), 64TH AVE N (NORTH), 18TH ST N (EAST), FROM INSTITUTIONAL (I) TO RESIDENTIAL URBAN (RU); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND PROVISIONS THEREOF; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Gabbard moved with the second of Councilmember Rice that the following resolution be adopted:

2019-70 RESOLUTION TRANSMITTING A PROPOSED AMENDMENT TO THE CITY OF ST. PETERSBURG LOCAL GOVERNMENT COMPREHENSIVE PLAN; AND PROVIDING AN EFFECTIVE DATE.


In connection with new ordinances, the Clerk read the title of proposed Ordinance 361-H. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting February 21, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 361-H

AN ORDINANCE AMENDING SECTION 12-6 OF THE ST. PETERSBURG CITY CODE RELATING TO FEES CHARGED FOR PLANNING AND DEVELOPMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.

The Chair reviewed the Quasi-Judicial process to be followed. A presentation was made by Jennifer Bryla, Zoning Official, Urban Planning & Historic Preservation Manager Derek Kilborn, Appellant Representatives Peter Belmont, Esq. and Preserve the 'Burg President Emily Elwyn, and Applicant Representative Don Mastry, Esq. regarding an appeal of the Development Review Commission (DRC) approval of a Site Plan to construct a 21-story mixed use building with 10,890 square feet of commercial space and 270-dwelling units, with requests for floor ratio bonuses at the southeast corner of 5th St. N. and 3rd Ave N. (233 5th Street North, 249 5th Street North, 420 3rd Avenue North, 442 3rd Avenue North, and 430 3rd Avenue North). (City File 18-31000016 Appeal).

Chair Gerdes recessed the meeting at 9:44 a.m. for a short break.

Chair Gerdes reconvened the meeting at 9:55 a.m. and continued the Quasi-Judicial proceeding.

Chair Gerdes recessed the meeting at 11:17 a.m. for a short break.

Chair Gerdes reconvened the meeting at 11:27 a.m. and continued the Quasi-Judicial proceeding.

Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Arne Grinaker, 4347 44th Street South, spoke in support to the proposed appeal.
2. Beth Connor, 636 64th Avenue South, spoke in support of the proposed appeal.
3. Cathy Harrelson, 605 48th Avenue North, spoke in support of the proposed appeal.
4. Ray Arsenault, 767 36th Avenue North, spoke in support of the proposed appeal.
5. Rebecca Falkenberry, 301 2nd Street North #18, spoke in support of the proposed appeal.
6. James Shirk, spoke in support of the proposed appeal.
7. Kristy Anderson, 826 Dartmoor Street, spoke in support of the proposed appeal.
8. John Cunningham, 212 41st Avenue North, spoke in support of the proposed appeal.
9. Matt Weidner, 250 Mirror Lake, spoke in opposition to the proposed appeal.
10. Elaine Taylor, 518 3rd Avenue South, spoke in support of the proposed appeal.
11. Drexey Smith, 750 Burlington Avenue North #5A, spoke in support of the proposed appeal.
12. Denise Deja, 528 Dartmoor Street North, spoke in support of the proposed appeal.
13. Susan Stephan, 4001 Pompano Drive Southeast, spoke in support of the proposed appeal.
15. Brian Vandervliet, 728 7th Street North, spoke in support of the proposed appeal.
16. Tara Ollis, 10775 Village Club #202, spoke in support of the proposed appeal.
17. Christine Page, 920 Jackson Street North, spoke in support of the proposed appeal.
18. John Bowden, 2962 2nd Avenue North, spoke in opposition to the proposed appeal.
19. Andrea Castaneda, 249 5th Street North, spoke in support of the proposed appeal.
20. Gary Skinner, 249 5th Street North, spoke in support of the proposed appeal.
21. Bill Herrmann, 130 4th Avenue North, spoke in support of the proposed appeal.
22. Elka Zwick, 6457 23rd Street North, spoke in support of the proposed appeal.
23. Coralette Damme, 2584 14th Avenue North, spoke in support of the proposed appeal.
24. Bonnie Shepard, 1531 17th Avenue North, spoke in support of the proposed appeal.
25. Malaya Stephan, 4001 Pompano Drive Southeast, spoke in support of the proposed appeal.
26. Anne Dowling, spoke in support of the proposed appeal.
27. Lynn Merhige, spoke in support of the proposed appeal.
28. Richard Candelora, 130 4th Avenue North, spoke in support of the proposed appeal.
29. Kelly McNally, 4256 Trout Drive Southeast, spoke in support of the proposed appeal.
30. Betty Candelora, 130 4th Avenue North, spoke in support of the proposed appeal.
31. Thomas Nestor, 500 45th Avenue Northeast, spoke in support of the proposed appeal.
32. Tyler Blair, 1100 29th Street South, spoke in support of the proposed appeal.
33. Edward Shamas, 798 Cattail Court Northeast, spoke in opposition to the proposed appeal.
34. Susan Dyer, 440 4th Avenue North, spoke in support of the proposed appeal.

The following person(s) were present but did not wish to speak:

1. Lucy Trimarco, 809 18th Avenue North, was in support of the proposed appeal.
2. Bill Stokes, 301 2nd Street North, was in support of the proposed appeal.
3. Edward Schlenk, 6667 32nd Way South #A, was in opposition to the proposed appeal.
4. Maggie Perrotta, 525 6th Street North, was in support of the proposed appeal.
5. Jack Bell, 130 4th Avenue North, was in support of the proposed appeal.
6. Jane Koda, 130 4th Avenue North, was in support of the proposed appeal.
7. Kathie Parker, 916 32nd Street North, was in opposition to the proposed appeal.
8. Holly Smith, 916 32nd Street North, was in support of the proposed appeal.
9. Lise Beane, 200 4th Avenue South, was in support of the proposed appeal.
10. Gail Herrmann, 130 4th Avenue North #405, was in support of the proposed appeal.
11. Jeff Cadwell, 442 3rd Avenue North #187, was in support of the proposed appeal.
12. Mara Gerber, 1517 17th Avenue North, was in support of the proposed appeal.
13. Raymond Moulton, 5720 1st Street North, was in support of the proposed appeal.
14. Doreen Sanford Moulton, 5720 1st Street North, was in support of the proposed appeal.
15. Robert Ingham, 2551 Dartmouth Avenue North, was in opposition to the proposed appeal.
16. Frank Baptie, 1426 Dr. Martin Luther King, Jr. Street North, was in support of the proposed appeal.

Vice-Chair Montanari moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-71 RESOLUTION OF THE CITY COUNCIL OF ST. PETERSBURG, FLORIDA, DENYING THE APPEAL RECEIVED ON DECEMBER 17, 2018 (PRESERVE THE ‘BURG APPEAL) AND UPHOLDING THE DEVELOPMENT REVIEW COMMISSION’S APPROVAL OF A SITE PLAN TO CONSTRUCT A 21 STORY MIXED-USED BUILDING WITH 10,890 SQUARE FEET OF COMMERCIAL SPACE AND 270 DWELLING UNITS WITH REQUESTS FOR FLOOR AREA RATIO BONUSES FOR THE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF 5TH STREET NORTH AND 3RD AVENUE NORTH (CITY FILE 18-31000016 APPEAL); MAKING FINDINGS BASED ON THE EVIDENCE; AND PROVIDING AN EFFECTIVE DATE.


Chair Gerdes recessed the meeting at 1:26 p.m. for a lunch break.

Chair Gerdes reconvened the meeting at 2:04 p.m.

In connection with reports, Anthony Holloway, Police Chief gave a PowerPoint presentation to Council regarding the St. Petersburg Police Quarterly Report. No action was taken.

In connection with reports, Brejesh Prayman, Engineering & Capital Improvements Director gave a PowerPoint presentation to Council regarding the approval of a job order to Gibraltar Construction Company, Inc. to replace Span 4 of the 40th Ave NE Bridge (Bridge No 157154). Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Gabbard that the following resolution be adopted:

2019-72 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE JOB ORDER NO. ECI-GB-0005 TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND GIBRALTAR CONSTRUCTION COMPANY, INC. (“CONTRACTOR”) DATED APRIL 28, 2018 FOR CONTRACTOR TO REPLACE SPAN 4 OF THE 40TH AVENUE NE
BRIDGE IN AN AMOUNT NOT TO EXCEED $468,320.37; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Ian Womack, Fire Rescue Chief gave a PowerPoint presentation to Council regarding the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement between the City of St. Petersburg and the Pinellas County Emergency Medical Services Authority. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Vice-Chair Montanari moved with the second of Councilmember Gabbard that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Public Services and Infrastructure Committee for consideration to consider a discussion regarding the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement.


In connection with reports, Sharon Wright, Director of Resiliency & Sustainability gave a PowerPoint presentation to Council regarding Solar United Neighbors (SUN) 2018 Solar Co-op Results and Outlook. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. No action was taken.

In connection with reports, Councilmember Darden Rice and Assistant City Attorney Jane Wallace presented the Tampa Bay Water Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Tampa Bay Water Report presented by Councilmember Rice.


In connection with reports, Chris Ballestra, Enterprise Facilities Director and City Architect Manager Raul Quintana presented the Pier Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Driscoll moved with the second of Vice-Chair Montanari that the following resolution be adopted:

2019-73 RESOLUTION APPROVING THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND
TAMPA BAY WATCH, INC. ("LESSEE") DATED MAY 24, 2018 TO (I) EXTEND THE TERM OF THE LEASE TO TEN YEARS IN ACCORDANCE WITH CITY CHARTER SUB-SUBSECTION 1.02(C)(4)(B); (II) REVISE THE PARTIES’ OBLIGATIONS DURING THE PRE-OPENING PERIOD; (III) ADD GENERAL CONDITIONS FOR NAMING OF THE PREMISES OR PORTIONS THEREOF; (IV) REFLECT COUNCIL’S APPROVAL FOR “TAMPA BAY WATCH DISCOVERY CENTER PRESENTED BY THE MILKEY FAMILY FOUNDATION” AS THE NAME OF THE PREMISES IN ACCORDANCE WITH CITY CODE SUBSECTION 2-512(F), (V) INCREASE THE NUMBER OF PARKING SPACES AVAILABLE FOR USE BY LESSEE, AND (VI) ADD A PARAGRAPH THAT PROVIDES FOR A FUTURE DISCUSSION TO IDENTIFY A LOCATION FOR LESSEE’S EQUIPMENT; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FIRST AMENDMENT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-74 RESOLUTION ACCEPTING ADDENDUM NO. 1 IN AN AMOUNT NOT TO EXCEED $711,371 SUBMITTED BY SKANSKA USA BUILDING, INC. ("SKANSKA") TO THE GUARANTEED MAXIMUM PRICE ("GMP") PROPOSAL DATED NOVEMBER 17, 2017 FOR CONSTRUCTION OF THE TAMPA BAY WATCH DISCOVERY CENTER TENANT IMPROVEMENTS; ACCEPTING ADDENDUM NO. 2 IN THE AMOUNT OF $400,000 SUBMITTED BY SKANSKA TO THE GMP PROPOSAL DATED NOVEMBER 17, 2017 TO INCREASE THE OWNER’S CONTINGENCY; PROVIDING THAT THE TOTAL GMP FOR THE PIER PROJECT SHALL NOT EXCEED $39,632,058; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIFTH AMENDMENT TO THE CONSTRUCTION MANAGER AT RISK AGREEMENT WITH A GMP BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND SKANSKA DATED JULY 13, 2015, AS AMENDED, TO INCORPORATE ADDENDUM NO. 1 AND ADDENDUM NO. 2 TO THE GMP PROPOSAL INTO SUCH AGREEMENT, AS AMENDED, AND FURTHER REVISE THE PROJECT SCHEDULE; AUTHORIZING THE CITY ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE FIFTH AMENDMENT; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $561,731 FROM THE UNAPPROPRIATED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001) RESULTING FROM ADDITIONAL REVENUES RECEIVED FROM TAMPA BAY WATCH PURSUANT TO ITS LEASE DATED MAY 24, 2018, AS AMENDED, FOR THE CONSTRUCTION OF THE TENANT IMPROVEMENTS TO THE PIER VISIONING PROJECT.
(11988); APPROVING A TRANSFER IN THE AMOUNT OF $400,000 FROM THE UNAPPROPRIATED BALANCE OF THE DOWNTOWN REDEVELOPMENT DISTRICT FUND (1105) TO THE GENERAL CAPITAL IMPROVEMENT FUND (3001) TO PROVIDE FUNDING FOR OWNER’S CONTINGENCY; AUTHORIZING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $400,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001), RESULTING FROM THE ABOVE TRANSFER TO THE PIER VISIONING PROJECT (11988); AND PROVIDING AN EFFECTIVE DATE.


Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-75 RESOLUTION APPROVING THE FIRST AMENDMENT TO THE ARTIST AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”) AND JANET ECHELMAN, INC. (“JEI”) TO EXTEND THE DEADLINES FOR JEI TO COMMENCE AND COMPLETE FABRICATION AND DELIVERY OF THE ARTWORK AND TO MODIFY THE PAYMENT SCHEDULE; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE FIRST AMENDMENT; APPROVING A TRANSFER IN THE AMOUNT OF $275,000 FROM THE UNAPPROPRIATED BALANCE OF THE PIER ECHELMAN SCULPTURE DONATION FUND (1889) RESULTING FROM DONATIONS FROM PRIVATE PERSONS AND ENTITIES TO FUND THE ARTWORK TO THE ARTS IN PUBLIC PLACES FUND (1901); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $275,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE ARTS IN PUBLIC PLACES FUND (1901) RESULTING FROM THE ABOVE TRANSFER TO THE MAYOR’S OFFICE DEPARTMENT, OFFICE OF CULTURAL AFFAIRS (020-1777); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $25,000 FROM THE UNAPPROPRIATED BALANCE OF THE ARTS IN PUBLIC PLACES FUND (1901) TO THE MAYOR’S OFFICE DEPARTMENT, OFFICE OF CULTURAL AFFAIRS (020-1777); AUTHORIZING PAYMENT TO JEI IN AN AMOUNT NOT TO EXCEED $300,000 FOR FEES AND COSTS TO ORDER MATERIALS NECESSARY FOR FABRICATION; AND PROVIDING AN EFFECTIVE DATE.


Chair Gerdes recessed the meeting at 5:28 p.m. for a short break.
Chair Gerdes reconvened the meeting at 5:39 p.m.

In connection with a new business item presented by Councilmember Darden Rice, Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Gail Vanantwerd, 3860 27th Avenue North, spoke in support of the proposed resolution.

Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-76 RESOLUTION SUPPORTING MEASURES TO PROVIDE ADDITIONAL PROTECTIONS FOR ANIMALS; URGING THE PINELLAS COUNTY COMMISSION TO AMEND THE PINELLAS COUNTY CODE TO PROVIDE ADDITIONAL PROTECTIONS FOR ANIMALS; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Wayne Atherholt, Cultural Affairs Director gave a PowerPoint presentation regarding an agreement with Mabry and Pulitzer Studios, Inc. for the design, fabrication and installation of a piece of art at the entryway plaza area of the St. Pete Pier. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Driscoll that the following resolution be adopted:

2019-77 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA, AND MABRY AND PULITZER STUDIOS, INC. (“ARTIST”), FOR ARTIST TO DESIGN, DEVELOP AND INSTALL A PIECE OF EXTERIOR ART ENTITLED “MYTH (RED PELICAN)” IN THE ENTRY PLAZA OF THE CITY’S NEW ST. PETER PIER™ FOR A TOTAL FIRM FIXED PRICE OF $150,000 (“AGREEMENT”) AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; EXEMPTING AND WAIVING THE FLORIDA STATUTE AND CITY CODE PUBLIC CONSTRUCTION BOND REQUIREMENT FOR THE AGREEMENT; AUTHORIZING THE CITY ATTORNEY TO MAKE NON-SUBSTANTIVE CHANGES TO THE AGREEMENT; RESCINDING AN UNENCUMBERED APPROPRIATION IN THE GENERAL CAPITAL IMPROVEMENT FUND (3001) IN THE AMOUNT OF $140,000 FROM THE PIER APPROACH PROJECT (15377); APPROVING A TRANSFER IN THE AMOUNT OF $140,000 FROM THE UNENCUMBERED BALANCE OF THE GENERAL CAPITAL IMPROVEMENT FUND (3001), RESULTING FROM THE RESCISSION, TO
THE ARTS IN PUBLIC PLACES FUND (1901); APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF $150,000 FROM THE INCREASE IN THE UNAPPROPRIATED BALANCE OF THE ARTS IN PUBLIC PLACES FUND (1901) RESULTING FROM THE TRANSFER ABOVE, TO THE MAYOR’S OFFICE, CULTURAL AFFAIRS DIVISION (020-1777); PROVIDING AN EFFECTIVE DATE.


In connection with reports, Claude Tankersley, Public Works Administrator and Water Resources Director John Palenchar presented the Sewer Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Wheeler-Bowman moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-78 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE JOB ORDER NO. NEWRF-CA-0004 TO THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND CALADESI CONSTRUCTION COMPANY (“CONTRACTOR”) DATED MAY 4, 2018 FOR CONTRACTOR TO REPLACE AN ABOVE-GROUND GENERATOR FUEL OIL TANK AT THE NORTHEAST WATER RECLAMATION FACILITY IN AN AMOUNT NOT TO EXCEED $181,417.48; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Wheeler-Bowman moved with the second of Councilmember Driscoll that the following resolution be adopted:

2019-79 RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE A COOPERATIVE FUNDING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA AND THE SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT FOR THE DISTRICT TO PROVIDE FUNDING ON A REIMBURSEMENT BASIS IN AN AMOUNT UP TO $60,000 FOR THE ST. PETERSBURG SATELLITE BASED POTABLE WATER LEAK DETECTION PROJECT AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Gabbard moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:
RESOLUTION APPROVING AN INCREASE IN THE AMOUNT OF $100,000 TO THE ALLOCATION FOR THE AGREEMENT WITH HACH COMPANY FOR LABORATORY SUPPLIES, EQUIPMENT REPAIRS AND CHEMICALS; PROVIDING THAT THE TOTAL CONTRACT AMOUNT SHALL NOT EXCEED $385,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Chris Ballestra, Enterprise Facilities Director gave a presentation to Council regarding funding for capital improvements at the St. Petersburg Museum of History. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:

RESOLUTION WAIVING ST. PETERSBURG CITY CODE SECTION 2-244; APPROVING THE AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”) AND ST. PETERSBURG HISTORICAL SOCIETY, INC. (“AGENCY”) FOR THE CITY TO PROVIDE AGENCY FUNDING IN THE AMOUNT OF $500,000 TO CONSTRUCT NEW CAPITAL IMPROVEMENTS AT THE ST. PETERSBURG MUSEUM OF HISTORY; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AUTHORIZING THE CITY’S ATTORNEY’S OFFICE TO MAKE NON-SUBSTANTIVE CHANGES TO THE AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.


In connection with a new business item presented by Councilmember Steve Kornell, regarding a continued discussion concerning the inclusion of the application and admission process as referred from the Youth and Family Services Committee for Summer at City Hall, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. No action was taken.

In connection with a new business item presented by Councilmember Brandi Gabbard, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Health, Energy, Resiliency & Sustainability Committee for consideration to consider the addition of
building codes that would require mobile homes be elevated by two feet above base flood elevation to increase the resiliency and sustainability of new or substantially renovated mobile homes in coastal high hazard areas as identified by FEMA.


In connection with a new business item presented by Vice-Chair Ed Montanari, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Vice-Chair Montanari moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to an upcoming Committee of the Whole (possibly February 28, 2019) or an update at a future City Council meeting for consideration to consider respectfully requesting Administration provide an update on the Tropicana Field Site.


In connection with a new business item presented by Councilmember Steve Kornell, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the March 14, 2019 meeting of the Public Services and Infrastructure Committee for consideration to consider a presentation on the proposed amendments to the sign code.


In connection with a new business item presented by Councilmember Steve Kornell, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Public Services and Infrastructure Committee for consideration to consider a discussion of Animal Control services and how we can have better response in the City of St. Petersburg.

In connection with a new business item presented by Councilmember Steve Kornell, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the February 28, 2019 meeting of the Public Services and Infrastructure Committee for consideration to consider an ordinance to name the Sanitation Administrative Building after Benjamin F. Shirley, Sr., pursuant to City Code section 2-512.


In connection with a new business item presented by Councilmember Lisa Wheeler-Bowman, Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Jack Dougherty, 4601 34th Street South, spoke in support of the new business item.

Councilmember Wheeler-Bowman moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council request an ordinance from staff renaming that portion of 37th Street South from 38th Avenue South to 54th Avenue South which lies within the Skyway Marina District to Skyway Marina Boulevard.


In connection with the Youth & Family Services Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Wheeler-Bowman moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Youth & Family Services Committee report of January 17, 2019 presented by Councilmember Wheeler-Bowman.


In connection with the Budget, Finance and Taxation Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no
response. Vice-Chair Montanari moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

2019-82 RESOLUTION ACCEPTING THE PROPOSAL AND APPROVING THE AWARD OF AN AGREEMENT TO STRATEGIC PLANNING GROUP, INC. TO CONDUCT AND PROVIDE A COMPLETED NEXUS STUDY FOR AFFORDABLE HOUSING FOR A TOTAL AMOUNT NOT TO EXCEED $40,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


Vice-Chair Montanari moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Budget, Finance and Taxation Committee report of January 24, 2019 presented by Vice-Chair Montanari.


In connection with the Public Services and Infrastructure Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Public Services and Infrastructure Committee report of January 24, 2019 presented by Councilmember Kornell.


In connection with the Health, Energy, Resiliency and Sustainability Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Driscoll moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Health, Energy, Resiliency and Sustainability Committee report of January 24, 2019 as amended presented by Councilmember Driscoll.
In connection with the Legislative Affairs & Intergovernmental Relations Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Driscoll moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Legislative Affairs & Intergovernmental Relations Committee report of January 31, 2019 presented by Vice-Chair Montanari.

In connection with the Committee of the Whole: Coastal High Hazard Areas report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Committee of the Whole: Coastal High Hazard Areas report of January 24, 2019 presented by Chair Gerdes.

In connection with the Committee of the Whole: Storefront Conservation Corridor Plan, St. Petersburg Housing Authority report, Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Jason Spitzer, 4435 1st Street Northeast #104, spoke in opposition to the Storefront Conservation Corridor Plan.

Councilmember Gabbard moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Committee of the Whole: Storefront Conservation Corridor Plan, St. Petersburg Housing Authority report of January 31, 2019 presented by Chair Gerdes.
In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Joshua Black, 3222 Queen Street North, spoke regarding the importance of properly governing the City of St. Petersburg.
1. A resolution accepting three proposals and approving the award of a one-year agreement with three one-year renewal options to UnitedHealthcare Insurance Company to provide (i) administrative services for the medical portion of the City's group health program, (ii) pharmacy benefit management services for the prescription drug portion of the City's group health program, and (iii) health reimbursement account services, at an estimated annual cost not to exceed $1,875,674; authorizing the Mayor or his designee to execute all documents necessary to effectuate this transaction; and providing an effective date.

2. Approving an increase in allocation to a three-year blanket purchase agreement with Air Mechanical & Services Corp., for HVAC Maintenance & Repair Services, in the amount of $1,150,000, for a total contract amount of $2,986,900.

3. Approving a three-year blanket purchase agreement with Camo Farms, Inc. for yard waste grinding services with operator for the Sanitation Department, at a total contract amount of $2,500,000.

4. Approving the renewal of blanket purchase agreements with Everingham Electric, Inc. and Riley Electric Co. for City-owned street lighting, for the Engineering and Capital Improvements Department, in the amount of $100,000, for a total contract amount not to exceed $1,014,100.

5. Waiving St. Petersburg City Code Section 2-244 and approving the Agreement between St. Petersburg Historical Society, Inc. (Agency) and the City of St. Petersburg, Florida (City) for the City to provide funding for the Agency to construct capital improvements at the St. Petersburg Museum of History. [MOVED TO REPORTS AS ITEM F-8]

6. Authorizing the Mayor or his designee to execute a Cooperative Funding Agreement between the City of St. Petersburg, Florida and the Southwest Florida Water Management District (SWFWMD) for SWFWMD to provide funding on a reimbursement basis in an amount up to $1,175,000 for the 7th Street Sustainable Complete Streets Improvements Project (ECID Project No. 18063-110, Oracle No. 16710) and all other documents necessary to effectuate this transaction; superseding Resolution No. 2018-603; and providing an effective date.
February 7, 2019

NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

1. Approving a job order to J.O. Delotto and Son’s Inc. for construction services to upgrade HVAC systems at the St. Petersburg Sanitation Operations office building, at the Joseph E. Savage Sanitation Complex. Work is being coordinated by the Engineering & Capital Improvements Department for the Sanitation Department, at a total contract amount of $257,114.19; Approving a supplemental appropriation in the amount $20,000 from the unappropriated balance of the Sanitation Operating Fund (4021) to the Sanitation Administration Department (4502237) for other project costs such as engineering services and other soft costs; and providing an effective date. (Engineering Project No. 17231-024; Oracle No. 16077).

2. Approving the renewal of blanket purchase agreements with SRT Supply Inc., Galls LLC, Signal 15, Inc., Chief Supply Corp, and Dana Safety Supply Inc., for protective body armor for the Police Department, at an estimated annual amount of $100,000, for a total contract amount of $225,000.

3. Accepting a proposal from Frontier Communications of America, Inc., a sole source supplier, for metro ethernet services for the Water Resources Department, for a two-year contract amount of $160,000.

4. Approving the plat of 334 St Pete, generally located between 2nd Avenue South and 3rd Avenue South between 3rd Street South and 4th Street South; setting forth conditions for approval; and providing an effective date. (City File 17-20000008)

5. Authorizing the Mayor or his designee to accept an Assistance Funding Purchase Order ("Order") from the Florida Fish and Wildlife Conservation Commission ("FFWCC") Gopher Tortoise Habitat Management Program for a Gopher Tortoise Habitat Management Plan Phase VII Project at Boyd Hill Nature Preserve at a maximum reimbursement amount of $15,000; and to execute all other documents necessary to effectuate the Order; approving a supplemental appropriation in the amount of $15,000 from the increase in the unappropriated balance of the General Fund (0001 ), resulting from these additional revenues, to the Parks & Recreation Boyd Hill Nature Trail (1902389) Gopher Tortoise Habitat Management Plan Phase VII Project (TBD); and providing an effective date.
6. Authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. CID-15-01-ARC ("Task Order"), as revised, to the Architect/Engineering Agreement between the City of St. Petersburg, Florida and ARC3 Architecture, Inc. (A/E), dated December 23, 2015, for A/E to provide additional design, bidding, and construction administration services related to the fire protection engineering design services for a fire sprinkler system for the Cue House in an amount not to exceed $6,380; providing that the total Task Order, as revised and amended, shall not exceed $68,580; (ECID Project No. 11201-117 and Oracle No. 12868); and providing an effective date.

7. Confirming the reappointment of Ms. Deborah Figgs-Sanders and Dr. Jason Shedrick to the Citizen Advisory Committee for the South St. Petersburg Community Redevelopment Area.

8. Confirming the appointment of Virginia Littrell, and Sally Everett as regular members to the Arts Advisory Committee to serve an unexpired three-year term ending September 30, 2021. Confirming the reappointment of Michele Tuegel, Sherry Powell, Jennifer Lovelady, Judith Powers, Andrew Schlauch, Sterling Powell, and Ashley Burke as regular members to the Arts Advisory Committee to serve a three-year term ending September 30, 2021.

9. Confirming the appointment of Stephanie Lawler-Ellington and Lucinda Johnston as regular members to the City Beautiful Commission to serve a three-year term ending December 31, 2021.

10. Approving agreements between the city of St. Petersburg, Florida, and Mabry and Pulitzer Studios, Inc. (Artist), for Artist to design, fabricate, and install a piece of art entitled Myth (Red Pelican) in the center of the entryway plaza area of the St. Pete Pier, for a firm fixed price of $150,000, exempting and waiving the Florida Statute and City Code public construction bond requirement for the agreement for the artist to design, fabricate, and install Myth (Red Pelican); rescinding an unencumbered appropriation in the General Capital Improvement Fund (3001) in the amount of $140,000 from the Pier Approach Project (15377); approving a transfer in the amount of $140,000 from the unencumbered balance of the General Capital Improvement Fund (3001), resulting from the rescission, to the Arts in Public Places Fund (1901); approving a supplemental appropriation in the amount of $150,000 from the increase in the unappropriated balance of the Arts in Public Places Fund (1901) resulting from the transfer above, to the Mayor’s Office, Cultural Affairs Division (020-1777); authorizing the mayor or his designee to execute the agreements and all documents necessary to effectuate these transactions; and providing an effective date.

11. Approving the minutes of the November 1, November 15, and November 29 City Council meetings.
12. Approving the minutes of the December 3 and December 13 City Council meeting.

13. Approving the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement between the City of St. Petersburg and the Pinellas County Emergency Medical Services Authority for fiscal year 2019; authorizing the Mayor or his designee to execute the 2019 Emergency Medical Services ALS First Responder Growth Management Agreement, and providing an effective date. [MOVED TO REPORTS AS ITEM F-3]

14. Authorizing the Mayor or his designee to execute the In-Building Agreement with Verizon Wireless for Verizon Wireless to install, operate and maintain equipment in the new Police Headquarters at no costs to the City.

There being no further business Chair Gerdes adjourned the meeting at 6:46 p.m.

_____________________________________
Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: _____________________________
Chan Srinivasa, City Clerk
Chair Charles Gerdes called the meeting to order with the following members present: Gina Driscoll, Brandi Gabbard, Charles Gerdes, Steve Kornell, Ed Montanari and Lisa Wheeler-Bowman. Mayor Rick Kriseman, Deputy Mayor/City Administrator Dr. Kanika Tomalin, City Attorney Jacqueline Kovilaritch, City Clerk Chan Srinivasa and Assistant to the City Clerk Cortney Phillips were also in attendance. Absent. Amy Foster. Darden Rice.

Councilmember Foster and Councilmember Rice entered the meeting at 3:04 p.m.

In connection with the approval of the agenda, Councilmember Kornell moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda with the following changes as amended:

<table>
<thead>
<tr>
<th>Action</th>
<th>Number</th>
<th>Description</th>
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<tbody>
<tr>
<td>DEFER</td>
<td>C-5</td>
<td>City Beautiful Commission Update [DEFERRED TO A FUTURE CITY COUNCIL MEETING]</td>
</tr>
<tr>
<td>ADD</td>
<td>C-9</td>
<td>Bayfront Health Update</td>
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In connection with the Awards and Presentations portion of the agenda, the Lakewood High School Strings of Sparta Guitar Ensemble gave a performance to Council. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Deputy Mayor/City Administrator Dr. Kanika Tomalin presented a Proclamation proclaiming February 11, 2019 as National 2-1-1 Day.

In connection with the Awards and Presentations portion of the agenda, Mayor Rick Kriseman presented a Proclamation proclaiming the week of February 10 – 16, 2019 as St. Petersburg International Week.
In connection with the Awards and Presentations portion of the agenda, Deputy Mayor / City Administrator Dr. Kanika Tomalin presented a Proclamation proclaiming the month of February 2019 as American Heart Month.

In connection with the Awards and Presentations portion of the agenda regarding the Red Cross Recognition – Home Fire Campaign Awards, no action was taken.

In connection with the Awards and Presentations portion of the agenda, Kim Lehto, Healthy St. Pete Coordinator and Planner Cassidy Mutnansky gave a PowerPoint presentation to Council regarding Healthy St. Pete. No action was taken.

In connection with the Awards and Presentations portion of the agenda, Deborah Volk, St. Pete Stat Coordinator gave a presentation to Council regarding St. Pete Stat. No action was taken.

In connection with the Land Use & Transportation report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Wheeler-Bowman that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Land Use & Transportation report presented by Councilmember Rice.


In connection with the Homeless Leadership Board report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Homeless Leadership Board report presented by Councilmember Foster.


In connection with the Public Arts Commission report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Driscoll moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Public Arts Commission report presented by Councilmember Driscoll.

In connection with the Tampa Bay Regional Planning Council report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Councilmember Driscoll that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Tampa Bay Regional Planning Council report presented by Councilmember Gabbard.


Councilmember Gabbard moved with the second of Councilmember Foster that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council transfer the St. Petersburg Fire Rescue Growth Management Plan from the Public Services & Infrastructure Committee to the Committee of the Whole meeting of February 28, 2019.


In connection the Awards and Presentations portion of the agenda, Deputy Mayor / City Administrator Dr. Kanika Tomalin gave a presentation to Council regarding Bayfront Health. No action was taken.

There being no further business Chair Gerdes adjourned the meeting at 5:11 p.m.

Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: ________________
Chan Srinivasa, City Clerk
Chair Charles Gerdes called the meeting to order with the following members present: Gina Driscoll, Amy Foster, Charles Gerdes, Steve Kornell, Ed Montanari and Darden Rice. Deputy Mayor/City Administrator Dr. Kanika Tomalin, Assistant City Administrator Tom Greene, City Attorney Jacqueline Kovilaritch, Chief Assistant City Attorney Jeannine Williams, City Clerk Chan Srinivasa and Senior Deputy City Clerk Cathy Davis were also in attendance. Absent. Brandi Gabbard. Lisa Wheeler-Bowman.

In connection with the approval of the agenda, Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida that Council approve the agenda with the following changes as amended:

MOVED CB-8 Amendment to Agreement with SELF to Change Schedule for City Funding, Subject to Certain Conditions, Including No Increase in Overall Amount of Funding. [MOVED TO REPORTS AS ITEM E-9]

ADD CB-9 Approving time change for the March 7, 2019 City Council meeting to begin at 2:00 p.m. with Public Hearings and Quasi-Judicial Proceedings to begin at 5:30 p.m.

DELETE D-3 Setting March 7, 2019 as the public hearing date for the following proposed Ordinance:

An Ordinance amending the St. Petersburg City Code to create a new Section 25-228 prohibiting the placement of tables on sidewalks, public walkways, and rights-of-way in designated locations; creating a prohibited zone; providing for enforcement.

INFO E-3 St. Petersburg Marina Master Plan Update
ADD E-5(a) Sunshine Ambassador Awards Presentation
INFO E-7(d) Authorizing the Mayor or his designee to execute Task Order No. 16-01-CH2/W (Task Order) to the architect/engineering agreement between the City of St. Petersburg, Florida (City) and CH2M Hill Engineers, Inc. (a wholly-owned subsidiary of Jacobs Engineering Group) (A/E) dated January 10th, 2017 for A/E to provide project management, Program Planning and Setup, Pre-Construction Flow Monitoring, Public Outreach Assistance, Construction Data Quality Review Assistance, Post-Construction Flow Monitoring, Pilot Project Survey and Lessons Learned, and Pilot Project Analysis and Completion Report in an amount not to exceed $207,413.77 (Oracle No. 16369); and providing an effective date.

ADD E-8 Bayfront Health Update

ADD F-1 Referring to the Housing, Land Use, and Transportation Committee, a discussion regarding potential amendments to the FAR Bonus Structure in Chapter 16 of the City Code. Also requesting a discussion about the City’s Housing Capital Improvement Project (HCIP) Trust Fund, its history, and its current and potential future use. (Councilmember Gabbard)

ADD F-2 Referring to the Housing, Land Use, and Transportation Committee a briefing about the list of properties that are potentially eligible for historic designation, as well as a discussion about how the list gets re-evaluated, what Council’s role in this process is, and if there is an existing process for a private property owner to have their property removed from the list. (Councilmember Gabbard)

ADD F-3 Referring to the Housing, Land Use, and Transportation Committee, or other relevant committee, a discussion on the comprehensive plan as it relates to Chapter 16, to better inform Standards of Review for consideration of affordable housing issues (Councilmember Rice)

ADD F-4 Referring to the Housing, Land Use, and Transportation Committee, or other relevant committee, a discussion on e-scooters as a potential transportation option in St. Petersburg. (Councilmember Rice)

ADD F-5 Requesting an update from Callaloo Group, LLC or administration regarding the Manhattan Casino lease that was signed just over one year ago. The update should include information on the percentage of rent money the city has earned and Callaloo Group’s gross sales, per lease section 7.3. Also, updates on provisions detailed in the following sections: 21.3, 21.4, 21.5, 21.6, and 21.7. (Councilmember Foster)

ADD G-4 Legislative Affairs & Intergovernmental Relations (1/31/19)

ADD G-4(a) Supporting measures during an emergency due to a Federal Government shut-down to continue reimbursement funding for essential public services provided by certain federally funded not-for-profit/grant sub-recipients.

A moment of silence was observed to remember the following fallen Firefighters and Police Officers of the City of St. Petersburg that lost their lives in the line of duty during this month: Officer David Crawford – February 21, 2011.

In connection with approval of the Consent Agenda, Councilmember Kornell moved with the second of Councilmember Rice that the following resolutions be adopted approving the attached Consent Agenda as amended.


In connection with the Open Forum portion of the agenda, the following person(s) came forward:

1. Trenia Cox, 4800 26th Court South, spoke regarding the need for rental inspections on properties.
2. David Westmark, 116 18th Avenue Southeast, spoke regarding a homeless issue in the Old Southeast Neighborhood.
4. Joshua Black, 3222 Queen Street North, expressed his concerns regarding funding for sidewalk maintenance.
5. Corey Givens, Jr., 777 38th Avenue South, requested City Council rename the Childs Park Recreation Center the C. Bette Wimbush Recreation Center.

In connection with new ordinances, the Clerk read the title of proposed Ordinance 362-H. Heather Judd, Assistant City Attorney gave a presentation to Council regarding the proposed Ordinance. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard was reported present at 3:22 p.m.

Councilmember Driscoll moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting March 7, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 362-H
AN ORDINANCE OF THE CITY OF ST. PETERSBURG AMENDING THE CITY CODE TO REMOVE CHAPTER 8, ARTICLE III, DIVISION 2, SUBDIVISION II – RENTAL HOUSING INSPECTION PROGRAMS; ADDING DEFINITIONS FOR “CHANGE IN OCCUPANCY” AND “RECURRENT OR REPEAT VIOLATION” TO SECTION 8-63; AMENDING SECTION 8-98(a) RELATED TO PLACARDING BUILDINGS FOR UNFIT UNSAFE CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.


In connection with new ordinances, the Clerk read the title of proposed Ordinance 363-H. Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Craig Taraszki, 333 3rd Avenue North #200, spoke in opposition to the proposed Ordinance.

Councilmember Rice moved with the second of Vice-Chair Montanari to approve the proposed Ordinance on First Reading and schedule the Second Reading and Second Public Hearing on April 18, 2019. No action was taken on this motion.

Councilmember Foster moved with the second of Councilmember Gabbard that the following resolution be adopted as amended:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that setting April 18, 2019 as the public hearing date for the following proposed Ordinance(s):

PROPOSED ORDINANCE NO. 363-H

AN ORDINANCE OF THE CITY OF ST. PETERSBURG, FLORIDA AMENDING CHAPTER 16 OF THE CITY CODE; CREATING A NEW SECTION 16.30.095 FOR THE STOREFRONT CONSERVATION CORRIDOR OVERLAY; PROVIDING FOR GRANDFATHERING; CREATING DEFINITIONS; PROVIDING THE PROCESS FOR ESTABLISHMENT OF AN OVERLAY CORRIDOR; ESTABLISHING APPROVED CORRIDORS ALONG PORTIONS OF BEACH DRIVE AND CENTRAL AVENUE; ESTABLISHING USE, DESIGN, AND OTHER STANDARDS; ESTABLISHING CRITERIA FOR VARIANCES; AMENDING SECTION 16.70.015-DECISIONS AND APPEALS TABLE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

In connection with reports, Chris Ballestra, Enterprise Facilities Director and Mahaffey Theater General Manager Joseph Santiago gave a video presentation to Council regarding the Mahaffey Theater / Big 3 Update. No action was taken.

In connection with reports, Chris Ballestra, Enterprise Facilities Director gave a video presentation to Council regarding the 2019 Firestone Grand Prix of St. Petersburg. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Vice-Chair Montanari moved with the second of Councilmember Rice that the following resolution be adopted:

2019-93  A RESOLUTION PURSUANT TO SECTION THREE OF ORDINANCE NO. 702-G, AS AMEMDED, ESTABLISHING RACE DAYS FOR THE 2019 FIRESTONE GRAND PRIX OF ST. PETERSBURG DURING WHICH RACE ZONE AND CLEAN ZONE REGULATIONS AND OTHER REGULATIONS ARE IN EFFECT; AND PROVIDING AN EFFECTIVE DATE.


Chair Gerdes presented Sunshine Ambassador Awards to Kai Johnson, Nikita Johnson and Sebastian Wheldon.

In connection with reports, Congressman Charlie Crist gave a presentation to Council regarding the Federal Congressional Update. No action was taken.

In connection with reports, Alan DeLisle, City Development Administrator and University of South Florida St. Petersburg Chancellor Martin Tadlock gave a presentation to Council regarding a License Agreement for use of space within the Port Terminal Building located at 250 8th Avenue Southeast. Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Alison Barlow, 744 6th Avenue South, spoke in support of the proposed resolution.

Councilmember Foster moved with the second of Councilmember Driscoll that the following resolution be adopted:

2019-94  A RESOLUTION AUTHORIZING THE MAYOR, OR HIS DESIGNEE, TO EXECUTE A LICENSE AGREEMENT WITH THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, A PUBLIC BODY CORPORATE, FOR USE OF SPACE WITHIN A PORTION OF THE CITY-OWNED PORT TERMINAL BUILDING LOCATED AT 250 – 8TH AVENUE SOUTHEAST, ST. PETERSBURG, TO PROVIDE FACULTY OFFICE, MEETING, AND CLASSROOM SPACE FOR A PERIOD OF TWENTY-FOUR (24) MONTHS, AT A MONTHLY RENTAL RATE OF $3,735.00 FOR THE TERM; AND TO
EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE SAME; AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, Chris Ballestra, Enterprise Facilities Director and Marina & Port Manager David Wirth gave a PowerPoint presentation to Council regarding the St. Petersburg Marina Master Plan Update. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. No action was taken.

Chair Gerdes recessed the meeting at 5:54 p.m. for a dinner break.

Chair Gerdes reconvened the meeting at 6:29 p.m.

In connection with public hearings, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Vice-Chair Montanari that the following resolutions be adopted:

2019-95 A RESOLUTION CONFIRMING AND APPROVING PRELIMINARY ASSESSMENT ROLLS FOR LOT CLEARING NO. 1598 (“LCA 1598”) AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 16.40.060.4.4; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

2019-96 A RESOLUTION ASSESSING THE COSTS OF SECURING LISTED ON SECURING BUILDING NO. 1242 (“SEC 1242”) AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 8-270; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

2019-97 A RESOLUTION ASSESSING THE COSTS OF DEMOLITION LISTED ON BUILDING DEMOLITION NO. 469 (“DMO NO. 469”) AS LIENS AGAINST THE RESPECTIVE REAL PROPERTY ON WHICH THE COSTS WERE INCURRED; PROVIDING THAT SAID LIENS HAVE A PRIORITY AS ESTABLISHED BY CITY CODE SECTION 8-270; PROVIDING FOR AN INTEREST RATE ON UNPAID BALANCES; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AND RECORD NOTICE(S) OF LIEN(S) IN
THE PUBLIC RECORDS OF THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.


In connection with public hearings, Joshua Johnson, Housing & Community Development Director gave a presentation to Council regarding a Substantial Amendment to the City’s FY 2018/19 Annual Action Plan for facility assessment study for Jordan Park Elementary School. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

2019-98 A RESOLUTION APPROVING A SUBSTANTIAL AMENDMENT TO THE FY 2018/19 ANNUAL ACTION PLAN TO ADD A NEW COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”) PROJECT FOR A FACILITY ASSESSMENT STUDY TO DETERMINE REPAIRS NEEDED AT THE JORDAN PARK ELEMENTARY SCHOOL (“SCHOOL”); TO ALLOCATE $35,000 FROM UNOBLIGATED CDBG FUNDING FOR THE STUDY; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO SUBMIT THE AMENDMENT TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) AND TO EXECUTE ALL DOCUMENTS NECESSARY TO IMPLEMENT THE AMENDMENT; AND PROVIDING AN EFFECTIVE DATE.


In connection with public hearings, the Clerk read the title of proposed Ordinance 361-H. Elizabeth Abernethy, Planning & Development Director gave a presentation to Council regarding the proposed Ordinance. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 361-H entitled:

PROPOSED ORDINANCE NO. 361-H
AN ORDINANCE AMENDING SECTION 12-6 OF THE ST. PETERSBURG CITY CODE RELATING TO FEES CHARGED FOR PLANNING AND DEVELOPMENT SERVICES; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.


In connection with public hearings, the Clerk read the title of proposed Ordinance 360-H. Britton Wilson, Planner gave a PowerPoint presentation to Council regarding the proposed Ordinance. Chair Gerdes asked if there were any person(s) present wishing to be heard, the following person(s) came forward:

1. Kevin Beck, 615 27th Street South #E, spoke in support of the proposed Ordinance.
2. Mayor Bill Foster, 560 1st Avenue North, spoke in support of the proposed Ordinance.
3. Gina Marie Foti, 2338 Emerson Avenue South, spoke in support of the proposed Ordinance.

Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 360-H entitled:

PROPOSED ORDINANCE NO. 360-H

AN ORDINANCE AMENDING THE COMPREHENSIVE PLAN OF THE CITY OF ST. PETERSBURG, FLORIDA AND THE LAND DEVELOPMENT REGULATIONS OF THE CITY CODE; AMENDING CHAPTER 3, THE FUTURE LAND USE ELEMENT OF THE PLAN, TO ADD OUTDOOR PERFORMING ARTS VENUE AS A COMMERCIAL RECREATION USE FOR THE INDUSTRIAL GENERAL (IG) CATEGORY; AMENDING CHAPTER 16 OF THE CITY CODE TO INCLUDE OUTDOOR PERFORMING ARTS VENUE IN THE MATRIX: USE PERMISSIONS AND PARKING REQUIREMENTS AND CREATING A NEW SECTION 16.50.235 OUTDOOR PERFORMING ARTS VENUE ESTABLISHING THE USE AND DEVELOPMENT STANDARDS; PROVIDING A DEFINITION OF OUTDOOR PERFORMING ARTS VENUE IN SECTION 16.90.020.3; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.

The Chair reviewed the Quasi-Judicial process to be followed. The Clerk read the title of proposed Ordinance No. 735-L. A presentation was made by Britton Wilson, Planner and Applicant Joe Nixs regarding a Private-initiated application amending the Future Land Use Map designation of a 0.688-acre portion of a parcel located at 1801 62nd Avenue North. There are no Official Zoning Map changes proposed. (City File FLUM-53) Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that proposed Ordinance 735-L entitled:

**PROPOSED ORDINANCE NO. 735-L**

AN ORDINANCE AMENDING THE FUTURE LAND USE ELEMENT OF THE COMPREHENSIVE PLAN FOR THE CITY OF ST. PETERSBURG, FLORIDA; BY CHANGING THE LAND USE DESIGNATION FOR A PORTION OF PROPERTY GENERALLY BOUNDED ON THREE SIDES BY 18TH WAY N (WEST), 64TH AVE N (NORTH), 18TH ST N (EAST), FROM INSTITUTIONAL (I) TO RESIDENTIAL URBAN (RU); PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES AND PROVISIONS THEREOF; AND PROVIDING AN EFFECTIVE DATE.

be adopted on second and final reading.


In connection with reports, Brejesh Prayman, Engineering Director presented the Pier Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Foster moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that Council defer the resolution authorizing the Mayor or his designee to execute Amendment No. 1 to Task Order No. 16-04-LEP/T which provides additional engineering services during the design phase of the Pier District Wayfinding Project and bidding phase services until after the February 28, 2019 Public Services & Infrastructure Committee meeting.

Chair Gerdes recessed the meeting at 8:00 p.m. for a short break.

Chair Gerdes reconvened the meeting at 8:14 p.m.

In connection with reports, Claude Tankersley, Public Works Administrator presented the Sewer Report. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Kornell moved with the second of Councilmember Gabbard that the following resolution be adopted:

2019-99 A RESOLUTION ACCEPTING THE BID AND APPROVING THE AWARD OF AN AGREEMENT TO WHARTON-SMITH, INC. FOR THE NEWRF AERATION BLOWER REPLACEMENT PROJECT FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED $2,645,581.00; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THIS TRANSACTION; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Gabbard moved with the second of Councilmember Kornell that the following resolution be adopted:

2019-100 A RESOLUTION APPROVING A RENEWAL TO THE BLANKET PURCHASE AGREEMENTS, AS RENEWED, WITH PACE ANALYTICAL SERVICE, LLC AND ADVANCED ENVIRONMENTAL LABORATORIES, INC. TO EXTEND THE TERM THROUGH FEBRUARY 29, 2020; PROVIDING THAT THE TOTAL AMOUNT FOR THE ABOVE REFERENCED AGREEMENTS SHALL NOT EXCEED $465,000; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECTUATE THESE TRANSACTIONS; AND PROVIDING AN EFFECTIVE DATE.


Councilmember Kornell moved with the second of Councilmember Gabbard that the following resolution be adopted:
2019-101 A RESOLUTION ACKNOWLEDGING THE SELECTION OF BLACK & VEATCH CORPORATION (“BLACK & VEATCH”) AS THE MOST QUALIFIED FIRM TO PROVIDE PROFESSIONAL SERVICES FOR THE NEWRF ELECTRICAL DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT (“PROJECT”); AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN ARCHITECT/ENGINEERING AGREEMENT WITH BLACK & VEATCH FOR BLACK AND VEATCH TO PROVIDE PROJECT ADMINISTRATION, DATA COLLECTION, A TABULATION OF REPLACEMENT FACILITIES, CONCEPTUAL ALTERNATIVES EVALUATION, AND A PRELIMINARY DESIGN MEMORANDUM FOR THE PROJECT IN AN AMOUNT NOT TO EXCEED $187,180; AND PROVIDING AN EFFECTIVE DATE. (ENGINEERING PROJECT NO. 18121-111; ORACLE NO. 16384)


Councilmember Kornell moved with the second of Councilmember Gabbard that the following resolution be adopted:

2019-102 A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE TASK ORDER NO. 16-01-CH2/W (“TASK ORDER”) TO THE ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA (“CITY”) AND CH2M HILL ENGINEERS, INC. (A WHOLLY-OWNED SUBSIDIARY OF JACOBS ENGINEERING GROUP, INC.) (“A/E”) DATED JANUARY 10, 2017 FOR A/E TO PROVIDE PROJECT MANAGEMENT, PROGRAM PLANNING AND SETUP, PRE-CONSTRUCTION FLOW MONITORING, PUBLIC OUTREACH ASSISTANCE, CONSTRUCTION DATA QUALITY REVIEW ASSISTANCE, POST-CONSTRUCTION FLOW MONITORING, PILOT PROJECT SURVEY AND LESSONS LEARNED, AND PILOT PROJECT ANALYSIS AND COMPLETION REPORT IN AN AMOUNT NOT TO EXCEED $207,413.77 (ORACLE NO. 16369); AND PROVIDING AN EFFECTIVE DATE.


In connection with reports, no action was taken regarding the Bayfront Health Update.

In connection with reports, Sharon Wright, Sustainability & Resiliency Director gave a PowerPoint presentation to Council regarding an amendment to an agreement with SELF for City funding scheduling. Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response.

Councilmember Gabbard moved with the second of Councilmember Rice that the following resolution be adopted:
A RESOLUTION REGARDING THE AGREEMENT TO SUPPORT SUSTAINABILITY FINANCING EXECUTED BY THE CITY AND THE SOLAR AND ENERGY LOAN FUND IN 2017; APPROVING A CHANGE TO THE PAMENT SCHEDULE IN THAT AGREEMENT SUBJECT TO CERTAIN CONDITIONS; AUTHORIZING THE MAYOR OR DESIGNEE TO EXECUTE AN AMENDMENT TO THE AGREEMENT AND ANY OTHER DOCUMENT NECESSARY TO EFFECTUATE THE APPROVAL; AND PROVIDING AN EFFECTIVE DATE.


In connection with a new business item presented by Councilmember Brandi Gabbard, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Housing, Land Use and Transportation Committee for consideration to consider discussions regarding potential amendments to the FAR Bonus Structure in Chapter 16 of the City Code and the history, current and potential future use of the City’s Housing Capital Improvement Project (HCIP) Trust Fund.


In connection with a new business item presented by Councilmember Brandi Gabbard, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Gabbard moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Housing, Land Use and Transportation Committee for consideration to consider a briefing about the list of properties that are potentially eligible for historic designation, as well as a discussion about how the list gets re-evaluated, what Council’s role in this process is, and if there is an existing process for a private property owner to have their property removed from the list.


In connection with a new business item presented by Councilmember Darden Rice, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Gabbard that the following resolution be adopted:
BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Housing, Land Use and Transportation Committee for consideration to consider a discussion on the comprehensive plan as it relates to Chapter 16, to better inform Standards of Review for consideration of affordable housing issues.


In connection with a new business item presented by Councilmember Darden Rice, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council refer to the Legislative Affairs & Intergovernmental Relations Committee for consideration to consider a discussion on e-scooters as a potential transportation option in St. Petersburg.


In connection with a new business item presented by Councilmember Amy Foster, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Foster moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council respectfully request an update from Callaloo Group, LLC or Administration regarding the Manhattan Casino lease that was signed just over one year ago. The update should include information on the percentage of rent money the city has earned and Callaloo Group’s gross sales, per lease section 7.3. Also, updates on provisions detailed in the following sections: 21.3, 21.4, 21.5, 21.6, and 21.7.


In connection with the Budget, Finance and Taxation Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Vice-Chair Montanari moved with the second of Councilmember Gabbard that the following resolution be adopted:
BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Budget, Finance and Taxation Committee report of February 14, 2019 presented by Vice-Chair Montanari.


In connection with the Public Services and Infrastructure Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Kornell moved with the second of Councilmember Foster that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council change the process for DRC/CPPC Appeals of variances and zoning permits only to be appealable to City Council before being appealed to Circuit Court.


Councilmember Kornell motioned that a simple majority be required for DRC/CPPC Appeals that come before Council. Motion failed due to lack of second.

Councilmember Kornell moved with the second of Vice-Chair Montanari that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Public Services and Infrastructure Committee report of February 14, 2019 presented by Councilmember Kornell.


In connection with the Health, Energy, Resiliency and Sustainability Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Councilmember Rice moved with the second of Councilmember Kornell that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Health, Energy, Resiliency and Sustainability Committee report of February 14, 2019 presented by Councilmember Rice.

In connection with the Legislative Affairs & Intergovernmental Relations Committee report, Chair Gerdes asked if there were any person(s) present wishing to be heard, there was no response. Vice-Chair Montanari moved with the second of Councilmember Gabbard that the following resolution be adopted:

2019-104 A RESOLUTION SUPPORTING MEASURES DURING AN EMERGENCY DUE TO A FEDERAL GOVERNMENT SHUT-DOWN TO CONTINUE REIMBURSEMENT FUNDING FOR ESSENTIAL PUBLIC SERVICES PROVIDED BY CERTAIN FEDERALLY FUNDED NOT-FOR-PROFIT/GRANT SUB-RECIPIENTS; AND PROVIDING AN EFFECTIVE DATE.


Vice-Chair Montanari moved with the second of Councilmember Rice that the following resolution be adopted:

BE IT RESOLVED By the City Council of the City of St. Petersburg, Florida, that the Council receive and file the Legislative Affairs & Intergovernmental Relations Committee report of January 31, 2019 presented by Vice-Chair Montanari.


In connection with the second Open Forum portion of the agenda, there were no person(s) present wishing to speak.
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

1. Approving an allocation increase for Fuel, Marine Grade, with Palmdale Oil Company, Inc. for the Marina, in the amount of $200,000, for a total contract amount of $3,382,870.

2. Approving an increase in allocation for Microsoft licenses from SHI International Corp. for the Department of Technology Services, in the amount of $43,691.04, for a total contract amount of $2,198,200.95.
NOTE: The Consent Agenda contains normal, routine business items that are very likely to be approved by the City Council by a single motion. Council questions on these items were answered prior to the meeting. Each Councilmember may, however, defer any item for added discussion at a later time.

2019-85  
1. Authorizing the Mayor, or his designee, to execute a First Amendment to the License Agreement with the Boys and Girls Clubs of the Suncoast, Inc. ("Licensee"), a Florida not-for-profit corporation, to redefine the premises within City-owned Dwight H. Jones Neighborhood Center located at 1035 Burlington Avenue North, St. Petersburg, to reflect the change in the Licensee’s overall use of the Center, among other changes.

2019-86  
2. Authorizing the Mayor, or his designee, to execute a License Agreement with Greater Mt. Zion African Methodist Episcopal Church of St. Petersburg, Florida, Inc., a Florida non-profit corporation, for the use of the Vearl Scott Neighborhood Family Center, located at 1201 - 7th Avenue South, St. Petersburg, within a portion of the City-owned Campbell Park, for a period of thirty-six (36) months at an aggregate fee of $36.00; and waiving the reserve for replacement requirement for City Council Resolution No. 79-740A. Requires affirmative vote of at least six (6) members of City Council.

2019-87  
3. Authorizing the Mayor, or his designee, to execute a Second Amendment to the Lease and Development Agreement with Orange Belt Station, LLC, a Florida limited liability company, providing for an extension of the Due Diligence Period to July 1, 2019.

2019-88  
4. Approving the plat of 8th Street Townhomes, located at 225 8th Street North; setting forth conditions for approval; and providing an effective date. (City File 18-20000011)

2019-89  
5. Approving a Resolution finding that $11,400.00 is an amount sufficient to pay for sidewalk maintenance of the sections of the sidewalk located within City of St. Petersburg right of way for the Sexton Elementary Sidewalk Project (“Project”), over its useful life of fifteen (15) years; authorizing a supplemental appropriation in the amount of $11,400.00 from the unappropriated balance of the General Fund (0001) to fund future sidewalk maintenance required by the Local Agency Program Agreement (“Agreement”) between the State of Florida Department of Transportation (“FDOT”)

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and the City of St. Petersburg, Florida (“City”); providing that the maintenance funds shall not need annual re-appropriations and shall be considered encumbered for the useful life of the Project with only authorized expenditures being for maintenance of the sidewalk improvements of the project; finding that execution of the Agreement shall not be considered an unlawful act under Florida Statute §166.241; approving the Agreement and authorizing the Mayor or his designee to execute the Agreement between the City and FDOT for participation by FDOT in the construction activities and construction engineering services of the Project in an amount not to exceed $459,148.00; authorizing a supplemental appropriation in the amount of $459,148.00 from the increase in the unappropriated balance of the Bicycle/Pedestrian Safety Improvements Fund (3004), resulting from these additional revenues, to the Sexton Elementary Sidewalk Project (15086); and providing an effective date. (FDOT Financial Project No. 434497 158/68 01) (ECID Project No. 17047-112; Oracle No. 15086)

6. Confirming the appointment of Alexander Nicolas as a regular member to the City Beautiful Commission to serve an unexpired three-year term ending December 31, 2020.

7. Confirmation of Reappointments and Appointments to the Committee to Advocate for Persons with Impairments.

8. Amendment to Agreement with SELF to Change Schedule for City Funding, Subject to Certain Conditions, Including No Increase in Overall Amount of Funding. [MOVED TO REPORTS AS ITEM E-9]

9. Approving time change for the March 7, 2019 City Council meeting to begin at 2:00 p.m. with Public Hearings and Quasi-Judicial Proceedings to begin at 5:30 p.m.

There being no further business Chair Gerdes adjourned the meeting at 9:22 p.m.

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Charles Gerdes, Chair-Councilmember
Presiding Officer of the City Council

ATTEST: _____________________________
Chan Srinivasa, City Clerk

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