

SUPPLEMENTAL INFORMATION—ALL ITEMIZED CONTRIBUTIONS

(1) Name _____ (2) I.D. number _____

(3) Cover period ____ / ____ / ____ through ____ / ____ / ____ (4) Page ____ of ____

(5) Date	(7) Full name	(8) Individual or entity	(9) Significant contributor	(10) Amendment	(11) Applicability to City	(12) Applicable amount
(6) Sequence no.						
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INSTRUCTIONS FOR SUPPLEMENTAL INFORMATION—ALL ITEMIZED CONTRIBUTIONS

City Code subsections 10-74(b)–(c) require an independent spending report to include certain supplemental information about each contribution included in the statutory report upon which the independent spending report is based (whether state form DS-DE 13 or City form SP-CO-13). Accordingly, this City form SP-CO-513A reflects the supplemental information required for *all* contributions included in the statutory report, and as such, each contribution listed on the statutory report should have a corresponding line on this City form SP-CO-513A.

The City Clerk may reject any form that is not completed in accordance with applicable law and the instructions on this form. For more information, please consult the information available on the City’s elections website (<http://www.stpete.org/elections/>) or contact the City Clerk’s Office (727-893-7448 or City.Clerk@stpete.org).

- (1) **Name:** Enter the full name of the independent spender shown on the corresponding statutory report.
- (2) **I.D. number:** Enter the identification number (if any) shown on the corresponding statutory report.
- (3) **Cover period:** Enter the cover period dates shown on the corresponding statutory report.
- (4) **Page number:** Enter the page numbers (e.g., 1 of 3). Because this form and the corresponding statutory form (state form DS-DE 13 or City form SP-CO-13, as appropriate) have an identical number of rows, the page numbers will correspond between the two forms.
- (5) **Date:** Enter the date the contribution was received, as shown on the corresponding statutory report.
- (6) **Sequence number:** Enter the sequence number, as shown on the corresponding statutory report.
- (7) **Full name:** Enter the full name of the contributor, as shown on the corresponding statutory report. But the address included on the statutory form is not required here and should be omitted from this City form.
- (8) **Individual or entity code:**

Enter “I” in this field if the contributor is an “individual”—i.e., one person who is a natural person, rather than a legal entity or other combination of individuals having collective capacity.

Otherwise, enter “E” in this field to indicate that contributor is an “entity” (i.e., a corporation, LLC, or other business entity or a group of people with collective capacity). Additionally, provide supplemental information about this entity contributor on City form SP-CO-513E.

- (9) **Significant contributor:** Pursuant to St. Petersburg City Code sections 10-74(c)(2)–(3), an independent spending report must contain additional information about each contributor disclosed in that report that has made aggregate contributions to the independent spender over the preceding 12 months that exceed \$5,000 (a “**Significant Contributor**”). Accordingly, if the contributor’s aggregate contributions to the independent spender qualify that contributor as a Significant Contributor, enter “Y” in this field and provide supplemental information about the Significant Contributor on City form SP-CO-513G. Otherwise, enter “N” in this field to indicate that the contributor does not qualify as a Significant Contributor.
- (10) **Amendment:** If the information about this contribution is not being amended, leave this field blank. Otherwise, if this is an amendment of the *statutory report*, enter the code used on the corresponding row of the statutory report (i.e., “ADD” or “DEL”). But if this amendment applies only to the *local* report (e.g., you are changing significant contributor status on this form from “N” to “Y”), enter “CITY” in this field to indicate that

corresponding row of the statutory report has not changed and that this change is limited to the row on the previously filed version of this form.

- (11) **Applicability to City:** A contribution is considered “applicable” to a City candidate or ballot question if the independent spender knows or has reason to know that the contributor intends the contribution to be used for the support or opposition of a City candidate or ballot question—regardless of whether the donor explicitly states such a restriction. For example, if a contributor to a statewide political committee responds to a solicitation concerning a St. Petersburg ballot issue, that contribution would be considered applicable to a City ballot question *even if the donor did not explicitly designate the contribution for that purpose*. The applicability of each contribution must be disclosed using one of the codes below.

Code	Applicability to City
FULL	The contribution is fully applicable to a City candidate or ballot question.
PART	This is a bifurcated transaction that is only partially applicable to a City candidate or ballot question.

- (12) **Applicable amount:** The applicable amount entered in this field is related to entry in field (11):

Code in Field (11)	Applicable Amount in Field (12)
FULL	If the contribution is <i>fully applicable</i> to a City candidate or ballot question, the amount in this field must be equal to the full amount of the contribution.
PART	<p>If the contribution is only <i>partially applicable</i> to a City candidate or ballot question, the amount in this field must reflect the portion of the total contribution that is applicable to a City candidate or ballot issue.</p> <p>If this amount cannot be determined conclusively (e.g., the contributor did not explicitly designate a proportion or amount applicable to a City candidate or ballot issue), this field should reflect a good faith estimate of the applicable amount (e.g., if a \$50,000 contribution was received in response to a solicitation concerning one statewide candidate and one City candidate, it would be reasonable to estimate that half of the contribution was applicable to the City candidate and enter \$25,000 for this field).</p>