

**City of St. Petersburg
Committee of the Whole Agenda
December 12, 2019, at 1:30 PM
Sunshine Center Auditorium**

Members: Chair Charlie Gerdes, Vice-Chair Ed Montanari, Councilmembers Brandi Gabbard, Darden Rice, Steve Kornell, Gina Driscoll, Lisa Wheeler-Bowman and Amy Foster

Support Staff: Kayleigh Sagonowsky, City Council Legislative Aide

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Approval of November 18, 2019 Minutes
- D. New Business
 - a. 2020 Calendar Setting
 - i. Cindy Sheppard, City Council Administrator
 - b. Selection of 2020 Chair and Vice-Chair
- E. Review Referral List
- F. Adjourn

Next Meeting:

- January 23, 2019, at 10:00 AM
 - FY21 Budget Priorities

Attachments:

- November 18, 2019 COW Minutes
- COW Referral List
- New Business Item Support Material

**St. Petersburg City Council
Committee of the Whole Report
Meeting Minutes from November 18, 2019**

Present: Chair Charlie Gerdes, Councilmembers Darden Rice, Amy Foster, Gina Driscoll, Lisa Wheeler-Bowman, Brandi Gabbard and Steve Kornell

Also Present: Deputy Mayor Kanika Tomalin, Tom Green, Jeannine Williams, and Cindy Sheppard

Absent: Vice-Chair Ed Montanari

Support Staff: Kayleigh Sagonowsky, City Council Legislative Aide

New Business:

Establishing a Process to Fund Emergent Needs - Councilmember Amy Foster

Councilmember Foster began by explaining the rationale for her new business item regarding funding for emergent needs. She said many organizations have needs that don't align with the normal budgeting cycle or were not selected for funding in an established grant process. In order to obtain funding, these organizations have been approaching Councilmembers to request funds on their behalf. Councilmember Foster said in order to protect the integrity of the grant and budgeting processes, a system for managing these needs should be created and she introduced a rubric and draft policy for discussion.

Chair Gerdes said he agreed with the need for establishing a process and said he liked the draft policy and rubric. He suggested that organizations requesting funding should propose a fund the money should come from. Additionally, he suggested adding an application question about who has already been approached for funding and suggested a minimum score of 23 or 24 out of 30 in order for a request to be approved.

Councilmember Driscoll asked how many requests have come in outside of the normal budget cycle in the past few years. Councilmember Foster said remembers only seeing one request per year in her first years on Council. However, in the past year, she can name at least 6 requests. Councilmember Wheeler-Bowman asked if staff would responsible for checking for compliance with the rubric requirements. Deputy Mayor Tomalin suggested the Councilmember initiating the request be responsible and Councilmember Foster suggested each Councilmember use the rubric to score the request independently.

Councilmember Gabbard asked if the application requirements would be submitted along with a new business item or as backup for the committee in which the item is heard and stated her preference for the later. She also asked the administration and her peers for their thoughts on the \$5,000 applicability threshold. Dr. Tomalin stated this threshold was suggested for efficiency purposes and increasing it to \$10,000 would be even more efficient. Chair Gerdes asked about the legal process of moving forward with this idea. Chief Assistant City Attorney Jeannine Williams stated feedback from today's meeting could be incorporated with the proposal into a draft resolution. If passed, language from the resolution would be incorporated into Council's procedures.

Action:

Councilmember Gabbard made a motion asking Legal to draft a resolution and bring it back for Council review. Councilmember Wheeler-Bowman seconded it and all were in favor.

Item	Topic	Return Date and Time	Referral or Prior Dates	Referred By	Staff	Notes
1	2020 Calendar Setting	12/12/19 at 1:30 PM	Annual	Annual	Sheppard	Selection of Chair and Vice Chair
2	FY21 Budget Priorities	1/23/20 at 10:00 AM	Annual	Annual	Makosfke	
3	Facilities Maintenance Plan	TBD	5/9/19 PSI	Foster	Glover-Henderson	Will return to PSI before being scheduled for a COW.
4	Tropicana Field	TBD	2/17/19	Montanari	DeLisle	Requested for first quarter of 2020.
5	Ray's Negotiation Update	TBD	11/18/19	Rice	Admin.	Requested for first quarter of 2020.
6	Business, Housing, and Grocery Co-Ops	TBD	1/10/19 BFT 1/17/19 CC 8/1/19 CC	Gabbard Driscoll		At BFT, CM Driscoll referred business co-ops to a COW. During the BFT report at Council, CM Gabbard asked to add housing co-ops. On 8/1/19 Gabbard asked to add grocery co-ops.
7	Residential LDR Updates	TBD	Annual	Annual	Abernethy Bryla	
8	Design change re-evaluation for I-275 from south of 54 th Ave. S. to north of 4 th St. N.	TBD	11/7/19 CC	Montanari	Mory FDOT	

9	Discuss a city-initiated application for historic designation of buildings in downtown St. Petersburg.	TBD	12/5/19 CC	Gerdes	Kilborn	Designation by district or any other procedural method recommended by staff.
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February 10, 2020 - February 14, 2020

February 2020
Su Mo Tu We Th Fr Sa
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

March 2020
Su Mo Tu We Th Fr Sa
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	10	11	12	13	14
7 AM					
8				BFT - FY20 1st Qtr Financials	
9				PSI	
10				HERS	
11					
12 PM					
1				City Council Meeting	
2					
3					
4					
5					

February 17, 2020 - February 21, 2020

February 2020
Su Mo Tu We Th Fr Sa
2 3 4 5 6 7 8
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16 17 18 19 20 21 22
23 24 25 26 27 28 29

March 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	17	18	19	20	21
7 AM	Presidents' Day (United)				
8			Chamber of Commerce - St Pete Days (Tallahassee)		
9					
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11					
12 PM					
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3					
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5					

**March 9, 2020 -
March 13, 2020**

March 2020
Su Mo Tu We Th Fr Sa
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

April 2020
Su Mo Tu We Th Fr Sa
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9		10	11	12	13
7 AM				Firestone Grand Prix →	
8				BFT - 2020 Property Insurance Renewal	
9				PSI	
10				HERS	
11					
12 PM					
1				Agenda Review (3/1)	
2				YSF	
3				City Council - Mini meeting	
4					
5					

**March 16, 2020 -
March 20, 2020**

March 2020
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

April 2020
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
16		17	18	19	20
7 AM					
8					
9					
10				HOLD FOR COW	
11					
12 PM					
1				City Council Meeting	
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April 6, 2020 - April 10, 2020

April 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

May 2020
Su Mo Tu We Th Fr Sa
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6		7	8	9	10
7 ^{AM}					
8				BFT	
9				PSI	
10				HERS	
11					
12 ^{PM}					
1				Agenda Review (4/1)	
2					
3				City Council - Mini meeting	
4					
5					

April 13, 2020 - April 17, 2020

April 2020
Su Mo Tu We Th Fr Sa
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May 2020
Su Mo Tu We Th Fr Sa
3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
13		14	15	16	17
7 ^{AM}					
8					
9					
10					
11				Co-Sponsored Events	
12 ^{PM}					
1				City Council Meeting	
2					
3					
4					
5					

**July 27, 2020 -
July 31, 2020**

July 2020
Su Mo Tu We Th Fr Sa
1 2 3 4
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12 13 14 15 16 17 18
19 20 21 22 23 24 25
26 27 28 29 30 31

August 2020
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16 17 18 19 20 21 22
23 24 25 26 27 28 29
30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	27	28	29	30	31
7 AM					
8				BFT	
9				PSI	
10				HLUT	
11					
12 PM					
1				Agenda Review (8/5)	
2					
3				HOLD FOR COW	
4					
5					

**August 3, 2020 -
August 7, 2020**

August 2020
Su Mo Tu We Th Fr Sa
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9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30 31

September 2020
Su Mo Tu We Th Fr Sa
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13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	3	4	5	6	7
7 AM					
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12 PM					
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City Council meeting

August 24, 2020 - August 28, 2020

August 2020
Su Mo Tu We Th Fr Sa
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6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30
31

September 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
24		25	26	27	28
7 AM					
8				BFT	
9				PSI	
10				HLUT	
11					
12 PM					
1				Agenda Review (9/3)	
2				HOLD FOR COW	
3					
4					
5					

August 31, 2020 - September 4, 2020

August 2020
Su Mo Tu We Th Fr Sa
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6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30
31

September 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31		1	2	3	4
7 AM					
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City Council meeting
(Budget PH either 9/3
& 17 or 9/10 & 24)

October 5, 2020 - October 9, 2020

October 2020
SuMo TuWe Th Fr Sa
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

November 2020
SuMo TuWe Th Fr Sa
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	5	6	7	8	9
7 AM					
8				BFT - FY21 Management Evaluation	
9				PSI	
10				HERS	
11					
12 PM					
1				Agenda Review (10/)	
2				LAIR	
3				City Council - Mini meeting	
4					
5					

October 12, 2020 - October 16, 2020

October 2020
SuMo TuWe Th Fr Sa
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8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30 31

November 2020
SuMo TuWe Th Fr Sa
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8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	12	13	14	15	16
7 AM					
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11					
12 PM					
1				City Council Meeting	
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3					
4					
5					

November 2, 2020 - November 6, 2020

November 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7
8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2		3	4	5	6
7 AM					
8				City Council meeting	
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12 PM					
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5					

Cindy Sheppard

41

12/5/2019 4:09 PM

November 9, 2020 - November 13, 2020

November 2020
Su Mo Tu We Th Fr Sa
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15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9		10	11	12	13
7 AM			Veteran's Day (United)		
8				BFT - Budget Cleanup	
9				PSI	
10				HERS	
11					
12 PM					
1					
2				City Council - 1st Budget Cleanup	
3					
4					
5					

Cindy Sheppard

42

12/5/2019 4:09 PM

November 16, 2020 - November 20, 2020

November 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6 7
8 9 10 11 12 13 14
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22 23 24 25 26 27 28
29 30

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
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13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	16	17	18	19	20
7 AM				NLC - TAMPA	To Nov 21 →
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November 23, 2020 - November 27, 2020

November 2020
Su Mo Tu We Th Fr Sa
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22 23 24 25 26 27 28
29 30

December 2020
Su Mo Tu We Th Fr Sa
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13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	23	24	25	26	27
7 AM				Thanksgiving Day	
8					
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12 PM					
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November 30, 2020 - December 4, 2020

November 2020
Su Mo Tu We Th Fr Sa
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8 9 10 11 12 13 14
15 16 17 18 19 20 21
22 23 24 25 26 27 28
29 30

December 2020
Su Mo Tu We Th Fr Sa
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6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	30	1	2	3	4
7 AM					
8				City Council meeting	
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10					
11					
12 PM					
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4					
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December 7, 2020 - December 11, 2020

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

January 2021
Su Mo Tu We Th Fr Sa
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	7	8	9	10	11
7 AM					
8				BFT	
9				PSI	
10				HERS	
11					
12 PM					
1				Agenda Review	
2					
3				City Council - Mini meeting	
4					
5					

**December 14, 2020 -
December 18, 2020**

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

January 2021
Su Mo Tu We Th Fr Sa
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3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	14	15	16	17	18
7 AM					
8					
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10					
11				HLUT	
12 PM					
1				City Council Meeting	
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3					
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5					

**December 21, 2020 -
December 25, 2020**

December 2020
Su Mo Tu We Th Fr Sa
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28 29 30 31

January 2021
Su Mo Tu We Th Fr Sa
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3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30
31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	21	22	23	24	25
7 AM					
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12 PM					
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**January 11, 2021 -
January 15, 2021**

January 2021
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 31

February 2021
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	11	12	13	14	15
7 AM					
8				BFT	
9				PSI	
10				HERS	
11					
12 PM					
1				Agenda Review (1/2)	
2				LAIR	
3				City Council - Mini meeting	
4					
5					

**January 18, 2021 -
January 22, 2021**

January 2021
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 31

February 2021
Su Mo Tu We Th Fr Sa
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7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	18	19	20	21	22
7 AM					
8					
9					
10				COW - FY22 Budget Priorities	
11					
12 PM					
1				City Council Meeting	
2					
3					
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January 25, 2021 - January 29, 2021

January 2021
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

February 2021
Su Mo Tu We Th Fr Sa
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7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	25	26	27	28	29
7 AM					
8				BFT	
9				PSI	
10				HLUT	
11					
12 PM					
1				Agenda Review	
2				Co-Sponsored Events	
3				HOLD FOR COW	
4					
5					

Cindy Sheppard

February 1, 2021 - February 5, 2021

February 2021
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28

March 2021
Su Mo Tu We Th Fr Sa
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14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4	5
7 AM					
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12 PM					
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Cindy Sheppard