

**ST. PETERSBURG CITY COUNCIL
BUDGET, FINANCE & TAXATION COMMITTEE**

AGENDA

January 12, 2017
8:00 – City Hall – Room 100

Members & Alternate: Budget, Finance & Taxation Committee: Chair James R. “Jim” Kennedy, Jr.; Vice Chair Karl Nurse; Charles Gerdes; Darden Rice; and Ed Montanari (alternate).

Support Staff: Dean Adamides, Fire Division Chief
Cindy Sheppard, City Council Administrative Officer

- A.** Call to Order
- B.** Approval of Agenda
- C.** Approval of Minutes
 - 1. December 8, 2016
- D.** New/Deferred Business
 - 1. January 12, 2017
 - a. Quarterly Grant Reports (Ojah-Maharaj)
 - b. Establish a procedure for grants greater than \$100k that would potentially require ongoing additional expenditures after the grant is completed. (Greene)
- E.** Upcoming Meetings Agenda Tentative Issues
 - 1. January 26, 2017
 - 2. February 9, 2017
- G.** New Business Item Referrals

- H.** Adjournment

**ST. PETERSBURG CITY COUNCIL
BUDGET, FINANCE & TAXATION COMMITTEE**

Minutes

**December 8, 2016
8:00 – City Hall – Room 100**

Present: Committee Members - Chair James R. “Jim” Kennedy, Jr., Councilmembers Darden Rice, Charles Gerdes and Ed Montanari (alternate).

Absent: Council Member Karl Nurse, Vice Chair.

Also: City Councilmembers Steve Kornell and Lisa Wheeler-Bowman; Chief Assistant City Attorney Jeannine Williams; City Administrator Gary Cornwell; City Auditor, Brad Scott; Assistant City Attorney, Brett Pettigrew; Housing Director, Joshua Johnson; St. Vincent DePaul Representative, Shelia Ryan; Budget Director, Tom Greene; Human Resources Director, Chris Guella; Representative Arthur J. Gallagher & Company, Chuck Tobin; Procurement Manager, Barbara Grilli; Procurement Staffer, Administrator City Development, Allen DeLisle; Director Downtown Enterprise Facilities, Clay Smith; Farias Consulting Group, Mario Farias; Capitan Peacock, Tall Ship Lynx; Michael Schlesinger; Managing Director Development Coordination, Chris Ballestra; Managing Director City Development Administration, Joe Zeoli; Fire Division Chief Dean Adamides and Sr. Deputy City Clerk Cathy E. Davis.

A. Call to Order

Chair Kennedy called the meeting to order with the above persons present.

B. Approval of Agenda

In connection with the approval of the December 8, meeting agenda, Council Member Gerdes motioned that the agenda be approved as submitted. All were in favor of the motion. Ayes. Kennedy. Rice. Gerdes. Montanari (alt). Nays. None. Absent. Nurse.

C. Approval of Minutes

1. November 10, 2016

In connection with the approval of the November 10, meeting minutes, Council Member Gerdes motioned that the minutes be approved as written. All were in favor of the motion. Ayes. Kennedy. Rice. Gerdes. Montanari (alt). Nays. None. Absent. Nurse.

Council Member Nurse was reported present at 8:03 a.m.

D. New/Deferred Business

1. December 8, 2016

a. 2017 Management Evaluation (Scott)

Mr. Scott presented the final draft of the scope of work for the management evaluation for Water Resources including comments and recommendations from Mr. Tankersley. CM Gerdes commented on his concerns about the 120 day schedule and that he felt 180 days would be more appropriate. Further conversation about the schedule included comments from CM Nurse in regards to interim reports in order to allow for budget considerations. Barbara Grilli advised that she would not recommend adding a Not to Exceed (NTE). Committee members also commented on the goal of the scope, employee survey section, management of staff and change management. Legal discussed items to be amended.

Approval of draft scope with slight changes based on today's discussion.

Motion Approval: Rice - Ayes All: Kennedy, Rice, Gerdes, Nurse.

Nays: None

Absent: None.

Additional Motion relevant to D1a. 2017 Management Evaluation Scope Approval of committee to authorize the scope and moving forward with issuing the Request for Proposal (RFP).

Motion Approval: Gerdes – Ayes All: Kennedy, Rice, Gerdes, Nurse.

Nays: None.

Absent: None.

b. Subordination of SVDP loan (Johnson)

Mr. Johnson discussed and explained the request by the Society of St. Vincent de Paul South Pinellas, Inc. (St. Vincent) for the City of St. Petersburg to execute a subordination agreement for the City's Community Development Block Grant loan to St. Vincent.

CM Gerdes committed on the amount of the secured line of credit referred to as \$164,175 and discussion ensued. Resolution to be amended to reflect the above amount to be changed to \$124,175.

Motion Approval of Resolution: Nurse - Ayes: All Kennedy, Rice, Gerdes, Nurse

Nays: None

Absent: None

* Chair Kennedy - commented regarding announcement of new process regarding arm bands by St. Vincent and asked that Ms. Ryan submit to City Council a brief memo explaining the process.

c. 2017 Health Insurance Renewal (Guella)

Mr. Guella explained that we are looking at 4% increase in premiums with no benefit changes. This percentage is well below national trend rates. This 4% increase equates to 1.7 million dollars. Mr. Tobin reviewed the power point presentation supplied in the backup. Comments made on the positives of the Wellness Center. Discussion on the City's Wellness efforts working towards reducing Workers Compensation claims. Questions asked and answered on "Projected Annual Claim Costs" (page 5) of the presentation. Discussion of how deductibles impact employees, CM Kornell requested a memo detailing the effects related to this subject relative to the budget and premiums. CM Nurse asked a question about prescription costs. CM Rice commented on Hepatitis C – drugs and prevention. CM Gerdes commented on Health Care costs. Committee discussed rising medical and health care costs.

Motion Approval of 2017 Health Insurance Renewal: Gerdes - Ayes: All.
Kennedy. Rice. Gerdes. Nurse.
Nays. None.
Absent. None.

d. Discussion of \$65,000 from BP funds for infrastructure needed for the Tall Lynx Ship in the North Basin (Montanari)

Mr. Smith presented the project to the committee and backup was distributed. Mr. Zeoli discussed and reviewed the Memorandum of Understanding between the City and Operator and requested the committee to approve. Mr. Ballestra discussed how the Tall Ship Lynx fits into the Downtown Waterfront Master Plan. Mr. Farias and Capt. Peacock commented regarding the Tall Ship Lynx.

CM Montanari commented on the project, the work done to this point and costs. CM Nurse motioned to approve as presented by staff. Much discussion ensued relative to funding and the process by which the project was brought to City Council. CM Rice commented that she would like the opportunity to review books and records of Tall Ship Lynx. Mr. DeLisle commented on the process for bringing before City Council. Dr. Cornwell commented regarding the use of Bond Proceeds.

CM Nurse withdrew original motion of approval and a 2nd motion to approve request and fund out of Pier Uplands Budget. More discussion about budget, spending and how the matter was brought before City Council ensued.

Motions:

Motion: #1 – CM Nurse – Committee Approve as presented by staff.

*CM Nurse – Withdrew his original motion of approval.

*CM Nurse - (Motion #2) – Approve request and fund out of Pier Uplands Budget.

Substitute Motion: Chair Kennedy – Committee approve request with contingency that Administration comeback with options of alternative funding.

Final Vote on Motion: Ayes: All Kennedy, Rice, Gerdes, Nurse

Nays: None

Absent: None

E. Continued Business

F. Upcoming Meetings Agenda Tentative Issues

1. December 22, 2016 – Cancelled

2. January 12, 2017

a. Quarterly Grant Reports (Ojah-Maharaj)

G. New Business Item Referrals

H. Adjournment

There being no further business, the meeting was adjourned at 10:30am.



Memorandum st.petersburg

Budget and Management Office

TO: Budget, Finance and Taxation Committee

FROM: Shrimatee Ojah Maharaj, Grants Officer, Budget and Management
Tom Greene, Director, Budget and Management *DM*
TG

DATE: January 5, 2017

SUBJECT: **FY 2016 Q4 Grant Report**

At the January 12, 2017, meeting of the Budget Finance and Taxation Committee we will provide an update on the grants awarded during the 4th quarter of FY16, (July 1, to September 30, 2016). Additionally, and as requested, we will discuss our preliminary procedure for the reporting of on-going expenses associated with accepting grants in excess of \$100,000.

During the fourth quarter, the city was awarded 12 grants totaling \$4,236, 869. Compared to the same period in FY15, the city was awarded 9 grants totaling \$3,072,986. In FY16, the city received 37 grants totaling \$20,277,251 while in FY15, the city received 29 grants totaling \$16,870,797. Overall, the FY16 performance is better than the total FY15 performance. Included in this report are new/revised Q1 reports of Housing and Urban Development (HUD) Entitlement funds and State Housing Initiatives Partnerships (SHIP) for FY15 totaling \$3,573,376 and for the FY 16 totaling \$3,574,020 represented in the Grants Measurement Graphic.

Summary of Q4 FY16 Major Grants Received

Major grants received during this reporting period were: \$1,897,014 Juvenile Welfare Board /TASCO, \$500,000 Florida Department of Agriculture and Consumer Affairs, Boyd Hill Nature Preserve Agriculture Education Building; and a \$1,614,457 FEMA/Department of Homeland Security Staffing for Adequate Fire and Emergency Response (SAFER) grant.

Overview of Grants Reviewed by the Grants Working Group

Of the 45 grants reviewed by the Grants Working Group to date, the city received 31% (14 grants); is awaiting results on 31% (14 grants); did not apply for 13% (six grants); and did not receive 24% (11 grants)

Looking Ahead - Grants Recently Submitted

Listed below are grants the city recently submitted. These grants are not included in the Q4 totals. They will be included in the Q1 2017 Report.

- The Parks and Recreation Department:
 - A \$900,000 grant request to the Southwest Florida Water Management District (SWFWMD) for storm water channel enhancement in the Boyd Hill Nature Preserve.

Matching Funds Required: 50%. Matching Source – Potentially, additional grant resources and unappropriated fund balance of the Stormwater Drainage CIP Fund.

- \$30,000 to the Florida Department of Environmental Protection (DEP) for Little Bayou Coastal Improvements.
Matching Funds Required: 100%. Matching Source: Parks Facilities Improvements FY17 CIP Project (includes a total of \$250,000).
- Fire & Rescue
 - \$420,729 FEMA FY16 AFG Grant- Peer Fitness Training Program
Matching Funds Required: 10%. Matching Source: Fire & Rescue Department's Operating budget (General Fund)
- The Water Resources/Engineering Departments:
 - Southwest Florida Water Management District (SWFWMD)
 - \$899,000 for the Citywide Watershed Masterplan update
Matching Funds Required: 100%. Matching Source: Stormwater Drainage Capital Projects Fund \$1.5 m in FY17 CIP.
 - \$775,000 for the St Petersburg Pier Park
Matching Funds Required: 50%. Matching Source: General Capital Improvements Fund
- The Pier Park Project:
 - \$200,000 Florida Department of Environmental Protection Agency (FDEP), Florida Recreation Development Assistance Program Grant (FRDAP) for the Pier Approach
Matching Funds Required: 50%. Matching Source: Pier Project Capital Funds

Grants Received:

The city recently received:

- FY2016-2017 Highway Visibility Enforcement Grant –\$70,000 FDOT/USDOT *(No Match Required)*
- Lake Maggiore Environmental Education Center Watershed Exhibit - \$15,000 FDOT *(No Match Required)*
- St Petersburg Sensible Sprinkling Program Phase 8- \$100,000 SWFWMD
 - *Matching Funds Required: 50%. Matching Source: Water Resources Operating Fund*
- Gopher Tortoise Habitat Conservation Program - \$15,000 Florida Fish & Wildlife Conservation Commission *(No Match Required)*

Other Activities

- The city's Sustainability Office is finalizing the final draft with a grant writer for:
 - A city grants pipeline for sustainability-related grants; and
 - A grants strategy for specific projects for the Pier and others.
- The city has engaged EfficientGov for the Grant Finder & Grant Tracker Software for city staff to develop their grants pipeline.

- The city has finalized base agreements with a list of approximately 10 grant writers for staff to access as needed

Provided with this memorandum are the following documents: FY16 Q4 Grant Report and the FY16 Q4 Grant Measurement Report. Should you have any questions prior to the meeting please feel free to call, Shrimatee 892-5180 or Tom at 893-7435.

cc: Gary Cornwell, City Administrator
City Council Members
Chan Srinivasa, City Clerk

Attachments: FY16 Q4 Grant Report
FY16 Q4 Grant Measurement
(Black and White Versions for CM Kennedy)

GRANTS EXTERNAL FUNDING

Number and Total Amount of Grants & External Funding Awarded
Fiscal Year 2016



City performance measure comparisons are generally for the prior 5 years and incorporate 2000, & 2001 for historical perspective. Data through 9/30/16, for the current reporting period, statistics are updated on a quarterly basis. Reporting is based on the fiscal year October 1 through September 30, 2015 Revised to include Housing Entitlement Funds
 Revised 11/2/16

City of St. Petersburg Grants Awarded
Fiscal Year 2016

FY16 Reporting: Oct 1, 2015 - Sep 30, 2016

*** New Entitlement Funds in Q1 Per State and Fed FY

Date		Resolution	Award#	Agency Type	Funding Agency	Program/Project Title	Award
10/01/15	2015-474	81149	State	FL Dept of Health, Bureau of Child Care Food Pro	After School Programs		\$178,227.00
10/01/15	2015-455	81155	State	FL Department of Health	Partnership to Improve Community Health (PICH)		\$48,850
10/15/15	2015-498	Donation	Other	National Insurance Crime Bureau	"The Club" - Police Dept's Auto Theft Awareness Prog		\$5,000
***8/6/2015	2015-354	81143	Federal	Housing & Urban Development	CDBG Entitlement 15/16		\$1,586,081
***8/6/2016	2015-354	81144	Federal	Housing & Urban Development	HOME Entitlement 15/16		\$634,961
***8/6/2015	2015-354	81145	Federal	Housing & Urban Development	ESG Entitlement 15/16		\$141,000
***7/23/2015	2015-309	81105	State	FL Dept of State	SHIP FY15-16		\$1,211,978
11/12/15	ORD 199-H	81159	State	Florida Department of Transportation	Albert Whitted Hangar #2 Project		\$1,600,000
11/12/15	ORD 200-H	81160	State	Florida Department of Transportation	Albert Whitted Runway 7/25 Extension Feasibility Study		\$40,000
11/23/15	2015-549	81167	Federal Pass Through	Florida Department of Transportation	Construction -30th Ave N Bike Facility Project		\$2,639,000
No Awards	No Awards		No Awards	No Awards	No Awards		\$0
01/07/16	ORD210-H	81164	State	FDOT, Florida Department of Transportation	Southwest Hangar Redev. Project		\$600,000
01/21/16	ORD 212-H	81165	State	FL Dept of State, Div of Cultural Affairs	Acoustics Renovation- Mahaffey Theater		\$1,000,000
02/04/16	No Awards	No Awards	No Awards	No Awards	No Awards		\$0
02/18/16	2016-58	81206	Other	SouthWest FL Water Mgmt District (SWFWMD)	Design & Construction SDI 8th Ave S & 44th St S		\$2,635,000
02/18/16	2016-67	81170	County	Pinellas County	Pinellas County Municipal Recycling Reimburse Grant15-1		\$190,929
03/03/16	No Awards	No Awards	No Awards	No Awards	No Awards		\$0
03/10/16	No Awards	No Awards	No Awards	No Awards	No Awards		\$0
03/17/16	2016-104	81187	Federal Pass Through	DOJ/Pinellas County Law Enforcement	Ed Byrne JAG		\$115,700
04/07/16	2016-142	81257	State	FDOT, Florida Department of Transportation	Treasure Island Causeway Trail Project (LAP)		\$1,144,000
04/21/16	2016-158	TBD	State	FDOT, Florida Department of Transportation	Near Howard Franklin Bridge, SR, 93 (I-275) & Beg. Of Bridges #107 and #210		\$50,000
04/21/16	2016-159	81193	State	FDOT, Florida Department of Transportation	I-275 (, SR594) RW SR 93/I-275 & SR687/US92/4th S/S		\$400,000
04/21/16	2016-160	81194	State	FDOT, Florida Department of Transportation	RAW Landscape SR 687 (US92/4th St, US 92/5th St, 99th A		\$85,000
04/21/16	2016-160	81195	State	FDOT, Florida Department of Transportation	RAW Landscape SR 687 (US92/4th St, US 92/5th St, 99th A		\$275,273
05/05/16	No Awards		No Awards	No Awards	No Awards		\$0
05/19/16	No Awards	No Awards	No Awards	No Awards	No Awards		\$0
06/02/16	2016-225	81186	State	FL Dept of Agriculture& Consumer Affairs	Summer Food Program		\$394,383
06/02/16	2016-226	81196	State	FDOT, Florida Department of Transportation	LAP RAW Landscape Improvements FY16 SR 93/I-275		\$250,000
06/02/16	2016-227	81197	State	FDOT, Florida Department of Transportation	LAP RAW Landscape Improvements FY16 SR 595/Tyrone		\$350,000

06/02/16	2016-228	81198	State	FDOT, Florida Department of Transportation	LAP RW Landscape Improvements FY16 SR592/I-375	\$450,000
06/16/16	2016-257	81185	Other	National Recreation & Parks Association (NRPA)	Out of School Time Healthy Kids & Nutritional Literacy Prog	\$15,000
07/14/16	2016-305	81207	Other	SWFWMD	Sensible Sprinkling Program Phase 7	\$50,000
07/14/16	2016-303	81188	State	State of FL Health Dept /Pins County Health Dept	Partnership to Improve Community Health (PICH)	\$57,500
07/14/16	Ord 232-H	81258	Federal Pass Through	FAA Grant	Albert Whitted Airport	\$43,090
07/14/16	2016-310	81191	Federal Pass Through	Federal Financial Assistance Subrecipient /FDACS	US DOJ-(DEA)- Eradication & Suppression of Marijuana	\$5,000
07.21./16	2016-327	TBD	Other	Home Fire Sprinkler Coalition (HFSC)	Home Fire Sprinkler Education Program	\$1,500
07/21/16	2016-331	TBD	Other	FL Kiwanis Div 13 /FL Kiwanis Foundation	Harris Park Neighborhood Playground Replacement	\$20,000
07/21/16	2016-332	TBD	Other	City's Financial Incl Sys.& City Leadership Initiative	National League of Cities	\$13,000
08/04/16	No Awards	No Awards		No Awards	No Awards	\$0
08/25/16	2016-372	81262	Other	Juvenile Welfare Board	JWB/TASCO	\$1,397,014
08/25/16	2016-372	81261	Other	Juvenile Welfare Board	JWB/TASCO- OST/IMP FY17 JWB Match	\$500,000
08/25/16	2016-373	81281	Other	Florida Dept. of Agruculture 7 Consumer Affairs	Agriculture Education Building Project	\$500,000
09/08/16	2016-402	TBD	Federal	Dept. of Homeland Security (FEMA)	Staffing for Adequate Fire and Emerg Response (SAFER)	\$1,614,457
09/22/16	2016-421	81282	State	FI Dept of State, Div of Historical Resources	St. Pete. Archeological Parks Virtual App	\$35,308
TOTALS			Awards	37	Award Value	\$20,277,251

BUDGET, FINANCE AND TAXATION COMMITTEE				January 12, 2017	
PENDING/CONTINUING REFERRALS					
Topic	Return Date	Date of Referral	Referred by	Staff	Notes
Establish a procedure for grants greater than \$100k that would potentially require ongoing additional expenditures after the grant is completed	1/12/17	9/22/16	City Council	Tom Greene	
Create a Public Art Ordinance that requires developers of private construction projects to include a public art component equal to 2% of total project	TBD	11/24/14	City Council	Dave Goodwin Wayne Atherhold	COW Cancelled. To be scheduled at a late date. Status update requested by Mr. Kennedy on hold.
2017 Management Evaluation	TBD	10/2016 by ordinance	City Council	Brad Scott	Brad Scott preparing scope re: Water Resources
A request to provide \$50,000 of one time funding from the remaining BP settlement funds for My Sistah's Place, a home for young women aging out of foster care.	TBD	12/1/16	City Council	Councilmember Kornell	
Alternate Funding for Water Resources Update (TIF)	TBD	9/8/16		Fritz	To be discussed at COW on 1/26/17
Forgotten Firefighters	TBD	6/16/16	City Council	Chris Guella	
Changes to purchasing requirements (to include life cycle costs)	TBD	1/21/16	City Council	Louis Moore	Revisit
Airbnb to collect sales tax and tourist taxes from guests	TBD	5/7/15	City Council	M. Dema/Goodwin	1/14/16 referral to PSI for ordinance review; referred to COW - scheduled for 9/15/16
Discussion for use of Tourist Development Tax Follow-up	TBD	8/21/14	City Council	Joe Zeoli	Meeting to include David Downing of the TDC

2018 Management Evaluation	10/12/17		Ordinance	Brad Scott	
2018 Health Insurance Renewal	12/14/17	Annual	BF&T	Chris Guella	
Quarterly Financial Reports	Q1 2/11/16 Q2 5/12/16 Q3 8/25/16 Q4 11/10/16	Quarterly	City Council	Anne Fritz Tom Greene	
Quarterly Grant Reports	Q1 2/25/16 Q2 5/26/16 Q3 09/08/16 Q4 11/10/16	Quarterly	City Council	Shirmatee Ojah- Maharaj	

BUDGET, FINANCE & TAXATION COMMITTEE
WEEKI WACHEE PROJECT LIST

January 12, 2017

<i>TOPIC</i>	<i>DATE REFERRED</i>	<i>REFERRED BY</i>	<i>RETURN DATE</i>	<i>STAFF RESPONSIBLE</i>	<i>SPECIAL NOTES</i>
Youth Sports Field at Thurgood Marshall Middle School	10/6/16	CM Wheeler-Bowman	TBD	McBee/Jefferis	
Maximo Park Project	05.12.11	Kornell	TBD	McBee/Jefferis	Referred to COW on 7/14/16 Scheduled COW on 7/28/16 \$150,000 allocated by council on 8/4/16
Childs Park Lake Project	12.13.12	Newton	TBD	McBee/Jefferis	
Meadowlawn Community Garden Project	1.22.15	Rice	TBD		6.4.15 referred to COW re: funding \$25K for due diligence/feasibility study- 10.15.15 COW. 11.12.15 Council approved \$25k funding from WWF