

ST. PETERSBURG CITY COUNCIL

CONSENT AGENDA

Meeting of December 15, 2016

TO: The Honorable Amy Foster, Chair, and Members of City Council

SUBJECT: A resolution approving an architect/engineering agreement between the City of St. Petersburg, Florida ("City") and ARC-3 Architecture, Inc. ("A/E") for a/e to provide design and construction administration services for the Police Training Facility Project in an amount not to exceed \$489,837 ("A/E Agreement"); authorizing the City Attorney to make non-substantive changes to the A/E Agreement; authorizing the Mayor or his designee to execute the A/E Agreement; rescinding unencumbered appropriations in the Public Safety Capital Improvement Fund (3025), Police Facility/EOC Project (12847), in the amount of \$600,000 to provide funding for the A/E Agreement and other project related costs; approving a supplemental appropriation in the amount of \$600,000 from the unappropriated balance of the Public Safety Capital Improvement Fund (3025), resulting from these rescissions, to the New Police Training Facility Project (15924); and providing an effective date.

EXPLANATION: On July 21, 2016, City staff presented a Schematic Design Update report on the progress of the Police Department Headquarters project to the City Council Committee of the Whole (COW) which included a presentation on the status of the existing Police Pistol Club and the need for a new Police firing range. The staff report indicated that the existing 7,100 square foot Police Pistol Club building located at the NE corner of 19th Street North and 13th Avenue North, on the SW corner of Woodlawn Park, could not be economically adapted to accommodate modern firing range requirements, however the building could reasonably be renovated for training classroom purposes. A new fully tactical firing range with a modern ventilation system and simulation training could then be constructed as an addition to the existing building.

On August 17, 2016, the City issued a Request for Proposals (RFP) requesting qualifications from interested Architectural/Engineering firms for design and construction administration services for the Police Training Facility. Six (6) statements of qualifications from ARC-3 Architecture, Inc.; Canerday, Belfsky & Arroyo Architects, Inc.; Harvard Jolly, Inc.; Renker Eich Parks Architects; Synolovski Romanik Saye, LLC; and Wilder Architecture, Inc. were received in response to the RFP. On September 26, 2016, the selection committee shortlisted ARC-3 Architecture, Inc., Canerday, Belfsky & Arroyo Architects, Inc., Harvard Jolly, Inc. and Renker. On October 10, 2016 the selection committee ranked ARC3 Architecture, Inc. No. 1, Canerday, Belfsky & Arroyo Architects, Inc. ranked No. 2, Harvard Jolly, Inc. ranked No. 3 and Renker Eich Parks Architects ranked No. 4.

ARC-3 Architecture, Inc. demonstrated direct experience with firing range facilities having successfully designed multiple modern firing ranges including the Pinellas County Sheriff's Office Firing Range and Shoot House, the City of Tampa Police Firing Range, and several private shooting ranges including Reload Indoor Range and Shooters World Tampa.

The A/E's scope of services will include repurposing the existing 7,100 square foot building for training classrooms and support offices, alongside the design of a new, state of the art, approximately 12,700 square foot firing range. The new range will be a hardened structure with a

self-contained bullet trap, automated lead mining and lead dust collection system to include HEPA filtration. The new range will include ten (10) lanes with a 50-yard firing range as well as 25-yard range designed for full-tactical training. The support spaces will include simulations training, gun cleaning, an armory, a tactical vehicle garage and storage. The scope of services includes all phases of design, permitting and construction administration including the services for LEED certification of the facility. Site design will include Stormwater design and permitting, design of additional parking as well as geotechnical services.


RECOMMENDATION: Administration recommends City Council approve the attached resolution approving an architect/engineering agreement between the City of St. Petersburg, Florida ("City") and ARC-3 Architecture, Inc. ("A/E") for a/e to provide design and construction administration services for the Police Training Facility Project in an amount not to exceed \$489,837 ("A/E Agreement"); authorizing the City Attorney to make non-substantive changes to the A/E Agreement; authorizing the Mayor or his designee to execute the A/E Agreement; rescinding unencumbered appropriations in the Public Safety Capital Improvement Fund (3025), Police Facility/EOC Project (12847), in the amount of \$600,000 to provide funding for the A/E Agreement and other project related costs; approving a supplemental appropriation in the amount of \$600,000 from the unappropriated balance of the Public Safety Capital Improvement Fund (3025), resulting from these rescissions, to the New Police Training Facility Project (15924); and providing an effective date. (Engineering/CID Project No. 11234-118; Oracle Project No. 15924).

COST/FUNDING/ASSESSMENT INFORMATION: Funds will be available after the rescission of unencumbered appropriations in the amount of \$600,000 from the Police Facility/EOC Project (Engineering Project No. 11234-018, Oracle No. 12847) and a supplemental appropriation in the amount of \$600,000 from the unappropriated balance of the Public Safety Capital Improvement Fund (3025), resulting from this rescission, to the Police Training Facility Project (Engineering Project No. 11234-118, Oracle No. 15924) to provide the necessary funding for the A/E Agreement as well as other related project costs.

ATTACHMENTS: Resolution

APPROVALS:

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Administrative


Budget

RESOLUTION NO. 2016-__

A RESOLUTION APPROVING AN ARCHITECT/ENGINEERING AGREEMENT BETWEEN THE CITY OF ST. PETERSBURG, FLORIDA ("CITY") AND ARC-3 ARCHITECTURE, INC. ("A/E") FOR A/E TO PROVIDE DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR THE POLICE TRAINING FACILITY PROJECT IN AN AMOUNT NOT TO EXCEED \$489,837 ("A/E AGREEMENT"); AUTHORIZING THE CITY ATTORNEY TO MAKE NON-SUBSTANTIVE CHANGES TO THE A/E AGREEMENT; AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE THE A/E AGREEMENT; RESCINDING UNENCUMBERED APPROPRIATIONS IN THE PUBLIC SAFETY CAPITAL IMPROVEMENT FUND (3025), POLICE FACILITY/EOC PROJECT (12847), IN THE AMOUNT OF \$600,000 TO PROVIDE FUNDING FOR THE A/E AGREEMENT AND OTHER PROJECT RELATED COSTS; APPROVING A SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$600,000 FROM THE UNAPPROPRIATED BALANCE OF THE PUBLIC SAFETY CAPITAL IMPROVEMENT FUND (3025), RESULTING FROM THESE RESCISSIONS, TO THE NEW POLICE TRAINING FACILITY PROJECT (15924); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of St. Petersburg, Florida ("City") through its Engineering & Capital Improvements Department issued a request for qualifications for design and construction administration services for the Police Training Facility Project on August 17, 2016 ("RFQ"); and

WHEREAS, the City received six (6) statements of qualifications in response to the RFQ; and

WHEREAS, the Selection Committee met on September 26, 2016, to discuss the statements of qualifications and shortlisted to four (4) firms; and

WHEREAS, the four (4) shortlisted firms were (1) ARC-3 Architecture, Inc., (2) Canerday, Belfsky & Arroyo, (3) Harvard Jolly, and (4) Renker, Eich, Parks Architects; and

WHEREAS, on October 10, 2016, the four (4) shortlisted firms made presentations to the Selection Committee; and

WHEREAS, based on the presentations, deliberations and the RFQ materials submitted by the four (4) shortlisted firms, the Selection Committee ranked ARC-3 Architecture, Inc. ("A/E") the highest followed by Canerday, Belfsky & Arroyo, Harvard Jolly, and Renker, Eich, Parks Architects; and

WHEREAS, the City wishes to contract with A/E for design and construction administration services for the for the Police Training Facility Project and the A/E wishes to accept such duties and responsibilities on all the terms and conditions set forth in the architect/engineering agreement; and

WHEREAS, rescinding unencumbered appropriations in the Public Safety Capital Improvement Fund (3025) Police Facility EOC Project in the amount of \$600,000 and approving a supplemental appropriation in the amount of \$600,000 from the unappropriated balance of the Public Safety Capital Improvement Fund to the new Police Training Facility Project are needed to provide the necessary funding for the architect/engineering agreement with the A/E as well as other related project costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Petersburg, Florida that the architect/engineering agreement between the City of St. Petersburg, Florida ("City") and ARC-3 Architecture, Inc. ("A/E") for A/E to provide design and construction administration services for the Police Training Facility Project in an amount not to exceed \$489,837 ("A/E Agreement") is hereby approved.

BE IT FURTHER RESOLVED that the City Attorney is authorized to make non-substantive changes to the A/E Agreement to correct typographical errors and clarify provisions of the A/E Agreement to conform to City Council's direction.

BE IT FURTHER RESOLVED that the Mayor or his designee is authorized to execute the A/E Agreement.

BE IT FURTHER RESOLVED that unencumbered appropriations in the Public Safety Capital Improvement Fund (3025), Police Facility/EOC Project (12847) in the amount of \$600,000 are hereby rescinded.

BE IT FURTHER RESOLVED that there is hereby approved the following supplemental appropriation from the unappropriated balance of the Public Safety Capital Improvement Fund (3025) for fiscal year 2017:

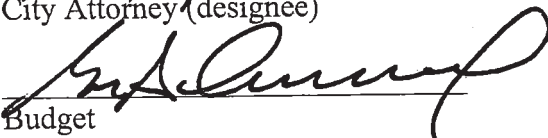
<u>Public Safety Capital Improvement Fund (3025)</u>	
New Police Training Facility Project (15924)	\$600,000

This resolution shall become effective immediately upon its adoption.

APPROVALS:



City Attorney (designee)



Budget



Administration