


MEMORANDUM  
CITY OF ST. PETERSBURG

City Council Meeting of September 20, 2018

TO: The Honorable Lisa Wheeler-Bowman, Chair, and Members of City Council

FROM: Chris Ballestra, Managing Director, City Development Administration 

SUBJECT: An Ordinance in accordance with Section 1.02(c)(5)B., St. Petersburg City Charter, authorizing the restrictions contained in the Public Transit Grant Agreement ("PTGA") for the Airport Master Plan (Project #16151), to be executed by the City, as a requirement for receipt of Florida Department of Transportation ("FDOT") funds ("Grant") including but not limited to the Aviation Program Assurances ("Grant Assurances"), which, *inter alia*, require, among other assurances, that the City make Albert Whitted Airport available as an airport for public use on fair and reasonable terms, and maintain the project facilities and equipment in good working order for the useful life of said facilities or equipment, not to exceed 20 years from the effective date of the PTGA; authorizing the Mayor or his designee to accept the Grant in an amount not to exceed \$32,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this Ordinance; authorizing a supplemental appropriation of \$50,000 from the unappropriated balance of the Airport Capital Projects Fund (4033) to the Airport Master Plan Project (Project #16151); providing an effective date; and providing for expiration.

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**EXPLANATION:** Section 1.02 (c) (5) B of the St. Petersburg City Code authorizes City Council, by a single ordinance dealing with only a single encumbrance, receiving a public hearing and receiving an affirmative vote for at least six (6) members of City Council, to permit the recording of encumbrances on Albert Whitted Airport as follows:

Encumbrances or restrictions of up to twenty years for that property or portions of that property generally known as Albert Whitted Airport which would restrict the use of that property, or portions of that property, to airport uses each time such a restriction is executed. The Albert Whitted property is generally described as:

All of Block 1, Albert Whitted Airport Second Replat and Additions as recorded in Plat Book 112 Pages 23 and 24, Public Records of Pinellas County, Florida

The funding secured through this ordinance is intended for the Florida Department of Transportation's ("FDOT") participation in the completion of a master plan for the Albert

Whitted Airport. An airport master plan is a Federal Aviation Administration ("FAA") prescribed planning process that should create a twenty (20) year development plan that will maintain a safe, efficient, economical and environmentally acceptable airport facility. Also included is the development of an Airport Layout Plan ("ALP") document. An up-to-date and approved ALP is required to be on file with the FAA if an airport wishes to be the recipient of federal aviation grants. Stakeholder participation and public outreach are key components of the master plan process. The industry average to conduct airport master plans is approximately every ten (10) years. The last time the City conducted a master plan for Albert Whitted Airport was 2005.

The City has previously secured a grant from the FAA that provides ninety percent (90%) of the project costs. The FDOT will provide up to eighty percent (80%) of the local airport's ten percent (10%) match requirement for federal grants, which equates to eight percent (8%) of the total project costs, dropping the City's match requirement to two percent (2%). The total cost breakdown would be as follows:

FAA (90%)	\$ 360,000
FDOT (8%)	\$ 32,000
City (2%)	<u>\$ 8,000</u>
Total	<u>\$ 400,000</u>

Acceptance of any grants requires the City to meet certain grant assurances, including a 20-year commitment to keep the Albert Whitted Airport property as an operating airport.

Each ordinance may only address one encumbrance and requires the affirmative vote of six Council Members for adoption.

This is the First Reading of the ordinance.

**RECOMMENDATION:** Administration recommends that City Council adopt the attached Ordinance in accordance with Section 1.02(c)(5)B., St. Petersburg City Charter, authorizing the restrictions contained in the Public Transit Grant Agreement ("PTGA") for the Airport Master Plan (Project #16151), to be executed by the City, as a requirement for receipt of Florida Department of Transportation ("FDOT") funds ("Grant") including but not limited to the Aviation Program Assurances ("Grant Assurances"), which, *inter alia*, require, among other assurances, that the City make Albert Whitted Airport available as an airport for public use on fair and reasonable terms, and maintain the project facilities and equipment in good working order for the useful life of said facilities or equipment, not to exceed 20 years from the effective date of the PTGA; authorizing the Mayor or his designee to accept the Grant in an amount not to exceed \$32,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this Ordinance; authorizing a supplemental appropriation in the amount of \$50,000 from the unappropriated balance of the Airport

Capital Projects Fund (4033) to the Airport Master Plan Project (Project #16151); providing an effective date; and providing for expiration.

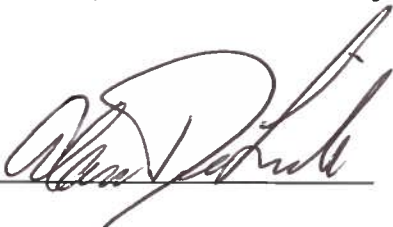
**Cost/Funding/Assessment Information:** Revenues of up to \$32,000 are to be received from the FDOT which will be used to cover up to eight percent (8%) of the total costs of the Airport Master Plan Project (#16151). The City's two percent (2%) match of \$8,000 is available through the Airport Capital Fund (4033). The FAA's ninety percent (90%) portion of the project funding has already been secured. A portion of the funding (\$350,000) for the Airport Master Plan Project (#16151) has been previously appropriated in the FY18 Airport Capital Projects Fund (4033), actual grant revenues from FDOT and FAA exceeded those programmed in the FY18 budget, therefore, a supplemental appropriation in the amount of \$50,000 from the unappropriated balance of the Airport Capital Projects Fund (4033), resulting from these additional revenues, to the Airport Master Plan Project (#16151) is required.

Approvals:

Legal:



Administration:



Budget:

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Ordinance No. \_\_\_\_\_

An Ordinance in accordance with Section 1.02(c)(5)B., St. Petersburg City Charter, authorizing the restrictions contained in the Public Transit Grant Agreement ("PTGA") for the Airport Master Plan (Project #16151), to be executed by the City, as a requirement for receipt of Florida Department of Transportation ("FDOT") funds ("Grant") including but not limited to the Aviation Program Assurances ("Grant Assurances"), which, *inter alia*, require, among other assurances, that the City make Albert Whitted Airport available as an airport for public use on fair and reasonable terms, and maintain the project facilities and equipment in good working order for the useful life of said facilities or equipment, not to exceed 20 years from the effective date of the PTGA; authorizing the Mayor or his designee to accept the Grant in an amount not to exceed \$32,000; authorizing the Mayor or his designee to execute all documents necessary to effectuate this Ordinance; authorizing a supplemental appropriation in the amount of \$50,000 from the unappropriated balance of the Airport Capital Projects Fund (4033) to the Airport Master Plan Project (Project #16151); providing an effective date; and providing for expiration.

THE CITY OF ST. PETERSBURG DOES ORDAIN:

Section One. Albert Whitted Municipal Airport is defined by the City of St. Petersburg, Florida, City Charter Section 1.02(c)(5) B. as: All of Block 1, Albert Whitted Airport Second Replat and Additions as recorded in Plat Book 112 Pages 23 and 24, Public Records of Pinellas County, Florida.

Section Two. The Florida Department of Transportation ("FDOT") has indicated funding is available to provide up to eight percent (8%) of the total costs for the Airport Master Plan project (#16151).

Section Three. The restrictions contained in assurances ("Grant Assurances") which are set forth in the grant documents to be executed by the City, as a requirement for receipt of FDOT grants in an amount not to exceed \$32,000, for projects described in Section Two of this ordinance, which require, among other assurances, that the City make available as an airport for public use on fair and reasonable terms, and maintain the project facilities and equipment in good working order for the useful life of said facilities or equipment, that the City will not sell, lease, encumber or otherwise transfer or dispose of any part of the City's right, title or other interests in Albert Whitted Municipal Airport ("Airport") for non-airport compatible purposes, nor cause or permit any

activity or action on the Airport which would interfere with its use for airport purposes for a period not to exceed 20 years from the date of acceptance of the grant are authorized.

Section Four. The Mayor or his designee is authorized to accept the grant from the FDOT for additional funding in an amount not to exceed \$32,000.

Section Five. The Mayor or his designee is authorized to execute all documents necessary to effectuate this ordinance.

Section Six. There is hereby approved a supplemental appropriation from the unappropriated fund balance of the Airport Capital Projects Fund (4033) the following supplemental appropriation for the Fiscal Year 2019:

Airport Capital Projects Fund (4033)

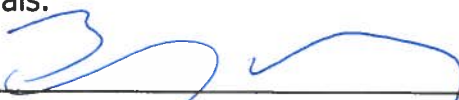


Airport Master Plan (Project #16151) \$50,000

Section Seven. Severability. The provisions of this ordinance shall be deemed to be severable. If any portion of this ordinance is deemed unconstitutional, it shall not affect the constitutionality of any other portion of this ordinance.

Section Eight. Effective date. In the event this ordinance is not vetoed by the Mayor in accordance with the City Charter, it shall become effective upon the expiration of the fifth business day after adoption unless the Mayor notifies the City Council through written notice filed with the City Clerk that the Mayor will not veto the ordinance, in which case the ordinance shall become effective immediately upon filing such written notice with the City Clerk. In the event this ordinance is vetoed by the Mayor in accordance with the City Charter, it shall not become effective unless and until the City Council overrides the veto in accordance with the City Charter, in which case it shall become effective immediately upon a successful vote to override the veto.

Section Nine. Expiration. In the event the FDOT fails to award the grant set forth in Section Two, above, within one year of the effective date of this ordinance, this ordinance shall expire.

Approvals:

Legal:  Administration:   
Budget: 

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