



<b>Position Title:</b>	Fire Cadet	<b>Pay Grade:</b>	FC.PB1
<b>Department:</b>	Fire & Rescue	<b>Bargaining Unit:</b>	FIRE
<b>Employment Status:</b>	Full-time	<b>FLSA Status:</b>	Non-Exempt
<b>Revised Dates:</b>	9/19; 1/17; 4/16	<b>W/C Code:</b>	7720
<b>Established Date:</b>	9/15	<b>EEO Category:</b>	Protective Service Workers
<b>Supervisory Work:</b>	Not Applicable	<b>EEO Code/Name:</b>	0402 Firefighter

**Job Overview Summary:**

This is beginning level firefighting and emergency medical services (EMS) work for the purpose of training to become a Firefighter/EMT, involving initial academic and on-the-job, in-service training and development prior to receiving State certification and promotion to Firefighter/EMT upon graduation from the Fire Academy and EMT school. Employees in this position are expected to be able to perform any and all work tasks and comply with any work schedules, attendance, or duty requirements which may be established by City or department rules, or applicable union contracts. Work is reviewed through observation, conferences, written examinations, performance tests, and an evaluation of training records and reports.

*Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.*

**Duties:**

- Attends Fire Academy and EMT classes and other formal training programs established to qualify the incumbent for State certification as a Firefighter/EMT.
- Trains and participates in the operation of two-way radios, and other communications equipment used in receiving and transmitting messages.
- Participates in fire drills and attends training classes in firefighting and EMS; participates in pre-fire surveys of industrial and other business buildings, hospitals, nursing homes, schools and multi-family dwellings.
- Learns how to perform general maintenance, cleaning, and upkeep of department apparatus, equipment, furnishings and structures.
- Will assist and participates in the response to fire alarms or other emergencies as assigned.
- Will learn how to don personal protective equipment, work in enclosed areas, lay and connect hoses, hold nozzles which direct water streams, raise and climb ladders, use fire extinguishers, prying tools, ropes, and other fire and medical equipment.
- Performs related work as assigned.

**Minimum Qualifications:**

High school graduation or GED equivalency.

**Knowledge and Skills:**

- Ability to satisfactorily pass Fire Academy and EMT standards for graduation and qualify for State of Florida Certification to Firefighter and State of Florida EMT License.
- Ability to understand and fulfill oral and written instructions.
- Ability to become knowledgeable about federal, state and local laws and ordinances, and the organization’s policies, rules and regulations.
- Ability to react quickly and calmly in emergency situations, objectively analyze the situation, and determine and execute the proper course of action.
- Ability to learn and efficiently perform a wide variety of firefighting and EMS duties, methods and techniques.
- Ability to perform extrication duties using heavy-duty rescue and extrication equipment.
- Ability to climb ladders and work at considerable heights.

- Ability to climb stairs in multiple story buildings carrying heavy tools and equipment.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to learn proper methods and techniques of firefighting and EMS employed by qualified Fire & Rescue personnel.
- Ability to work as a part of a team and to exercise independent judgement as required.
- Ability to establish and maintain effective working relationships with training instructors, supervisors, fellow employees, and the general public, as necessitated by the work.

**Required Responsibilities:**

Successful demonstration of the following competencies are standard expectations for all City staff: *cultural competence, inclusivity, job knowledge, productivity, quality of work, adaptability/flexibility, communication, and customer focus*. Additional competencies are assigned based on the employee's job classification. Information about the required competencies including definitions can be found in the Core Competency Guide, a copy of which is located on the U: drive/Human Resource Info/Job Descriptions folders and on the intranet.

**Necessary Special Requirements:**

Possession and maintenance of a valid State of Florida Driver's License. Complete a written entrance exam, physical abilities test, background investigation, and polygraph exam. Complete the St. Petersburg Fire & Rescue orientation program. Must be a non-tobacco using person either on or off the job if to be hired as a Firefighter on or after October 1, 1987. If assigned duties require the use of a personal motor vehicle, an automobile insurance policy that meets the minimum requirements of liability established by the State of Florida for property damage and personal injury coverage must be maintained.

**Public Contact:**

Contacts are an essential component of this position and are for the purpose of obtaining and furnishing information, providing interpretations, responding to complaints as assigned, and similar purposes. Work may involve considerable public contact and usually requires the incumbent to interact with the public, various City departments, and governmental agencies, as needed. Work requires an employee of this class to present oneself in a courteous, tactful, and effective manner.