



Application for Business Tax Certificate

HOME-BASED BUSINESS

City of St. Petersburg, Business Tax Division | Website: <http://www.stpete.org/billing/business>
325 Central Avenue | PO Box 2842 | St. Petersburg, FL 33731 | P: 727-893-7241 | F: 727-893-4121

FOR OFFICE USE	Initials _____
CONTROL # _____	Counter _____
DATE _____	Mail _____

Business Address: _____

Business Name: _____

Federal Employer ID #: _____

OR Social Security #: _____

Mailing Name: _____

Mailing Address: _____

Zip Code: _____

If this address is your residence, signing this application certifies that, if a rental or a condominium, the condo association or owner of the property approves of this use. For residence, check one:

- _____ Home Occupation
- _____ Address of Convenience

Business Phone: _____

Website URL: _____

You are subject to a 25% penalty if you started this business activity before paying this tax. This is a state law.

State the date you began or will begin this business activity from this location: _____

Description of business activity: Please note that all independent contractors require their own business tax.	Number of Units:
_____	_____
_____	<i>(IE: No. of employees, inventory amount, etc.)</i>

Type of Ownership: Individual Partnership Corporation LLC Other (indicate): _____

List name and addresses of all owners, partners, and, if a corporation, all officers:

Name _____ Residence Address _____ Title _____

Name _____ Residence Address _____ Title _____

<p>Applicant Information:</p> <p>Applicant's Name: _____</p> <p>Title: _____</p> <p>Home Address: _____</p> <p>Home Phone: _____</p> <p>Business Email: _____</p>	<p>Statement of Exemption from the Fictitious Name Act: Exemptions are limited to reasons in Florida Statute §865.09. This statement is a requirement of Florida Statute §205 as a prerequisite to receiving a business tax certificate. If you do not qualify for one of these exemptions, you must have or obtain a current fictitious name registration issued by the Florida Div. of Corporations. Checking the appropriate exemption certifies that compliance with the Fictitious Name Act IS NOT REQUIRED because:</p> <p>_____ I am using only my own name.</p> <p>_____ I am an attorney and will practice law in Florida.</p> <p>_____ I am certified with the Florida Department of Business and Professional Regulation to practice this activity.</p> <p>_____ The application is for a corporation which has a certificate of authority to transact business in the state of Florida pursuant to chapter 607, the "Florida Business Corporation Act," or chapter 617, the "Florida Not for Profit Corporation Act."</p> <p>_____ I am using a fictitious name. <i>(If this is the case, return a copy of your fictitious name registration State of Florida, Department of State. If you have questions about fictitious name registrations, please contact them at (850) 488-9000).</i></p>
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PLEASE COMPLETE BOTH SIDES OF THIS APPLICATION

FOR OFFICE USE

_____ Home Occupation

_____ PO Box

_____ Commercial Location

Exemptions: Depending on the business conducted, you may be entitled to a tax exemption. Please indicate below if you are one of the following: legally blind, disabled and unable to perform manual labor, a veteran of the U.S. Armed Forces, a spouse of a veteran, a spouse of an active duty U.S. armed forces service member, 65 years of age or over, or are currently receiving public assistance. Indicate possible category (all exemption claims must be supported by written evidence and are subject to review by the Business Tax Division for compliance with Florida Statutes, Chapter 205).

Except as otherwise provided by law, information submitted to us is public record. Information on this application may be provided to government agencies such as the St. Petersburg Police Department, and the Florida Department of Revenue.

Home Occupation | St. Petersburg City Code – Chapter 16, Land Development Regulations:

16.50.180.3 Establishment: Home occupation is a business which is an accessory use to a single or multi-family dwelling unit where a residence is the principal use of the property and which has obtained a business tax receipt.

16.50.180.4 Use Restrictions:

- A. Areas used for home occupations shall be contained within fully enclosed principal or accessory buildings. No outdoor areas shall be used for a home occupation.
- B. Areas within principal structures dedicated to home occupations shall not exceed more than 50% of the gross floor area of the dwelling unit. This standard shall not apply to a home occupation within a detached accessory building, which may occupy the entire structure.
- C. Home occupations shall not be permitted to occupy or prevent access to areas of buildings necessary to provide the required number of off-street parking spaces without an approved site plan for replacement of those spaces on the property.
- D. No customers or clients shall be allowed to come to the property except where the home occupation provides individual educational instruction (e.g. music teachers).
- E. Display of merchandise shall be prohibited.
- F. Home occupations which create noise not usual to a residential district or which involve the use of power tools are prohibited between the hours of 7:00 p.m. and 9:00 a.m. Doors and windows of the principal or accessory structure shall be closed when such noise is created or power tools are in use.
- G. One (1) employee that is not a resident of the dwelling unit shall be permitted to be at the property. Employees that perform services or work off-site (e.g. landscaping, painting, etc.), shall not come to the property for any reason, including but not limited to, assembling to receive work assignments, obtain supplies, deliver paperwork, collect paychecks.
- H. Shipping, receiving, storage, processing, fabrication, manufacturing, and distribution are prohibited.
- I. No more than one (1) business vehicle shall be permitted to park on the property, regardless the number of home occupations approved for the property. Vehicles shall comply with the restrictions for the parking of domestic and commercial equipment in residential zoning districts.

Declaration: The information on this application is correct. I understand that St. Petersburg City Code makes it unlawful to apply for a business tax certificate based on false information. Any person who provides false information in the application process may be prosecuted for an ordinance violation, and is subject to the penalties provided in Section 1-7, St. Petersburg City Code.

“Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.”

(Signature of Applicant)

(Date)