

SUPPLEMENTAL INFORMATION—BIFURCATED ITEMIZED EXPENDITURES

(1) Name _____ (2) I.D. number _____

(3) Cover period ____ / ____ / ____ through ____ / ____ / ____ (4) Page ____ of ____

(5) Date	(7) Full name	(8) Amendment	(9) Total amount	(10) Non-applicable amount	(11) Applicable amount
(6) Sequence no.					
/ /					
/ /					
/ /					
/ /					
/ /					
/ /					

INSTRUCTIONS FOR SUPPLEMENTAL INFORMATION—BIFURCATED ITEMIZED EXPENDITURES

Pursuant to City Code section 10-74(a), each independent spending must report include certain information that falls within the scope of campaign finance reporting requirements established by the Florida Election Code. The method of fulfilling this statutory reporting obligation will be indicated on City Form SP-CO-512 (Independent Spending Report Summary), in field (3), and more information on this topic can be found in the instructions for that form.

If the statutory report submitted as part of an independent spending report contains any expenditures, those expenditures will be disclosed on either state form DS-DE 14 or City form SP-CO-14. For purposes of these instructions, the phrase “statutory expense report” refers to whichever one of those forms is included in the independent spending report.

Pursuant to City Code section 10-74(b), if a statutory expense report includes a covered expenditure that is only *partially* applicable to a City candidate or ballot question, the independent spender must disclose the portion of that covered expenditure that is applicable to a City candidate or ballot question. A covered expenditure is considered “applicable” to a City candidate or ballot question if the independent spender knows or has reason to know that the expenditure will influence a covered election for a City candidate or ballot question—regardless of whether the resulting independent expenditure or electioneering communication explicitly mentions that City candidate or ballot question.

Accordingly, if any row on a statutory expense report constitutes such a bifurcated expenditure, there must be a corresponding row on this City form SP-CO-514 to disclose how much of that bifurcated expenditure is applicable to a City candidate or a ballot question. But if all expenditures on the statutory expense report are fully applicable to the City, no such bifurcated expenditures exist, and this City form SP-CO-514 will not be submitted as part of the independent spending report.

The City Clerk may reject any form that is not completed in accordance with applicable law and the instructions on this form. For more information, please consult the information available on the City’s elections website (<http://www.stpete.org/elections/>) or contact the City Clerk’s Office (727-893-7448 or City.Clerk@stpete.org).

- (1) **Name:** Enter the full name of the independent spender shown on the corresponding statutory expense report.
- (2) **I.D. number:** Enter the identification number (if any) shown on the corresponding statutory expense report.
- (3) **Cover period:** Enter the cover period dates shown on the corresponding statutory expense report.
- (4) **Page number:** Enter the page numbers for this form (e.g., 1 of 3). Page numbers should *not* be continued from the corresponding statutory expense report.
- (5) **Date:** Enter the date the contribution was received, as shown on the corresponding statutory expense report.
- (6) **Sequence number:** Enter the sequence number, as shown on the corresponding statutory expense report. Because only certain expenditures are required for inclusion in this form, it is likely that the sequence numbers will not be continuous on this form.
- (7) **Full name:** Enter the full name of the contributor, as shown on the corresponding statutory expense report. But the address is not required and should be omitted from this form.

- (8) **Amendment:** If the information about this expenditure is not being amended, leave this field blank. Otherwise, if this is an amendment of the corresponding statutory expense report, enter the code used on the corresponding row of that statutory expense report (i.e., “ADD” or “DEL”). But if this amendment applies only to the information on *this* form (e.g., you are changing the proportion of the expenditure that is applicable to a covered election), enter “CITY” in this field to indicate that the corresponding row of the statutory expense report has not changed and that this change is limited to the row on the previously filed version of this form.
- (9) **Total amount:** Enter the total amount of the expenditure as shown on the corresponding row of the statutory expense report.
- (10) **Non-applicable amount:** Enter the amount of the expenditure that is *not* applicable to a City candidate or ballot issue. If this amount cannot be determined conclusively (e.g., the invoicing for a multi-candidate advertisement did not itemize on a per-candidate basis), this field should reflect a good faith estimate of the portion of the expenditure that was not applicable to the City candidate or ballot issue (e.g., if \$50,000 was spent on a mailing that promoted one countywide candidate and one City candidate, it would be reasonable to estimate that only half of the expenditure was applicable to the City candidate and enter \$25,000 for this field).
- (11) **Applicable amount:** Enter the portion of the total expenditure that is applicable to a City candidate or ballot issue. This value should be equal to the amount in field (9), less the amount in field (10).