



FAQ: EVENTS EXECUTIVE ORDER (2021-04)

WHAT IS CHANGING?

Executive Order 2021-04 establishes new requirements for COVID-19 mitigation, contingency, and safety planning for events, effective Feb. 1, 2021. These new requirements apply to outdoor events designated “large-scale special events” by County emergency order no. 21-3 (which is included as an exhibit to the new City order) as well as indoor or outdoor events with 250 or more attendees that are held pursuant to a City permit or facility use agreement (or similar contractual arrangement).

HOW DOES THE NEW ORDER RELATE TO OTHER EMERGENCY ACTIONS?

In September 2020, executive order EO 2020-43 was issued by the City to establish planning requirements for businesses and events. The business-planning requirements from EO 2020-43 are unchanged by the new order and remain in full effect. The event-planning requirements from EO 2020-43 have been limited in scope to prevent overlap with the new order and now cover only events with 51–249 attendees that are held pursuant to a City permit or facility use agreement (or similar contractual arrangement). Otherwise, the new order is intended to complement and be carried out in conjunction with all applicable state, county, and City orders.

DOES THE NEW ORDER APPLY TO EVENTS PUT ON BY A BUSINESS?

Only if the event will have 250 or more attendees and requires a City permit or facility use agreement (or similar contractual arrangement). But City EO 2020-43, which as issued in September 2020, still requires a business that hosts events (even private ones) to address CDC event guidance in the mitigation and contingency plan developed by the business pursuant to that order.

WHAT ARE THE NEW PLANNING REQUIREMENTS?

Organizers of an event covered by the new order must ensure that a plan is developed in accordance with the minimum requirements established by the order, which can be summarized as follows:

- The plan must address every element required under the order, which includes new standards established by the County for large-scale special events.
- The plan must be consistent with and promote compliance with any federal, state, or local emergency actions related to COVID-19, CDC Event Guidance, and any other applicable guidance concerning COVID-19 by a federal or state regulatory agency.
- The event organizer must continually update the plan as needed to reflect changes in public health guidance, risk factors, or event planning or logistics. Updates must be shared with the City within 24 hours.
- The plan must include a statement from the event organizer concerning compliance and enforcement.

Because the bullets above are provided here for informational purposes only, an event organizer must consult the full text of the order on **StPeteRaceToSafe.com** to determine the specific requirements.

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WHAT ARE THE PLAN SUBMISSION DEADLINES?

If the event begins between Feb. 1, and Feb. 14, 2021, the plan must be submitted at least 7 calendar days before the event begins.

If the event begins between Feb. 15, and Feb. 28, 2021, the plan must be submitted at least 14 calendar days before the event begins.

If the event begins between Mar. 1, 2021 or later, the plan must be submitted at least 21 calendar days before the event begins.

WHAT IF I HAVE ALREADY PROVIDED THE CITY WITH CERTIFICATION OF A PLAN FOR AN EVENT OF 250 OR MORE ATTENDEES?

An event organizer that has already certified a plan pursuant to EO 2020-43, will need to revise the original plan to conform to the requirements of this new order and submit that revised plan to the City using the same process used for the original submission. Failure to submit a revised plan or obtain City approval may result in revocation or termination of the permit or facility use agreement for the event.

MY EVENT OF 250 OR MORE ATTENDEES DOESN'T REQUIRE A CITY PERMIT OR FACILITY USE AGREEMENT, DO I STILL NEED TO SUBMIT A PLAN?

It depends. If the event falls within the definition of a “large-scale special event” under the County’s new order (which is an exhibit to the new City order), a plan must be submitted to the City *regardless of whether the event requires a City permit or facility use agreement*. Additionally, City EO 2020-43 still requires a business that hosts events (even private ones) to address CDC event guidance in the mitigation and contingency plan developed pursuant to that order. Otherwise, the City strongly advises any person hosting an event not subject to these orders to follow applicable CDC event guidance to mitigate the spread of COVID-19 at that event, including, but not limited to face coverings, social distancing, access control, screening, signage, sanitation and enforcement.

MY EVENT WILL HAVE LESS THAN 250 ATTENDEES; WHAT DOES THIS MEAN FOR MY EVENT?

City EO 2020-43 still applies to events with 51–249 attendees that are held pursuant to a City permit or facility use agreement (or similar contractual arrangement). City EO 2020-43 also still requires a business that hosts events (even private ones) to address CDC event guidance in the mitigation and contingency plan developed pursuant to that order.

HOW LONG WILL THIS BE IN EFFECT?

Emergency actions taken by these orders are temporary in nature and will be in effect as long as there is a threat of a widespread outbreak of COVID-19 within the city. Future requirements may be established based on changes in guidance from public health officials, increased risk factors, or other considerations.

SHOULD I READ THE NEW ORDER IN FULL?

The information in this FAQ summarizes the applicable orders *for informational purposes only*. So, if you are an event organizer, please read the applicable order in full—whether EO 2020-43 (the original order for businesses and events) or 2021-04 (the new order for events). You can find these orders and more information at **StPeteRaceToSafe.com**.