

**ST. PETERSBURG CITY COUNCIL  
BUDGET, FINANCE & TAXATION COMMITTEE**

**AGENDA**

**April 28, 2016  
8:00 a.m. - City Hall Room 100**

**Members & Alternate: Budget, Finance & Taxation Committee: Chair James R. "Jim" Kennedy, Jr.; Vice Chair Karl Nurse; Charles Gerdes; Darden Rice; and Ed Montanari (alternate).**

**Support Staff: Robert Coats, Risk Management Analyst, Human Resources  
Linda Seufert, Manager, Parks and Recreation**

**A. Call to Order**

**B. Approval of Agenda**

**C. Approval of Minutes**

**1. April 14, 2016**

**D. New/Deferred Business**

**1. April 28, 2016**

**a. Best and final offers from the three finalists of the external Audit services RFP  
(Scott)**

**b. Management Evaluation Study (based on the results of the Water Resources peer  
review study) (Scott)**

**E. Continued Business**

**F. Upcoming Meetings Agenda Tentative Issues**

**1. May 12, 2016**

**a. Q2 Financial Report (Fritz)**

**b. Consideration of divestment of fossil fuels from the City's pension funds. (Wallace)**

**c. Changes to purchasing requirements (Moore)**

**2. May 26, 2016**

**a. Uniform fee schedule for impact or redevelopment fees across the City  
(Mory)(Goodwin)**

**b. Q2 Grant report (Ojah-Maharaj)**

**G. New Business Item Referrals**

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**H. Adjournment**

April 21, 2016

**BUDGET, FINANCE AND TAXATION COMMITTEE  
PENDING/CONTINUING REFERRALS**

Topic	Return Date	Date of Referral	Referred by	Staff	Notes
Management Evaluation Discussion	4/28/16	1st BFT Meeting of each year	Ordinance	Scott	Pending results of Water Resources Peer Review Studies
Consideration of divestment of fossil fuels from City's pension funds	5/12/16 Tentative	1/17/16	City Council	Jane Wallace	
Changes to purchasing requirements	5/12/16	1/21/16	City Council	Louis Moore	
Q2 Financial Report	5/12/16		ordinance	Fritz	
Q2 Grant report	5/26/16			Ojah-Maharaj	
Uniform fee schedule for impact or redevelopment fees across the City	5/26/16	11/12/15	City Council	Evan Mory Dave Goodwin	
Airbnb to collect sales tax and tourist taxes from guests	5/26/16	5/7/15	City Council	Dave Goodwin	1/14/16 referral to PSI for ordinance review
Mandating an Apprenticeship Program as a prerequisite for doing business with the City	6/9/16	4/16/15	City Council	Louis Moore Dave Goodwin	
Promoting a Form of Democracy that will Allow Matching of Small Local Campaign Contributions	6/23/16	2/25/16	Nurse	Wolfgram	

Create a Public Art Ordinance that requires developers of private construction projects to include a public art component equal to 2% of total project	6/23/16	11/24/14	City Council	Dave Goodwin Wayne Atherhold	CC workshop scheduled for May 19, 2016
Recommending approval of allocation of BP Funds to develop and establish a Climate Action Plan for the City of St. Petersburg	7/14/16	2/18/16	City Council	Sharon Wright	
Potential Recycling Expansion for Multifamily properties	7/14/16	8/27/15	BF&T	Ben Shirley Mike Dove	
Discussion for use of Tourist Development Tax Follow-up	TBD	8/21/14	City Council	Joe Zeoli	Meeting to include David Downing of the TDC
Quarterly Financial Reports	Q1 2/11/16 Q2 5/12/16 Q3 8/25/16 Q4 11/10/16		City Council	Anne Fritz Tom Greene	
Quarterly Grant Reports	Q1 2/25/16 Q2 5/26/16 Q3 8/25/16 Q4 11/10/16		City Council	Shirmatee Ojah- Maharaj	
Health Insurance Renewal	12/8/16	Annual	BF&T	Chris Guella	

**BUDGET, FINANCE & TAXATION COMMITTEE  
WEEKI WACHEE PROJECT LIST**

April 28, 2016

TOPIC	DATE REFERRED	REFERRED BY	RETURN DATE	STAFF RESPONSIBLE	SPECIAL NOTES
Maximo Park Project	05.12.11	Kornell	TBD		
Childs Park Lake Project	12.13.12	Newton	TBD		
Purchase Adjacent Lands for Addition to Boyd Hill Nature Preserve: Legal & Real Estate to research	10.16.14	BF&T Kornell	9.17.15 COW	Grimes/Jefferies	9.3.15 referred to 9.17.15 COW. 9.17.15 Council approved allocation of funds - \$962k from Preservation Fund balance from WWF.
Sunset Park – add a Fitness Zone, north of Pasadena Card Club	11.24.14	Gerdes	TBD		
Meadowlawn Community Garden Project	1.22.15	Rice	TBD		6.4.15 referred to COW re: funding \$25K for due diligence/feasibility study- 10.15.15 COW. 11.12.15 Council approved \$25k funding from WWF
Purchase Kuttler Estate adjacent to Abercrombie Park on Boca Ciega Bay	3.26.15	Gerdes	TBD	Jefferies/Grimes	7.30.15 COW; 8.6.15 Council approved allocation of \$1.8 million from WWF. 10.1.15 Council approved Contract to purchase. Closing to occur prior to 2016 year end.
Installation of 3-5 Exercise Zones and	9.17.15	Kennedy	TBD	Jefferies	

Shade Shelters per zone at various parks					
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ST. PETERSBURG CITY COUNCIL  
BUDGET, FINANCE & TAXATION COMMITTEE

Committee Report

April 21, 2016  
8:00 a.m. - City Hall Room 100

**Present:** Chair James R. "Jim" Kennedy, Jr; Councilmembers Charles Gerdes; and Ed Montanari (Alternate).

**Also:** Mayor Richard Kriseman; Council Chair, Amy Foster; Councilmembers Lisa Wheeler-Brown and Steve Kornell; Chief Assistant Attorney, Jeannine Williams; Assistant City Attorney, Kim Streeter; City Administrator, Gary Cornwell; Consultants CH2M; City Auditor, Brad Scott; Finance Director, Ann Fritz; Public Works Administrator, Claude Tankersley; Engineering Director, Thomas Gibson; Water Resources Director, Steve Leavitt and Senior Deputy City Clerk, Cathy Davis.

**Absent:** Councilmembers Karl Nurse and Darden Rice.

**Support Staff:** Robert Coats, Risk Management Analyst, Human Resources

**A. Call to Order**

The meeting was called to order at 8:00 am.

**B. Approval of Agenda**

Councilmember Gerdes motioned that the agenda be approved as written. The motion passed unanimously. Ayes. Kennedy. Gerdes. Montanari (Alternate). Nays. None. Absent. Nurse. Rice.

**C. Approval of Minutes**

**1. April 14, 2016**

Councilmember Gerdes made a motion that the minutes be approved as written. The motion passed unanimously. Ayes. Kennedy. Gerdes. Montanari. Nays. None. Absent. Nurse. Rice.

Councilmember Nurse was reported present at 8:07 a.m.

**D. New/Deferred Business**

**1. Three Year Agreement for Administrative Services, Worker's Compensation (Guella)**

Human Resource Director, Chris Guella along with Risk Manager, Cathryn Bernoskie presented to gain the committee's approval to secure third party administrative

services of the City's self- insured workers compensation claims from Commercial Risk Management, Inc. .

The City of St. Petersburg is self- insured for its workers compensation exposure and currently self-administers all workers compensation claims. Due to regulatory changes in workers' compensation laws and reporting mandated by the State of Florida the City requested proposals for workers compensation claim administration services.

Commercial Risk Management, Inc. proposal offered all-inclusive pricing for all open and closed claims with no limitations on the number of claims, dedicated staff to serve the City, and Commercial Risk, Inc uses the same vendor as the City for medical bill review, which will assist in the transition process.

The Procurement and Supply Management Department, in cooperation with the Human resources recommends commercial Risk, Inc. for the award which has the following cost:

One Time Transition Services Fee.....	\$19,600
Third Party Claims Administration Annual Fee.....	\$459,204
Bill review Annual projection as fee is based on number of bills.....	\$200,000
Projected Total for transition services and first year.....	\$678,804
Projected Annual Total for subsequent years.....	\$659,204

*Motion: Councilmember Gerdes motioned that the committee approve the proposed resolution Accepting Proposal and Three-Year Agreement with Commercial Risk Management, Inc. For Workers' Compensation Administration Services.*

The motion passed unanimously. Ayes. Kennedy. Gerdes. Montanari (Alternate). Nays. None. Absent. Councilmember Rice.

**2. Water Resources Peer Review Study (Tankersley/Gibson)**

Public Works Administrator, Claude Tankersley, Water Resources Director Steve Leavitt, Engineering Director, Thomas Gibson along with Susan Moiso and Matt Tennant with CH2Hill Engineering presented Wet Weather Overflow Mitigation Program Phase I , Phase II, and Phase III.

The engineering firm of CH2Hill was contracted to study the City's water collection systems. The goals of the study were to assist in identifying the most cost-effective approach to mitigating future overflows resulting from an event similar to July/August 2015. The approach included the following:

- a. Confirm flow projections and peaking factors
- b. Evaluate WRF capacity
- c. Determine WRF improvement projects and budgetary costs
- d. Review collection system model
- e. Evaluate collection system
- f. Identify I/I mitigation strategies and develop budgetary costs
- g. Compare WRF and collection system to determine most effective cost solutions.

Based on the studies, overall, comparatively speaking the system was found to be "sound". Comparatively means that taking the age of the current waste water collection system which is 50 years old the system is sound. The wastewater collection system does need some work. The plants have the capacity to handle all expected daily, maximum, and most peak flows. The study shows that repair and replacement system that we have in place for the past decade has allowed the collection system or so is working and allows the collection system to have its maximum flow and capacity.

The report though proposes that we spend anywhere between \$25 million and \$100 million in upgrades. We have a complex system and there are many ways to approach it. Our consultants have provided a good, better, best options. Good means meeting and slightly exceeding our needs. The better and best options take into consideration our future needs.

During the SWWRF evaluation hydraulic restrictions and treatment limitations were identified during wet weather events It was determined that effluent pumping capacity and onsite effluent storage can mitigate flows experienced during the 2015 event to avoid overflow. Additional capacity though is needed in order to treat projected wet weather flows. Lastly additional disposal capacity would increase reliability and redundancy.

Evaluation of the NEWRF and NWWRF showed that neither facility had overflows or flows above design capacity during the 2015 wet weather event. One hydraulic restriction at filtration was identified for NEWRF.

At the NEWRF additional filtration capacity is needed along with an injection well rehabilitation, well rerating, and additional disposal capacity.

At the NWWRF there are improvement projects at the preliminary treatment. The facility also will benefit from injection well rehabilitation, disposal re-rate, and additional disposal capacity.

The immediate action plan calls for upgrades to emergency response. The recommendation is for the plan to be updated to be NIMS compliant.

Upgrades at the WRF's include complete effluent pumping and storage improvements at the SWWRF. The action plan would also include beginning the permitting process for additional injection well capacity and then to begin the upgrade of existing injection well piping.

The immediate action plan of the collection system is to perform I/I field reconnaissance during wet weather, expand implementation of manhole inserts and plugs, perform public outreach to target private sources of I/I, and to facilitate plumbing workshops to discuss practices that impact I/I.

Phase II recommendations involve collecting more data to cost-effectively target I/I. This would include a flow monitoring program, I/I characterization, pilot study results, waste water hydraulic model improvements, and a stress test. The good, better, best budget totals are \$440,000 , \$1,050,000, and \$3,415,000 respectively.



Phase III would involve improvements at the SWWRF, NEWRF, NWWRF, and improvements to the reclaimed water distribution system. The good, better, best budget total is \$17-\$21 mil, \$54-64 mil, and \$77-94 mil respectively. Annual I/I mitigation would total \$8 mil.

Following discussion and questions from councilmembers a motion was made.

*Motion: Councilmember CM Nurse motioned that staff proceed with phase II Best Category for a cost of \$3,415,000 Three Million Four Hundred and Fifteen Thousand and that the project be completed within approximately 18 months.*

The motion passed unanimously. Ayes. Kennedy. Gerdes. Montanari (Alternate). Nays. None. Absent. Councilmember Rice.

There being no further business, the meeting was adjourned at 10:23 a.m.