

**STATE OF FLORIDA
ECONOMIC DEVELOPMENT TRANSPORTATION FUND
APPLICATION**

Unit of Government or Public Authority (“Applicant”)

on behalf of

Business Name

FOR EFI USE ONLY	
<hr/> Date Received	<hr/> Date Completed
<hr/> Project Number	

**Submit Application To:
Enterprise Florida
Attn: Alberta Simmons
Economic Development Transportation Fund Program
The Atrium Building, Suite 201
325 John Knox Road
Tallahassee, Florida 32303
Telephone: (850) 922-8737 Fax: (850) 922-9595**

Application Instructions

1. Please carefully review all application materials. It is suggested that you contact Enterprise Florida at the address below to discuss your project and application before submitting a formal proposal.
2. Each application must be accompanied by the following:
 - A. A letter from the applicant, signed by the chief elected official, to include:
 - Certification that the transportation project is not scheduled by the appropriate transportation planning organization during the company's desired time frame,
 - Estimated capital investment by the company,
 - Reasonable estimate of projected employment to be created and/or retained by the company,
 - Reasons the transportation project is needed to support that employment,
 - Description of company's primary activity and type of facility being planned, and
 - Statement of impact on local and/or state economy.
 - B. A letter from the company on whose behalf the application is being submitted. The letter must be on company letterhead and include:
 - A statement of existing or anticipated transportation problem which constitutes an impediment to plans and that the problem will be solved by this project,
 - Amount of capital investment to be made by the company for new or expanding facilities,
 - Number of full-time permanent positions to be created or retained,
 - Average hourly wage (excluding benefits) of the jobs to be created or retained.
 - Description of primary business activity,
 - Identification of market area served. Additionally,
 - (1) For a new facility locating in Florida, the letter must be signed by the President, CEO, COO, or Senior VP of Florida Operations and also include:
 - Statement of intent to locate in Florida and that only one Florida site is being considered requiring EDTF.
 - Statement of other sites outside of Florida that are being considered. Specifically, identify other states or countries outside of Florida that are being considered, and provide a summary of incentives other states have offered.
 - Statement of type of business facility or business activity being planned for Florida location.
 - (2) For a company expanding in Florida, the letter must be signed by the manager of the existing facility and also include:
 - Statement of the planned expansion and the expansion will not occur if the transportation improvements are not made.
 - Statement that only one Florida site is being considered requiring EDTF. *(Pursuant to 288.063, F.S., EDTF funds cannot be used to induce a company to locate from one Florida community to another community in the state unless the Office of Tourism, Trade, and Economic Development determines that without such relocation the business will move outside this state or determines that the business has a compelling economic rationale for the relocation which creates additional jobs. Company must provide rationale in its letter.)*

- Statement of other sites outside of Florida that are being considered. Specifically, identify other states outside of Florida that are being considered, and provide a summary of incentives other states have offered.
- (3) For a company expanding and remaining at its present location in Florida, the letter must be signed by the manager of the existing facility and also include:
- Statement that no other Florida site is being considered, and the expansion will not occur if the transportation improvements are not made.
 - Statement that the company will remain at its present location if the transportation problem is alleviated.
- (4) For a company remaining at its present location in Florida, but not creating any new jobs or making any capital improvements, the letter must be signed by the manager of the existing facility and also include:
- Statement that no other Florida site is being considered, and the facility will close or locate to another state if the transportation improvements are not made.
 - Statement that the company will remain at its present location if the transportation problem is alleviated.
 - Provide number of existing permanent full-time employees,
 - Provide average hourly wages, excluding benefits.
- C. A 1:24,000 (1 inch = 2,000 feet) U.S.G.S. quadrangle sheet which shows the transportation project and the company's location site; and a small sketch or diagram (no more than 9 ½ by 14) showing all existing transportation facilities in proximity to the business project (clearly labeled), the business project property boundaries, the general outline of the facility(s) within the property (existing and proposed), all existing transportation entry points, and the proposed transportation project (clearly designated as the proposed project). The diagram need not be professional, and the scale may be rough, but it should be in sufficient detail to present the observer with a clear understanding of the current situation and the proposed project.
3. Any information and documentation that cannot be supplied in the space provided on the application form should be placed in a notebook or other presentation format. The material should be indexed, tabbed, or labeled with the number of the relevant question from the application form.
4. The completed and signed original application and seven (7) copies must be filed with:

Enterprise Florida
 Attn: Alberta Simmons
 Economic Development Transportation Fund Program
 The Atrium Building, Suite 201
 325 John Knox Road
 Tallahassee, Florida 32303
 Telephone: (850) 922-8737
 Fax: (850) 922-959

5. IMPORTANT NOTE: EDTF Funds must be approved by OTTED prior to the company making its final decision to locate, expand or remain in Florida.

**ECONOMIC DEVELOPMENT TRANSPORTATION FUND APPLICATION
OFFICE OF TOURISM, TRADE, AND ECONOMIC DEVELOPMENT**

Applicants are advised that this application must be submitted in accordance with the provisions of Florida Statutes, Section 288.063, and the Office of Tourism, Trade, and Economic Development's Economic Development Transportation Fund Guidelines.

I. APPLICANT

Government Applicant: _____

Government Federal Employee Identification Number: _____

Name of Primary Contact: _____

Title: _____

Address: _____

(City)

(State)

(Zip)

Telephone: _____ Fax: _____

II. COMPANY PROVIDING EMPLOYMENT (only one company may be listed)

Company: _____

Primary Contact: _____

Title: _____

Address: _____

(City)

(State)

(Zip)

Telephone: _____ Fax: _____

Principal Business Activity: _____

SIC Code Number: _____

Type of Facility: New Location () Expansion of Existing () Retention ()

Date Construction Will Begin: _____

Date Company will be in Operation: _____

Estimated Square Feet of Facility: _____

Full-time Employment Generated/Retained:

New _____ Retained _____

(Grant request should not exceed \$5,000 per job. Grants exceeding \$5,000 per job may be approved when the project occurs in an economically distressed community and a further waiver of this guideline may be granted pursuant to the EDTF Program Guidelines.)

New Capital Investment Generated: _____

Briefly Describe the Facility (New or Existing) or the Expansion.

III. TRANSPORTATION (Attach a rough site plan with facility in relation to the requested transportation improvements.)

A. Briefly describe the transportation problem that is an impediment to the company described above and give its importance to the company's decision.

B. Briefly describe the transportation project that will alleviate the transportation problem.

C. Estimated Cost of the Transportation Project:

Construction: \$ _____

Right-of-Way: * \$ _____

** Right-of-Way cost may be used as matching dollars if acquisition is required from a third party in order to construct the transportation facility.*

Design & Engineering: \$ _____

TOTAL COST: \$ _____

D. Transportation Project Funding Sources:

City: \$ _____

County: \$ _____

Company: \$ _____

Other: \$ _____

Please specify: _____

Request from the Economic Development Transportation Fund (\$2,000,000 maximum): \$ _____

TOTAL COST: \$ _____

(NOTE: The total costs must equal the sum in items C and D)

E. Estimated Number of Days To Construct the Transportation Project: _____

IV. PROJECT LOCATION

A. Located in an Enterprise Zone? _____ Yes _____ No

B. Located in the Target Area of a Community Development Corporation? _____ Yes _____ No

C. Located in a Front Porch Community? _____ Yes _____ No

D. Located in a REDI County? _____ Yes _____ No

E. County population of 75,000 or less? _____ Yes _____ No

F. City population of 10,000 or less? _____ Yes _____ No

G. City population over 10,000 but less than 20,000? _____ Yes _____ No

H. Located on Brownfield Site or in a Brownfield Area? _____ Yes _____ No

V. SELECTED ECONOMIC INDICATIONS

- A. Unemployment Rate of the local unit: _____
Identify local unit (e.g., county, city, census tract) _____
State Rate _____
Information Source and Date of Source: _____

- B. Per Capita Income of the local unit: _____
Identify local unit (e.g., county, city, census tract) _____
State Per Capita Income _____
Information Source and Date of Source: _____

- C. Poverty Rate of the local unit: _____
Identify local unit (e.g., county, city, census tract) _____
State Rate _____
Information Source and Date of Source: _____

IMPORTANT NOTE: Only Creditable Government Sources can be accepted e.g., Latest U.S. Census Data, or Florida Statistical Abstract Data, or Florida Department of Labor and Employment Security Data.

VI. OTHER CONSIDERATIONS

- A. Is the adopted local government comprehensive plan for the jurisdiction in compliance with Chapter 163, Part II, Florida Statutes? _____ Yes _____ No
If not, what is the expected time frame for compliance? _____

- B. What is the Future Land Use Map designation for the business facility state?

- C. Are the transportation project and business facility consistent with the adopted local government comprehensive plan? _____ Yes _____ No
If not, describe the inconsistency and give the time frame for amending the plan:

- D. Does construction of the business facility trigger concurrency requirements other than for transportation facilities? _____ Yes _____ No
If so, explain: _____

E. Does construction of the business facility trigger concurrency requirements for transportation facilities? Yes No

If yes, what transportation management alternatives have been considered? _____

F. Does the adopted plan include an Economic Development Element?

Yes No

G. Is the applicant's transportation project linked to other publicly funded economic development programs? **If so**, how does it further those efforts?

H. Will low to moderate income workers be eligible for employment within this facility?

Yes No

If not, why not?

I. What role will the transportation project play in the decision of the business to locate, expand, or remain in this state?

J. Is there documented competition for this project? YES **NO** (Check all that apply.)
IMPORTANT NOTE: If there is no documented competition, the project is not eligible.

State(s) _____; _____; _____.

Summarize Incentive(s): _____

Country(ies) _____; _____; _____.

Summarize Incentive(s): _____

Florida Community(ies) _____; _____; _____

Summarize Incentive(s): _____

VII. PROJECT INFORMATION

Location of Project (Provide Road Number, if applicable):

U.S. _____ State _____ County _____ City _____

Party responsible for maintenance and upkeep:

State _____ County _____ City _____ Other _____

(If more than one is applicable, please indicate.)

Total Length of Project: _____ mile(s)

Is there an alternative that would provide more cost effective access to the project?

Yes _____ No _____

Are there any additional traffic impacts?

Yes _____ No _____

If yes, does the project provide for additional impact?

Yes _____ No _____

If no, please explain: _____

VIII. TRAFFIC IMPACTS FOR PROJECTS INVOLVING STATE HIGHWAYS ONLY

1. Traffic generation estimates (in number of vehicles daily):

Number of Cars _____ Number of Trucks _____

2. AM Peak Hour _____ a.m. to _____ a.m.—Indicate Number of:

Inbound Cars _____ Inbound Trucks _____

Outbound Cars _____ Outbound Trucks _____

3. PM Peak Hour _____ p.m. to _____ p.m.—Indicate Number of:

Inbound Cars _____ Inbound Trucks _____

Outbound Cars _____ Outbound Trucks _____

IX. SIGNATURE: If this application is for a city road, the city must agree to maintain the road. If a county road is involved, the county must agree to maintain the road. This will be stipulated in all contracts involving expenditure of the Economic Development Transportation Fund. DOT form on Page 7, letter from applicant, letter from the benefiting company and a map showing the relationship of the facility to the transportation project must accompany this application.

Please type:

(Name)

(Title)

Signature:_(Signature must be that of an elected city or county official)

Specific Authority 288.063, 120.53 (1) (a), F. S.

Laws Implemented 288.063, 120.53 (1) (a), F. S.

#EDTF05 (effective January, 2001)

**OFFICE OF TOURISM, TRADE, AND ECONOMIC DEVELOPMENT
ECONOMIC DEVELOPMENT TRANSPORTATION PROJECT
FOR SUBMISSION TO YOUR DOT DISTRICT SECRETARY'S OFFICE**
IMPORTANT NOTE: Applications submitted without this completed page are incomplete and will not be processed until the applicant submits to Enterprise Florida, Inc.

X. DOT TRANSPORTATION PROJECT CONSTRUCTION COST ESTIMATE

Based on information provided with this application:

Estimated cost of construction: \$ _____

Estimated cost of right-of-way: \$ _____

Estimated cost of design and engineering: \$ _____

Has design and engineering been completed? _____ Yes _____ No

Was cost overrun considered in total cost? _____ Yes _____ No

If yes, how much? _____

Is design in accordance with DOT specifications? _____

How many days estimated for completion? _____

DOT Comments: _____

(Signature of DOT)

The signature of FDOT only attests to EDTF transportation project cost estimates and does not commit FDOT to automatically approve any permits associated with this project.