

City of St. Petersburg
Committee of the Whole Agenda
January 23, 2020, at 10:00 AM
Sunshine Center Auditorium

Members: Chair Ed Montanari, Vice-Chair Gina Driscoll, and Councilmembers Brandi Gabbard, Darden Rice, Robert Blackmon, Lisa Wheeler-Bowman, Amy Foster, and Deborah Figgs-Sanders

Support Staff: Kayleigh Sagonowsky, City Council Legislative Aide

- A. Call to Order and Roll Call
- B. Approval of Agenda
- C. Approval of December 12, 2019 Minutes
- D. New Business
 - a. FY 2021 Council Budget Priorities
 - i. Liz Makofske, Budget and Management Director
- E. Review Referral List
- F. Adjourn

Next Meeting:

- January 30, 2020, at 3:00 PM
 - Tropicana Field Update - Alan DeLisle

Attachments:

- December 12, 2019 COW Minutes
- COW Referral List
- New Business Item Support Material

**St. Petersburg City Council
Committee of the Whole Report
Meeting Minutes from December 12, 2019**

Present: Councilmembers Darden Rice, Amy Foster, Gina Driscoll, Lisa Wheeler-Bowman, Brandi Gabbard, Ed Montanari & Councilmembers Elect Deborah Figgs-Sanders and Robert Blackmon

Also Present: Deputy Mayor Kanika Tomlin, Tom Green, Jackie Kovilaritch, and Cindy Sheppard

Absent: None

Support Staff: Kayleigh Sagonowsky, City Council Legislative Aide

New Business:

2020 Calendar Setting - Cindy Sheppard

See attached for the 2020 COW and City Council calendars.

Selection of 2020 Chair and Vice-Chair

City Attorney Jackie Kovilaritch reminded Councilmembers of the procedures for electing a Chair and Vice-Chair. Councilmember Gabbard nominated Ed Montanari for Chair. He accepted and there were no other nominations. Councilmember Lisa Wheeler-Bowman seconded the motion, and all were in favor.

Councilmember Rice then nominated Gina Driscoll for Vice-Chair and she accepted. Councilmember Wheeler-Bowman nominated Amy Foster and she declined. All were in favor of Councilmember Driscoll for Vice-Chair.

Committee of the Whole Referrals

Updated: January 17, 2020

| Item | Topic | Return Date and Time | Referral/ Prior Dates | Referred By | Staff | Notes |
|------|---|----------------------|--|---------------------|----------------------|--|
| 1 | FY21 Budget Priorities | 1/23/20 at 10:00 AM | Annual | Annual | Makofske | |
| 2 | Tropicana Field and Ray's Negotiation Update | 1/30/20 at 3:00 PM | 2/17/19 11/18/19 | Montanari Rice | DeLisle Admin. | Combined items requested for first quarter of 2020. |
| 3 | Linkage Fee Ordinance | 2/27/20 at 2:30 PM | 12/11/19 | Admin. | Gerdes | |
| 4 | City Initiated Historic Designation | 4/9/20 at 9:45 AM | 12/5/19 | Gerdes | Abernethy Kilborn | |
| 5 | Continued Discussion of the Potentially Eligible List | 4/9/20 at 9:45 AM | 8/8/19 5/16/19 | Foster | Abernethy Kilborn | |
| 6 | FY21 CIP Budget | 4/23/20 at 2:30 PM | Annual | Annual | Makofske | |
| 7 | FY21 Operating Budget | 5/5/20 at 9:00 AM | Annual | Annual | Makofske | |
| 8 | Business, Housing, and Grocery Co-Ops | 5/28/20 at 2:30 PM | 1/10/19 BFT 1/17/19 CC 8/1/19 CC | Gabbard Driscoll | | At BFT, CM Driscoll referred business co-ops to a COW. During the BFT report, CM Gabbard asked to add housing co-ops. On 8/1/19 Gabbard asked to add grocery co-ops. |
| 9 | Design change re-evaluation for I-275 from south of 54 th Ave. S. to north of 4 th St. N. | 5/28/20 at 2:30 PM | 11/7/19 CC | Montanari | Mory FDOT | |

Committee of the Whole Referrals

Updated: January 17, 2020

| | | | | | | |
|----|---|---------------------|----------|-----------|--------------------|-----------------------------------|
| 10 | Residential LDR Updates | 10/22/20 at 2:30 PM | Annual | Annual | Abernethy Bryla | |
| 11 | Vision 2050 | 10/22/20 at 2:30 PM | 12/17/19 | Admin. | Abernethy | |
| 12 | 2020 Calendar Setting | 12/10/20 at 1:30 | Annual | Annual | Sheppard | Selection of Chair and Vice Chair |
| 13 | Commerce Park/Deuces Rising Update | TBD | 12/12/19 | Montanari | DeLisle | |
| 14 | Joint Meeting with Housing Authority | TBD | Annual | Annual | SPHA | |

2020 Committee of the Whole Calendar

| | | | |
|---|--|---|--|
| January 23rd - 10 AM | January 30th - 3 PM | February 27th - 2:30 PM | April 9th – 9:45 AM |
| <ul style="list-style-type: none"> <input type="checkbox"/> FY21 Budget Priorities <li style="padding-left: 20px;"><input type="checkbox"/> Liz Makofske | <ul style="list-style-type: none"> <input type="checkbox"/> Tropicana Field Update <li style="padding-left: 20px;"><input type="checkbox"/> Alan DeLisle | <ul style="list-style-type: none"> <input type="checkbox"/> Linkage Fees <li style="padding-left: 20px;"><input type="checkbox"/> Rob Gerdes | <ul style="list-style-type: none"> <input type="checkbox"/> Potentially Eligible List <li style="padding-left: 20px;"><input type="checkbox"/> Abernethy/Kilborn <input type="checkbox"/> City Initiated Historic Designation <li style="padding-left: 20px;"><input type="checkbox"/> Abernethy/Kilborn |
| April 23rd - 2:30 PM | May 5th - 8:30 AM | May 28th - 2:30 PM | July 30th - 2:30 PM |
| <ul style="list-style-type: none"> <input type="checkbox"/> FY21 CIP Budget <li style="padding-left: 20px;"><input type="checkbox"/> Liz Makofske | <ul style="list-style-type: none"> <input type="checkbox"/> FY21 Operating Budget <li style="padding-left: 20px;"><input type="checkbox"/> Liz Makofske | <ul style="list-style-type: none"> <input type="checkbox"/> Business, Housing, and Grocery Co-Ops <li style="padding-left: 20px;"><input type="checkbox"/> ? <input type="checkbox"/> I-275 Design Changes <li style="padding-left: 20px;"><input type="checkbox"/> Mory/FDOT | |
| August 27th - 2:30 PM | September 24th - 2:30 PM | October 22nd - 2:30 PM | November 19rd - 9 AM |
| | | <ul style="list-style-type: none"> <input type="checkbox"/> Vision 2050 <li style="padding-left: 20px;"><input type="checkbox"/> Abernethy/Kilborn <input type="checkbox"/> Annual LDR Update <li style="padding-left: 20px;"><input type="checkbox"/> Abernethy/Bryla | |
| December 10th - 1:30 PM | | | |
| <ul style="list-style-type: none"> <input type="checkbox"/> 2021 Calendar Setting <li style="padding-left: 20px;"><input type="checkbox"/> Cindy Sheppard | | | |



MEMORANDUM

TO: The Honorable Ed Montanari, Chair, and Members of City Council

FROM: Liz Makofske, Budget and Management Director *EM*

DATE: January 17, 2020

SUBJECT: **Fiscal Year 2021 Budget Priorities Committee of the Whole – January 23, 2020**

On January 23, 2020, City Council will hold the Fiscal Year 2021 Budget Priority Committee of the Whole meeting at 10:00 A.M. at the Sunshine Center.

This annual meeting is designed to seek early input from City Council Members as to priorities for the FY21 budget. The City Council priorities discussed during the workshop will be used by the Mayor and Administration in the development of the FY21 budget. This year we will begin the meeting with a brief presentation that we hope will provide some context for the construction of the FY21 Operating Budget.

Attached to this memorandum you will find two documents. The first contains the comments by Council Members at the FY20 Budget Priorities Committee of the Whole meeting and a second is the FY21 Budget Process Calendar. Please feel free to call me (7435) or Jim Chism (7893) should you have any questions prior to the meeting.

cc: Rick Kriseman, Mayor
Dr. Kanika Tomalin, City Administrator/Deputy Mayor
Tom Greene, Assistant City Administrator



City of St. Petersburg
Budget and Management Department
P.O. Box 2842
St. Petersburg, FL 33731-2842
O: 727-893-7436

FY20 City Council Budget Priorities

1/17/19

Foster:

- Saving list of needs for CIP discussion
- Enhanced manpower for Police and Fire Rescue
- Focus on infrastructure and needs of our employees

Kornell:

- Infrastructure
 - There is more than we can take care of
 - Dovetail with sustainability effort
- Sustainability
 - Continue solar for all applicable CIP projects
 - Weigh money spent on solar vs. electricity savings: can build public support for such programs
- Shore Acres Rec Center
- Grow Smarter Plan
 - Align with Youth Employment Plan
- Corporate Headquarters for the Sky Marina District
- Public transportation on 34th Street
- Homeownership
- Homelessness (particularly children)
- Carter G. Woodson Museum
 - Opportunity to impact tourism
- Would rather spend money on infrastructure than give a token millage rate decrease (but not opposed to a decrease)
- Possibly lower General Fund Group of Funds target from 20% to 17.5% and use funding for infrastructure improvements

Gabbard:

- Sustainability
- Affordable Housing
- Flood Mitigation Program
 - Reduce community rating system
- RRR Program – keep it going
 - Not just CRA, but expand citywide
- Maintain or Increase funding for N-Team

- Expand housing efforts
 - Employer Assistance Housing Program
 - Cooperative Housing Business Incentive Program
 - Adequate workforce housing along with job creation
 - Co-op Housing
- Fire Rescue and Police support
 - Address staffing issues
 - Address equipment needs
- Exploration of Youth Ride Share Program/Car theft deterrent
- Prioritize Youth Services
- Funding for an African American Quality of Life Study and Implementation
- Increase Early Childhood Education and Adult Literacy Programs
- Complete Streets
- Increase sidewalk funding for both new sidewalks and repair of existing sidewalks
- Increase funding for seawalls
- \$100K for city match for FDOT Downtown Study
- Vision 2050
- Evaluation of Marketing Department and the effectiveness of our communication with citizens

Montanari:

- Concerned about preliminary funding gap
- Right sizing government - Would like to reduce millage rate (ad valorem)
- Increase funding to our Economic Stability Fund – Minimum \$1M transfer
- Completely fund Public Safety
- Grow Smarter and EDC
- Shore Acres Rec Center
- Vision 2050
- Carter G. Woodson Museum
- 40th Avenue Bridge
- Increase funding for sidewalks (capital expenditures and maintenance)
- Right sizing government – look at ways to reduce Ad Valorem
- Workforce Housing Program (Police, Fire Rescue, First Responders, and Teachers)
- Homelessness (especially children)
- Supports a robust Tree Program

Wheeler-Bowman:

- Concerned with budget gap
- Fully fund Police (more officers) and Fire Rescue
- Carter G Woodson Museum
- Sidewalk repairs and infrastructure

- Include the following from prior year list
 - Fund year-round Youth Employment program to deter auto theft
 - Affordable Housing
 - Skating rink on the south side
 - Funding for Opioid crisis response
 - Supports VPK funding
 - Increase Social action program/program funding

Driscoll:

- Concerned with budget gap
 - City Council needs to give input on where to cut back;
 - look at results of programs and use this as future funding measure
- Office of Sustainability
 - Additional coordinator position to help with work load
 - ISAP Implementation funding
 - New ordinance to reduce single use plastics
 - Funding for community outreach and marketing materials to promote plastics reduction efforts
- Funding to support First Responders
 - Fire Rescue:
 - Fire Rescue Training Facility Improvements (design and planning funding for new facility)
 - Permanent location for Fire Station #2 (set funding aside to purchase property)
 - Reinstate Engine 1 due to population growth and increase personnel
 - Provide more mental health funding (dedicated on-site personnel)
 - Police:
 - Increase number of officers
 - Green Fleets (Hybrid Police vehicles) wants ability to test green vehicles
 - Rebate program for Eagle Eye program (program for public to register outdoor surveillance cams with PD)
 - Currently 467 would like to increase by 50%
- Sidewalk maintenance/improvement/ADA compliance
 - Make sure there are curb cuts
 - Identify funding source for the maintenance/expansion of sidewalks
 - Need audit to identify areas needing improvement
- Non-sewer related infrastructure improvements
- Increase number of Bus shelters (use match program with PSTA)
- Funding for repair and maintenance of Parks and Recreation facilities
- Neighborly Care Network – meals on wheels 931 (204) funded by the city – 310 citizens on waiting list – find a way to get them funded
- Keep Pinellas Beautiful – strengthen relationship and increase contract from \$10k to \$20k to help with litter problem.

- Move from using open container trash cans to ones with lids or smaller openings (address waterfront trash containers first)
- Look at Social Action Funding more closely to make sure they are being used as intended
- Continue funding for homelessness and veteran services
- Fund Affordable Housing Initiatives
- Increase N-Team funding
- Strengthen Grow Smarter Initiatives and Investments
- Grocery co-op support on south side (fund part of startup costs)
- Position with PWA that focuses on resiliency and sustainability

Rice:

- City has good bones – we need to continue to protect and invest in those bones
 - Continue spending on what makes St Pete special
 - Invest in growth that makes us stronger
 - Public safety
 - Fire Rescue (E1, T9, and Heavy Rescue Staffing)
 - Evaluate peak rescue hours and staffing with county EMS
 - Police staffing levels (what is needed for ongoing population growth)
 - Housing - Dedicated funding source for Affordable Housing
 - Look at referendum for an interlocal agreement
 - Citywide TIF
 - Millage increase
 - CDA Agreement
 - Vision 2050
- Increase Economic Stability Fund transfer to \$750K on path to \$1M
- \$5M in CIP funding for building resiliency plan/energy efficiency projects
- Complete streets
- Sidewalks (safety improvements to address pedestrian fatalities)
- \$100K match for FDOT Downtown Study
- Investment in Water Resources infrastructure support – increase and improve communication and marketing on our current efforts and investments on this issue.
- [Create “What if” plan for economic downturns.]
 - Consider volunteer programs to help city achieve goals
 - Employee Incentives for health care programs
- Healthy St. Pete Initiatives/Health in All Policies

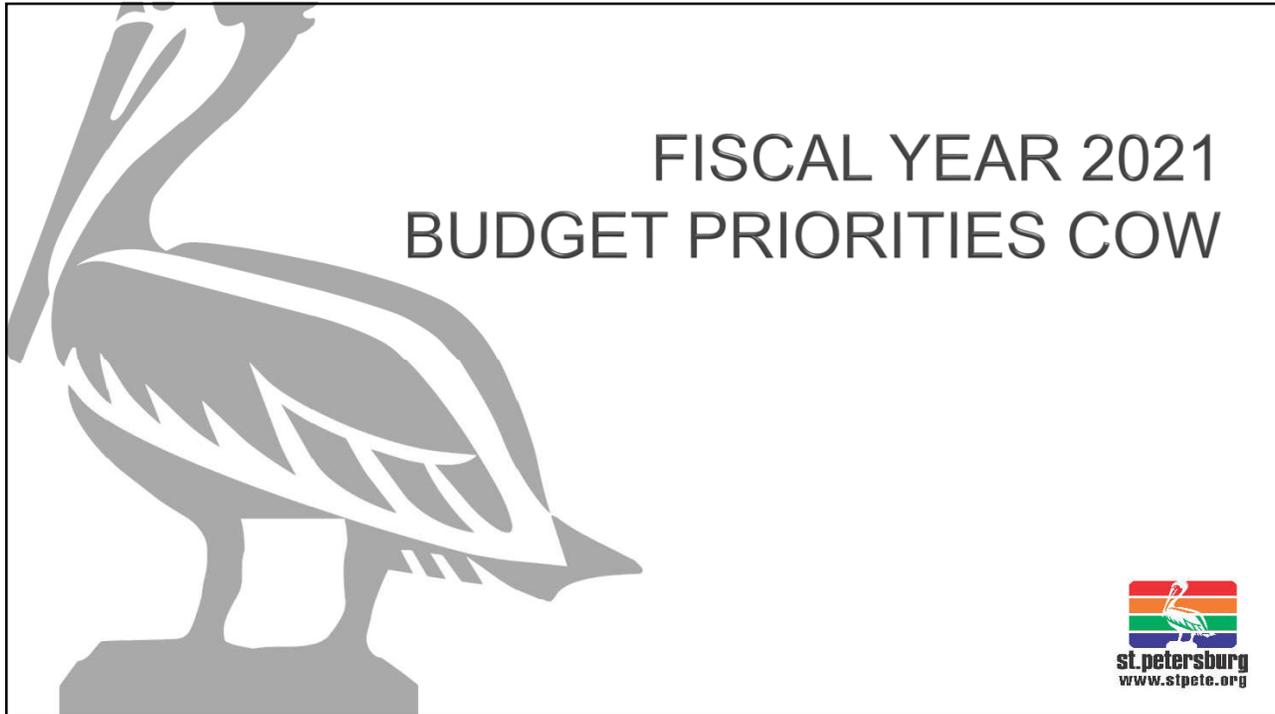
Gerdes:

- Police and Fire Rescue – keep up with population and call volume growth.
 - E1, T9, permanent station 2
- Continue Grow Smart funding (\$250K plus any additional needs)

- Continue commitment to infrastructure (including Water Resources and Stormwater plans) and resiliency
- Work on building a resilient and sustainable economy
- Affordable Housing – we can do more; increase allocation of resources (investments)
- Train all employees at every city facility that deals with children in trauma informed/ACES training
- Open/robust discussions on what are needs (Ns) and wants (Ws). Not against Ws, need to see some, but deal with (and finish) our big commitments first
- Sustainable/resilient workforce – increase funding in the CRS to develop workforce skills and for employment training,
- Reduce millage rate if possible
- Increase transfer to the Economic Stability Fund from \$500k to \$750K on a path to \$1M

CITY OF ST. PETERSBURG FY21 BUDGET CALENDAR

| | DATE | LOCATION | ACTIVITY | PARTICIPANTS |
|------------------|---|----------------------------|--|---|
| January | January 6 th | Water Resources Complex | ISF Kickoff | Budget Staff Departments |
| | January 6 th | Water Resources Complex | CIP Budget Kickoff & Training | Budget Staff Departments |
| | January 23rd | N/A | ISF & CIP Budgets Due | Departments |
| | January 29 – 31 st | Budget Conference Room | ISF Line Item Review Meetings | Departments |
| February | February 3 rd | Water Resources Complex | Operating Budget Kickoff & GovMax Training | Budget Staff Departments |
| | February 11 th -14 th | Budget Conference Room | CIP Budget Line Item Review Meetings | Departments |
| | February 21st | N/A | Operating Budgets Due | Departments |
| March | March 2 nd – 20 th | Budget Conference Room | Operating Budget Line Item Review Meetings | All Departments |
| April | April 23 rd 2:30pm | Sunshine Center Auditorium | City Council CIP Budget COW/Workshop | City Council Mayor Budget Staff Administrators Department Directors |
| May | May 5 th 9:00am-5:00pm | Sunshine Center Auditorium | City Council Operating Budget COW/ Workshop | City Council Mayor Budget Staff Administrators Department Directors |
| | May 18 th 6:00pm | TBD | Budget Open House | Mayor/Deputy Mayor City Council Administrators Directors |
| June | June 1 st | N/A | Estimate due from Property Appraiser | County Property Appraiser |
| July | July 1 st | N/A | Receive Certified Taxable Values | County Property Appraiser |
| | July 15 th | N/A | Mayor's Recommended Budget due to City Council | Mayor City Council Budget Staff |
| | July 16 th | Council Chamber | Set Proposed Millage Rate; Set Date, Time and Place of Public Hearings; reaffirm Fiscal Policies | City Council Mayor |
| September | September 3 rd | Council Chamber | 1 st Public Hearing (must be held after 5 pm) Adopt tentative budget and tax rate. | City Council Mayor Budget Staff Administrators Department Directors |
| | September 17 th | Council Chamber | 2 nd Public Hearing (must be held after 5 pm) Adopt final budget & tax rate; Approve the Capital Improvement Program | City Council Mayor Budget Staff Administrators Department Directors |



Meeting Outline

- Important FY21 Budget Process Dates
- Issues Impacting the General Fund in FY21
- Preliminary FY21 Budget Assumptions
 - Revenue
 - Expense
- FY21 City Council Priorities



FY21 Budget – Important Dates

- **January 6th** – ISF and CIP Kickoff Meetings
- **January 23rd** – ISF and CIP Budget due back to Budget
- **February 3rd** – Operating Budget Kickoff Meeting
- **February 21st** – Operating Budgets due back to Budget
- **April 23rd** – FY21 CIP Committee of the Whole meeting
- **May 5th** – FY21 Operating Committee of the Whole meeting



FY21 Budget – Important Dates Continued

- **May 18th** – Budget Open House
- **June 1st** – Taxable Value Estimate from Property Appraiser
- **July 1st** – Receive Certified Taxable Value
- **July 15th** – Mayor's Recommended Budget due to City Council
- **July 16th** – Set Proposed Millage Rate and Public Hearings Time and Place
- **September 3rd** – FY21 First Public Budget Hearing
- **September 17th** – FY21 Second Public Budget Hearing



FY21 Issues Impacting the General Fund

- Property Values and Ad Valorem revenues have increased every year since 2014 and we are projecting an increase again in FY21.
- Non-Ad Valorem revenues have recently been static but we are starting to see slight increases year over year. This trend is projected to continue in FY21.
- In FY21, non-discretionary increases are likely to consume much of the projected growth in revenue and will include the Annually Required Contributions (ARC) to pension funds, salary increases, and medical insurance.
- City infrastructure and facilities upkeep needs will place pressure on the FY21 and future year budgets
- The refocus of Penny for Pinellas Round 4 resources to reflect infrastructure needs will continue to place pressure on the General Fund and other funds to fill in the funding gap for projects traditionally funded in prior penny allocations.



City Vision, Strategic Pathways, and Values



FY21 Preliminary General Fund Revenue

| General Fund Preliminary Revenue | | |
|----------------------------------|--------------------------|----------------------|
| | FY20 Adopted Budget | FY21 Preliminary |
| Ad Valorem | \$135,148,706 | \$143,433,371 |
| Non-Ad Valorem | <u>\$143,825,803</u> | <u>\$149,462,062</u> |
| Total General Fund Revenue | \$278,974,509 | \$292,895,433 |
| | Estimated Increase in \$ | \$13,920,924 |
| | Estimated Increase as % | 4.99% |



FY21 Preliminary Revenue Assumptions – General Fund

- 6.5% increase for Ad Valorem Revenue in FY21.
- Non Ad Valorem Revenue estimate increase of 3.27% based on historical actuals and FY20 estimates.
- General and Administration (G&A) increase of 2%.
- PILOT increase based on value of fixed assets.



FY21 Preliminary General Fund Expenditure

| General Fund Preliminary Expenditure | | |
|--------------------------------------|------------------------|---------------------|
| | FY20 Adopted Budget | FY21 Preliminary |
| General Fund Expenditure Budget | \$278,974,509 | \$301,328,574 |
| | | |
| Estimated Increase in \$ | | \$22,354,065 |
| Estimated Increase as a % | | 8.02% |



FY21 Preliminary Expenditure Assumptions – General Fund

- Salary increases for all contractual labor agreements are included at the contracted amount.
- The estimated resources needed for salary increases for contract labor agreements that are under negotiation for FY21 and for management and non-union employees.
- Preliminary benefit estimates are included.
- 3% increase for Services and Commodities.
- \$1M for operating Capital expenditures.
- \$1M for Contingency.
- \$1M for Reserves (\$500K Economic Stability and \$500K for Technology Replacement)



FY21 Preliminary General Fund Expenditure

| General Fund Preliminary Expenditure Increases | |
|--|---------------------------|
| Expenditure Category | Preliminary FY21 Increase |
| Salaries & Wages (FT & PT) | \$10,672,099 |
| Benefits | 3,117,572 |
| Debt Payments | 535,200 |
| Contribution to TIF Districts | <u>2,974,812</u> |
| Total | \$17,299,683 |



FY21 Preliminary General Fund Revenue vs. Expenditure

| Fiscal Year 2021 Comparison of Preliminary Revenue to Preliminary Expense | |
|---|---------------|
| Preliminary FY21 Revenue | \$292,895,433 |
| Preliminary FY21 Expenditure | \$301,328,574 |
| Preliminary Gap | (\$8,433,141) |



Questions



City Council Priorities

