



## City of St. Petersburg Active Military Combat Duty Grant

The Active Military Combat Duty Grant provides up to \$1,000 annually to active duty uniformed military members who reside in the City of St. Petersburg in order to assist military personnel and their families with maintenance and support of their homes while they serve in combat.

### **The following criteria must be met to qualify for this grant:**

1. Military personnel must have served active combat duty in a combat zone for a total of 45 days in a calendar year beginning January 1, 2006. A combat zone is any area the President of the United States designates by Executive Order as an area in which the United States Armed Forces are engaging or have engaged in combat, currently Iraq or Afghanistan.
2. Military personnel must have proof of Homestead Exemption and must have paid City property taxes on that property during the applicable year.
3. An un-remarried spouse of a qualifying military member who is killed in combat also qualifies for the grant, regardless of the time served in active duty combat by the deceased, providing the criteria in item (2) are met.

### **The following documents must be submitted to apply for this grant:**

1. A completed, signed and notarized Active Military Combat Duty Grant Application. This application can be obtained on the City's web site, [www.stpete.org/grants.htm](http://www.stpete.org/grants.htm), or can be requested by calling 893-7415.
2. Proof of active military duty in a combat zone beginning January 1, 2006 or later for a total of at least 45 days during that year. For example: a copy of the military personnel's orders.
3. Proof of receipt of active combat pay for the qualifying period(s). For example: a Leave and Earnings Statement.
4. Copy of Pinellas County *Notice of Ad Valorem Taxes & Non-Ad Valorem Assessments* for the qualifying property for the applicable tax year.
5. Copy of Homestead Exemption, if exemption is not shown on *Tax Assessment* in item (4).
6. Power of Attorney if application is being made by somebody other than the qualifying military member.
7. Copy of marriage license and death certificate if un-remarried surviving spouse is making application.
8. Form W-9, Request for Taxpayer Identification Number and Certification.
9. Any other documentation as may be required to verify or supplement the above.

Applications must be received no later than August 31, eight months after the end of the respective grant year for which the application is being submitted. Qualifying military personnel will receive up to \$1,000 or the amount of ad-valorem property taxes paid in the qualifying year, whichever is less. An un-remarried spouse of a deceased qualifying military personnel is also eligible for this grant regardless of the number of days the military member served.

One grant per military member, per household is allowed annually. Should a qualifying military member receive grant funds based upon active military combat duty in a calendar year from any other granting agency which are also indexed to property taxes, then any grant monies available to the member shall be reduced by the amount granted by the other separate granting authority.

Send completed application and required documents to: City of St. Petersburg  
Human Resources Dept.  
P.O. Box 2842  
St. Petersburg, FL 33731



City of St. Petersburg
Active Military Combat Duty Grant Application

Military Member Name: \_\_\_\_\_ Application Date: \_\_\_\_\_

\*Applicant if other than above military member: \_\_\_\_\_

Property Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Military Service: [ ] Air Force [ ] Army [ ] Coast Guard [ ] Navy [ ] Marines
(check one) [ ] National Guard [ ] Reserve Branch \_\_\_\_\_

Combat Zone Service Location: \_\_\_\_\_

Dates From: \_\_\_\_\_ to \_\_\_\_\_

The following documents must be submitted along with this completed application:

- 1. Copy of documents verifying dates of active combat duty
2. Copy of Pinellas County Notice of Ad Valorem Taxes and Non-Ad Valorem Assessments for the respective tax year
3. Copy of Homestead Exemption, if exemption is not noted on Tax Assessment in item 2.
4. Form W-9, Request for Taxpayer Identification Number and Certification

\* Note: If anyone other than the military member is making application, a copy of the legal document authorizing a specific agent to act on behalf of the service member must be provided.

I affirm that the military member identified in this application owns and resides in the property listed above for which I am applying. I understand that, if awarded, the grant amount will not exceed \$1,000 or the amount of Pinellas County ad-valorem taxes paid in the applicable year, whichever is less.

(Applicant Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

Sworn to and subscribed before me by \_\_\_\_\_, who has produced \_\_\_\_\_
(printed name of applicant)

as identification and who did not take an oath, and who appeared before me at the time of notarization.
Witness, my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Notary Public \_\_\_\_\_ Seal \_\_\_\_\_

Return completed, notarized application and required documents to: City of St. Petersburg
Human Resources Dept.
P.O. Box 2842
St. Petersburg, FL 33731

For Internal Use Only
Rec'd. Date [ ] Doc [ ] App
NPR Ck# \_\_\_\_\_ Amt \_\_\_\_\_ Date \_\_\_\_\_