

**ST. PETERSBURG CITY COUNCIL  
BUDGET, FINANCE & TAXATION COMMITTEE**

**AGENDA**

**January 14, 2016  
8:00 a.m. - City Hall Room 100**

**Members & Alternate: Budget, Finance & Taxation Committee: Chair James R. "Jim" Kennedy, Jr.; Vice Chair Karl Nurse; Charles Gerdes; Darden Rice; and Ed Montanari (alternate).**

**Support Staff: Robert Coats, Risk Management Analyst, Human Resources  
Linda Seufert, Manager, Parks and Recreation**

- A. Call to Order**
- B. Approval of Agenda**
- C. Approval of Minutes**
  - December 17, 2015**
- D. New/Deferred Business**
  - 1. January 14, 2014**
    - a. The selection of Chair and Vice Chair**
    - a. Banking RFP recommendation-JP Morgan Chase (Fritz)**
- E. Continued Business**
- F. Upcoming Meetings Agenda Tentative Issues**
  - 1. January 28, 2016**
- H. New Business Item Referrals**
- I. Adjournment**

**BUDGET, FINANCE & TAXATION COMMITTEE  
PENDING / CONTINUING REFERRALS**

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<b>TOPIC</b>	<b>DATE REFERRED</b>	<b>REFERRED BY</b>	<b>RETURN DATE</b>	<b>STAFF RESPONSIBLE</b>	<b>SPECIAL NOTES</b>
Create a Public Art Ordinance that requires developers of private construction projects to include a public art component equal to 2% of total project	11.24.14	City Council	TBD	(Goodwin/Atherholt)	10.8.15 referred to CC for workshop
Mandating an Apprenticeship Program as a prerequisite for doing business with the City	4.16.15	City Council	February 25, 2016	(Moore) (Gibson)	
City Council Management Evaluation discussion	1 <sup>st</sup> BFT meeting of each fiscal year	BF&T Committee	March 31, 2016	(Scott)	
Quarterly Financial Reports		City Council	Q1 2/25/16 Q2 5/26/16 Q3 8/25/16 Q4 11/10/16	(Fritz/Greene)	
Quarterly Grant Reports		City Council	Q1 2./25/16 Q2 5/26/16 Q3 08/25/16 Q4 11/10/16	(Ojah-Maharaj)	

**BUDGET, FINANCE & TAXATION COMMITTEE  
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<b>TOPIC</b>	<b>DATE REFERRED</b>	<b>REFERRED BY</b>	<b>RETURN DATE</b>	<b>STAFF RESPONSIBLE</b>	<b>SPECIAL NOTES</b>
Airbnb to collect sales tax and tourist taxes from guests	5.7.15	BF&T Committee	April 2016	(Nurse) (Goodwin)	7.16.15 BF&T request to return at a later date
Uniform fee schedule for impact or redevelopment fees across the City.	11.12.15	City Council	TBD	((Nurse) (Goodwin)	
Potential Recycling Expansion for Multi-family Properties	8.27.15	BF&T Committee	3/26/2016	(Shirley) (Dove)	
Discussion for use of Tourist Development Tax Follow-up	8.21.14	BF&T Committee	TBD	(Zeoli) w/guest David Downing of TDC	
Property Insurance Renewal		BF&T Committee	3/10/2016	Guella	
Health Insurance Renewal		BF&T Committee	12/8/2016	Guella	
Promoting a form of democracy that will support small, local campaign contributions during City elections.	11.23.15	City Council	TBD	(Nurse)	

**BUDGET, FINANCE & TAXATION COMMITTEE  
WEEKI WACHEE PROJECT LIST**

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<i>TOPIC</i>	<i>DATE REFERRED</i>	<i>REFERRED BY</i>	<i>RETURN DATE</i>	<i>STAFF RESPONSIBLE</i>	<i>SPECIAL NOTES</i>
Maximo Park Project	05.12.11	Kornell	TBD		
Childs Park Lake Project	12.13.12	Newton	TBD		
Purchase Adjacent Lands for Addition to Boyd Hill Nature Preserve: Legal & Real Estate to research	10.16.14	BF&T Kornell	9.17.15 COW	Grimes/Jefferis	9.3.15 referred to 9.17.15 COW
Sunset Park – add a Fitness Zone, north of Pasadena Card Club	11.24.14	Gerdes	TBD		
Meadowlawn Community Garden Project	1.22.15	Rice	TBD		6.4.15 referred to COW regarding funding \$25K for due diligence/feasibility study- 10.15.15 COW
Installation of 3-5 Exercise Zones and Shade Shelters per zone at various parks	9.17.15	Kennedy	TBD	Jefferis	

**ST. PETERSBURG CITY COUNCIL  
BUDGET, FINANCE & TAXATION COMMITTEE**

**Committee Report**

**December 17, 2015  
8:00 a.m. - City Hall Room 100**

**Present:** Chair James R. "Jim" Kennedy, Jr., Vice-Chair Karl Nurse, Councilmembers Charles Gerdes, William Dudley and Darden Rice (Alternate).

**Also:** Chief Assistant City Attorney, Jeannine Williams; City Administrator, Gary Cornwell; City Auditor, Bradley Scott; , Finance Director, Anne Fritz; Budget Director, Tom Green; Grants Coordinator, Shrimatee Ojah- Maharaj and Senior Deputy Clerk, Cathy E. Davis.

**Absent:** None.

**Support Staff:** Robert Coats, Risk Management Analyst, Human Resources  
Linda Seufert, Manager Parks and Recreation

**A. Call to Order**

Chair Kennedy called the meeting to order at 8:01 a.m. with the above persons present.

**B. Approval of Agenda**

In connection with the approval of the meeting agenda Councilmember Gerdes motioned that the agenda be approved as written. All were in favor of the motion. Ayes: Kennedy, Nurse, Dudley, Gerdes. Nays. None. Absent: None.

**C. Approval of Minutes**

In connection with the approval of the December 10<sup>th</sup> meeting minutes Councilmember Nurse motioned that the minutes be approved as written. All were in favor of the motion. Ayes. Kennedy. Gerdes. Nurse. Dudley. Nays. None. Absent. None.

**D. New/Deferred Business**

**1. December 17, 2015**

**a. RFP Approval for External Audit and Assurance Services (Scott)**

City Auditor, Brad Scott presented for the approval of an RFP for External Auditing and Assurance Services. The proposal provides for an annual audit of the City's accounting books and records beginning with the fiscal year ending September 30, 2016. The RFP is to result in a three year agreement with a two, one year renewal options. The RFP is expected to be released on January 5, 2016 with proposals due by February 2, 2016. The proposals will then be forwarded to City Council for evaluation and short listing. A copy of the resolution is attached.

**b. Quarterly Grant Reports (Ojah-Maharaj)**

Grants Officer, Shrimatee Ojah- Maharaj presented the 2015 Quarter 4 Grants Report. She reported that grants for that period of fiscal year 2015 totaled \$3,072,986 and the total amount of grants received in fiscal year 2015 was \$13,297,421. Major upcoming grant opportunities include Promise Zone, Choice Neighborhoods, EPA and other Sustainable Opportunities. Art (Art Place in America), and Youth Related Grants. Ms. Ojah Maharaj reported on the progress made on each of the five point grant strategies

with a focus on #s 2 and 3 which are to develop systems that will facilitate/enhance grant submission and awards, and enhance grant search. Ms Ojah-Maharaj updated the committee on the status of the RQU for Grant Writers and described the framework for developing a city wide grant sourcing/tracking model template. Chair Kennedy suggested holding discussions with Mr. Alan Deslsie regarding sources for innovative grants for cities such as St Petersburg, and Councilmember Nurse suggested we focus on grants that pertain to areas in which the city is making investments. He also suggested working with John Hopkins Research in St Petersburg for partnerships on the NIH health care/research grants. Ms. Ojah Maharaj indicated the city has a working relationship with John Hopkins Research and will continue to pursue grant opportunities with John Hopkins Research.

E. Continued Business

F. Upcoming Meetings Agenda Tentative Issues

1. January 14, 2016

a. Banking RFP recommendation-JP Morgan Chase (Fritz)

H. New Business Item Referrals

The meeting was adjourned at 8:43 am.