City of St. Petersburg
City Council
Co-Sponsored Events Committee
Thursday, January 7, 2021 8:15AM

Committee Members
Ed Montanari
Darden Rice
Deborah Figgs-Sanders
Lisa Wheeler-Bowman
Gina Driscoll (Alternate)

Agenda

I. Call to Order

II. Approval of six (6) events for FY21
   a. waiving the non-profit requirement for four (4) events
   b. waiving the late fee for four (4) events
   c. approval of liquor requests for one (1) event

III. Approval of three (3) events for FY22

IV. Public Comment

V. Adjournment
### Table of Contents

**Co-Sponsored Events Listing 2020 - 2021**

<table>
<thead>
<tr>
<th>Event #</th>
<th>Event Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>St. Pete Mind Body Spirit Expo</td>
</tr>
<tr>
<td>2</td>
<td>Super Hero Family Walk</td>
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<tr>
<td>3</td>
<td>Super Bowl Festivities</td>
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<tr>
<td>4</td>
<td>P1 Powerboat Race (Pier)</td>
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<td>5</td>
<td>Purina Pro Plan Incredible Dog Challenge</td>
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<tr>
<td>6</td>
<td>P1 Powerboat Race (Vinoy Park)</td>
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<tr>
<td>7</td>
<td>MLK Event - Cancelled</td>
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</tbody>
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**Co-Sponsored Events Listing 2021 - 2022**

<table>
<thead>
<tr>
<th>Event #</th>
<th>Event Name</th>
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<tbody>
<tr>
<td>8</td>
<td>STA Viking Festival</td>
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<tr>
<td>9</td>
<td>Girls on the Run 5K - Spring</td>
</tr>
<tr>
<td>10</td>
<td>St. Petersburg Science Festival &amp; MarineQuest</td>
</tr>
</tbody>
</table>
Event Title: ST PETE MIND BODY SPIRIT EXPO  
Entity Name: FIRST UNITY SPIRITUAL CAMPUS  
Phone No.: 7273224610  
Fax No.:  
Federal I.D. Number: 59-0637846  
Event Date(s): JAN 30, 2021  
Location: WILLIAMS PARK  
Day 1 of Event: 01/30/2021  
Time Gates Open: 10  
Ending Time: 4  
Day 2 of Event:  
Time Gates Open:  
Ending Time:  
Day 3 of Event:  
Time Gates Open:  
Ending Time:  
Application Prepared by: KIMBERLEY HARRELL  
Phone: 7273224610  
Title: DIRECTOR OF PUBLIC RELATIONS  
Cell Phone: 7273370117  
Address: 460 46th AVE N  
City: ST. PETERSBUR  
State: FL  
Zip: 33703  
Email Address: reverendkim@firstunity.org  
Additional Contact Person: Carolyn Lebanowski  
Day Phone: 2812240145  
What month/year were you incorporated as nonprofit? 06/1967  
List all 501(c)3 entities that will benefit from this event: FIRST UNITY CHURCH SPIRITUAL CAMPUS  
Name of the for-profit entity? NONE  

**Describe your event with details.**

Join the First Unity Spiritual Campus CommUNITY for a full day of exploring Mindfulness, Happiness, and Healthy Balance of full body through wellness and spiritual development. Seminars offered FREE of charge, Individual Sessions available at 15 min/ $25 and 30 min/ $35. This free event will include Seminars on Creating Calm during Chaos with Meditation, Numerology, Chakras and more. A Living Green Market with vendors for Healthy Living including essential oils, Spiritual Jewelry, Crystals, Organic foods, Aromatherapy Spa Products, Native American Medicine Bags, Nikken and more. 75+ Presenters offering Individual sessions, available for free and/or 15 min sessions for $25. Including: Angel readers, intuitive counseling, Past Life readings, Astrology, channeled readings, energy healing, reiki practitioners, chiropractors, acupuncture, plant based nutrition coaching, chakra clearing, sound healing therapy, empowerment coaching and more.

Describe what economic benefit and impact this event will bring to St. Petersburg.

St. Pete Mind, Body and Spirit Expo is open to the public and hosted by the First Unity Spiritual CommUNITY, "boldly building consciousness and community". The expo will promote collective consciousness, commUNITY and mental, physical, and spiritual health and wellness. Attendance to the Expo is FREE to the public and many seminars / music / speakers will present for FREE to the public.

The event will feature 75+ local St. Pete Businesses, the impact will be tremendous and a positive cash flow event for local business owners, following the COVID 19 2020 drought of such events. The downtown business will see a positive economic impact from the added consumers and foot traffic the event will attract.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

| Does your group presently have liability insurance? | YES | NO | How much? | $1,000,000 |
| Does there plans to sell or distribute beer/wine at your event? | YES | NO |
| Will there be an admission / registration fee? | YES | NO |

Advanced Fee: Day of: 

Please provide the website address for your event. http://www.firstunity.org 

Please provide a phone number that can be advertised to the public. 7273224610

What is the estimated attendance for this event? Spectators 500  
Participants 75  
Last Year's Total Attendance 300+
Please check the equipment and/or facilities you are requesting.

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<tr>
<th>Recreation Equipment</th>
<th>Special Events Facilities</th>
<th>Non-City Locations</th>
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<tbody>
<tr>
<td>Showmobile (Yes/No)</td>
<td>Mahaffey Theater</td>
<td>WILLIAMS PARK</td>
</tr>
<tr>
<td># Bleacher(s) needed. Each bleacher approx. 180 people</td>
<td>Coliseum</td>
<td>Which Location?</td>
</tr>
<tr>
<td>Tables (6 ft) # needed</td>
<td>Sunken Gardens</td>
<td></td>
</tr>
<tr>
<td>Chairs # needed</td>
<td>Boyd Hill</td>
<td></td>
</tr>
</tbody>
</table>

# of portable risers needed (4 in. x 8 in. x 16 in. sections) NO

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

**POLICE:** Public Safety Personnel, Marine Services

**TRAFFIC:** Personnel; Equipment (cones, barricades, no parking signs)

**FIRE:** Paramedics, Inspectors

**PARKS SERVICES:** Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration

**RECREATION SERVICES:** On-site Presence, Logistics Help, Liaison with Other Departments

**Note:** The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

**Name:** KIMBERLEY HARRELL  
**Co-Sign:**  
**Title:** DIR. OF PUBLIC RELATIONS  
**Date:** 10/21/2020

**NOTE:** a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

**PLEASE ATTACH THE FOLLOWING**

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER,  
727-893-7766 or EMAIL: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

### Condition

<table>
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<tr>
<th>Condition</th>
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<tbody>
<tr>
<td>☒ Public Invited</td>
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<tr>
<td>☒ Located in Park</td>
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<td>☐ Vending Product / Merchandise Sales</td>
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<tr>
<td>☐ Vending Food / Beverage</td>
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<tr>
<td>☒ Vendors / Exhibitors</td>
<td></td>
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<tr>
<td>☒ Vending Beer / Wine</td>
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<tr>
<td>☐ Erecting Tents - Larger than 10ft x 12ft</td>
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<tr>
<td>☐ Fence Installation</td>
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<tr>
<td>☐ Other Structures</td>
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<tr>
<td>☐ Open Flame Food Preparation</td>
<td></td>
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<tr>
<td>☐ Pyrotechnics</td>
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<tr>
<td>☐ Require Street Closure</td>
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<tr>
<td>☒ VIP Area</td>
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<tr>
<td>☒ Staging</td>
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<tr>
<td>☒ Amplified Sound</td>
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<tr>
<td>☐ Security</td>
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<tr>
<td>☐ Sanitary Facilities - Port-O-Lets</td>
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<tr>
<td>☐ Off-site Parking / Shuttle</td>
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<tr>
<td>☒ Semitruck / Tractor Trailer</td>
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</tbody>
</table>

### Obligation

<table>
<thead>
<tr>
<th>Condition</th>
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<tbody>
<tr>
<td>☒ General Liability Insurance</td>
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<td>☒ Park Permit</td>
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<td>☒ Occupational License</td>
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<tr>
<td>☒ Health Inspection</td>
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<tr>
<td>☒ Alcohol Permit Additional insurance Required</td>
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<td>☒ Temporary Structure Permit</td>
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<td>☒ Temporary Structure Permit</td>
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<td>☒ Temporary Structure Permit</td>
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<tr>
<td>☒ Fire Inspection Permit</td>
<td></td>
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<tr>
<td>☒ Fireworks Permit</td>
<td></td>
</tr>
<tr>
<td>☒ Parade or Street Closure Permit(s)</td>
<td></td>
</tr>
<tr>
<td>☒ Professional</td>
<td>☐ Showmobile</td>
</tr>
<tr>
<td>☒ Performers</td>
<td>☒ Announcement Only</td>
</tr>
<tr>
<td>☐ Daytime - Private</td>
<td>☐ Overnight - Private</td>
</tr>
<tr>
<td>☐ Regular Units</td>
<td>☐ Disabled Units</td>
</tr>
</tbody>
</table>

Marketing: Please check all that apply.

<table>
<thead>
<tr>
<th>Marketing</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>☒ Invitations</td>
<td></td>
</tr>
<tr>
<td>☒ Posters / Flyers</td>
<td></td>
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<tr>
<td>☒ Newspaper / Internet</td>
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<tr>
<td>☐ Radio</td>
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<tr>
<td>☐ Television</td>
<td></td>
</tr>
<tr>
<td>☒ Remote Broadcast</td>
<td></td>
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</tbody>
</table>

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:
Does your event require any power needs using more than the standard 110/20amp located in the parks? □ YES ☒ NO
If YES, check all that apply. □ RV'S □ Coffee Vendors □ Ice Bins □ Freezers □ Ice Cream Vendors □ Catering Trucks □ Other:
Please explain the details of the above items checked. Tell us how much and what type of power they would require.

<table>
<thead>
<tr>
<th>Will you supply your own generators?</th>
<th>□ YES ☒ NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will your event have a licensed electrician on-site during the event?</td>
<td>□ YES ☒ NO If YES, who?</td>
</tr>
<tr>
<td>Will your event be requesting any variances from City policies or procedures? If YES, please explain.</td>
<td>NO</td>
</tr>
<tr>
<td>If City permits, licenses, or services are required for event, who will pay for them?</td>
<td></td>
</tr>
<tr>
<td>Name: FIRST UNITY SPIRITUAL CAMPUS</td>
<td>Phone: 7273224610</td>
</tr>
<tr>
<td>Address (including zip): 460 46th AVE N ST. PETERSBURG, FL 33703</td>
<td></td>
</tr>
</tbody>
</table>

Type of music, # of stages, and # of bands.

3 OR 4 MUSICAL SETS, SINGERS AND SPEAKERS WILL USE THE WILLIAMS PARK BANDSTAGE

List Vending Products. Name & Provider.

I will provide a listing of all vendors when signed for the event. Past vendors include handmade items crystal jewelry, medicine bags, etc. Crystals and Rocks, Spiritual Travel Agency, Chiropractors, Massage Therapist, Plant Based Nutrition, Wellness Supplements, Green Living Organic produce, Books, music, etc.

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

| N/A |

Explain subject/purpose of all speeches/demonstrations which will occur.

MIND BODY SPIRIT WELLNESS

Discuss your load in/load out parking needs, include times and dates.

VENDOR SET UP FROM 8AM - 9:30AM
VENDOR TAKE DOWN FROM 4PM - 5PM
Other Comments: Please describe your fee structure.

This is a FREE to the public event. There will be an opportunity to make a donation / love offering to keep the St. Pete Mind Body going as a quarterly event.

We will sell Raffle Tickets fee structure will be $1.00 each or 7 for $5.00.

Vendors will pay a fee for space, past events have been $40 - $60 per 10 x 10 space.

Other comments:

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: KIMBERLEY HARRELL
Title: DIR OF PUBLIC RELATIONS
Date: 10/21/2020
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

<table>
<thead>
<tr>
<th>Name of the Nonprofit Corporation:</th>
<th>FIRST UNITY SPIRITUAL CAMPUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Responsible Party (President or CEO ONLY):</td>
<td>TEMPLE HAYES</td>
</tr>
<tr>
<td>Title of Responsible Party:</td>
<td>CEO</td>
</tr>
<tr>
<td>Physical Address of Responsible Party:</td>
<td>460 46th AVE N ST. PETERSBURG, FL 33703</td>
</tr>
<tr>
<td>Phone Number of Responsible Party:</td>
<td>7273224900</td>
</tr>
<tr>
<td>Email Address of Responsible Party:</td>
<td><a href="mailto:reverendtemple@firstunity.org">reverendtemple@firstunity.org</a></td>
</tr>
<tr>
<td>Nonprofit (Employee Identification Number):</td>
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<thead>
<tr>
<th>Name of the For-profit Corporation:</th>
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<tbody>
<tr>
<td>Name of Responsible Party (President or CEO ONLY):</td>
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<td>Title of Responsible Party:</td>
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<td>Physical Address of Responsible Party:</td>
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<td>Phone Number of Responsible Party:</td>
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<tr>
<td>Email Address of Responsible Party:</td>
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<tr>
<td>For-profit (Employee Identification Number):</td>
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</table>

Please include a copy of the the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

- [ ] BY Mail
- [ ] BY EMAIL

Contact Name: KIMBERLEY HARRELL
Address: 460 46th AVE N
City, State, Zip: ST. PETERSBURG, FL 33703

Email Address: reverendkim@firstunity.org
APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR'S EVENT
(Must be completed)

Name of Event: 
Date(s) of Event: 

<table>
<thead>
<tr>
<th>REVENUE SOURCES (attach sheet if more space is needed)</th>
<th>Amount</th>
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<tbody>
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<td>8.</td>
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<tr>
<td><strong>TOTAL GROSS REVENUE</strong></td>
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<th>EXPENSES (attach sheet if more space is needed)</th>
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<td>12.</td>
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<tr>
<td><strong>TOTAL OPERATING EXPENSES</strong></td>
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<tr>
<td><strong>TOTAL NET INCOME</strong></td>
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<th>ALLOCATION OF NET INCOME (attach sheet if more space is needed)</th>
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<tr>
<td><strong>TOTAL ALLOCATION OF NET INCOME</strong></td>
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</table>

Prepared by: 
Date: 

Print Application
First Unity Church
801 - 6th Avenue, South
St. Petersburg, Florida 33701

Gentlemen:

Purposes:
Religious

Inquiries and File Returns with District
Director: Jacksonville, Florida

Accounting Period Ending: February 28

Yes □ No □

Form 990-A Required:

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

A. J. O'Donnell, Jr.
District Director
**CERTIFICATE OF LIABILITY INSURANCE**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<table>
<thead>
<tr>
<th>PRODUCER</th>
<th>Church Mutual Insurance Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>3000 Schuster Lane</td>
</tr>
<tr>
<td>City</td>
<td>Merrill</td>
</tr>
<tr>
<td>State</td>
<td>WI</td>
</tr>
<tr>
<td>Zip Code</td>
<td>54452</td>
</tr>
</tbody>
</table>

**INSURED**

FIRST UNITY CHURCH

460 46TH Ave N

SAINT PETERSBURG FL 33703-3839

**CONTACT**

Hannah M Turgeon

PHONE (JAS, No): 1-800-554-2642 Option 1

FAX (JAS, No): 855-264-2329

E-MAIL: customerservice@churchmutual.com

**INSD WVD POLICY NUMBER LIMITS**

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>ADDL SUBJ</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>CLAIMS-MADE</td>
<td>0093274-02-068807</td>
<td>02/01/2020</td>
<td>02/01/2023</td>
<td>$1,000,000</td>
</tr>
</tbody>
</table>

**COVERAGES**

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>ADDL SUBJ</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUTOMOBILE LIABILITY</td>
<td>ANY AUTO</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OWNED AUTOS ONLY</td>
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<td></td>
</tr>
<tr>
<td></td>
<td>HIRED AUTOS ONLY</td>
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</tr>
<tr>
<td></td>
<td>SCHEDULED AUTOS</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>NON-OWNED AUTOS</td>
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</tr>
<tr>
<td>UMBRELLA LIABILITY</td>
<td>OCCUR</td>
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</tr>
<tr>
<td></td>
<td>CLAIMS-MADE</td>
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<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

In compliance with written contract, agreement or permit requirements, certificate holder is an additional insured under the policy. A 267.1

**CERTIFICATE HOLDER**

City of Saint Petersburg

1400 19th St N

SAINT PETERSBURG FL 33713-5729

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Hannah Turgeon
CERTIFICATION REGARDING
COVID-19 MITIGATION AND CONTINGENCY PLANNING
FOR A PARKS AND RECREATION FACILITY USE AGREEMENT

This certification regarding COVID-19 mitigation and contingency planning for a Parks and Recreation facility use agreement is provided to the City of St. Petersburg, Florida, (the "City") by or on behalf of the individual or entity identified below (the "User") in conjunction with the facility use agreement between the City and the User (the "Agreement") for the event or other use identified below (the "Event"):

User Name: FIRST UNITY CHURCH (SPIRITUAL CAMPUS)
Event Name: ST. PETE MIND BODY SPIRIT EXPO
Event Date(s): JAN 30, 2021 / RAIN DATE FEB 6, 2021

Pursuant to the authority of the Mayor under applicable law to respond to the immediate danger to the public health, safety, and welfare of the City posed by COVID-19, on September 29, 2020, the Mayor issued executive order 2020-43 (as may be amended or superseded from time-to-time, the "Emergency Order") to establish certain requirements for COVID-19 mitigation and contingency planning for any event held pursuant to a facility use agreement, which includes the Agreement.

Pursuant to the requirements of that Emergency Order, I hereby make the following statements as either (A) the individual person who is the User or (B) in my capacity as an officer, director, or other person with control over operation of the entity that is the User:

1. I certify that I have read and understood the current version of the CDC guidance entitled "Considerations for Events and Gatherings" (as may be amended or superseded from time to time, the "CDC Event Guidance").

2. I certify that I have read the Emergency Order and understood the obligations imposed by the Emergency Order.

3. I certify that that a written plan for COVID-19 mitigation and contingency planning for the Event has been developed to address applicable elements of CDC Event Guidance, in accordance with Emergency Order section 5.

4. I acknowledge that the Emergency Order falls within the definition of "Laws" in the Agreement and that, if the User or any person who falls within the definition of "Organizer" under the Emergency Order fails to comply with the Emergency Order, the City may suspend or terminate the Agreement or seek any other remedy authorized by law to enforce the Agreement.
5. I further acknowledge that any failure to comply with an obligation established by the Emergency Order may result in any or all of the enforcement actions described in Emergency Order section 8 (including civil penalties and criminal penalties) against the User (directly) or against any officer, director, or other person with control over the operation of a User that is an entity.

Date: 11/17/2020

Sign: Kimberley Harrell

Name: Kimberley Harrell

Title: DIR OF PUBLIC RELATIONS
Detail by Entity Name
Florida Not For Profit Corporation
FIRST UNITY CHURCH

Filing Information
Document Number: 712636
FEI/EIN Number: 59-0637846
Date Filed: 04/21/1967
State: FL
Status: ACTIVE

Principal Address
460 46 AVE. NORTH
SAINT PETERSBURG, FL 33703-4791
Changed: 04/22/2008

Mailing Address
460 46 AVE. NORTH
SAINT PETERSBURG, FL 33703-4791
Changed: 04/22/2008

Registered Agent Name & Address
HAYES, TEMPLE A, Rev
460 46 AVE. NORTH
SAINT PETERSBURG, FL 33703-4791

Name Changed: 04/12/2019
Address Changed: 07/07/2008

Officer/Director Detail
Name & Address

Title P
D'aleiandro, Carol
460 46 AVE. NORTH
SAINT PETERSBURG, FL 33703-4791

Title T
Salvi, Lisa
Contract/Permit

Contract #: 30581
Date: 21 Dec 2020

FIRST UNITY CHURCH
KIMBERLEY D HARRELL
460 46TH AVE N
ST PETERSBURG FL 33703 3839 USA

Purpose of Use: ST PETE MIND BODY SPIRIT EXPO
Expected: 500
Co-Sponsored Event

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: No
- Use of fencing: No
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Sat 30 Jan 2021 06:00 am
Ending: Sat 30 Jan 2021 09:00 pm

Facility/Equipment
<table>
<thead>
<tr>
<th>Facility/Equipment</th>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Fee</th>
<th>Extra Fee</th>
<th>Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Williams Park</td>
<td>Sat</td>
<td>30 Jan 2021</td>
<td>06:00 AM</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$0.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>Bandshell &amp; Park</td>
<td></td>
<td>09:00 PM</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

Additional Fees:
- Extra Fee
  - Co-Sponsored Application Fee
    - Quantity: 1
    - Charge: $30.00
    - Tax: $0.00
    - Total: $30.00

- Extra Fee - Bookings
  - Co-Sponsored Permit Fee (Waterfront)
    - Hours: 15:00
    - Quantity: 1
    - Charge: $200.00
    - Tax: $0.00
    - Total: $200.00

Charges:
- Fees: $0.00
- Extra Fees: $230.00
- Tax: $0.00
- Total: $230.00
- Deposit: $0.00
- Total Applied: $0.00
- Contract Balance: $230.00
- Account Balance: $230.00

Balance of rental due and payable immediately.

Payments:

Additional Notes:

I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By:(Sign Name)
KIMBERLEY D HARRELL
FIRST UNITY CHURCH
Name of User Organization, If Applicable

CITY OF ST. PETERSBURG, FLORIDA

By:(Sign Name): Parks and Recreation Superintendent

(Print Name)
Parks and Recreation Department

Printed: 21 Dec 2020, 10:51 AM
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: Super Hero Family Walk
Entity Name: Hemophilia Foundation of Greater Florida
Date Received: 12/14/20

<table>
<thead>
<tr>
<th>Event Date(s)</th>
<th>Location</th>
<th>Permit#</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 25, 2021</td>
<td>Vinoy Park</td>
<td>005691</td>
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</table>

<table>
<thead>
<tr>
<th>Day of Event</th>
<th>Time Gates Open</th>
<th>Ending Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day 3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Application Prepared by: Fran Haynes
Title: Executive Director
Address: 1350 Orange Ave, Suite 227, Winter Park, FL 32789

What month/year were you incorporated as nonprofit? 1996

List all 501(c)3 entities that will benefit from this event.
Hemophilia Foundation of Greater Florida

Describe your event with details.
The Annual Super Hero Family Walk is a fun filled event. The Hemophilia Foundation of Greater Florida has been hosting the event for more than 12 years. The event will begin at 7:00 am with set up. Walk registration will begin at 9:00 am. Folks will walk and after the walk their will be refreshments, games, music and a fun awards ceremony. We will have booth sponsors with giveaways and fun.

Describe what economic benefit and impact this event will bring to St. Petersburg.
The Bay Area walk involves Hemophilia Treatment Centers in Tampa and St. Petersburg and patients and their families and friends. The walk venue is amazing we are going to encourage folks to hang out and enjoy downtown St. Petersburg and the surrounding area.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? ☒ YES ☐ NO
How much? 1 million dollars

Are there plans to sell or distribute beer/wine at your event? ☐ YES ☒ NO

Will there be an admission / registration fee? ☐ YES ☒ NO
Advanced Fee: __________ Day of: __________

Please provide the website address for your event. www.hemophiliaflorida.org

Please provide a phone number that can be advertised to the public. 800-293-6527

What is the estimated attendance for this event? Spectators __________ Participants 150 __________ Last Year's Total Attendance 100
Please check the equipment and/or facilities you are requesting.

<table>
<thead>
<tr>
<th>Recreation Equipment</th>
<th>Special Events Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Showmobile (Yes/No)</td>
<td>Non-City Locations</td>
</tr>
<tr>
<td>NO</td>
<td>Which Location?</td>
</tr>
<tr>
<td># Bleacher(s) needed</td>
<td>□ Mahaffey Theater</td>
</tr>
<tr>
<td>Tables (6 ft) # needed</td>
<td>□ Coliseum</td>
</tr>
<tr>
<td>15</td>
<td>□ Sunken Gardens</td>
</tr>
<tr>
<td>Chairs # needed</td>
<td>□ Boyd Hill</td>
</tr>
<tr>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

Public Address System

# of portable risers needed (4 in. x 8 in. x 16 in. sections)

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

POLICE: Public Safety Personnel, Marine Services
TRAFFIC: Personnel, Equipment (cones, barricades, no parking signs)
FIRE: Paramedics, Inspectors
PARKS SERVICES: Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration
RECREATION SERVICES: On-site Presence, Logistics Help, Liaison with Other Departments

Note: The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: Fran Haynes
Co-Sign: 
Title: Executive Director
Title: 
Date: 12/1/2020
Date: 

NOTE:

a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

PLEASE ATTACH THE FOLLOWING

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER, 727-893-7766 or EMAIL: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Public Invited</td>
<td>General Liability Insurance</td>
</tr>
<tr>
<td>☐ Located in Park</td>
<td>Park Permit</td>
</tr>
<tr>
<td>☐ Vending Product / Merchandise Sales</td>
<td>Occupational License</td>
</tr>
<tr>
<td>☐ Vending Food / Beverage</td>
<td>Health Inspection</td>
</tr>
<tr>
<td>☒ Vendors / Exhibitors</td>
<td>Alcohol Permit</td>
</tr>
<tr>
<td>☐ Vending Beer / Wine</td>
<td>Additional insurance Required</td>
</tr>
<tr>
<td>☒ Erecting Tents - Larger than 10ft x 12ft</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Fence Installation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Other Structures</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Open Flame Food Preparation</td>
<td>Fire Inspection Permit</td>
</tr>
<tr>
<td>☐ Require Street Closure</td>
<td>Fireworks Permit</td>
</tr>
<tr>
<td>☐ VIP Area</td>
<td>Parade or Street Closure Permit</td>
</tr>
<tr>
<td>☐ Staging</td>
<td></td>
</tr>
<tr>
<td>☒ Amplified Sound</td>
<td></td>
</tr>
<tr>
<td>☐ Security</td>
<td></td>
</tr>
<tr>
<td>☐ Sanitary Facilities - Port-O-Lets</td>
<td></td>
</tr>
<tr>
<td>☐ Off-site Parking / Shuttle</td>
<td></td>
</tr>
<tr>
<td>☐ Semitruck / Tractor Trailer</td>
<td></td>
</tr>
<tr>
<td>☐ Professional Performers</td>
<td></td>
</tr>
<tr>
<td>☐ Showmobile</td>
<td></td>
</tr>
<tr>
<td>☐ Other Showmobile Announcement Only</td>
<td></td>
</tr>
<tr>
<td>☐ Daytime - Private</td>
<td></td>
</tr>
<tr>
<td>☐ Overnight - Private</td>
<td></td>
</tr>
<tr>
<td>☐ Event Time Frame - SPPD</td>
<td></td>
</tr>
</tbody>
</table>

Marketing: Please check all that apply.

| ☒ Invitations                                                          | ☒ Radio                                                                  |
| ☒ Posters / Flyers                                                     | ☐ Television                                                             |
| ☒ Newspaper / Internet                                                 | ☐ Remote Broadcast                                                       |

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Does your event require any power needs using more than the standard 110/20amp located in the parks? □ YES □ NO
If YES, check all that apply. □ RV'S □ Coffee Vendors □ Ice Bins □ Freezers □ Ice Cream Vendors □ Catering Trucks □ Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

We will have a dj or music to entertain our folks

Will you supply your own generators? □ YES □ NO

Will your event have a licensed electrician on-site during the event? □ YES □ NO If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

If City permits, licenses, or services are required for event, who will pay for them?

Name: Hemophilia Foundation of Greater Florida
Address (including zip): 1350 Orange Ave, Suite 227 Winter Park, FL 32789
Type of music, # of stages, and # of bands.

DJ or we will have music

List Vending Products. Name & Provider.
No vending products - we will have booth sponsors with information

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

Explain subject/purpose of all speeches/demonstrations which will occur.

Discuss your load in/load out parking needs, include times and dates.
Other Comments: Please describe your fee structure.

Other comments:

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: Fran Haynes
Title: Executive Director
Date: 12/1/2020
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (15) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the Nonprofit Corporation: Hemophilia Foundation of Greater Florida Inc.
Name of Responsible Party (President or CEO ONLY): Fran Haynes
Title of Responsible Party: Executive Director
Physical Address of Responsible Party: 1350 Orange Ave, Suite 227 Winter Park, Florida 32789
Phone Number of Responsible Party: 407-629-0000
Email Address of Responsible Party: Franhaynes@hemophiliaflorida.org
Nonprofit (Employee Identification Number): 59-3478821

Name of the For-profit Corporation:
Name of Responsible Party (President or CEO ONLY):
Title of Responsible Party:
Physical Address of Responsible Party:
Phone Number of Responsible Party:
Email Address of Responsible Party:
For-profit (Employee Identification Number)

Please include a copy of the the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

[ ] BY Mail

Contact Name
Address
City, State, Zip

[ ] BY EMAIL

Email Address: Franhaynes@hemophiliaflorida.org
I. **REVENUE SOURCES** (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Corporate Sponsors</td>
<td>25000</td>
</tr>
<tr>
<td>Individual Donors</td>
<td>4080</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td><strong>TOTAL GROSS REVENUE</strong></td>
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</tr>
</tbody>
</table>

II. **EXPENSES** (attach sheet if more space is needed)

<table>
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<tr>
<th>Expense</th>
<th>Amount</th>
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</thead>
<tbody>
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<td>Virtual host</td>
<td>1000</td>
</tr>
<tr>
<td>Event T-shirts</td>
<td>400</td>
</tr>
<tr>
<td>Event Boxes</td>
<td>300</td>
</tr>
<tr>
<td></td>
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<tr>
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<td></td>
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<tr>
<td><strong>TOTAL OPERATING EXPENSES</strong></td>
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</tr>
<tr>
<td><strong>TOTAL NET INCOME</strong></td>
<td></td>
</tr>
</tbody>
</table>

III. **ALLOCATION OF NET INCOME** (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support the Hemophilia Foundation of Greater Florida Programs and Services</td>
<td>27380</td>
</tr>
<tr>
<td>89 cents for every dollar raised goes back into the bleeding disorders community</td>
<td></td>
</tr>
<tr>
<td></td>
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<td></td>
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<tr>
<td><strong>TOTAL ALLOCATION OF NET INCOME</strong></td>
<td></td>
</tr>
</tbody>
</table>

Prepared by: Francine Haynes

Date: 12/01/2020
**Detail by Entity Name**

Florida Not For Profit Corporation  
HEMOPHILIA FOUNDATION OF GREATER FLORIDA, INC.

### Filing Information

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<th>Document Number</th>
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<td>59-3418827</td>
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<td>Date Filed</td>
<td>12/27/1996</td>
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<tr>
<td>State</td>
<td>FL</td>
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<tr>
<td>Status</td>
<td>ACTIVE</td>
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<td>AMENDMENT</td>
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</tbody>
</table>

#### Principal Address

1350 ORANGE AVE  
SUITE 227  
WINTER PARK, FL 32789

Changed: 01/05/2011

#### Mailing Address

1350 ORANGE AVE  
SUITE 227  
WINTER PARK, FL 32789

Changed: 01/05/2011

#### Registered Agent Name & Address

HAYNES, FRANCINE G  
1350 ORANGE AVE  
SUITE 227  
WINTER PARK, FL 32789

Name Changed: 05/17/2001  
Address Changed: 01/05/2011

#### Officer/Director Detail

**Name & Address**

Title VP

BERKMAN, MIKE
8354 TIBET BUTLER DRIVE
WINDERMERE, FL 34786

Title D

BOOKBINDER, ED
780 FLORIDA CENTRAL PARKWAY, SUITE 300
LONGWOOD, FL 32750

Title D

CARTAGENA, HECTOR
1912 B LEE ROAD, SUITE C-4
ORLANDO, FL 32810

Title Director

APTE, ALAN
PO BOX 1673
ORLANDO, FL 32802

Title President

Vrochopoulos, Peter
2225 Mount Vernon Street
Orlando, FL 32803

Title Director

Riggs, Joe
1350 ORANGE AVE
SUITE 227
WINTER PARK, FL 32789

Title Executive Director

Haynes, Francine
1350 ORANGE AVE
SUITE 227
WINTER PARK, FL 32789

Title Secretary/Treasurer

Gregory, Eileen
1350 ORANGE AVE
SUITE 227
WINTER PARK, FL 32789

Title Mr

Villareal-Charris, Jose
1350 ORANGE AVE  
SUITE 227  
WINTER PARK, FL 32789  

**Annual Reports**  

<table>
<thead>
<tr>
<th>Report Year</th>
<th>Filed Date</th>
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<tr>
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<td>2019</td>
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**Document Images**  

- 01/15/2020 - ANNUAL REPORT  
- 01/18/2019 - ANNUAL REPORT  
- 01/02/2018 - ANNUAL REPORT  
- 01/08/2017 - ANNUAL REPORT  
- 01/14/2016 - ANNUAL REPORT  
- 01/12/2015 - ANNUAL REPORT  
- 01/09/2014 - ANNUAL REPORT  
- 01/08/2013 - ANNUAL REPORT  
- 01/05/2012 - ANNUAL REPORT  
- 01/03/2011 - ANNUAL REPORT  
- 01/02/2010 - ANNUAL REPORT  
- 01/19/2009 - ANNUAL REPORT  
- 01/02/2008 - ANNUAL REPORT  
- 01/04/2007 - ANNUAL REPORT  
- 01/03/2006 - ANNUAL REPORT  
- 01/03/2005 - ANNUAL REPORT  
- 01/08/2004 - ANNUAL REPORT  
- 05/10/2003 - ANNUAL REPORT  
- 05/21/2002 - ANNUAL REPORT  
- 05/17/2001 - ANNUAL REPORT  
- 02/02/2000 - ANNUAL REPORT  
- 04/22/1999 - ANNUAL REPORT  
- 07/13/1998 - Amendment  
- 01/15/1998 - ANNUAL REPORT  
- 12/23/1997 - Amendment  
- 03/11/1997 - ANNUAL REPORT  
- 12/27/1996 - DOCUMENTS PRIOR TO 1997  

View image in PDF format
HEMOPHILIA FOUNDATION OF GREATER FLORIDA
FRAN HAYNES
1350 ORANGE AVE SUITE 227
WINTER PARK FL 32789 USA

Purpose of Use: SUPER HERO FAMILY WALK
Expected: 200
Co-Sponsored Event

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: No
- Use of fencing: No
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Sat 25 Sep 21 06:00 am
Ending: Sat 25 Sep 21 09:00 pm

Facility/Equipment
- Vinoy Park
  Day: Sat
  Date: 25 Sep 2021
  Time: 06:00 AM
  Fee: $0.00
  Extra Fee: $300.00
  Tax: $0.00
  Total: $300.00

- Mole
  Time: 09:00 PM
  Fee: $0.00
  Extra Fee: $300.00
  Tax: $0.00
  Total: $300.00

Additional Fees:
- Extra Fee - Co-Sponsored Application Fee
  Quantity: 1
  Charge: $30.00
  Tax: $0.00
  Total: $30.00

- Extra Fee - Co-Sponsored Permit Fee (Vinoy)
  Hours: 15:00
  Quantity: 1
  Charge: $300.00
  Tax: $0.00
  Total: $300.00

Charges:
- Fees: $0.00
- Extra Fees: $330.00
- Tax: $0.00
- Total: $330.00

Balance of rental due and payable immediately.

Payments:

Additional Notes:

I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By: (Sign Name)
FRAN HAYNES
HEMOPHILIA FOUNDATION OF GREATER FLORIDA

Name of User Organization, If Applicable

CITY OF ST. PETERSBURG, FLORIDA

By (Sign Name): Parks and Recreation Superintendent

(Print Name) Parks and Recreation Department
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: Super Bowl Festivities
Entity Name: Colliers International REMS, US LLC
Event Date(s): February 5, 6, 7, 2020
Location: Spa Beach Park
Day 1 of Event: Feb 5
   Time Gates Open: TBD
   Ending Time: TBD
Day 2 of Event: Feb 6
   Time Gates Open: TBD
   Ending Time: TBD
Day 3 of Event: Feb 7
   Time Gates Open: TBD
   Ending Time: TBD
Application Prepared by: Juniper Duffin, LEED GA
Title: Senior Property Manager
Address: 600 2nd AVE NE
City: St. Petersburg State: FL Zip: 33701
Email Address: Juniper.Duffin@colliers.com
Additional Contact Person: Ferdian Jap, Event Manager, Pier Events, LLC
Day Phone: 727-452-6964
What month/year were you incorporated as nonprofit?
List all 501(c)3 entities that will benefit from this event.
Name of the for-profit entity?
Describe your event with details.
Super Bowl related events, not directly tied with NFL
Feb 5: NFL Alumni’s Caribbean Beach Party
Feb 6: NFL Alumni’s Block Party
Feb 7th: Tim Tebow Super Bowl event
Describe what economic benefit and impact this event will bring to St. Petersburg.
Family friendly, diverse events during Super Bowl Weekend
Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.
Does your group presently have liability insurance?
Are there plans to sell or distribute beer/wine at your event?
Will there be an admission / registration fee?
Please provide the website address for your event.
Please provide a phone number that can be advertised to the public.
What is the estimated attendance for this event?
Spectators TBD Participants TBD Last Year’s Total Attendance TBD
Please check the equipment and/or facilities you are requesting.

<table>
<thead>
<tr>
<th>Recreation Equipment</th>
<th>Special Events Facilities</th>
<th>Non-City Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Showmobile (Yes/No)</td>
<td></td>
<td>□ Non-City Locations</td>
</tr>
<tr>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td># Bleacher(s) needed. Each bleacher approx. 180 people</td>
<td>□ Mahaffey Theater</td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>□ Coliseum</td>
<td></td>
</tr>
<tr>
<td>Tables (6 ft) # needed</td>
<td>□ Sunken Gardens</td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td>□ Boyd Hill</td>
<td></td>
</tr>
<tr>
<td>Public Address System</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N/A</td>
<td></td>
<td></td>
</tr>
<tr>
<td># of portable risers needed (4 in. x 8 in. x 16 in. sections)</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

- **POLICE:** Public Safety Personnel, Marine Services
- **TRAFFIC:** Personnel, Equipment (cones, barricades, no parking signs)
- **FIRE:** Paramedics, Inspectors
- **PARKS SERVICES:** Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration
- **RECREATION SERVICES:** On-site Presence, Logistics Help, Liaison with Other Departments

**Note:** The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Juniper Duffin</th>
<th>Co-Sign:</th>
<th>Senior Property Manager</th>
<th>Date: 12/16/20</th>
</tr>
</thead>
</table>

**Note:**

- **a.** If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.
- **b.** If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.
- **c.** Applications lacking information or the required completed appendixes listed below will not be processed.

**PLEASE ATTACH THE FOLLOWING**

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER, 727-893-7766 or EMAIL: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Public Invited</td>
<td>General Liability Insurance</td>
</tr>
<tr>
<td>☒ Located in Park</td>
<td>Park Permit</td>
</tr>
<tr>
<td>☒ Vending Product / Merchandise Sales</td>
<td>Occupational License</td>
</tr>
<tr>
<td>☒ Vending Food / Beverage</td>
<td>Health Inspection</td>
</tr>
<tr>
<td>☒ Vendors / Exhibitors</td>
<td>Alcohol Permit</td>
</tr>
<tr>
<td>☒ Vending Beer / Wine</td>
<td>Additional insurance Required</td>
</tr>
<tr>
<td>☒ Erecting Tents - Larger than 10ft x 12ft</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☒ Fence Installation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☒ Other Structures</td>
<td>Fireworks Permit</td>
</tr>
<tr>
<td>☐ Open Flame Food Preparation</td>
<td>Parade or Street Closure Permit(s)</td>
</tr>
<tr>
<td>☐ Pyrotechnics</td>
<td></td>
</tr>
<tr>
<td>☐ Require Street Closure</td>
<td></td>
</tr>
<tr>
<td>☒ VIP Area</td>
<td></td>
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<tr>
<td>☒ Staging</td>
<td></td>
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<tr>
<td>☒ Amplified Sound</td>
<td></td>
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<tr>
<td>☒ Security</td>
<td></td>
</tr>
<tr>
<td>☒ Sanitary Facilities - Port-O-Lets</td>
<td></td>
</tr>
<tr>
<td>☐ Open-site Parking / Shuttle</td>
<td></td>
</tr>
<tr>
<td>☐ Semitruck / Tractor Trailer</td>
<td></td>
</tr>
<tr>
<td>☒ Invitations</td>
<td>☐ Professional</td>
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<tr>
<td>☒ Posters / Flyers</td>
<td>☐ Showmobile</td>
</tr>
<tr>
<td>☒ Newspaper / Internet</td>
<td>☐ Other</td>
</tr>
<tr>
<td>☒ Invitations</td>
<td>☐ Performers</td>
</tr>
<tr>
<td>☒ Posters / Flyers</td>
<td>☐ Announcement Only</td>
</tr>
<tr>
<td>☒ Newspaper / Internet</td>
<td>☒ Daytime - Private</td>
</tr>
<tr>
<td>☒ Invitations</td>
<td>☒ Overnight - Private</td>
</tr>
<tr>
<td>☒ Posters / Flyers</td>
<td>☒ Event Time Frame - SPPD</td>
</tr>
<tr>
<td>☒ Newspaper / Internet</td>
<td>Regular Units                ☒ Disabled Units    ☐ Hand Washing</td>
</tr>
<tr>
<td>☒ Invitations</td>
<td>TBD</td>
</tr>
<tr>
<td>☒ Posters / Flyers</td>
<td>TBD, most likely bike racks</td>
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<tr>
<td>☒ Newspaper / Internet</td>
<td>Mobile Stage</td>
</tr>
<tr>
<td>☒ Invitations</td>
<td></td>
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<tr>
<td>☒ Posters / Flyers</td>
<td></td>
</tr>
<tr>
<td>☒ Newspaper / Internet</td>
<td></td>
</tr>
<tr>
<td>☐ Invitations</td>
<td>☐ Radio</td>
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<td>☐ Newspaper / Internet</td>
<td>☐ Remote Broadcast</td>
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<td>☐ Invitations</td>
<td></td>
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<tr>
<td>☒ Posters / Flyers</td>
<td></td>
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<tr>
<td>☒ Newspaper / Internet</td>
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</tbody>
</table>

Marketing: Please check all that apply.

- Invitations
- Posters / Flyers
- Newspaper / Internet
- Radio
- Television
- Remote Broadcast

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks? ☒ YES ☐ NO

If YES, check all that apply. □ RV'S □ Coffee Vendors □ Ice Bins □ Freezers □ Ice Cream Vendors □ Catering Trucks □ Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

Show power

Will you supply your own generators? ☒ YES ☐ NO

Will your event have a licensed electrician on-site during the event? ☒ YES ☐ NO If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

No

If City permits, licenses, or services are required for event, who will pay for them?

Name: [ ] Phone: [ ]

Address (including zip): [ ]

Type of music, # of stages, and # of bands.

TBD

List Vending Products. Name & Provider.

TBD

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

TBD

Explain subject/purpose of all speeches/demonstrations which will occur.

N/A

Discuss your load in/load out parking needs, include times and dates.

TBD
Other Comments: Please describe your fee structure.

Other comments:

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

Notwithstanding anything to the contrary contained herein, Colliers International REMS US, LLC reserves all of its rights under its property management agreement with the City, and nothing contained herein shall constitute a waiver or any modification of those rights. Notwithstanding anything to the contrary contained herein, this event application does not constitute a modification of the property management (or any provision thereof) agreement between Colliers International REMS US, LLC and the City, and in the event of any inconsistency between the terms of this event application and the property management agreement between Colliers International REMS US, LLC and the City, the terms of the property management agreement between Colliers International REMS US, LLC and the City will prevail.

I certify that the facts contained in this application are accurate.

Name: [Juniper Duffin]  Title: Senior Property Manager  Date: 12/16/20
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B  
President or CEO  
Responsible Party Information

Please complete the information below for each responsible party.

Name of the **Nonprofit** Corporation: 

Name of Responsible Party (President or CEO ONLY): 

Title of Responsible Party: 

Physical Address of Responsible Party: 

Phone Number of Responsible Party: 

Email Address of Responsible Party: 

Nonprofit (Employee Identification Number): 

Name of the **For-profit** Corporation: Colliers International, Tampa Bay 

Name of Responsible Party (President or CEO ONLY): Juniper Duffin 

Title of Responsible Party: Senior Property Manager 

Physical Address of Responsible Party: 600 2nd Ave NE, St. Petersburg, FL 33701 

Phone Number of Responsible Party: 727-445-9028 

Email Address of Responsible Party: Juniper.duffin@colliers.com 

For-profit (Employee Identification Number): 

**Please include a copy of the the current IRS Nonprofit Affidavit / For Profit**

What method of invoicing would your organization prefer?

☐ BY Mail 

Contact Name 

Address 

City, State, Zip 

☐ BY EMAIL  

Email Address: ferdianj@gmail.com
APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR’S EVENT
(Must be completed)

Name of Event: ______________________
Date(s) of Event: ______________________

I. REVENUE SOURCES (attach sheet if more space is needed)

<p>| | |</p>
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TOTAL GROSS REVENUE: ______________________

II. EXPENSES (attach sheet if more space is needed)

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TOTAL OPERATING EXPENSES: ______________________
TOTAL NET INCOME: ______________________

III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

<p>| | |</p>
<table>
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<td>6.</td>
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</tbody>
</table>

TOTAL ALLOCATION OF NET INCOME: ______________________

Prepared by: ______________________  Date: ______________________
**Detail by Entity Name**

Foreign Limited Liability Company  
COLLIERS INTERNATIONAL REMS US, LLC

**Filing Information**

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<tr>
<td>Date Filed</td>
<td>07/23/2018</td>
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<tr>
<td>State</td>
<td>DE</td>
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<tr>
<td>Status</td>
<td>ACTIVE</td>
</tr>
</tbody>
</table>

**Principal Address**

1110 NORTH GLEBE ROAD, SUITE 610  
ARLINGTON, VA 22201

Changed: 04/29/2019

**Mailing Address**

601 UNION STREET, SUITE 3320  
SEATTLE, WA 98101

**Registered Agent Name & Address**

CORPORATION SERVICE COMPANY  
1201 HAYS STREET  
TALLAHASSEE, FL 32301-2525

**Authorized Person(s) Detail**

**Name & Address**

Title MGR

Whitt, Karen  
1110 NORTH GLEBE ROAD, SUITE 610  
ARLINGTON, VA 22201

Title MGR

Scarcelli, Angelina  
3960 Howard Hughes Pkwy #150  
Las Vegas, NV 89169

Title MGR, VP

Rude, Kevin
3 Park Plaza, Suite 1200
Irvine, CA 92614

Title Manager

Everbach, Steve
Park Seventeen, 1717 McKinney Avenue, Suite 900
Dallas, TX 75202

Title Manager

Shaw, Lawrence M, Jr.
301 South College Street, Suite 3350
Charlotte, NC 28202

Title VP

Allison, Timothy
1021 East Cary Street , Suite 1825
Richmond, VA 23219

Title Asst. Sec.

Clarke, Tamara
301 University Avenue Suite 100
Sacramento, CA 95825

Title Sec.

Hawkins, Matthew
1255 Bay Street, Suite 600
Toronto, ON M5R2A9 CA

Title Asst. Treasurer

Johnson, Lynn
1110 NORTH GLEBE ROAD, SUITE 610
ARLINGTON, CA 95825

Title Asst. Secretary

Schwab, George L., IV
666 Fifth Avenue, 4th Floor
New York, NY 10103

Title Director - Florida

Scott, John K.
4830 West Kennedy Blvd., Suite 300
Tampa, FL 33609

Annual Reports

Report Year   Filed Date
Event Title: P1 Powerboat Race
Entity Name: Colliers International Tampa Bay
Event Date(s): 09-04-21 and 09-05-21
Location: Spa Beach Park (Pier)

Day 1 of Event: Friday, 9/3/21 Time Gates Open: 08:00am Ending Time: 21:00
Day 2 of Event: Saturday, 9/4/21 Time Gates Open: 08:00am Ending Time: 21:00
Day 3 of Event: Sunday, 9/5/21 Time Gates Open: 08:00 Ending Time: 18:00

Application Prepared by: Juniper Duffin
Title: Senior Property Manager
Address: 600 2nd Ave NE
City: St. Petersburg State: FL Zip: 33701
Email Address: Juniper.Duffin@colliers.com
Additional Contact Person: Ferdian Jap
Phone: 727-445-9028 Cell Phone: 813-205-1391
Day Phone: 727-452-6984

What month/year were you incorporated as nonprofit?
List all 501(c)3 entities that will benefit from this event.
Name of the for-profit entity?

Describe your event with details.
NOTE: This application is pertaining to Spa Beach Park only. A separate application has been submitted for the use of other parks by P1 and Pier Events, LLC

2 Days of on water racing. Powerboats and Personal watercraft. This event is a part of a National Championship series which will be prerecorded and televised on National and International TV.

Day 1- Set up, registration and teams arrive. - Meet and Greet possibly at a local hotel or restaurant.
Day 2 - AquaX racing and offshore testing - Pits open to the public
Day 3 - Offshore racing Finals

Describe what economic benefit and impact this event will bring to St. Petersburg.

Offshore powerboat racing events typically attract tens of thousands of race fans. Other race sites (Cocoa Beach, Sarasota, Michigan City all report upwards of 30,000 visitors.) This event will be the first offshore race to be held at this venue in many years so we do not anticipate that number of spectators as this will be the first event. The previously mention venues have been in existance for at least 10 years. We hope to build this event to have a similar following.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? YES NO
How much?

Are there plans to sell or distribute beer/wine at your event? YES NO

Will there be an admission / registration fee? YES NO Advanced Fee: Day of:

Please provide the website address for your event. TBD

Please provide a phone number that can be advertised to the public. TBD

What is the estimated attendance for this event? Spectators Participants Last Year's Total Attendance
Please check the equipment and/or facilities you are requesting.

<table>
<thead>
<tr>
<th>Recreation Equipment</th>
<th>Special Events Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Showmobile (Yes/No)</td>
<td></td>
</tr>
<tr>
<td># Bleacher(s) needed. Each bleacher approx. 180 people</td>
<td></td>
</tr>
<tr>
<td>Tables (6 ft) # needed</td>
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</tr>
<tr>
<td>Chairs # needed</td>
<td></td>
</tr>
<tr>
<td>Public Address System</td>
<td>Yes</td>
</tr>
<tr>
<td># of portable risers needed (4 in. x 8 in. x 16 in. sections)</td>
<td></td>
</tr>
</tbody>
</table>

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

POLICE: Public Safety Personnel, Marine Services

TRAFFIC: Personnel, Equipment (cones, barricades, no parking signs)

FIRE: Paramedics, Inspectors

PARKS SERVICES: Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration

RECREATION SERVICES: On-site Presence, Logistics Help, Liaison with Other Departments

**Note:** The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: [Name]
Co-Sign: [Co-Sign]
Title: Senior Property Manager
Date: 12/16/20

**Note:**

a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

PLEASE ATTACH THE FOLLOWING

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

**FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER, 727-893-7766 or EMAIL: StPeteEvents@stpete.org**

Page 2 of 8
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

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<td>Vending Beer / Wine</td>
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<td>Require Street Closure</td>
<td>Fire Inspection Permit</td>
</tr>
<tr>
<td>VIP Area</td>
<td>Fireworks Permit</td>
</tr>
<tr>
<td>Staging</td>
<td>Parade or Street Closure Permit(s)</td>
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<td>Amplified Sound</td>
<td></td>
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<tr>
<td>Security</td>
<td></td>
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<tr>
<td>Sanitary Facilities - Port-O-Lets</td>
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<td>Off-site Parking / Shuttle</td>
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<tr>
<td>Semitruck / Tractor Trailer</td>
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<tr>
<td>Professional</td>
<td>□ Showmobile □ Other</td>
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<td>□ Announcement Only</td>
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<tr>
<td>Daytime - Private</td>
<td>□ Overnight - Private</td>
</tr>
<tr>
<td>□ Professional □ Showmobile □ Other</td>
<td>□ Daytime - Private</td>
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<tr>
<td>□ Performers □ Announcement Only</td>
<td>□ Overnight - Private</td>
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<tr>
<td>□ Daytime - Private □ Professional</td>
<td>□ Event Time Frame - SPPD</td>
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<td>Regular Units 20</td>
<td>□ Disabled Units 2</td>
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<tr>
<td>□ Hand Washing 20</td>
<td>□ SPPD Regular Units 20</td>
</tr>
<tr>
<td>□ Hand Washing 20</td>
<td>□ Hand Washing 20</td>
</tr>
</tbody>
</table>

Marketing: Please check all that apply.

- [ ] Invitations
- [ ] Posters / Flyers
- [ ] Newspaper / Internet
- [ ] Radio
- [ ] Television
- [ ] Remote Broadcast

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:
Does your event require any power needs using more than the standard 110/20amp located in the parks? ☒ YES ☐ NO
If YES, check all that apply. ☒ RV'S ☐ Coffee Vendors ☒ Ice Bins ☒ Freezers ☐ Ice Cream Vendors ☒ Catering Trucks ☐ Other:
Please explain the details of the above items checked. Tell us how much and what type of power they would require.

Show power possible, depending on final event plan

Will you supply your own generators? ☒ YES ☐ NO
Will your event have a licensed electrician on-site during the event? ☒ YES ☐ NO If YES, who? 

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

If City permits, licenses, or services are required for event, who will pay for them?

Name: Pier Events, LLC & Powerboat P1 USA, LLC Phone: 7274526984
Address (including zip): 1507 W Cypress st, llc

Type of music, # of stages, and # of bands.
TBD

List Vending Products. Name & Provider.
TBD

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.
St. Pete Pier’s beer & Wine license on Spa Beach Park only.

Explain subject/purpose of all speeches/demonstrations which will occur.
N/A

Discuss your load in/load out parking needs, include times and dates.
TBD
Other Comments: Please describe your fee structure.

Generally free and open to the public event. May contain paid VIP Admissions in certain areas, depending on final event plan.

Other comments:

Requesting use of entire Vinoy Park, including parking lots, and Spa Beach Park.

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

Notwithstanding anything to the contrary contained herein, Colliers International REMS US, LLC reserves all of its rights under its property management agreement with the City, and nothing contained herein shall constitute a waiver or any modification of those rights. Notwithstanding anything to the contrary contained herein, this event application does not constitute a modification of the property management (or any provision thereof) agreement between Colliers International REMS US, LLC and the City, and in the event of any inconsistency between the terms of this event application and the property management agreement between Colliers International REMS US, LLC and the City, the terms of the property management agreement between Colliers International REMS US, LLC and the City will prevail.

_I certify that the facts contained in this application are accurate._

<table>
<thead>
<tr>
<th>Name:</th>
<th>Title:</th>
<th>Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Juniper Duffin</td>
<td>Senior Property Manager</td>
<td>12/16/20</td>
</tr>
</tbody>
</table>
Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the Nonprofit Corporation:

Name of Responsible Party (President or CEO ONLY):

Title of Responsible Party:

Physical Address of Responsible Party:

Phone Number of Responsible Party:

Email Address of Responsible Party:

Nonprofit (Employee Identification Number):

Name of the For-profit Corporation: Colliers International Tampa Bay

Name of Responsible Party (President or CEO ONLY): Juniper Duffin

Title of Responsible Party: Senior Property Manager

Physical Address of Responsible Party: 600 2nd AVE NE, St. Petersburg, FL 33701

Phone Number of Responsible Party: 727-445-9028

Email Address of Responsible Party: Juniper.Duffin@Colliers.com

For-profit (Employee Identification Number)

Please include a copy of the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

☐ BY Mail

Contact Name

Address

City, State, Zip

☐ BY EMAIL

Email Address: ferdianj@gmail.com
APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR’S EVENT
(Must be completed)

Name of Event: [ ]
Date(s) of Event: [ ]

I. REVENUE SOURCES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

TOTAL GROSS REVENUE

II. EXPENSES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

TOTAL OPERATING EXPENSES

TOTAL NET INCOME

III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL ALLOCATION OF NET INCOME

Prepared by: [ ]
Date: [ ]
Detail by Entity Name
Foreign Limited Liability Company
COLLIERS INTERNATIONAL REMS US, LLC

Filing Information
Document Number M18000006927
FEI/EIN Number 99-0365128
Date Filed 07/23/2018
State DE
Status ACTIVE

Principal Address
1110 NORTH GLEBE ROAD, SUITE 610
ARLINGTON, VA 22201

Changed: 04/29/2019

Mailing Address
601 UNION STREET, SUITE 3320
SEATTLE, WA 98101

Registered Agent Name & Address
CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301-2525

Authorized Person(s) Detail
Name & Address

Title MGR
Whitt, Karen
1110 NORTH GLEBE ROAD, SUITE 610
ARLINGTON, VA 22201

Title MGR
Scarcelli, Angelina
3960 Howard Hughes Pkwy #150
Las Vegas, NV 89169

Title MGR, VP
Rude, Kevin
3 Park Plaza, Suite 1200
Irvine, CA 92614

Title Manager

Everbach, Steve
Park Seventeen, 1717 McKinney Avenue, Suite 900
Dallas, TX 75202

Title Manager

Shaw, Lawrence M, Jr.
301 South College Street, Suite 3350
Charlotte, NC 28202

Title VP

Allison, Timothy
1021 East Cary Street, Suite 1825
Richmond, VA 23219

Title Asst. Sec.

Clarke, Tamara
301 University Avenue Suite 100
Sacramento, CA 95825

Title Sec.

Hawkins, Matthew
1255 Bay Street, Suite 600
Toronto, ON M5R2A9 CA

Title Asst. Treasurer

Johnson, Lynn
1110 NORTH GLEBE ROAD, SUITE 610
ARLINGTON, CA 95825

Title Asst. Secretary

Schwab, George L., IV
666 Fifth Avenue, 4th Floor
New York, NY 10103

Title Director - Florida

Scott, John K.
4830 West Kennedy Blvd., Suite 300
Tampa, FL 33609

Annual Reports
Report Year Filed Date
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<th>Year</th>
<th>Date</th>
<th>Description</th>
<th>View in PDF format</th>
</tr>
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<tbody>
<tr>
<td>2019</td>
<td>04/29/2019</td>
<td>ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>2020</td>
<td>04/30/2020</td>
<td>ANNUAL REPORT</td>
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<tr>
<td></td>
<td></td>
<td>07/23/2018 – Foreign Limited</td>
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</tr>
</tbody>
</table>
Event Title: Purina Pro Plan Incredible Dog Challenge
Entity Name: Carson International, Inc.
Event Date(s): TBD (April) 5-10, 2022
Location: Flora Wylie Park
Permit #: 30685

Event Date(s):
Day 1 of Event: TBD
Day 2 of Event: TBD
Day 3 of Event: TBD

Application Prepared by: Kathy Carson

Title: President - Owner
Address: Box 2103
City: Ketchum
State: Idaho
Zip: 8340
Email Address: KCARSON@CARSONEVENTS.COM

Additional Contact Person: Paul Carson - CEO

What month/year were you incorporated as nonprofit? N/A - we are Sub"S" corporation

List all 501(c)3 entities that will benefit from this event.

Name of the for-profit entity?

Describe your event with details.

Purina Pro Plan Incredible Dog Challenge is a nationally televised canine competition. Handlers and their dogs compete to win the Eastern Regional Championships in: Agility, Divine Dog Fetch (pool) 36 Weaves Up + Back and Freestyle, Flying Disc events. Due to Covid 19, there will be no spectators. We will follow Covid safety guidelines. This is a private broadcast competition.

Describe what economic benefit and impact this event will bring to St. Petersburg.

Benefits:
- National television syndicated into 85% of households in U.S. Promote the event on Social Media to promote broadcast. St. Pete will be included in broadcast.
- Hotels, travel to St. Pete, food + beverage catering, local vendors.
Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? Yes X No
How much? $5 million

Are there plans to sell or distribute beer/wine at your event? Yes X No

Will there be an admission / registration fee? Yes X No
Advanced Fee: _

Please provide the website address for your event. CARSONEVENTS.COM

Please provide a phone number that can be advertised to the public. No spectators or media invited

What is the estimated attendance for this event? Spectators N/A Participants 30 Estimated Total Attendance 150
Please check the equipment and/or facilities you are requesting.

**Recreation Equipment**
- Showmobile (Yes/No) __________
- # Bleachers needed. Each bleacher approx. 180 people) __________
- Tables (6 ft) # needed __________
- Chairs # needed __________
- Public Address System __________
- # of portable risers needed (4 in. x 8 in. x 16 in. sections) TBD

**Special Events Facilities**
- Mahaffey Theater
- Coliseum
- Sunken Gardens
- Boyd Hill

**Non-City Locations**

**We also rent bleachers in Normal years—No spectators this year.**

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

**POLICE:** Public Safety Personnel, Marine Services
**TRAFFIC:** Personnel, Equipment (cones, barricades, no parking signs)
**FIRE:** Paramedics, Inspectors
**PARKS SERVICES:** Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration
**RECREATION SERVICES:** On-site Presence, Logistics Help, Liaison with Other Departments

**Note:** The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: __________________________ Title: __________________________ Date: __________________________
Co-Sign: __________________________ Title: __________________________ Date: __________________________

**Note:**

a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

**PLEASE ATTACH THE FOLLOWING**

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

For further information, please call Lynn Gordon, Parks & Recreation Manager, 727-893-7766 or email: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

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Marketing: Please check all that apply.

- Invitations
- Posters / Flyers
- Newspaper / Internet
- Radio
- Television
- Remote Broadcast

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.

will promote broadcast after the event on social media sites - Canon and Penina.
Does your event require any power needs using more than the standard 110/20amp located in the parks? □ YES □ NO
If YES, check all that apply. □ RV'S □ Coffee Vendors □ Ice Bins □ Freezers □ Ice Cream Vendors □ Catering Trucks
□ Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

Will you supply your own generators? □ YES □ NO. We also can use city power.

Will your event have a licensed electrician on-site during the event? □ YES □ NO. If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

TBD

If City permits, licenses, or services are required for event, who will pay for them?

Name: Carson International, Inc
Phone: (208) 760-6371 Paul
Address (including zip): Box 2108 Ketchum Idaho 83340

Type of music, # of stages, and # of bands.

Sound system and MC (music)
1 Stage 40 ft x 15 feet for dogs to run and jump into pool.

List Vending Products. Name & Provider.

Tents, fences, chains, tables, linens, picket fences for tents, catering for competitors + their guests + staff. Waste management, porta johns, generators etc. TBD Provider.

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

N/A

Explain subject/purpose of all speeches/demonstrations which will occur.

N/A

Discuss your load in/load out parking needs, include times and dates.

Load in Tuesday AM.
Load out Sunday.
April Date TBD.
Other Comments: Please describe your fee structure.

Penina Pro Plan Incredible Dog Challenge has been hosted in St. Petersburg several times over the past 24 years. Last time was 2017. We consider St. Petersburg one of our most successful venues. It is a beautiful setting for the television broadcast and is well loved by our east coast competitors and our clients.

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: [Signature] Title: President Date: 12.21.2020
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 months prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non-refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (15) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the Nonprofit Corporation: 

Name of Responsible Party (President or CEO ONLY): 

Title of Responsible Party: 

Physical Address of Responsible Party: 

Phone Number of Responsible Party: 

Email Address of Responsible Party: 

Nonprofit (Employee Identification Number): 

Name of the For-profit Corporation: Carson International, Inc.

Name of Responsible Party (President or CEO ONLY): Kathy & Paul CARSON

Title of Responsible Party: President / CEO

Physical Address of Responsible Party: 323 Lewis Street Suite O Ketchum, Idaho 83340

Phone Number of Responsible Party: 208-720-6391 / 208-720-6371

Email Address of Responsible Party: kcarson@carsonevents.com pcarson@carson

Events.com

Please include a copy of the the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

[ ] BY Mail

Contact Name

Address

City, State, Zip

[ ] BY EMAIL

Email Address: kcarson@carsonevents.com pcarson@carsonevents.com
APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR’S EVENT
(Must be completed)

I. REVENUE SOURCES (attach sheet if more space is needed)

<p>| | |</p>
<table>
<thead>
<tr>
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</table>

TOTAL GROSS REVENUE

II. EXPENSES (attach sheet if more space is needed)

<p>| | |</p>
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</table>

TOTAL OPERATING EXPENSES
TOTAL NET INCOME

III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

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<table>
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<td>6.</td>
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</table>

TOTAL ALLOCATION OF NET INCOME

Prepared by: __________________________ Date: __________________________
Critical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks? [YES] [NO]
## Detail by Entity Name

**Florida Profit Corporation**

**CARSON INTERNATIONAL, INC.**

### Filing Information

<table>
<thead>
<tr>
<th>Document Number</th>
<th>P03000006225</th>
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<tr>
<td>FEI/EIN Number</td>
<td>02-0669162</td>
</tr>
<tr>
<td>Date Filed</td>
<td>01/13/2003</td>
</tr>
<tr>
<td>State</td>
<td>FL</td>
</tr>
<tr>
<td>Status</td>
<td>ACTIVE</td>
</tr>
</tbody>
</table>

### Principal Address

Carson International INC.
201 180th Dr #104
Sunny Isles Beach, FL 33160

Changed: 04/30/2014

### Mailing Address

Carson International Inc.
201 180Th Drive #104
sunny isles beach, FL 33160

Changed: 04/30/2014

### Registered Agent Name & Address

Carson, Scott H
Carson International Inc.
201 180Th Drive #104
sunny isles beach, FL 33160

Name Changed: 04/30/2014

Address Changed: 04/30/2014

### Officer/Director Detail

**Name & Address**

Title P

CARSON, SCOTT
Carson International Inc.
201 180Th Drive
#104
sunny isles beach, FL 33160

### Annual Reports

<table>
<thead>
<tr>
<th>Report Year</th>
<th>Filed Date</th>
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</thead>
<tbody>
<tr>
<td>2018</td>
<td>04/27/2018</td>
</tr>
<tr>
<td>2019</td>
<td>04/26/2019</td>
</tr>
<tr>
<td>2020</td>
<td>05/01/2020</td>
</tr>
</tbody>
</table>

### Document Images

<table>
<thead>
<tr>
<th>Report Year</th>
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</thead>
<tbody>
<tr>
<td>05/01/2020 - ANNUAL REPORT</td>
<td>View image in PDF format</td>
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<tr>
<td>04/26/2019 - ANNUAL REPORT</td>
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<tr>
<td>04/27/2018 - ANNUAL REPORT</td>
<td>View image in PDF format</td>
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<tr>
<td>04/01/2017 - ANNUAL REPORT</td>
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<td>04/20/2016 - ANNUAL REPORT</td>
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<td>04/29/2015 - ANNUAL REPORT</td>
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<td>04/30/2014 - ANNUAL REPORT</td>
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<td>04/29/2013 - ANNUAL REPORT</td>
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<td>04/24/2012 - ANNUAL REPORT</td>
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<td>04/26/2011 - ANNUAL REPORT</td>
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<td>04/15/2010 - ANNUAL REPORT</td>
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<td>02/06/2009 - ANNUAL REPORT</td>
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<td>04/28/2008 - ANNUAL REPORT</td>
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<td>02/16/2005 - ANNUAL REPORT</td>
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<tr>
<td>04/12/2004 - ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>01/13/2003 - Domestic Profit</td>
<td>View image in PDF format</td>
</tr>
</tbody>
</table>
CARSON INTERNATIONAL, INC.
KATHY CARSON
PO BOX 2103
KETCHUM ID 83340 2041 USA

Purpose of Use: PURINA PRO PLAN INCREDIBLE DOG CHALLENGE

Expected: 200

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: No
- Use of fencing: Yes
- Use of liquor: No

Date(s) and Time(s) of Use:
- Starting: Mon 05 Apr 21 06:00 am
- Ending: Sun 11 Apr 21 09:00 pm

Facility/Equipment: Flora Wylie Park

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Fee</th>
<th>Extra Fee</th>
<th>Tax</th>
<th>Total</th>
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<tbody>
<tr>
<td>Mon</td>
<td>05 Apr 2021</td>
<td>06:00 AM</td>
<td>$0.00</td>
<td>$600.00</td>
<td>$0.00</td>
<td>$600.00</td>
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<tr>
<td></td>
<td>11 Apr 2021</td>
<td>09:00 PM</td>
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</table>

Additional Fees:

<table>
<thead>
<tr>
<th>Extra Fee</th>
<th>Quantity</th>
<th>Charge</th>
<th>Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Sponsored Permit Fee</td>
<td>1</td>
<td>$30.00</td>
<td>$0.00</td>
<td>$30.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Extra Fee - Bookings</th>
<th>Hours</th>
<th>Quantity</th>
<th>Charge</th>
<th>Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Sponsored Permit Fee (Waterfront)</td>
<td>159:00</td>
<td>3</td>
<td>$600.00</td>
<td>$0.00</td>
<td>$600.00</td>
</tr>
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</table>

| 3 | $600.00 | $0.00 | $600.00 |

Charges:

<table>
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<tr>
<th>Fees</th>
<th>Extra Fees</th>
<th>Tax</th>
<th>Total</th>
<th>Deposit</th>
<th>Total Applied</th>
<th>Contract Balance</th>
<th>Account Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 0.00</td>
<td>$630.00</td>
<td>$0.00</td>
<td>$630.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$630.00</td>
<td>$630.00</td>
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</tbody>
</table>

Balance of rental due and payable immediately.

Payments:

Additional Notes:

I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By (Sign Name): KATHY CARSON
(Print Name) CARSON INTERNATIONAL, INC.
Name of User Organization, If Applicable

CITY OF ST. PETERSBURG, FLORIDA

By (Sign Name): Parks and Recreation Superintendent
(Print Name) Parks and Recreation Department
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: P1 Powerboat Race
Entity Name: Powerboat P1 USA, LLC
Phone No.: 407-985-1938
Fax No.: 
Federal I.D. Number: 83-4411794
Location: Vinoy Park and North Straub Park
Day 1 of Event: Friday, 9/3/21 Time Gates Open: 08:00am Ending Time: 21:00
Day 2 of Event: Saturday, 9/4/21 Time Gates Open: 08:00am Ending Time: 21:00
Day 3 of Event: Sunday, 9/5/21 Time Gates Open: 08:00 Ending Time: 18:00
Application Prepared by: Michelle Petro
Title: Manager
Address: 2320 CLARK STREET SUITE A1
City: Apopka
State: Florida
Zip: 32703
Email Address: ferdianj@gmail.com
Additional Contact Person: Pier Event, LLC
Day Phone: 727-452-6984
What month/year were you incorporated as nonprofit? TBD
List all 501(c)3 entities that will benefit from this event.
Name of the for-profit entity?

Describe your event with details.
2 Days of on water racing. Powerboats and Personal watercraft. This event is a part of a National Championship series which will be prerecorded and televised on National and International TV.
Day 1 - Set up, registration and teams arrive. Meet and Greet possibly at a local hotel or restaurant.
Day 2 - AquaX racing and offshore testing - Pits open to the public
Day 3 - Offshore racing Finale

Describe what economic benefit and impact this event will bring to St. Petersburg.
Offshore powerboat racing events typically attract tens of thousands of race fans. Other race sites (Cocoa Beach, Sarasota, Michigan City all report upwards of 30,000 visitors.) This event will be the first offshore race to be held at this venue in many years so we do not anticipate that number of spectators as this will be the first event. The previously mention venues have been in existance for at least 10 years. We hope to build this event to have a similar following.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? ✔ YES ☐ NO How much?
Are there plans to sell or distribute beer/wine at your event? ✔ YES ☐ NO
Will there be an admission / registration fee? ✔ YES ☐ NO Advanced Fee: Day of:
Please provide the website address for your event. TBD
Please provide a phone number that can be advertised to the public. TBD
What is the estimated attendance for this event? Spectators Participants Last Year's Total Attendance

Page 1 of 8
Please check the equipment and/or facilities you are requesting.

<table>
<thead>
<tr>
<th>Recreation Equipment</th>
<th>Special Events Facilities</th>
<th>Non-City Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Showmobile (Yes/No)</td>
<td>Mahaffey Theater</td>
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<tr>
<td># Bleacher(s) needed. Each bleacher approx. 180 people</td>
<td>Coliseum</td>
<td></td>
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<tr>
<td>Tables (6 ft) # needed</td>
<td>Sunken Gardens</td>
<td></td>
</tr>
<tr>
<td>Public Address System</td>
<td>Boyd Hill</td>
<td></td>
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</tbody>
</table>

# of portable risers needed (4 in. x 8 in. x 16 in. sections)

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

- **POLICE:** Public Safety Personnel, Marine Services
- **TRAFFIC:** Personnel, Equipment (cones, barricades, no parking signs)
- **FIRE:** Paramedics, Inspectors
- **PARKS SERVICES:** Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration
- **RECREATION SERVICES:** On-site Presence, Logistics Help, Liaison with Other Departments

**Note:** The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

<table>
<thead>
<tr>
<th>Name: Ferdian Jap</th>
<th>Title: Partner, Pier Events, LLC</th>
<th>Date: 11/12/2020</th>
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</thead>
<tbody>
<tr>
<td>Co-Sign: Michelle Petro</td>
<td>Title: Partner, Powerboat P1 USA LLC</td>
<td>Date: 11/12/20</td>
</tr>
</tbody>
</table>

**NOTE:**

- If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.
- If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.
- Applications lacking information or the required completed appendixes listed below will not be processed.

**PLEASE ATTACH THE FOLLOWING**

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER, 727-893-7766 or EMAIL: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Obligation</th>
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<tbody>
<tr>
<td>☒ Public Invited</td>
<td>General Liability Insurance</td>
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<tr>
<td>☒ Located in Park</td>
<td>Park Permit</td>
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<tr>
<td>☒ Vending Product / Merchandise Sales</td>
<td>Occupational License</td>
</tr>
<tr>
<td>☐ Vending Food / Beverage</td>
<td>Health Inspection</td>
</tr>
<tr>
<td>☒ Vendors / Exhibitors</td>
<td></td>
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<tr>
<td>☐ Vending Beer / Wine</td>
<td></td>
</tr>
<tr>
<td>☐ Erecting Tents - Larger than 10ft x 12ft</td>
<td>Alcohol Permit Additional insurance Required</td>
</tr>
<tr>
<td>☐ Fence Installation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Other Structures</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Open Flame Food Preparation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>☐ Pyrotechnics</td>
<td>Fire Inspection Permit</td>
</tr>
<tr>
<td>☒ Require Street Closure</td>
<td>Fireworks Permit</td>
</tr>
<tr>
<td>☒ VIP Area</td>
<td>Parade or Street Closure Permit(s)</td>
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<tr>
<td>☒ Staging</td>
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<td>☒ Amplified Sound</td>
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<td>☒ Security</td>
<td></td>
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<td>☒ Sanitary Facilities - Port-O-Lets</td>
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<tr>
<td>☐ Off-site Parking / Shuttle</td>
<td></td>
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<tr>
<td>☒ Semitruck / Tractor Trailer</td>
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<tr>
<td>☒ Professional</td>
<td></td>
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<td>☐ Showmobile</td>
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<td>☒ Daytime - Private</td>
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<td>☒ Event Time Frame - SPPD</td>
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<tr>
<td>☒ Regular Units</td>
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<tr>
<td>☒ Disabled Units</td>
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<tr>
<td>☒ Hand Washing</td>
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Marketing: Please check all that apply.

| Marketing                                      |                                               |
| ☒ Invitations                                  |                                               |
| ☒ Posters / Flyers                             |                                               |
| ☒ Newspaper / Internet                         |                                               |
| ☒ Radio                                        |                                               |
| ☐ Television                                   |                                               |
| ☒ Remote Broadcast                             |                                               |

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks? ☑ YES ☐ NO

If YES, check all that apply. ☑ RV'S ☑ Coffee Vendors ☑ Ice Bins ☑ Freezers ☑ Ice Cream Vendors ☑ Catering Trucks ☑ Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

Show power possible, depending on final event plan.

Will you supply your own generators? ☑ YES ☐ NO

Will your event have a licensed electrician on-site during the event? ☑ YES ☐ NO If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

If City permits, licenses, or services are required for event, who will pay for them?

Name: Pier Events, LLC & Powerboat P1 USA, LLC
Phone: 7274526984
Address (including zip): 1507 W Cypress st, llc

Type of music, # of stages, and # of bands.
TBD

List Vending Products. Name & Provider.
TBD

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

St. Pete Pier's beer & Wine license on Spa Beach Park only.

Explain subject/purpose of all speeches/demonstrations which will occur.
N/A

Discuss your load in/load out parking needs, include times and dates.
TBD
Other Comments: Please describe your fee structure.

Generally free and open to the public event. May contain paid VIP Admissions in certain areas, depending on final event plan.

Other comments:

Requesting use of entire Vinoy Park, including parking lots, and Spa Beach Park.

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: ___________________________ Title: ___________________________ Date: ___________________________
Appendix A

Co-Sponsored Event Park Fee Structure

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* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the Nonprofit Corporation: 

Name of Responsible Party (President or CEO ONLY): 

Title of Responsible Party: 

Physical Address of Responsible Party: 

Phone Number of Responsible Party: 

Email Address of Responsible Party: 

Nonprofit (Employee Identification Number): 

Name of the For-profit Corporation: Pier Events, LLC

Name of Responsible Party (President or CEO ONLY): Ferdian Jap

Title of Responsible Party: Partner

Physical Address of Responsible Party: 1507 W Cypress St. Tampa, FL 33606

Phone Number of Responsible Party: 727-452-6984

Email Address of Responsible Party: ferdianj@gmail.com

For-profit (Employee Identification Number)

Please include a copy of the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

☐ BY Mail

Contact Name

Address

City, State, Zip

☐ BY EMAIL

Email Address: ferdianj@gmail.com
### APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR’S EVENT
(Must be completed)

I. REVENUE SOURCES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Name of Event:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date(s) of Event:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
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</thead>
<tbody>
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<td>7</td>
<td></td>
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<tr>
<td>8</td>
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</tr>
</tbody>
</table>

**TOTAL GROSS REVENUE**

II. EXPENSES (attach sheet if more space is needed)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
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<tr>
<td>11</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL OPERATING EXPENSES**

**TOTAL NET INCOME**

III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td></td>
</tr>
<tr>
<td>5</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL ALLOCATION OF NET INCOME**

Prepared by: __________________________ Date: __________
Detail by Entity Name
Foreign Limited Liability Company
POWERBOAT P1 (USA) LLC

Filing Information
Document Number M13000005143
FEI/EIN Number 80-0499214
Date Filed 08/13/2013
State DE
Status ACTIVE
Last Event LC AMENDMENT
Event Date Filed 05/05/2017
Event Effective Date NONE

Principal Address
2320 CLARK STREET SUITE A1
APOPKA, FL 32703

Changed: 05/27/2014
Mailing Address
2320 CLARK STREET SUITE A1
APOPKA, FL 32703

Changed: 05/27/2014
Registered Agent Name & Address
Rangoonwala, Azam
2320 CLARK STREET SUITE A1
APOPKA, FL 32703

Name Changed: 05/27/2014
Address Changed: 05/27/2014

Authorized Person(s) Detail
Name & Address
Title MGR
RANGOONWALA, AZAM
2320 CLARK STREET SUITE A1
APOPKA, FL 32703
<table>
<thead>
<tr>
<th>Annual Reports</th>
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<tbody>
<tr>
<td><strong>Report Year</strong></td>
<td><strong>Filed Date</strong></td>
</tr>
<tr>
<td>2018</td>
<td>01/22/2018</td>
</tr>
<tr>
<td>2019</td>
<td>02/11/2019</td>
</tr>
<tr>
<td>2020</td>
<td>01/28/2020</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<td>01/28/2020 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
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<tr>
<td>02/11/2019 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>01/22/2018 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>05/05/2017 – LC Amendment</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>01/12/2017 – ANNUAL REPORT</td>
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<tr>
<td>03/02/2016 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>01/22/2015 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>05/27/2014 – ANNUAL REPORT</td>
<td>View image in PDF format</td>
</tr>
<tr>
<td>08/13/2013 – Foreign Limited</td>
<td>View image in PDF format</td>
</tr>
</tbody>
</table>
POWERBOAT P1 USA LLC
MICHELLE PETRO
2320 CLARK ST
APOPKA FL 32703 USA

Purpose of Use: P1 POWERBOAT RACES
Expected: 20,000

Co-Sponsored Event
Contract Balance $630.00

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: Yes
- Use of fencing: Yes
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Wed 01 Sep 21 06:00 am
Ending: Tue 07 Sep 21 09:00 pm

Facility/Equipment
<table>
<thead>
<tr>
<th>Facility/Equipment</th>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Fee</th>
<th>Extra Fee</th>
<th>Tax</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vinoy Park</td>
<td>Wed</td>
<td>01 Sep 2021</td>
<td>06:00 AM</td>
<td>$0.00</td>
<td>$600.00</td>
<td>$0.00</td>
<td>$600.00</td>
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<tr>
<td>Vinoy Park</td>
<td>07 Sep 2021</td>
<td>09:00 PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>North Straub Park</td>
<td>Fri</td>
<td>03 Sep 2021</td>
<td>06:00 AM</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Park</td>
<td>06 Sep 2021</td>
<td>09:00 PM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Additional Fees:

Extra Fee
- Co-Sponsored Application Fee
  Quantity: 1
  Charge: $30.00
  Tax: $0.00
  Total: $30.00

Extra Fee - Bookings
- Co-Sponsored Permit Fee (Vinoy)
  Hours: 159:00
  Quantity: 2
  Charge: $600.00
  Tax: $0.00
  Total: $600.00

Charges:

<table>
<thead>
<tr>
<th>Fees</th>
<th>Extra Fees</th>
<th>Tax</th>
<th>Total</th>
<th>Deposit</th>
<th>Total Applied</th>
<th>Contract Balance</th>
<th>Account Balance</th>
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<tbody>
<tr>
<td>$ 0.00</td>
<td>$630.00</td>
<td>$0.00</td>
<td>$630.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$630.00</td>
<td>$630.00</td>
</tr>
</tbody>
</table>

Balance of rental due and payable immediately.

Payments:

Additional Notes:

I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By: (Sign Name) MICHELLE PETRO
(Print Name) POWERBOAT P1 USA LLC
Name of User Organization, If Applicable

CITY OF ST. PETERSBURG, FLORIDA
By: (Sign Name) Parks and Recreation Superintendent
(Print Name) Parks and Recreation Department

Printed: 23 Dec 2020, 09:20 AM
User: jsbennin
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: 2022 STA Viking Festival
Entity Name: The Scandinavian Trade Association
Federal I.D. Number: 81-3866976
Event Date(s): JANUARY 22, 2022
Location: Williams Park
Day 1 of Event: Time Gates Open: 1000
Ending Time: 2000
Day 2 of Event: Time Gates Open:
Ending Time:
Day 3 of Event: Time Gates Open:
Ending Time:
Application Prepared by: Eric B Hovland
Title: President
Address: 1115 Canyon Oaks Drive
City: Brandon
State: FL
Zip: 33511
Email Address: STA501c3@gmail.com
Additional Contact Person: 
City Phone: 813-461-4255
Cell Phone: 813-461-4255

What month/year were you incorporated as nonprofit? 9-2016
List all 501(c)3 entities that will benefit from this event. The Scandinavian Trade Association
Name of the for-profit entity? NA

Describe your event with details.

The STA Viking Fest is a celebration of Viking history and culture. We focus on educational and entertaining demonstrations of Viking daily life for example, the process of spinning wool into fabric, metal forging, mead making, and Viking entertainment including games of strategy and oral productions of the Viking Sagas accompanied by authentic shadow puppetry. We provide a family friendly venue that focuses on education and inclusiveness. We encourage guests to dress in Viking apparel to enhance their immersive and enlightening cultural experience and to have a great time! We have been a popular venue in Tampa in years past, for unique educational opportunities for our local home school community. We would be very proud to feature our STA Viking Fest in the beautiful community of St. Petersburg, Florida.

Describe what economic benefit and impact this event will bring to St. Petersburg.

We feature many local artisans that create and vend their own diverse array of Viking themed goods, many of which are hand crafted on site. We feature local breweries and meaderies to source our beverage offerings to our guests. St. Petersburg is nationally celebrated for both offerings and would be our preferred choice.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? ☒ YES ☐ NO
How much?

Are there plans to sell or distribute beer/wine at your event?
☐ YES ☒ NO

Will there be an admission/registration fee? ☒ YES ☐ NO
Advanced Fee: 10/5 Day of: 15/5

Please provide the website address for your event: http://scandinaviantrade.org/sta-viking-fest/

Please provide a phone number that can be advertised to the public. 813-461-4255

What is the estimated attendance for this event? Spectators 800 Participants 50

Last Year’s Total Attendance 350
Please check the equipment and/or facilities you are requesting.

Recreation Equipment

Showmobile (Yes/No)

# Bleacher(s) needed. Each bleacher approx. 180 people

Tables (6 ft) # needed

Chairs # needed

Public Address System

# of portable risers needed (4 in. x 8 in. x 16 in. sections)

Special Events Facilities

☐ Mahaffey Theater
☐ Coliseum
☐ Sunken Gardens
☐ Boyd Hill

Which Location?

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

POLICE: Public Safety Personnel, Marine Services

TRAFFIC: Personnel, Equipment (cones, barricades, no parking signs)

FIRE: Paramedics, Inspectors

PARKS SERVICES: Cleanup Personnel, Dumpster(s), Trash Receptacles; Event Site Preparation and Restoration

RECREATION SERVICES: On-site Presence, Logistics Help, Liaison with Other Departments

Note: The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: Eric B Hovland

Co-Sign:

NOTE: a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

PLEASE ATTACH THE FOLLOWING

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER,
727-893-7766 or EMAIL: StPeteEvents@stpete.org

Page 2 of 8
Review and check all conditions which apply to this event. Note the corresponding obligation for each condition.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Invited</td>
<td>General Liability Insurance</td>
</tr>
<tr>
<td>Located in Park</td>
<td>Park Permit</td>
</tr>
<tr>
<td>Vending Product / Merchandise Sales</td>
<td>Occupational License</td>
</tr>
<tr>
<td>Vending Food / Beverage</td>
<td>Health Inspection</td>
</tr>
<tr>
<td>Vendors / Exhibitors</td>
<td></td>
</tr>
<tr>
<td>Vending Beer / Wine</td>
<td></td>
</tr>
<tr>
<td>Erecting Tents - Larger than 10ft x 12ft</td>
<td>Alcohol Permit Additional insurance Required</td>
</tr>
<tr>
<td>Fence Installation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>Other Structures</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>Open Flame Food Preparation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>Pyrotechnics</td>
<td>Fire Inspection Permit</td>
</tr>
<tr>
<td>Require Street Closure</td>
<td>Fireworks Permit</td>
</tr>
<tr>
<td>VIP Area</td>
<td>Parade or Street Closure Permit(s)</td>
</tr>
<tr>
<td>Staging</td>
<td></td>
</tr>
<tr>
<td>Amplified Sound</td>
<td></td>
</tr>
<tr>
<td>Security</td>
<td></td>
</tr>
<tr>
<td>Sanitary Facilities - Port-O-Lets</td>
<td></td>
</tr>
<tr>
<td>Off-site Parking / Shuttle</td>
<td></td>
</tr>
<tr>
<td>Semitruck / Tractor Trailer</td>
<td></td>
</tr>
<tr>
<td>Invitations</td>
<td></td>
</tr>
<tr>
<td>Posters / Flyers</td>
<td></td>
</tr>
<tr>
<td>Newspaper / Internet</td>
<td></td>
</tr>
<tr>
<td>Marketing: Please check all that apply.</td>
<td></td>
</tr>
</tbody>
</table>

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks? [ ] YES [X] NO

If YES, check all that apply. [ ] RV'S [ ] Coffee Vendors [ ] Ice Bins [ ] Freezers [ ] Ice Cream Vendors [ ] Catering Trucks

[ ] Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

____________________________________________________________________________________

Will you supply your own generators? [ ] YES [ ] NO

Will your event have a licensed electrician on-site during the event? [ ] YES [X] NO If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

____________________________________________________________________________________

If City permits, licenses, or services are required for event, who will pay for them?

Name: Eric B Hovland Phone: 813-461-4255

Address (Including zip): 1115 Canyon Oaks Drive Brandon Florida 33511

Type of music, # of stages, and # of bands.

____________________________________________________________________________________

List Vending Products. Name & Provider.

____________________________________________________________________________________

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

The Scandinavian Trade Assoc 1115 Canyon Oaks Brandon FL 33511 813-461-4255

Explain subject/purpose of all speeches/demonstrations which will occur.

History and culture of Viking Daily Life.

____________________________________________________________________________________

Discuss your load in/load out parking needs, include times and dates.

Need Five Hours prior to opening to set all Viking Tents and Vendors and Need Two Hours after closing of event.
Other Comments: Please describe your fee structure.

Advance Adult $10 Advance Child $5
Day of Event $15 Adult and $5 Child

Other comments:

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: Eric B Hovland  
Title: Pres  
Date: 10-13-20
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the Nonprofit Corporation: THE SCANDIANAVIAN TRADE ASSOC.
Name of Responsible Party (President or CEO ONLY): ERIC B HOVLAND
Title of Responsible Party: PRESIDNET
Physical Address of Responsible Party: 1115 CANYON OAKS DRIVE BRANDON FLORIDA 33511
Phone Number of Responsible Party: 813-461-4255
Email Address of Responsible Party: STA501C3@GMAIL.COM
Nonprofit (Employee Identification Number): 81-3866976

Name of the For-profit Corporation: 
Name of Responsible Party (President or CEO ONLY): 
Title of Responsible Party: 
Physical Address of Responsible Party: 
Phone Number of Responsible Party: 
Email Address of Responsible Party: 
For-profit (Employee Identification Number) 

Please include a copy of the the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

☐ BY Mail
Contact Name
Address
City, State, Zip

☐ BY EMAIL
Email Address:

Page 7 of 8
### APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR'S EVENT
(Must be completed)

#### Name of Event: TA VIKING FESTIVAL
Date(s) of Event: 1-22-22

### I. REVENUE SOURCES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>ADMISSION</td>
<td>$4,000.00</td>
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<tr>
<td>DRINK SALES</td>
<td>$602.00</td>
</tr>
<tr>
<td>VENDOR FEE</td>
<td>$300.00</td>
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<tr>
<td>T-SHIRT-RAFFLES-BOARDS</td>
<td>$102.00</td>
</tr>
<tr>
<td>TOTAL GROSS REVENUE</td>
<td>$5,004.00</td>
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### II. EXPENSES (attach sheet if more space is needed)

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<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
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<td>PRODUCTION FEE</td>
<td>$805.00</td>
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<td>LICENSE - PERMIT</td>
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<td>MISC</td>
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<td>TOTAL OPERATING EXPENSES</td>
<td>$4,269.00</td>
</tr>
<tr>
<td>TOTAL NET INCOME</td>
<td>$735.00</td>
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### III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Allocation</th>
<th>Amount</th>
</tr>
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<tr>
<td></td>
<td>$735.00</td>
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<tr>
<td>TOTAL ALLOCATION OF NET INCOME</td>
<td>$735.00</td>
</tr>
</tbody>
</table>

Prepared by: ERIC B HOVLAND
Date: 10/13/20
This certifies that SCANDINAVIAN TRADE ASSOCIATION
2909 W BAY TO BAY BLVD STE 208
TAMPA FL 33629-8175

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

Important Information for Exempt Organizations

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your Consumer's Certificate of Exemption is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.
Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 5436
SCANDINAVIAN TRADE ASSOCIATION

Sincerely,

Jeffrey I. Cooper  
Director, Exempt Organizations  
Rulings and Agreements
**Entity Name:** SCANDINAVIAN TRADE ASSOCIATION, INC.

**Current Principal Place of Business:**
1115 CANYON OAKS DRIVE
BRANDON, FL 33511

**Current Mailing Address:**
1115 CANYON OAKS DRIVE
BRANDON, FL 33511 US

**FEI Number:** 81-3866976

**Certificate of Status Desired:** No

**Name and Address of Current Registered Agent:**
HOVLAND, ERIC
1115 CANYON OAKS DRIVE
BRANDON, FL 33511 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

**SIGNATURE:** ERIC HOVLAND

**Officer/Director Detail:**

<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Address</th>
<th>City-State-Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIRECTOR</td>
<td>MORTENSON, TOM</td>
<td>PO BOX 290321</td>
<td>TAMPA FL 33621</td>
</tr>
<tr>
<td>SEC</td>
<td>HOVLAND-SAUNDERS, PATTI</td>
<td>1115 CANYON OAKS DRIVE</td>
<td>BRANDON FL 33510</td>
</tr>
<tr>
<td>VP</td>
<td>BIRNEY, TIM</td>
<td>5200 66TH WAY N,</td>
<td>ST PETERSBURG FL 33709</td>
</tr>
</tbody>
</table>

**SIGNATURE:** ERIC HOVLAND

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am an officer or director of the corporation or the receiver or trustee empowered to execute this report as required by Chapter 617, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

**SIGNATURE:** ERIC HOVLAND

**PRESIDENT**

**Date:** 05/28/2020
St Petersburg Yacht Club  
11 Central Ave  
Saint Petersburg, FL  33701-3998

ACORD®  
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
USI Insurance Services, LLC  
2502 N Rocky Point Dr Ste 400  
Tampa, FL  33607-1421  
813 321-7500

CONTACT
Lisa Kibbey  
PHONE (4C, No. Ext): 813-320-0111  
FAX (4C, No.):  
E-MAIL ADDRESS: lisa.kibbey@usi.com

INSURED
St Petersburg Yacht Club  
11 Central Ave  
Saint Petersburg, FL  33701-3998

COVERAGE:

- COMMERCIAL GENERAL LIABILITY
- AUTOMOBILE LIABILITY
- UMBRELLA LIABILITY
- WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY
- GARAGEKEEPERS
- PROTECT/INDEMNITY

DESCRIPTION OF OPERATIONS:  
A Garagekeepers

CERTIFICATE NUMBER: 36048692NHO  
POLICY NUMBER: 36048692NHO

POLICY PERIOD: 05/01/2020 05/01/2021

MAINSERV/MANSERV  
DATE (MM/DD/YYYY): 05/01/2020

NAIC #: 20303

CERTIFICATE OF LIABILITY INSURANCE

This certificate is not a policy and does not constitute a contract of insurance. This certificate does not affect any rights you may have as a policyholder. The policy(ies) named above is (are) the only policy(ies) mentioned in this certificate. This certificate is not a substitute for any policy(ies). All statements are true as of the date of issuance. This certificate is issued as of the date shown above.

City of St. Petersburg  
175 5th St. N  
ST. Petersburg, FL  33701

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)  1 of 1  The ACORD name and logo are registered marks of ACORD
## Florida Department of State

**Department of State**

**Division of Corporations**

---

### Detail by Entity Name

**Florida Not-For Profit Corporation**

**SCANDINAVIAN TRADE ASSOCIATION, INC.**

#### Filing Information

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<td>State</td>
<td>FL</td>
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<td>Status</td>
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#### Principal Address

- **1115 Canyon Oaks Drive**
- **Brandon, FL 33511**

**Changed:** 04/18/2019

#### Mailing Address

- **1115 Canyon Oaks Drive**
- **Brandon, FL 33511**

**Changed:** 04/18/2019

#### Registered Agent Name & Address

- **Hovland, Eric**
- **1115 Canyon Oaks Drive**
- **Brandon, FL 33511**

**Name Changed:** 04/18/2019

**Address Changed:** 04/18/2019

---

### Officer/Director Detail

#### Name & Address

- **Title Director**

- **MORTENSON, TOM**
  - **PO Box 290321**
  - **TAMPA, FL 33621**

- **Title President**

- **HOVLAND, ERIC**
3315 W. EMPEDRADO ST.
TAMPA, FL 33629

Title SEC

HOVLAND-SAUNDERS, PATTI
1115 CANYON OAKS DRIVE
BRANDON, FL 33510

Title Treasurer

Placeres, Virginia Wright
4528 La Carmen Ct
Tampa, FL 33611

Title VP

Birney, Tim
5200 66th Way N,
St Petersburg, FL 33709

Annual Reports

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<tr>
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<td>2019</td>
<td>04/18/2019</td>
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<tr>
<td>2020</td>
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Document Images

Table

05/28/2020 - ANNUAL REPORT | View image in PDF format
04/18/2019 - ANNUAL REPORT  | View image in PDF format
04/26/2019 - ANNUAL REPORT  | View image in PDF format
04/28/2017 - ANNUAL REPORT  | View image in PDF format
09/08/2016 - Domestic Non-Profit | View image in PDF format
Contract/Permit

THE SCANDINAVIAN TRADE ASSOCIATION
ERIC HOVLAND
1115 CANYON OAKS DR
BRANDON FL 33511 USA

Purpose of Use: 2022 STA VIKING FESTIVAL
Expected: 800
Co-Sponsored Event

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: Yes
- Use of fencing: Yes
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Sat 22 Jan 22 06:00 am
Ending: Sat 22 Jan 22 09:00 pm

Facility/Equipment
- Williams Park
  Sat 22 Jan 2022 06:00 AM
  09:00 PM
- Bandshell & Park

Additional Fees:
- Co-Sponsored Permit Fee (Waterfront)
  Quantity: 1
  Charge: $200.00
  Tax: $0.00
  Total: $200.00

Charges:
- Fees: $0.00
- Extra Fees: $200.00
- Tax: $0.00
- Total: $200.00

Balance of rental due and payable immediately.

Payments:

Additional Notes:

I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By (Sign Name):
ERIC HOVLAND
Parks and Recreation Superintendent

(Print Name)
The Scandinavian Trade Association
Name of User Organization, if Applicable

CITY OF ST. PETERSBURG, FLORIDA

By (Sign Name):
Parks and Recreation Superintendent

(Print Name)
Parks and Recreation Department

Approved or Rejected
Date:

Manager

Approved or Rejected
Date:
<table>
<thead>
<tr>
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<th>30575</th>
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<td>Date:</td>
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<tr>
<td>User:</td>
<td>JSBENNIN</td>
</tr>
<tr>
<td>Status:</td>
<td>Firm</td>
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</tbody>
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The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: Girls on the Run 5K - 2022 Spring
Entity Name: Girls on the Run Greater Tampa Bay
Event Date(s): May 7, 2022
Location: Albert Whitted Park
Day 1 of Event: 5/7/2022, Time Gates Open: 7 AM, Ending Time: 11 AM
Day 2 of Event: Time Gates Open: , Ending Time: 
Day 3 of Event: Time Gates Open: , Ending Time: 
Application Prepared by: Laura Moore
Title: Executive Director
Address: 2519 N McMullen Booth, Suite 510145
City: Clearwater
State: FL
Zip: 33761
Email Address: laura.moore@girlsontherun.org
Additional Contact Person: Morgan Pappas
Day Phone: (440) 759-0327
What month/year were you incorporated as nonprofit? 2008
List all 501(c)3 entities that will benefit from this event. Girls on the Run Greater Tampa Bay
Name of the for-profit entity? n/a

Describe your event with details.

The Girls on the Run 5K is the culminating celebration for nearly 750 girls who have completed the 10-week Girls on the Run program. Physical activity is woven into the program to inspire an appreciation for fitness and healthy habits and teach life skills including treating others with care, practicing gratitude and managing emotions. Each season culminates with a Girls on the Run 5k event. This celebratory, non-competitive event provides girls with a sense of accomplishment and instills the value of goal setting.

The Girls on the Run event serves three purposes: honor our girls, bring our community together and act as a fundraiser for our Scholarship Fund. Our event is open to the public and is for EVERYONE – males, females, young and old, and all abilities! We encourage walking, running, skipping, cartwheeling – even dancing! – to move forward.

Describe what economic benefit and impact this event will bring to St. Petersburg.

All funds raised from the GOTR 5K go into our Scholarship Fund, so that all girls have the opportunity to participate in our life-changing program. In our 2019 Fall Season, over 50% of our 809 girls received scholarships. By providing this financial assistance, we remove the financial burden from participants, roughly one-third of which live in Pinellas County and include the following St. Pete schools: Sanderlin, Meadowlawn, Perkins, Woodlawn, Canterbury, Admiral Farragut, and Lakewood. The GOTR 5K brings participants from 70+ locations across Greater Tampa Bay (Hillsborough, Pasco, Pinellas and Sarasota Counties) to St. Pete, where many stay overnight in hotels, eat in restaurants, shop in local stores, visit local attractions and pay for street parking. We intentionally promote the city to our participants and their families to take advantage of all that St. Pete has to offer when they come for our event.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? ☒ YES ☐ NO
How much? $1,000,000 each occurrence
Are there plans to sell or distribute beer/wine at your event? ☒ YES ☐ NO
Will there be an admission / registration fee? ☒ YES ☐ NO
Advanced Fee: $30 Day of: $30
Please provide the website address for your event. www.gotrampa.org/5K
Please provide a phone number that can be advertised to the public. (813) 832-2826
What is the estimated attendance for this event? Spectators 500 Participants 1500 Last Year’s Total Attendance 2500
Please check the equipment and/or facilities you are requesting.

Recreation Equipment

Showmobile (Yes/No) No

# Bleacher(s) needed. Each bleacher approx. 180 people) 2

Tables (6 ft) # needed 50 Chairs # needed 0

Public Address System 0

# of portable risers needed (4 in. x 8 in. x 16 in. sections) 0

Special Events Facilities

- Mahaffey Theater
- Coliseum
- Sunken Gardens
- Boyd Hill

Non-City Locations

Which Location?

Albert Whitted Park

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

POLICE: Public Safety Personnel, Marine Services

TRAFFIC: Personnel, Equipment (cones, barricades, no parking signs)

FIRE: Paramedics, Inspectors

PARKS SERVICES: Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration

RECREATION SERVICES: On-site Presence, Logistics Help, Liaison with Other Departments

Note: The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: Laura Moore
Title: Executive Director
Date: 10/19/20

Co-Sign: 
Title: 
Date: 

Note: a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.

b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt if paid.

c. Applications lacking information or the required completed appendixes listed below will not be processed.

Please attach the following:

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

For further information, please call Lynn Gordon, Parks & Recreation Manager, 727-893-7766 or EMAIL: StPeteEvents@stpete.org

Page 2 of 8
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public invited</td>
<td>General Liability Insurance</td>
</tr>
<tr>
<td>Located in Park</td>
<td>Park Permit</td>
</tr>
<tr>
<td>Vending Product / Merchandise Sales</td>
<td>Occupational License</td>
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<tr>
<td>Vending Food / Beverage</td>
<td>Health Inspection</td>
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<tr>
<td>Vendors / Exhibitors</td>
<td></td>
</tr>
<tr>
<td>Vending Beer / Wine</td>
<td>Alcohol Permit Additional insurance Required</td>
</tr>
<tr>
<td>Erecting Tents - Larger than 10ft x 12ft</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>Fence Installation</td>
<td>Temporary Structure Permit</td>
</tr>
<tr>
<td>Other Structures</td>
<td>Temporary Structure Permit</td>
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<tr>
<td>Open Flame Food Preparation</td>
<td>Fire Inspection Permit</td>
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<tr>
<td>Pyrotechnics</td>
<td>Fireworks Permit</td>
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<tr>
<td>Require Street Closure</td>
<td>Parade or Street Closure Permit(s)</td>
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<td>VIP Area</td>
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<td>Staging</td>
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<td>Amplified Sound</td>
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<tr>
<td>Security</td>
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<tr>
<td>Sanitary Facilities - Port-O-Lets</td>
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<td>Off-site Parking / Shuttle</td>
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<tr>
<td>Semitruck / Tractor Trailer</td>
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<tr>
<td>Professional</td>
<td>Event Time Frame - SPPD</td>
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<tr>
<td>Performers</td>
<td>Regular Units 20</td>
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<td>Announcement Only</td>
<td>Disabled Units 2</td>
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<td>Daytime - Private</td>
<td>Hand Washing 9</td>
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<td>Overnight - Private</td>
<td></td>
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<tr>
<td>City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.</td>
<td></td>
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<tr>
<td>Invitations</td>
<td>Radio</td>
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<tr>
<td>Posters / Flyers</td>
<td>Television</td>
</tr>
<tr>
<td>Newspaper / Internet</td>
<td>Remote Broadcast</td>
</tr>
</tbody>
</table>
Electrical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks?  □ YES  ❋ NO  
If YES, check all that apply.  □ RV'S  □ Coffee Vendors  □ Ice Bins  □ Freezers  □ Ice Cream Vendors  □ Catering Trucks  □ Other:

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

n/a

Will you supply your own generators?  □ YES  ❋ NO

Will your event have a licensed electrician on-site during the event?  □ YES  ❋ NO  If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

No

If City permits, licenses, or services are required for event, who will pay for them?

Name:  Girls on the Run Greater Tampa Bay  Phone:  (813) 832-2826
Address (including zip):  2519 N McMullen Booth, Suite 510145, Clearwater, FL 33761

Type of music, # of stages, and # of bands.

We will have a DJ with speakers playing radio-friendly Top 40 hits

List Vending Products. Name & Provider.

Tampa Bay Rays - Mascot Raymond, Tampa Bay Lightning - Street Team, Tampa Bay Rowdies - Street Team, FOX Sports Sun, Dairy Council of Florida, MedExpress, Go Go Squeez, and additional pending

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

n/a

Explain subject/purpose of all speeches/demonstrations which will occur.

GOTR will make an opening speech to welcome participants to event, honor selected Volunteer Coaches and invite 1-2 sponsors to also welcome participants. GOTR will address the crowd again at the start of the 5K and once more at the end of the event thanking all for attending.

Discuss your load in/load out parking needs, include times and dates.

GOTR will begin setting up our Race Village (including Registration, Packet Pick Up Tents, etc.) and our Start/Finish chute (barricades, signage, truss) on Friday 5/6/22. We will finish the set up on Saturday morning 5/7/22 (starting at 4:30 AM) to be ready for our participants at 7 AM. The event will be entirely cleaned up by 1 PM on 5/7.
Other Comments: Please describe your fee structure.

The 5K entry fee is included in the program fee for current GOTR participants. For Running Buddies and Community Runners, the GOTR 5K Registration fee is $30, which includes entry, medal, t-shirt and swag bag. We offer a $5 discount to parents/guardians that have a girl currently enrolled in the program to encourage early online registration. Discount codes are not accepted on race morning.

Other comments:

Girls on the Run inspires girls to recognize their inner strength and celebrate what makes them one of a kind. Trained coaches lead small teams through our research-based curricula which includes dynamic discussions, activities and running games. Over the course of the ten-week season, girls in 3rd-8th grade develop essential skills to help them navigate their worlds and establish a lifetime appreciation for health and fitness. Each season culminates with girls positively impacting their communities through a service project and being physically and emotionally prepared to complete the Girls on the Run 5K. Completing the 5K gives the girls a tangible sense of achievement as well as a framework for setting and achieving life goals - making the seemingly impossible, possible.

We have hosted two 5K events per year in St. Petersburg since 2017, and have been thrilled with our partnership. Though COVID-19 has created much uncertainty, we believe that empowering girls is NEVER canceled! We will continue to serve our girls and work with the City of St. Petersburg to ensure the safest and sparkliest events for our community.

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: Laura Moore  Title: Executive Director  Date: 10/19/20
Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

<table>
<thead>
<tr>
<th>Name of the Nonprofit Corporation:</th>
<th>Girls on the Run Greater Tampa Bay</th>
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</thead>
<tbody>
<tr>
<td>Name of Responsible Party (President or CEO ONLY):</td>
<td>Laura Moore</td>
</tr>
<tr>
<td>Title of Responsible Party:</td>
<td>Executive Director</td>
</tr>
<tr>
<td>Physical Address of Responsible Party:</td>
<td>2519 N McMullen Booth, Suite 510145, Clearwater, FL 33761</td>
</tr>
<tr>
<td>Phone Number of Responsible Party:</td>
<td>(813) 832-2826</td>
</tr>
<tr>
<td>Email Address of Responsible Party:</td>
<td><a href="mailto:laura.moore@girlsontherun.org">laura.moore@girlsontherun.org</a></td>
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<tr>
<td>Nonprofit (Employee Identification Number):</td>
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<td>Name of Responsible Party (President or CEO ONLY):</td>
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</tr>
<tr>
<td>Title of Responsible Party:</td>
<td>n/a</td>
</tr>
<tr>
<td>Physical Address of Responsible Party:</td>
<td>n/a</td>
</tr>
<tr>
<td>Phone Number of Responsible Party:</td>
<td>n/a</td>
</tr>
<tr>
<td>Email Address of Responsible Party:</td>
<td>n/a</td>
</tr>
<tr>
<td>For-profit (Employee Identification Number):</td>
<td>n/a</td>
</tr>
</tbody>
</table>

Please include a copy of the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

☑ BY Mail

Contact Name | Girls on the Run Greater Tampa Bay |
Address | 2519 N McMullen Booth, Suite 510145 |
City, State, Zip | Clearwater, FL 33761 |

☑ BY EMAIL

Email Address: laura.moore@girlsontherun.org
### I. REVENUE SOURCES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Fees</td>
<td>$22,500.00</td>
</tr>
<tr>
<td>Individual Donations</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>GOTR Merch</td>
<td>$10,000.00</td>
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<tr>
<td>In-Kind Donations</td>
<td>$1,500.00</td>
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<tr>
<td>Sponsors</td>
<td>$10,000.00</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL GROSS REVENUE</td>
<td>$45,000.00</td>
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</table>

### II. EXPENSES (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Race Village Supplies</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>T-Shirts</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Medals</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>Bibs</td>
<td>$500.00</td>
</tr>
<tr>
<td>DJ</td>
<td>$500.00</td>
</tr>
<tr>
<td>Rentals (Port-o-Lets, Barricades, Cones, Tables, etc.)</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>Marketing</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Police/Permits</td>
<td>$7,000.00</td>
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<tr>
<td></td>
<td></td>
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<tr>
<td>TOTAL OPERATING EXPENSES</td>
<td>$21,700.00</td>
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<tr>
<td>TOTAL NET INCOME</td>
<td>$23,300.00</td>
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</table>

### III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

<table>
<thead>
<tr>
<th>Description</th>
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<tbody>
<tr>
<td>Girls on the Run Scholarships</td>
<td>$23,300.00</td>
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<tr>
<td></td>
<td></td>
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<tr>
<td>TOTAL ALLOCATION OF NET INCOME</td>
<td>$23,300.00</td>
</tr>
</tbody>
</table>

Prepared by: Laura Moore  
Date: Oct 19, 2020
October 19, 2020

Dear Co-Sponsor Committee,

We are so excited to apply to host our Girls on the Run 5K 2022 Spring event again in the gorgeous city of St. Petersburg!

We have hosted two 5K events per year in St. Petersburg since 2017, and have been thrilled with our partnership. Though COVID-19 has created much uncertainty, we believe that empowering girls is NEVER canceled! We will continue to serve our girls and work with the City of St. Petersburg to ensure the safest and sparkliest events for our community.

Enclosed are the following items:

- Co-Sponsor Event Application
- 5k Route
- Race Village Map
- Event Timeline
- 501(c)3 Letter of Determination
- Application Fee Check
- Park Permit Fee Check

Thank you for being our Partner in inspiring girls to be joyful, healthy and confident.

Sincerely,

Laura Moore
Executive Director

Girls on the Run Greater Tampa Bay
2519 N McMullen Booth Road (813) 832-2826 www.gottampa.org
Suite 510145
Clearwater, FL 33761
Run of Show

Friday 5/6
12:00 PM Port-O-Lets delivered
1:00 PM Barricades & Truss Set Up
3:00 PM Race Village tents and Stage set up

Saturday 5/7

<table>
<thead>
<tr>
<th>Time</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:30 AM</td>
<td>Arrive, walkies/gear handed out, break into Village and Course teams</td>
</tr>
<tr>
<td>4:40 AM</td>
<td>Set up Race Village</td>
</tr>
<tr>
<td>6:00 AM</td>
<td>Volunteers/Vendors begin arriving</td>
</tr>
<tr>
<td>6:45 AM</td>
<td>Committee Captains and Volunteers in place at stations</td>
</tr>
<tr>
<td>7:00 AM</td>
<td>Race Village opens</td>
</tr>
<tr>
<td>7:15 AM</td>
<td>Course Marshal volunteers arrive</td>
</tr>
<tr>
<td>7:30 AM</td>
<td>Course Marshals handed off to Course team for safety briefing and placement</td>
</tr>
<tr>
<td>8:30 AM</td>
<td>Opening Ceremony</td>
</tr>
<tr>
<td>8:50 AM</td>
<td>Teams lined up in chute</td>
</tr>
<tr>
<td>9:00 AM</td>
<td>5K begins</td>
</tr>
<tr>
<td>9:10 AM</td>
<td>Transition from Start to Finish</td>
</tr>
<tr>
<td>9:20 AM</td>
<td>First runner crosses</td>
</tr>
<tr>
<td>10:15 AM</td>
<td>Final runner crosses Immediately begin truss breakdown and re-opening of street</td>
</tr>
<tr>
<td>10:45 AM</td>
<td>Participants leave, venue is cleaned up</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Clean up complete, exit venue</td>
</tr>
</tbody>
</table>
November 12, 2019

Girls on the Run Greater Tampa Bay
2519 N McMullen Booth
Suite 510145
Clearwater, FL 33761

RE: EIN 82-1793509

To Whom It May Concern:

This letter is to verify that Girls on the Run Greater Tampa Bay is a subordinate organization in good standing and is covered under Girls on the Run International’s Federal Group Tax Exemption Number 6150 as described in Section 501(c)(3) of the Internal Revenue Code. Detailed information regarding the group exemption process is available in IRS Publication 557 (entitled “Tax-Exempt Status for Your Organization” and is available on the IRS website at www.irs.gov/pub/irs-pdf/p557.pdf) and IRS Publication 4573 (entitled “Group Exemptions” and available on the IRS website at www.irs.gov/pub/irs-pdf/p4573.pdf).

_How do donors verify that contributions are deductible under section 170 with respect to a subordinate organization in a section 501(c)(3) group exemption ruling?_ Donors should consult IRS Publication 78, Cumulative List of Organizations described in Section 170(c) of the Internal Revenue Code of 1986, or obtain a copy of the group exemption letter from the central organization. The central organization’s listing in Publication 78 will indicate that contributions to its subordinate organizations covered by the group exemption ruling are also deductible, even though most subordinate organizations are not separately listed in Publication 78 or on the EO Business Master File. Donors should then verify with the central organization, by either of the methods indicated above, whether the particular subordinate is included in the central organization’s group ruling. The subordinate organization need not itself be listed in Publication 78 or on the EO Business Master File. Donors may rely upon central organization verification with respect to deductibility of contributions to subordinates covered in a section 501(c)(3) group exemption ruling. – Publication 4573, page 4

Enclosed is a copy of the IRS Letter of Determination for the Group Exemption Ruling.

Girls on the Run International
801 East Morehead Street 704-376-9817 www.girlsontherun.org
Suite 201
Charlotte, NC 28202
Please only use the FEIN for Girls on the Run Greater Tampa Bay. (82-1793509). The FEIN listed in the enclosed Letter of Determination is only for Girls on the Run International and should not be used for local council purposes other than verifying our group exemption status.

Questions about this exemption should be directed to Heather Blake – hblake@girlsontherun.org.

Sincerely,

[Signature]

Heather Blake
CFO
Girls on the Run International

Enclosure
Dear Sir or Madam:

This is in response to your request dated May 26, 2017, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in October 2000, and that you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

Sincerely yours,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements
### Florida Not For Profit Corporation

**GIRLS ON THE RUN GREATER TAMPA BAY, INC.**

#### Filing Information

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<tr>
<td>FEI/EIN Number</td>
<td>82-1793509</td>
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<td>Date Filed</td>
<td>07/06/2017</td>
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<tr>
<td>Effective Date</td>
<td>08/01/2017</td>
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<td>State</td>
<td>FL</td>
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<td>Status</td>
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#### Principal Address

1550 NORTH MCMULLEN BOOTH ROAD  
SUITE 510145  
CLEARWATER, FL 33761

Changed: 02/28/2020

#### Mailing Address

801 EAST MOREHEAD STREET  
SUITE 201  
CHARLOTTE, NC 28202

#### Registered Agent Name & Address

MOORE, LAURA  
1550 NORTH MCMULLEN BOOTH ROAD  
SUITE 510145  
CLEARWATER, FL 33761

Address Changed: 02/28/2020

#### Officer/Director Detail

**Name & Address**

**Title Treasurer**

Berger, Erin  
1550 NORTH MCMULLEN BOOTH ROAD  
SUITE 510145  
CLEARWATER, FL 33761

**Title Chairman**
Bruner, Christie
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Barber, Melissa
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Burns, Kelli
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Blouvet, Kristy
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Howey, Jean
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Nehls, Courtney
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

Noordstar, Christina
1550 NORTH MCMULLEN BOOTH ROAD
SUITE 510145
CLEARWATER, FL 33761

Title Director

McGraw, Keara
2519 N MCMULLEN BOOTH ROAD
SUITE 510145
Clearwater, FL 33761

Title Director

Lamore, Katie
2519 N MCMULLEN BOOTH ROAD
SUITE 510145
Clearwater, FL 33761

Title Secretary

Collins, Jill
2519 N MCMULLEN BOOTH ROAD
SUITE 510145
Clearwater, FL 33761

Title CFO - Girls on the Run International

Blake, Heather
801 E. Morehead Street
Suite 201
Charlotte, NC 28202

Annual Reports

<table>
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<tr>
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<tr>
<td>2020</td>
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Document Images

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<th>Date</th>
<th>Description</th>
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<td>ANNUAL REPORT</td>
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<td>02/28/2020</td>
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<tr>
<td>07/06/2017</td>
<td>Domestic Non-Profit</td>
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Florida Department of State, Division of Corporations
GIRLS ON THE RUN INTERNATIONAL GOTR TA
LAURA MOORE
2519 N MCMULLEN BOOTH STE 510-145
CLEARWATER FL 33761 USA

Purpose of Use: GIRLS ON THE RUN 5K - SPRING 2022
Expected: 1,500
Co-Sponsored Event: Contract Balance $0.00

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: No
- Use of fencing: No
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Sat 07 May 22 06:00 am
Ending: Sat 07 May 22 09:00 pm

Facility/Equipment: Albert Whitted Park
Day: Sat
Date: 07 May 2022
Time: 06:00 AM
09:00 PM

Additional Fees:
- Extra Fee - Co-Sponsored Application Fee: Quantity 1, Charge $30.00, Tax $0.00, Total $30.00
- Extra Fee - Bookings: Co-Sponsored Permit Fee (Waterfront) Hours 15:00 Quantity 1, Charge $200.00, Tax $0.00, Total $200.00

Charges:
Fees $ 0.00 Extra Fees $230.00 Tax $0.00 Total $230.00 Deposit $0.00 Total Applied $230.00 Contract Balance $0.00 Account Balance $0.00

Balance of rental due and payable immediately.

Payments:
Date 27 Oct 2020 27 Oct 2020
Amount $30.00 $200.00
Payment Type Check Check
Reference Rental Rental
Receipt Number 3624808 3624808

Additional Notes:
I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By (Sign Name) ____________________________
(Print Name) LAURA MOORE
GIRLS ON THE RUN INTERNATIONAL GOTR TA
Name of User Organization, if Applicable

CITY OF ST. PETERSBURG, FLORIDA

By (Sign Name): ____________________________
Parks and Recreation Superintendent
(Print Name): ____________________________
Parks and Recreation Department
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.
Event Title: St. Petersburg Science Festival (SPSF) and MarineQuest
Entity Name: St. Pete Innovation District
Event Date(s): October 15-16, 2021
Location: Poynter Park

Day 1 of Event: October 15
Time Gates Open: 9:00 am
Ending Time: 3:00 pm
Day 2 of Event: October 16
Time Gates Open: 10:00 am
Ending Time: 4:00 pm
Day 3 of Event:

Application Prepared by: Alison Barlow
Title: Festival Co-Chair
Address: 140 7th Ave S, LPH 314, City: St. Petersburg, State: FL, Zip: 33701
Email Address: abarlow@stpeteinnovationdistrict.com
Additional Contact Person: Howard Rutherford

What is the estimated attendance for this event? Spectators: [ ] 120,000
Participants: [ ] 20,000 Last Year’s Total Attendance: [ ]

Describe your event with details.
Public understanding of science and technology is one of the most important challenges of our times. For our nation and its many communities, science and technology are deeply tied to issues of economic competitiveness, industrial advancement, health, justice, environmental protection and social welfare. Acting as an informed consumer, preparing for the demands of the 21st Century workforce, and weighing decisions as an engaged citizen, all require individuals to grapple with the rapid pace of scientific discovery and technological innovation. Developments in science and technology represent the cutting edge of what we know and can do, making their understanding a crucial component of full and meaningful participation in society. Science Festivals make science and technology a part of the cultural calendar in much the same way that art, music, film and sports festivals engage whole communities. The SPSF and MarineQuest positions St. Petersburg as the premier epicenter for science in the southeast United States.

Describe what economic benefit and impact this event will bring to St. Petersburg.
We survey the Festival attendees each year. In a recent survey, they were asked whether they were planning to eat out or do any shopping before, during or after attending the St. Petersburg Science Festival. The results show that a majority of respondents either already had or were planning to eat out or shop. Among all the respondents, a significant part (75%) already had or planned to spend over $20 on food or shopping. Many (20%) already had or were looking to spend over $50.

Fishing, boating and nature activities generate millions of dollars for the St. Petersburg community. All of these activities rely on a healthy population of fish and wildlife species and conservation of our natural environments.

Each co-sponsored entity must possess liability insurance naming the City of St. Petersburg as an additional insured and secure said insurance in the amount determined by the City.

Does your group presently have liability insurance? [ ] YES [ ] NO How much? 1,000,000
Are there plans to sell or distribute beer/wine at your event? [ ] YES [ ] NO
Will there be an admission / registration fee? [ ] YES [ ] NO Advanced Fee: [ ] Day of:

Please provide the website address for your event. www.scifest.org
Please provide a phone number that can be advertised to the public. 727.873.4332
What is the estimated attendance for this event? Spectators: [ ] 120,000 Participants: [ ] 20,000 Last Year’s Total Attendance: [ ]
Please check the equipment and/or facilities you are requesting.

Recreation Equipment
Showmobile (Yes/No) Yes
# Bleacher(s) needed. Each bleacher approx. 180 people)
Tables (6 ft) # needed TBD
Chairs # needed TBD
Public Address System Yes
# of portable risers needed (4 in. x 8 in. x 16 in. sections)

Special Events Facilities
Mahaffey Theater
Coliseum
Sunken Gardens
Boyd Hill

Non-City Locations
Which Location?

The following departments may provide and charge for additional services. You will be provided cost estimates in your Co-sponsored Agreement.

POLICE: Public Safety Personnel, Marine Services
TRAFFIC: Personnel, Equipment (cones, barricades, no parking signs)
FIRE: Paramedics, Inspectors
PARKS SERVICES: Cleanup Personnel, Dumpster(s), Trash Receptacles, Event Site Preparation and Restoration
RECREATION SERVICES: On-site Presence, Logistics Help, Liaison with Other Departments

Note: The City does not provide tents, Port-O-Lets, or large quantities of tables and chairs.

I certify that the event will be open to all citizens and that individuals will not be barred from participation due to race, creed, color, national origin, sex, age, or physical impairment. I understand that a financial report of the event is due in the Parks and Recreation office within 30 days of the completion of the event. I also understand that the City is to be shown as a co-sponsor on any promotional materials produced for the event. I agree to obtain the required liability insurance and to secure all necessary city/county/state permits/licenses. I further certify that the facts contained in this application are accurate.

Name: Alison Barlow
Title: Festival Co-Chair
Date: 12/08/20

Co-Sign: E. Howard Rutherford
Title: Festival Co-Chair
Date: 12/08/20

NOTE: a. If person/entity preparing this application is not representing a nonprofit entity, the application must be co-signed by someone from a sponsoring nonprofit entity. A copy of the sponsoring entity's 501(c)3 designation must accompany this application.
b. If your entity has outstanding financial obligations with any department within the City of St. Petersburg, your application will not be processed until debt is paid.
c. Applications lacking information or the required completed appendixes listed below will not be processed.

PLEASE ATTACH THE FOLLOWING

1. Route map for parade, run, walk, and/or bike event.
2. Site map of event and detail schedule of each day's events including open and close times.
3. Complete Appendix B and Appendix C.
4. Check for $30.00 for co-sponsored application processing (non-refundable).
5. Check for park permit fee. See Appendix A for fee structure.
6. A copy of 501(c)3 designation (if applicable)

FOR FURTHER INFORMATION, PLEASE CALL LYNN GORDON, PARKS & RECREATION MANAGER,
727-893-7766 or EMAIL: StPeteEvents@stpete.org
Review and check all conditions which apply to this event: Note the corresponding obligation for each condition.

### Condition
- [x] Public Invited
- [x] Located in Park
- [x] Vending Product / Merchandise Sales
- [x] Vending Food / Beverage
- [x] Vendors / Exhibitors
- [x] Vending Beer / Wine
- [x] Erecting Tents - Larger than 10ft x 12ft
- [x] Fence Installation
- [x] Other Structures
- [x] Open Flame Food Preparation
- [x] Pyrotechnics
- [x] Require Street Closure
- [x] VIP Area
- [x] Staging
- [x] Amplified Sound
- [x] Security
- [x] Sanitary Facilities - Port-O-Lets
- [x] Off-site Parking / Shuttle
- [x] Semitruck / Tractor Trailer

### Obligation
- General Liability Insurance
- Park Permit
- Occupational License
- Health Inspection
- Alcohol Permit Additional insurance Required
- Temporary Structure Permit
- Fire Inspection Permit
- Fireworks Permit
- Parade or Street Closure Permit(s)
- Professional
- Showmobile
- Other
- Performers
- Announcement Only
- Daytime - Private
- Overnight - Private
- Event Time Frame - SPPD
- Regular Units
- Disabled Units
- Hand Washing

### Marketing:
Please check all that apply.
- [x] Invitations
- [x] Posters / Flyers
- [x] Newspaper / Internet
- Radio
- Television
- Remote Broadcast

City logo should be used in any promotional materials, posters, flyers, ads, website, public service announcements, and press releases.
Electrical Requirements:

Does your event require any power needs using more than the standard 110/20amp located in the parks?  
☐ YES  ☐ NO

If YES, check all that apply.  
☐ RV'S  ☐ Coffee Vendors  ☐ Ice Bins  ☐ Freezers  ☐ Ice Cream Vendors  ☐ Catering Trucks  
☐ Other:  

Please explain the details of the above items checked. Tell us how much and what type of power they would require.

Will you supply your own generators?  
☐ YES  ☐ NO

Will your event have a licensed electrician on-site during the event?  
☐ YES  ☐ NO  If YES, who?

Will your event be requesting any variances from City policies or procedures? If YES, please explain.

If City permits, licenses, or services are required for event, who will pay for them?

Name:  St. Petersburg Innovation District  
Address (Including zip):  104 7th Ave S, LPH 314, St. Petersburg, FL 33701  
Phone: 727.873.4332

Type of music, # of stages, and # of bands.

One stage (Showmobile) for science demonstrations, small acts and emcee.

List Vending Products. Name & Provider.

n/a

For Use of Beer/Wine - Please provide name, address and phone number of the sponsoring 501(c)3 or catering company.

n/a

Explain subject/purpose of all speeches/demonstrations which will occur.

Science demonstrations

Discuss your load in/load out parking needs, include times and dates.

TBD
Other Comments: Please describe your fee structure.

n/a

Other comments:

I represent and warrant that the purpose of the proposed activity/event and conduct of the sponsor(s) and the participants shall conform to all requirements of law and all ordinances of the State of Florida, Pinellas County, and the City of St. Petersburg including, but not limited to, City noise ordinances and Parks and Recreation Department Policies and Procedures. I acknowledge that failure to observe such laws, ordinances, or policies and procedures will result in an immediate cancellation of the event and all permits.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THE PARKS AND RECREATION DEPARTMENT POLICIES AND PROCEDURES PERTAINING TO THE USE OF PARKS AND THE PARK RULES SET FORTH IN ARTICLE II, CHAPTER 21, OF THE ST. PETERSBURG CITY CODE, INCLUDING BUT NOT LIMITED TO THE INDEMNIFICATION AND INSPECTION OBLIGATIONS ASSUMED BY ME AND THE PERSON OR ENTITY ON WHOSE BEHALF THIS APPLICATION IS BEING MADE.

I certify that the facts contained in this application are accurate.

Name: Alison Barlow  Title: Festival Co-Chair  Date: 12/08/20
Appendix A

Co-Sponsored Event Park Fee Structure

* Events in Vinoy Park will be assessed $300.00 per event day (e.g., 1 day event = $300.00, 2 days = $600.00, 3 days or more = $900.00.) This includes the $30.00 park permit fee.

* Events in any other park will be assessed $200.00 per event day (e.g., 1 day event = $200.00, 2 days = $400.00, 3 or more days = $600.00). This includes the $30.00 park permit fee.

* The above fees will be due at the time you submit your application plus the $30.00 co-sponsored application fee.

* All co-sponsored event applications must be submitted at least 6 month prior to the event.

* Any application for a co-sponsored event submitted inside the six (6) month time frame will be assessed a non refundable $1,200.00 late fee.

* The City requires payment in advance for all City services estimated and/or provided for first time events and one of a kind nonrecurring events.

* Payment will be required at least ten (10) business days prior to the start of the event and shall be in the form of cash, certified check, or an irrevocable bank letter of credit.

* All first time entities requesting events will be required to complete a credit application.
Appendix B
President or CEO
Responsible Party Information

Please complete the information below for each responsible party.

Name of the **Nonprofit** Corporation: St. Petersburg Innovation District

Name of Responsible Party (President or CEO ONLY): Alison Barlow

Title of Responsible Party: Executive Director

Physical Address of Responsible Party: 140 7th Ave S, LPH 314, St. Petersburg, FL 33701

Phone Number of Responsible Party: 727.873.4332

Email Address of Responsible Party: abarlow@stpeteinnovationdistrict.com

Nonprofit (Employee Identification Number): 81-2230884

Name of the **For-profit** Corporation:

Name of Responsible Party (President or CEO ONLY):

Title of Responsible Party:

Physical Address of Responsible Party:

Phone Number of Responsible Party:

Email Address of Responsible Party:

For-profit (Employee Identification Number): 

Please include a copy of the current IRS Nonprofit Affidavit / For Profit

What method of invoicing would your organization prefer?

☑️ BY Mail

Contact Name: Alison Barlow, St. Petersburg Innovation District

Address: 140 7th Ave S, LPH 314

City, State, Zip: St. Petersburg, FL 33701

☑️ BY EMAIL

Email Address:
APPENDIX C
STATEMENT OF REVENUE AND EXPENSES FORM
PRIOR YEAR'S EVENT
(Must be completed)

Name of Event: St. Petersburg Science Festival and Marine
Date(s) of Event: 10/16/2020 - 10/17/2020

I. REVENUE SOURCES (attach sheet if more space is needed)

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<th>Amount</th>
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<tr>
<td>$38,900.00</td>
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TOTAL GROSS REVENUE $74,500.00

II. EXPENSES (attach sheet if more space is needed)

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</table>

TOTAL OPERATING EXPENSES $59,500.00

TOTAL NET INCOME $15,000.00

III. ALLOCATION OF NET INCOME (attach sheet if more space is needed)

TOTAL ALLOCATION OF NET INCOME

Prepared by: Alison Barlow
Date: Dec 8, 2020

Print Application
Submit Application by Email
December 9, 2020

Lynn Gordon
City of St. Petersburg
Parks and Recreation Department
1400 19th St N
St. Petersburg, Florida 33713

RE: St. Petersburg Science Festival Co-Sponsored Event Application

Ms. Gordon:

Please find enclosed our co-sponsored event application for the St. Pete Science Festival 2021 and a check for the $30.00 application fee. I understand we will also owe the park fee of $200 per day. However, given the uncertainty of COVID-19 I wanted to wait until we get further into 2021 to pay that fee. Let me know if you need it sooner.

Also, the application asked for 501c(3) documentation. The St. Petersburg Innovation District, the festival's fiscal and administrative agent, is a 501c(6). Let me know if you would like that documentation.

Thanks so much for your team's support of this event for 10 years. We are hopeful that we will be able to be in person again in 2021.

Sincerely,

Alison Barlow
Co-Chair, St. Petersburg Science Festival
Executive Director, St. Petersburg Innovation District
ST. PETERSBURG INNOVATION DISTRICT, INC.

**Filing Information**

- **Document Number**: N16000003743
- **FEI/EIN Number**: 81-2230884
- **Date Filed**: 04/11/2016
- **State**: FL
- **Status**: ACTIVE
- **Last Event**: AMENDMENT
- **Event Date Filed**: 08/12/2016
- **Event Effective Date**: NONE

**Principal Address**

- 140 7th Avenue South
- LPH 314
- St. Petersburg, FL 33701

Changed: 05/29/2020

**Mailing Address**

- 140 7th Avenue South
- LPH 314
- St. Petersburg, FL 33701

Changed: 04/22/2019

**Registered Agent Name & Address**

- Barlow, Alison
- 140 7th Avenue South
- LPH 314
- St. Petersburg, FL 33701

Name Changed: 03/07/2018

Address Changed: 04/22/2019

**Officer/Director Detail**

**Name & Address**

- **Title**: Treasurer, Secretary
- **Name**: KMETZ, THOMAS
501 6th Avenue South
ST. PETERSBURG, FL 33701

Title President

TADLOCK, MARTIN
140 7TH AVENUE SOUTH
ST. PETERSBURG, FL 33701

Title Executive Director

Barlow, Alison
140 7TH AVENUE SOUTH
LPH 314
ST. PETERSBURG, FL 33701

Title VP

Kapusta, Robert, Jr.
100 2ND AVENUE SOUTH
#701
ST. PETERSBURG, FL 33701

### Annual Reports

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### Document Images

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ST PETERSBURG INNOVATION DISTRICT
ALLISON BARLOW
140 7TH AVE S LPH 314
ST PETERSBURG FL 33701 USA

Purpose of Use: ST. PETERSBURG SCIENCE FESTIVAL & MARINEQUEST

Expected: 20,000

Conditions of Use: Insurance Required

Other Information:
- Use of beer and wine: No
- Use of fencing: No
- Use of liquor: No

Date(s) and Time(s) of Use:
Starting: Thu 14 Oct 2021 06:00 am
Ending: Sun 17 Oct 2021 09:00 pm

Facility/Equipment | Day | Date | Time | Fee | Extra Fee | Tax | Total
--- | --- | --- | --- | --- | --- | --- | ---
Poynter Park | Thu | 14 Oct 2021 | 06:00 AM | $0.00 | $400.00 | $0.00 | $400.00
Park | | 17 Oct 2021 | 06:00 PM |

Additional Fees:
- Extra Fee - Bookings
  - Co-Sponsored Permit Fee (Waterfront)
    - Hours: 87:00
    - Quantity: 2
    - Charge: $400.00
    - Extra Fee: $400.00
    - Total: $400.00

Charges:
- Fees: $0.00
- Extra Fees: $430.00
- Tax: $0.00
- Total: $430.00
- Deposit: $0.00
- Total Applied: $30.00
- Contract Balance: $400.00
- Account Balance: $400.00

Balance of rental due and payable immediately.

Payments:
- Date: 21 Dec 2020
- Amount: $30.00
- Payment Type: Check
- Reference: Rental
- Receipt Number: 3647811

Additional Notes:
I have read this Agreement and agree to comply with the terms and conditions set forth in this Agreement. I also understand this Agreement is not final until approved and executed by the Parks and Recreation Superintendent or designee.

By:(Sign Name)
(Print Name) ALLISON BARLOW
ST PETERSBURG INNOVATION DISTRICT
Name of User Organization, If Applicable

CITY OF ST. PETERSBURG, FLORIDA

By:(Sign Name): Parks and Recreation Superintendent
(Print Name)
(Park and Recreation Department)

Printed: 21 Dec 2020, 10:33 AM
User: jsbennin
The Americans with Disabilities Act (A.D.A.) guarantees equal opportunity for people with disabilities. Special accommodation requests such as sign language interpreters, taped or Braille materials, assistive listening devices, etc., should be made at least one week prior to the activity or program. Individuals using TTD devices, please contact us using the Florida Relay Service at 800-955-8771.